

BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, April 8, 2013 – 6:20 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center, 1519 Water Street
Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To award the Ellis Street Reconstruction Project (bid opening on April 8, 2013 at 10:00 a.m. – bid results to be distributed at the meeting).
2. To accept the Recodifications to the City of Stevens Point Ordinance for Fourth Avenue and Fremont Street.
3. Discussion regarding No Parking/Parking on Minnesota from Main Street to Prais Street during events at Goerke Field and the Willett Ice Arena.
4. To accept the Director's Report and place it on file.
5. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 4 of Chapter 9, Section 9.05(b) of the Revised Municipal Code, **No Parking 7:00A.M. to 6:00P.M.** is hereby repealed:

9.05(b) 2. On the north side of Fourth Avenue from a point 112 feet east of Isadore Street to a point 510 feet east.

SECTION II: That subsection 15 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby amended:

9.05(g) 15. On the north side of Fourth Avenue from its east end west of Michigan Avenue to Fremont Street.

Section III: That subsection 16 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby amended:

9.05(g) 16. On the south side of Fourth Avenue from Fremont Street to a point 272 feet west of Division Street.

Section IV: That subsection 116 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby repealed:

9.05(g) 116. On the north side of Fourth Avenue from Reserve Street to Isadore Street.

Section V: That subsection 127 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby amended:

9.06(a) 127. South bound Reserve Street at Fourth Avenue.

Section VI: That subsection 145 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby amended:

9.06(a) 145. North bound and South bound Fremont Street at the northerly intersection of Fremont Street and Stanley Street.

Section VII: That subsection 146 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby repealed:

9.06(a) 146. Fremont Street at Fourth Avenue.

Section VIII: That subsection 424 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby repealed:

9.06(a) 424. Fremont Street at Stanley Street.

Section IX: That subsection 795 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created:

9.06(a) 795. West bound Fourth Avenue at Fremont Street.

Section X: That subsection 796 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created:

9.06(a) 796. West bound Stanley Street at Fremont Street.

Section XI: That subsection 797 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created:

9.06(a) 797. East bound Stanley Street at Fremont Street.

Section XII: That subsection 64 of Chapter 9, Section 9.06(b) of the Revised Municipal Code, **Yield Signs** is hereby created:

9.06(b) 64. Right Turn for West bound Stanley Street before entering North bound Fremont Street.

Section XIII: These ordinance changes shall take effect upon passage and publication.

APPROVED _____
Andrew Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: April 5, 2013
Approved: April 15, 2013
Published: April 19, 2013

April 5, 2013

RE: FOURTH AVENUE/FREMONT STREET TRAFFIC ORDINANCE RECODIFICATION

To the Board of Public Works:

Fourth Avenue between Division Street and Fremont Street and Fremont Street between Fourth Avenue and Stanley Street is being proposed for street surface upgrades. A review of Chapter 9 of the Revised Municipal Code of the City of Stevens Point and a review of all traffic signs not meeting the new national standards for retro reflectivity as required by the Federal Highway Administration (FHWA) was done. As well as a review for compliance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD).

A study of Chapter 9, Section 9.05 Parking, for the review area we found redundancy and gaps with our existing ordinances. The area listed below for ordinance 9.05(b)4, No Parking 7:00A.M. to 6:00P.M. was found to be signed "No Parking" as well as the areas not covered by any parking ordinances were signed "No Parking". The review area is located in the University campus area and has high volumes of pedestrian traffic that cross this area in numerous locations including a mid-block crossing. Fourth Avenue has a 2008 annual average daily traffic (AADT) count of 6000 vehicles. Fourth Avenue is a signed bike route providing bicycle ingress and egress for the campus area. Fourth Avenue between Isadore Street and Reserve Street has three signed bus stops and two signed late night bus stops. It is recommended that the ordinances be corrected to represent the present use and conditions.

Existing ordinances for the review area are as follows:

Section 9.05(b) No Parking 7:00 A.M. to 6:00 P.M.

4. *On the north side of Fourth Avenue from a point 112 feet east of Isadore Street to a point 510 feet east.*

Section 9.05(g) No Parking

15. *On the north side of Fourth Avenue from its east end to 450 feet west of Reserve Street.*
16. *On the south side of Fourth Avenue from a point 112 feet east of Isadore Street to a point 272 feet west of Division Street.*
17. *On the north side of Fourth Avenue from a point 272 feet west of Division Street to Fremont Street.*
70. *On the west side of Fremont Street from Stanley Street to Fourth Avenue.*
116. *On the north side of Fourth Avenue from Reserve Street to Isadore Street.*
117. *On the east side of Fremont Street from Fourth Avenue to Stanley Street.*

Existing use and existing street signs as stated above are for NO PARKING in this study area of Fourth Avenue from Division Street to Fremont Street and for Fremont Street from Fourth Avenue to Stanley Street. No parking is further emphasized in this area with yellow painted curbs. The following ordinances in the review area are recommended for repeal, amendment or validation. Validation of an ordinance shows that they agree with existing use and conditions and require no further action:

Ordinance 9.05(b)4 No Parking 7:00 A.M. to 6:00 P.M., does not agree with existing use or signage. The ordinance creates an overlap and conflict with subsections 17 and 116 above and subsection 4 is recommended to be repealed.

Ordinance 9.05(g)15 No Parking, creates an overlap and conflict with subsections 17 and 116. Subsection 15 description needs to be amended to eliminate the overlap and to conform to existing

use and signage. "East end" in the description creates ambiguity and requires clarification. Subsection 15 should be amended to read as follows:

9.05(g)15. On the north side of Fourth Avenue from its east end west of Michigan Avenue to Fremont Street.

Ordinance 9.05(g)16 No Parking, does not agree with existing use or signage. A gap in the ordinance exists that allows parking on the south side of Fourth Avenue from a point 112 feet east of Isadore Street to Fremont Street. Subsection 16 should be amended to close the gap to conform to existing use and signage. Subsection 16 should be amended to read as follows:

9.05(g)16. On the south side of Fourth Avenue from Fremont Street to a point 272 feet west of Division Street.

Ordinance 9.05(g)17 No Parking, agrees with existing use and signage and subsection 17 should be validated.

Ordinance 9.05(g) 70 No Parking, agrees with existing use and signage and subsection 70 should be validated.

Ordinance 9.05(g) 116 No Parking, is redundant with subsections 15 and 17. Subsection 116 is redundant and should be repealed.

Ordinance 9.05(g) 117 No Parking, agrees with existing use and signage and subsection 117 should be validated.

Reviewing Chapter 9, Section 9.06 Stop Signs, ambiguities, redundancy and missing ordinances for stop conditions were found.

Existing ordinances for stop signs for the review area are as follows:

Section 9.06(a) Stop Signs

- 29. Fourth Avenue at Division Street*
- 30. Fourth Avenue at Reserve Street*
- 124. Isadore Street at Fourth Avenue*
- 127. Reserve Street at Fourth Avenue*
- 145. Fremont Street at Stanley Street*
- 146. Fremont Street at Fourth Avenue*
- 424. Fremont Street at Stanley Street*

The above listed stop sign ordinances are for Fourth Avenue from Division Street to Fremont Street and for Fremont Street from Fourth Avenue to Stanley Street. The following review of the above referenced ordinances is recommended to be repealed, amended or validated. Validation of an ordinance shows that they agree with existing use and conditions and require no further action:

Ordinance 9.06(a)29 Stop Sign, agrees with existing use and subsection 29 should be validated. Folding stop signs exist on the traffic signals for east and west bound traffic on Fourth Avenue at Division Street which controls the intersection by ordinance when the traffic signal lights are not functioning.

Ordinance 9.06(a)30 Stop Sign, agrees with existing use and signage and subsection 30 should be validated.

Ordinance 9.06(a)124 Stop Sign, agrees with existing use and signage and subsection 124 should be validated.

Ordinance 9.06(a)127 Stop Sign, should be amended to reflect a change in condition with the creation of the Reserve Street Pedestrian Mall in 1993 between Fourth Avenue and Stanley Street. The

Pedestrian Mall eliminates north bound vehicular traffic from entering Fourth Avenue. Subsection 127 should be amended to reflect existing conditions and read as follows:

9.06(a)127. *South bound Reserve Street at Fourth Avenue*

Ordinance 9.06(a)145 Stop Sign, conflicts with existing conditions. Stanley Street intersects with Fremont Street at two intersections. West bound Stanley Street intersects with Fremont Street north of the intersection with the East bound Stanley Street intersection with Fremont Street. Subsection 145 should be amended to read as follows:

9.06(a)145. *North bound and South bound Fremont Street at the northerly intersection of Fremont Street and Stanley Street.*

Ordinance 9.06(a)146 does not agree with existing conditions. Fremont does not stop at Fourth Avenue, Fremont Street and Fourth Avenue act as a through street with west bound Fourth Avenue stopping at Fremont Street. It is assumed that subsection 146 predates the realignment of Fourth Avenue and Fremont Street in 1975 with the larger free flow curve around the north side of University Parking Lot X. To reflect existing use and conditions subsection 146 should be repealed.

Ordinance 9.06(a)424 is redundant with subsection 145 and subsection 424 should be repealed.

The following existing stop conditions were found to be missing an ordinance:

West Bound Fourth Avenue at Fremont Street
West Bound Stanley Street at Fremont Street
East Bound Stanley Street at Fremont Street

It is recommended by the Police Department and the Engineering Division that Section 9.06(a) of Chapter 9 of the Revised Municipal Code of the City of Stevens Point be revised to include the above existing stop conditions and the following subsections be created:

9.06(a)795 West Bound Fourth Avenue at Fremont Street
9.06(a)796 West Bound Stanley Street at Fremont Street
9.06(a)797 East Bound Stanley Street at Fremont Street

The following existing yield condition was found to be missing an ordinance:

Right Turn for West Bound Stanley Street before entering North Bound Fremont Street

It is recommended by the Police Department and the Engineering Division that Section 9.06(b) of Chapter 9 of the Revised Municipal Code of the City of Stevens Point be revised to include the above existing yield condition and the following subsection be created:

9.06(b)64 Right Turn for West Bound Stanley Street before entering North Bound Fremont Street



Scott Schatschneider
Director of Public Works



Thomas Zenner
Assistant Chief, Police Department

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

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April 2, 2013

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **McDill Dam Operation:** An internal update meeting was held on Thursday, April 4th with the Village of Whiting, Lake District, the City and the DNR regarding the transfer of ownership status and miscellaneous remaining "to dos" as far as refilling process is concerned. The DNR has informed us that refilling could begin as early as May 1st, this will depend on the weather.
- **Business 51 Status Report:** A Public Informational Meeting (PIM) for the Southside Business Association is currently scheduled for Tuesday, April 23rd at 6:30 p.m. at Rhody's Middletown Tavern & Grill. The PIM will follow a format similar to the February Board of Public Works; however special attention will be given to concerns regarding the businesses along this corridor. AECOM is tentatively planning on addressing the Board of Public Works at the meeting with design alternatives.
- **WisDOT traffic counts - State Hwy 66/Centerpoint Drive/Clark Street:** We submitted additional information and the DOT is currently using the additional information to put together their results.
- **Ellis Street Design:** Sealed bids were opened at 10:00 a.m. this morning.
- **I39 / North Reserve Street:** A meeting with WisDOT is scheduled for Wednesday, April 10th to discuss the project from the standpoint of what has been done and what timelines now exist due to the project being delayed until 2015.
- **Fire Station # 2:** Repairs to the roof began on Monday, April 1.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> AECOM/GEI	Stability Analysis to FERC	Friday, Sept. 14 th (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to DNR	2 nd half of Dec. (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to FEMA	Monday, March 18 th (up to 90 days for review and approval)
<input type="checkbox"/> NewPage (Tom Witt)	QCIP back to FERC	June 26 th (up to 60 days for review and approval)
<input type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts with NewPage and construction begins	Early September
<input type="checkbox"/> NewPage	Final drawings/"asbuilts" Submitted to FERC for Federal/licensing	November 15 th (Completion)

FEMA is currently working through their review process. FEMA did not consider the application complete until the DNR has finished their review and submitted an approval letter. This is unfortunate because we were hoping that both agencies could perform concurrent reviews. However, the DNR approval letter is a major hurdle, because the DNR waived any additional investigation / engineering studies. This additional investigation / engineering study basically stopped this project in 2003.

With that being said, FEMA will be required to be finished by June 18th. Our hope is that FEMA will be finished sooner. Even with this delay and talking with Tom Witt of New Page Corporation our construction would start in early September instead of early August with a completion of mid- November.

2. Streets

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Pit operations suspended.
- Cutting of Ice Buildup and Patching continued.
- Snow and Ice Control Operations continued and hopefully completed.

- **Equipment maintenance/garage**

- There were a total of 122 repair orders completed in the month of February. When broken down by department there were;

Police	7
Parks	9
Fire	9
Streets	96
Water/Waste water	1

- Other activities include; Sale of old DPW pickup trucks is completed. Parks Utility Van is approved and ordered. Rework of our one-ton flatbed is complete.

- **Signs, posts, barricades, and flags**

- 23 signs were replaced or added, 15 for usual maintenance, new sign were put up and 5 because of vandalism.
- 4 poles were replaced because of accidents.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular and holiday solid waste collection completed.
- Regular and holiday recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 2 floating holidays, 5 days 3.5 hours sick, 25 vacation days and 11 days of work comp. were utilized.