



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

January 8, 2013
4:31 p.m.

- 1. Roll Call:** Commissioners Hanson, Kirschling, Schleih, and Wescott
Commissioner Taylor, excused

Also

Present: Fire Chief Tracey Kujawa, Director Sally McGinty,
Assistant Chief Martin Skibba, Assistant Chief Joe Gemza,
Firefighter/Paramedic Frank Minervini

- 2. People to be heard and announcements**

None.

- 3. Adjourn into closed session (approximately 4:35 p.m.) pursuant to Wisconsin Statutes 19.85 (1) (c) for the following:**

- Firefighter/Paramedic interview (completion of probation)**

Commissioner Wescott moved, seconded by Commissioner Kirschling, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

- 4. Reconvene into open session for possible action**

Commissioner Wescott moved, seconded by Commissioner Hanson, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Schleihs moved, seconded by Commissioner Hanson, to approve Firefighter/Paramedic Frank Minervini to permanent status upon the successful completion of his probationary period.

Ayes, all; nays, none. Motion carried.

5. Police and Fire Commission Administrative Procedures

The Personnel committee is having a special meeting on January 11th to discuss the City Administrative Policies. The PFC Administrative Procedures will be compared to the City Administrative Policies after they are finalized.

6. Police and Fire Commission Strategic Plan

A short discussion was held regarding long-term objective *Improve Community Awareness*. President Schleihs asked the commission to identify methods in which they might support the objective to improve community awareness.

7. Portage County's Offer to Provide Dispatch Service

President Schleihs asked the Public Safety Departments to forward a list of concerns/pros/cons regarding Portage County's proposal to assume dispatching responsibilities for the City of Stevens Point to Lee Ann Spoon by January 15th or 16th.

8. Consent Agenda

- a. Minutes – December 4, 7, 11 and 13, 2012
- b. Monthly bills – December - Fire Department, Police Department and Emergency Management
- c. Fire Chief's Report/EMS report
- d. Police Chief's Report
- e. Director of Emergency Management's Report

Commissioner Wescott moved, seconded by Commissioner Kirschling, to approve the consent agenda items as outlined above.

Ayes, all; nays, none. Motion carried.

9. Next meeting and possible dates

The Police and Fire Commission will meet on January 22, 2013 to continue discussing the County's proposal for a possible joint dispatch center.

10. Adjourn into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) for the following:

- **Performance evaluation of a public employee**

Commissioner Wescott moved, seconded by Commissioner Kirschling, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

11. Adjournment

The meeting adjourned at 7:02 p.m.