

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
WEDNESDAY, FEBRUARY 6, 2013**

1. Roll Call
2. Approval of the November 7, 2012 Minutes
3. Recommendation on 2013 Seasonal Employee pay rate schedule.
4. Conceptual Plan for Boys & Girls Club space in Mid-State Tech building/land adjacent to Rec Center
5. Director's Report
6. Adjournment

1. Roll Call

Present: Bahling, Freckmann, Glodosky, Hall, McDonald, Okonek, Sorenson, West, Ald. O'Meara, Ald. Wiza

Excused: Ald. Slowinski

Also Present: Director Tom Schrader, Betty Bruski Mallek, Kevin Lu, Stevens Point Journal; Karl Blomberg, Kevin Quevillan, Boys and Girls Club; Chris Wiza, Ald. Mike Phillips, Director Joel Lemke.

2. Approval of the November 7, 2012 Minutes

Motion by Hall, seconded by McDonald, to approve the November 7, 2012 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. Recommendation on 2013 Seasonal Employee pay rate schedule.

Ald. Wiza stated on behalf of Ald. Suomi he's asking for a 50 cent increase in wages for lifeguards. Ald. Suomi stated it's inappropriate to pay lifeguards the same as custodians. Lifeguards should be paid more than custodians because of the certification needed by lifeguards. Director Schrader stated that custodians besides general daily cleaning, have additional training for backwashing the filters and believes they work towards becoming a certified pool operator, open the pool in the morning and do general supervision in the mornings.

Motion by Ald. Wiza, seconded by Ald. O'Meara to approve a 50 cent increase for lifeguards.

Director Schrader stated that if approved, that the Council would have to find the funding for the increase since our budgets have already been set.

Ald. Wiza asked what a 50 cent raise would amount to for lifeguards and Director Schrader stated right off hand he wouldn't want to give an answer without checking first on the number of hours we're talking about.

Ayes: 2 votes; Nays majority. Motion lost.

Director Schrader stated that wages will be reviewed for 2014 in order to keep our wages competitive.

Motion by Wiza, seconded by Hall, to approve the proposed 2013 Seasonal Employee pay rate schedule as presented.

Ayes all; Nays none; Motion carried.

4. Conceptual Plan for Boys & Girls Club space in Mid-State Tech building/land adjacent to Rec Center

Director Schrader introduced Kevin Quevillan of the Boys and Girls Club who could answer questions of the commissioners.

Director Schrader stated it is almost two years to date when the referendum was passed approving the move of Mid-State Technical College to the mall and the Boys and Girls Club move to the Parks and Rec building. In June, 2012 the Council passed a resolution as it relates to the Mid-State's move to the mall and the Boys and Girls Club relocating to the Rec Center and a portion of the MSTC Building. Since June, 2012 he has met with

representatives from the Boys and Girls Club concerning their needs in regards to relocating to the Recreation Center. The Boys and Girls Club has prepared this conception plan connecting the two buildings and having the north wing removed and replacing it with a new addition. Currently the north wing of the Rec Center houses a HVAC room, one small locker room and restrooms. The locker room and restroom have not met our needs for many years. With their new addition the Boys and Girls Club would add a game room, café, kitchen area and replace the existing locker-room/shower area.

The Council has put out an RFP for needs analysis and comprehensive space/facilities utilization assessment for the relocation of its existing City Hall to the current technical college building.

Director Schrader asked if any of the commissioners have a problem with filling in the space between the buildings and connecting the two buildings. Everyone agreed that the project should keep on task and continue the negotiations.

Motion by Sorenson, seconded by Okonek to endorse the conceptual plan as presented for the Boys and Girls Club.

Commissioner Bahling asked if the Parks Department will be part of the RFP and will they be looking at the structure of this building. Director Schrader stated everything will be looked at comprehensively with the needs for the Boys and Girls Club, the City and the Parks Department.

Kevin Quevillan was asked if they have talked about leases with the City. Kevin Quevillan stated they are just starting the process but would be looking for something long term because of the initial investment they will be making. A ninety-nine year lease would be like a prepayment for their investment with a zero cost each year of the lease.

Commissioner Freckmann stated concern as to the extent of our commitment at this time.

Ald. O' Meara asked for an amendment to the whole that would confirm the commissioners having seen the conceptual drawings as presented, agree they have merit and encourage them to continue and come back as the design progresses, seconded by Freckmann.

Vote on the amendment: Ayes all, nays none; amendment passed.

Vote on the original motion: Ayes all, nays none; motion carried.

Ald. Phillips asked if he was correct that there will be steps and a ramp. If at all possible, stay away from them because of liability.

5. Director's Report

Director Schrader reported:

- Winter sports area open for most of a month this year
- Willett Arena will be hosting a high school regional on February 14th and a sectional final on February 23rd
- UW-SP playoff games will be announced on Monday
- Ice Show is scheduled for April 6th and 7th -- "Skate Bandstand"
- In the Forestry Department, Affordable Tree Service was awarded the bid for the Tree and Stump contract
- Working with Public Works and the Water Dept. regarding the reconstruction of Ellis Street in regards to street tree preservation.
- Arbor Day is scheduled to take place in McGlachlin Park this year.
- WPS donated \$8,000.00 towards tree planting of low growing trees under utility lines as well as for replacing ash trees
- The forester is working on a more formalized Emerald Ash Borer Plan with will require re-inventory of all street tree ash (1026 street trees) for condition and diameter
- Parks Department employees have cleared dead trees and cleared back brush along the McDill Trail

- Parks Department has started the move of equipment into the vacated portion of the Transit end of the City Garage

6. Adjournment

Motion by Ald. O'Meara, seconded by Ald. Wiza to adjourn at 7:05 p.m.

Ayes all; Nays none; Motion carried.

2013
SEASONAL EMPLOYEE PAY RATE SCHEDULE

<u>Area</u>	<u>Job Description</u>	<u>1st Yr</u>	<u>2nd Yr</u>	<u>3rd Yr</u>	<u>Plus Year</u>
Pool/Beaches	Lifeguard	8.80	9.00	9.20	-0-
	Custodian	9.00	9.20	9.40	-0-
	Cashier	8.50	8.70	8.90	-0-
	Head Guard	10.50	10.70	10.90	.10 each yr
Indoor Arena	Skateguard	8.50	8.70	8.90	-0-
	Skate Rentals	8.50	8.70	8.90	-0-
	Pro Shop	8.50	8.70	8.90	-0-
	Custodian	8.50	8.70	8.90	-0-
	Building Supervisor	10.25	10.45	10.65	.10 each yr
	Building Supervisor I	15.00	15.20	15.40	.10 each yr
	Skating Instructor	10.00	10.25	10.50	.10 each yr
	Head Skating Instructor	10.90	11.15	11.40	.10 each yr
	Off Ice Instructor	8.50	8.70	8.90	.10 each yr
	Concession	8.75	8.95	9.15	-0-
	Asst. Conc. Manager	9.25	9.45	9.65	.10 each year
	Conc. Manager	9.75	9.95	10.15	.10 each year
Receptionist	8.50	8.70	8.90	.10 each year	
Winter Sports Area	Skateguard	8.50	8.70	8.90	-0-
	Winter Sports Attendant	8.50	8.70	8.90	-0-
	Winter Sports Supervisor	9.25	9.45	9.65	-0-
Parks/Forestry	General Maintenance	8.50	8.70	8.90	-0-
	Ball Diamond crew	8.70	8.90	9.10	
Recreation	General Rec/Ice	8.50	8.70	8.90	-0-
	Basketball/volleyball Cordin.	15.00	15.50	16.00	.25 each year
		Year	rate/game	bonus/game	
	Basketball/Hockey referee	1	10.75	1.00	
		2	11.25	1.00	
		3	11.75	1.00	
		4	12.25	1.00	
		5	12.75	1.00	
		6+	13.50	1.00	
	Basketball scorekeeper	1	7.75	1.00	
		2	8.25	1.00	
		3	8.75	1.00	
		4	9.25	1.00	
		5	9.75	1.00	
		6+	11.50	1.00	
			rate/match	bonus/match	
	Volleyball referee	1	8.50	1.00	
		2	8.75	1.00	
		3	9.00	1.00	
		4	9.50	1.00	
		5+	10.50	1.00	
Community TV(part-time)	Production Assistant	10.00	10.30	10.60	.10 each year

pay rate schedule seasonal

2013
SEASONAL EMPLOYEE PAY RATE SCHEDULE

<u>Area</u>	<u>Job Description</u>	<u>1st Yr</u>	<u>2nd Yr</u>	<u>3rd Yr</u>	<u>Plus Year</u>
Pool/Beaches	Lifeguard	8.80	9.00	9.20	-0-
	Custodian	9.00	9.20	9.40	-0-
	Cashier	8.50	8.70	8.90	-0-
	Head Guard	10.50	10.70	10.90	.10 each yr
Indoor Arena	Skateguard	8.50	8.70	8.90	-0-
	Skate Rentals	8.50	8.70	8.90	-0-
	Pro Shop	8.50	8.70	8.90	-0-
	Custodian	8.50	8.70	8.90	-0-
	Building Supervisor	10.25	10.45	10.65	.10 each yr
	Building Supervisor I	15.00	15.20	15.40	.10 each yr
	Skating Instructor	10.00	10.25	10.50	.10 each yr
	Head Skating Instructor	10.90	11.15	11.40	.10 each yr
	Off Ice Instructor	8.50	8.70	8.90	.10 each yr
	Concession	8.75	8.95	9.15	-0-
	Asst. Conc. Manager	9.25	9.45	9.65	.10 each year
	Conc. Manager	9.75	9.95	10.15	.10 each year
Receptionist	8.50	8.70	8.90	.10 each year	
Winter Sports Area	Skateguard	8.50	8.70	8.90	-0-
	Winter Sports Attendant	8.50	8.70	8.90	-0-
	Winter Sports Supervisor	9.25	9.45	9.65	-0-
Parks/Forestry	General Maintenance	8.50	8.70	8.90	-0-
	Ball Diamond crew	8.70	8.90	9.10	
Recreation	General Rec/Ice	8.50	8.70	8.90	-0-
	Basketball/volleyball Cordin.	15.00	15.50	16.00	.25 each year
	Basketball/Hockey referee	Year	rate/game	bonus/game	
		1	10.75	1.00	
		2	11.25	1.00	
		3	11.75	1.00	
		4	12.25	1.00	
		5	12.75	1.00	
		6+	13.50	1.00	
	Basketball scorekeeper	1	7.75	1.00	
		2	8.25	1.00	
		3	8.75	1.00	
		4	9.25	1.00	
		5	9.75	1.00	
		6+	11.50	1.00	
	Volleyball referee		rate/match	bonus/match	
		1	8.50	1.00	
		2	8.75	1.00	
		3	9.00	1.00	
		4	9.50	1.00	
		5+	10.50	1.00	
Community TV(part-time)	Production Assistant	10.00	10.30	10.60	.10 each year

pay rate schedule seasonal

Great Futures Start Here!

**10 year
anniversary**

2002 **BOYS & GIRLS CLUB** 2012
OF PORTAGE COUNTY, INC.

MEMO

Date: January 15th, 2013

To: City of Stevens Point Common Council

From: Kevin Quevillon, Executive Director, Boys & Girls Club of Portage County 

Re: Boys & Girls Club Teen Center Project @ Recreation Center/MSTC Current Facilities

We appreciate your support of our efforts to relocate our Teen Center to a portion of the properties of the current Park & Recreation & MSTC facilities through Resolution #35790. Upon your Resolution we have engaged an independent architect, Mudrovich Architects, to complete a preliminary design of a new Boys & Girls Club Teen Center. Attached to this memo is a preliminary floor plan and an East Elevation.

We believe our preliminary design is a win-win for all parties involved, particularly the teenage youth of Stevens Point. By constructing a connection point between the Park & Recreation Facility and utilizing a portion of the MSTC facility we believe we can provide an excellent facility for teen programming that could serve upwards of 100 teens per day as well as provide collaborative opportunities with the City of Stevens Point Park & Recreation in relation to the gym space. With this design the Park & Recreation Department would continue to utilize their current space.

When teens enter from PJ Jacobs or get dropped off by bus from Ben Franklin through our new, safe entrance facing Goerke Park, they will immediately be greeted by friendly, caring and welcoming staff at our front desk, then surrounded by a large, open games room where they can have fun and socialize or choose to become involved in other youth development programs in new spaces like an Art Room, Music/Drama/Dance Room, ClubTech Room, the Teen Lounge, or grab a snack in the Teen Café, or work on their homework in our quiet Learning Center. This facility will be ALL for them, a place for teens to call their own.

When we last presented the need for a new Teen Center to the Common Council back on June 18th we shared with you the community's need for more positive programs and opportunities for teens in Stevens Point. You heard from PJ Jacob's Principal Dan Dobratz and his excitement for the Boys & Girls Club to be located adjacent to his school for easy access. This facility will meet the needs of hundreds of teens each year and could serve upwards of 100 teens per day.

We would like you to consider our request for the spaces we have identified in our design so we may continue to plan ahead with our fund raising efforts to make this a reality. We strongly believe that, with your support, with this facility design, and with our programs, we will be creating and providing a wonderful resource for years to come for Stevens Point teens and families.

We appreciate your consideration.

BOARD OF DIRECTORS

President:

Fritz Schierl

1st Vice President:

Patty Noel

2nd Vice President:

Wayne Semmerling

Secretary:

Samuel Dinga

Treasurer:

Mike Zimmer

Past President:

Keith Pilger

Executive Director:

Kevin Quevillon

Marc Bower

Erik Carlson

John Charewicz

Karen Cooper

Sue Doxrude

Tom Eagon

Marcia Fritzsche

Lois Hofmeister

Josh Jandrain

Jim Koziol

John Noel

Frank O'Brien

Gerri Okray

Mark Olinyk

Cinda Patterson

Steven Regnier

Cathy Rhutasel

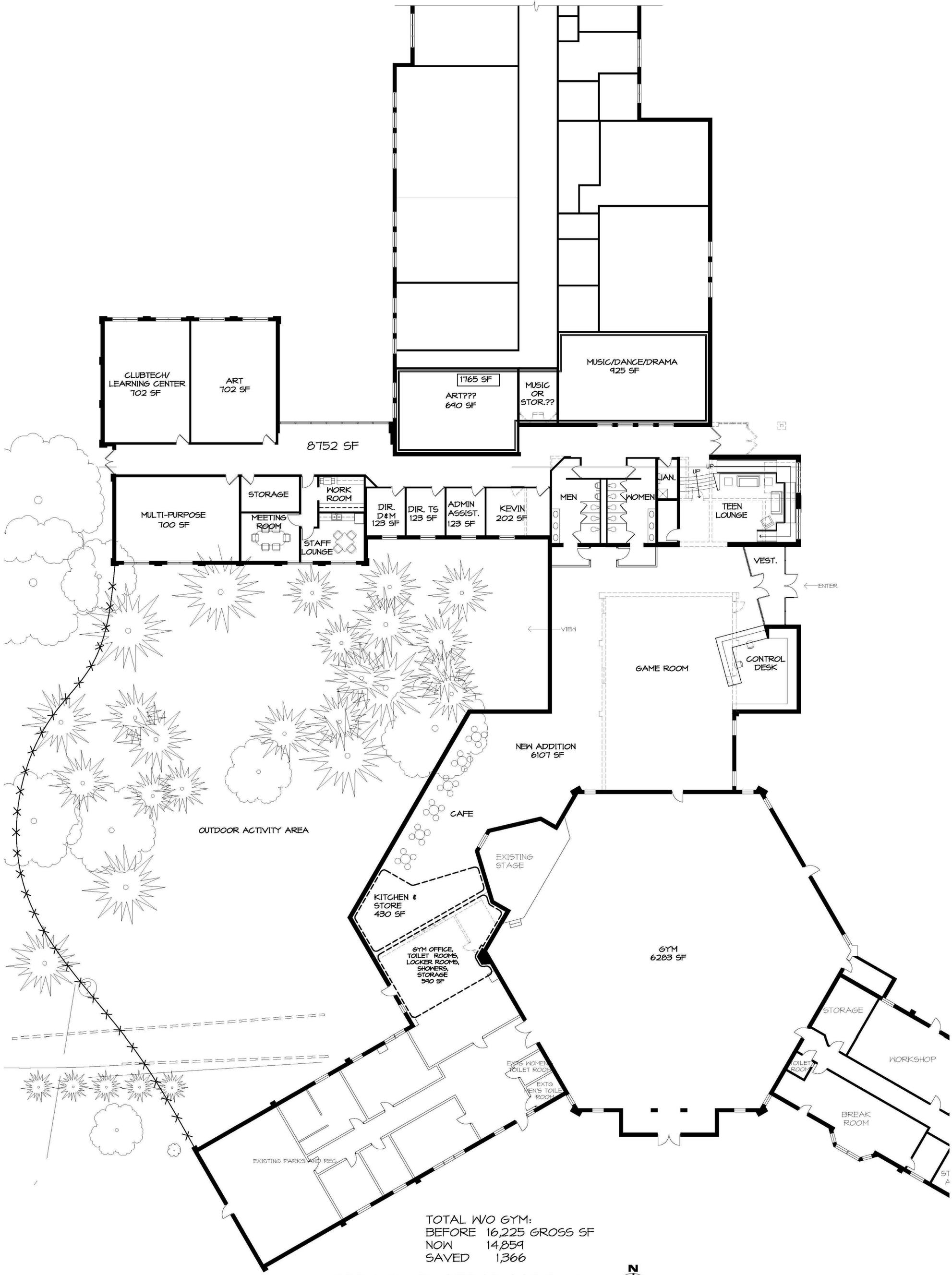
Anne Schierl

Attila J. Weninger

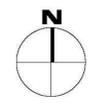
Beverly West

Laura West





PRELIMINARY SITE / FLOOR PLAN
 OPTION 3



BOYS AND GIRLS CLUB
PORTAGE COUNTY
 STEVENS POINT, WI
 JANUARY 8, 2013

