

Board of Water and Sewage Commissioners

Monday, September 10, 2012

12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Jim Cooper, and Mae Nachman.

ALSO PRESENT: Joel Lemke, Gary Kuplic, Brenda Thomas, Rob Molski, Jeremy Cramer, Jaime Zdroik, Angel Gebeau of AECOM and Kurt Schoen (S.E.S.)

EXCUSED ABSENCE: Carl Rasmussen

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I. ADMINISTRATION

1. Approval of minutes of the August 13, 2012 meeting.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the minutes of the August 13, 2012 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

2. Update on Conditional Use permits approved by the Plan Commission for the construction of two gas stations in District B of the Wellhead Protection Area.

Joel stated the Plan Commission adopted several recommended changes by Ray Schmidt and Jeff Schuler, the Planning Director from the County. The Plan Commission also gave Michael Ostrowski and Joel the ability to add any conditions as long as they were more restrictive.

Joel stated he is very comfortable with the restrictions placed on both gas stations, to manage the risk involved with being inside District B of the Wellhead Protection Area.

II. ACCOUNTING

3. Discussion and possible action on the following:

a. Claims for the Water and Sewage Departments.

Paul Adamski presented the statement of claims for the Water Utility for August. The balance as of August 1, 2012 was \$3,531,540.16; the bank deposits recorded in August 2012 was \$479,413.14. Checks issued since the August 13th, 2012 meeting numbered 46212 through 46302 were in the amount of \$411,696.09. Checks numbered 46276 through 46301 for \$157,623.56 were presented for action on September 10, 2012. The net balance on hand September 10, 2012 was \$3,322,536.20.

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the Water Utility claims for the month of August 2012 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for August. The balance as of August 1st, 2012 was \$3,844,039.50; the bank deposits recorded in August 2012 were \$238,588.03. Checks issued since the August 13, 2012 meeting numbered 29079 through 29123 were in the amount of \$121,012.62. Checks numbered 29124 through 29150 for \$74,112.00 were presented for action on September 10, 2012. The net balance on hand September 10, 2012 was \$3,823,409.64.

Motion made by Eugene Tubbs, seconded by Jim Cooper to approve the Sewage Utility claims for the month of August 2012 as audited and read.

Ayes all. Nays none. Motion carried.

III. **WATER OPERATIONS**

4. **Report on water distribution operations.**

Gary stated the Michigan and Fourth Avenue Projects are complete. The dirty water calls have slowed down.

Gary also stated we have been experiencing problems with Metron meters and they will start using Neptune meters over a period of time. Metron has poor customer service and meters only two years old are not passing meter tests.

Joel stated we have been using Neptune meters for years and they have proven to be a better product for us. They are a little more expensive but the life of their meters far exceeds the Metron meters.

Gary stated most Neptune meters can be repaired onsite and do not have to be shipped for repairs.

The water operations report was distributed and reviewed.

A total of 684 valves have been operated in 2012.

5. **Report on water supply operations.**

Joel and Jeremy have discussed changing the way we do gallons pumped per kilowatt hour. They would change it to be more reflective of the wells that are just

pumping water verses those that are also treating the water and to incorporate the electricity involved.

Our pumpage in August was 256,548,000 gallons, an increase of 32,311,000 gallons of water from August 2011.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on Collection System Maintenance.

Rob stated everything is going well. They cleaned and televised some storm sewers by Shopko last month.

The sewer report for the month of August was reviewed by the Commission.

7. Report on sewage treatment operations.

Jeremy stated the plant is running well. They are taking down one digester for cleaning and some minor maintenance.

B.O.D. (7.94 ppm), Phosphorus (1.67 ppm) and Suspended Solid (10.47ppm) limits were met for the month of August 2012.

The next Water & Sewage Commission meeting will be on Monday, October 8th, 2012 at noon.

V. ADJOURNMENT

Motion made by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:11pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY