

PERSONNEL COMMITTEE AGENDA  
Monday, January 14, 2013 – 6:50 p.m.  
[or immediately following the previously scheduled meeting]  
Lincoln Center – 1519 Water Street

[A quorum of the City Council may attend this meeting]

1. Request to fill vacancy ~ Transit Department.
2. Notice of Intent ~ Employee Seeking Public Office.
3. Discussion and possible action on the reorganization of City departments including Community Development and the Assessor's Office.
4. Adjourn into closed session (approximately 7:15 p.m.) pursuant to Wisconsin State Statute 19.85(1)(e) [conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on bargaining.
5. Reconvene into Open Session (approximately 20 minutes after adjourning into closed session).
6. Discussion and possible action on Health Saving Account Benefit as it relates to public safety employees.
7. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD# 346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:30 p.m.

December 10, 2012

To: Mayor Andrew Halverson and Personnel Committee

From: Joel Lemke, Director of Public Utilities and Transportation

Regarding: Request to fill a vacant position

Dear Mayor Halverson and City Personnel Committee;

I am requesting permission to fill a part-time Bus Operator position within the Transit Division. The vacancy is a due to a retirement. The retiring Employee's last day of employment will the City is Monday, December 31, 2012.

Sincerely,

Joel Lemke

Director of Public Utilities and Transportation

Cc: Lisa Jakusz- City Personnel Manager

Susan Lemke- Transit Manager

Approved: \_\_\_\_\_

Mayor Andrew Halverson

TO: Lisa Jakusz

FROM: Pam Kruzicki  
City Clerk's Office

A handwritten signature in cursive script that reads "Pam Kruzicki".

DATE: January 3, 2013

RE: Intent to Run for Public Office

Per Administrative Policy 1.10, through this memorandum, please notify the City Personnel Committee that I intend to run for re-election for the Town of Alban Clerk/Treasurer position in the April 2, 2013 election.