

**BOARD OF PUBLIC WORKS MEETING AGENDA**  
**Monday, October 14, 2013 – 6:00 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center, 1519 Water Street**  
**Stevens Point, WI 54481**

[A quorum of the City Council may attend this meeting]

**CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. To award the Fire Station Headquarters Remodel and Window Replacement Project #16-13 to Ellis Stone Construction Co.
2. To approve the purchase of a patrol truck for the Streets Department.
3. To accept the Director's Report and place it on file.
4. Update and discussion regarding the Business 51 Project with AECOM.
5. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strong's Avenue  
Stevens Point, WI 54481-3594



**Public Works**  
Engineering Department

Phone: 715-346-1561  
Fax: 715-346-1650

October 10th, 2013

TO: Finance Committee & Board of Public Works

FROM: Scott Schatschneider, Director of Public Works

RE: Fire Station # 1 Remodel and Window Replacement Project #16-13:

This memo serves as a cover sheet for the above mentioned project. The bid opening was Tuesday, October 1<sup>st</sup> at 1:00 p.m. A bid tabulation sheet and supporting documentation has been included to help explain the bid results regarding the fire station.

When the 2013 Capital Improvement Plan (CIP) was being created, improvements to Fire Station # 1 were included. As part of putting a budget number together, staff had architects and a general contractor preview the building in an attempt to help put together a budget number that would be accurate.

During the initial scoping process the different architects did state that attempting to pin down an absolute accurate cost on a project like this would be difficult until the project is completely designed and bid.

With that in mind, the project was designed with essential core improvements that were considered as part of the base bid and then four alternatives were created that could be added and/or deleted given the results of the bidding.

Included in the packet is supporting documentation explaining the base bid and alternatives and costs associated with all of them.

Sincerely,

A handwritten signature in black ink that reads 'Scott Schatschneider'.

Scott Schatschneider  
Director of Public Works

**BID TAB**  
**CITY OF STEVENS POINT**  
**STEVENS POINT FIRE STATION HEADQUARTERS REMODEL AND WINDOW REPLACEMENT PROJECT #16-13**  
**SEALED BIDS OPENED 1:00 P.M., OCTOBER 1, 2013**

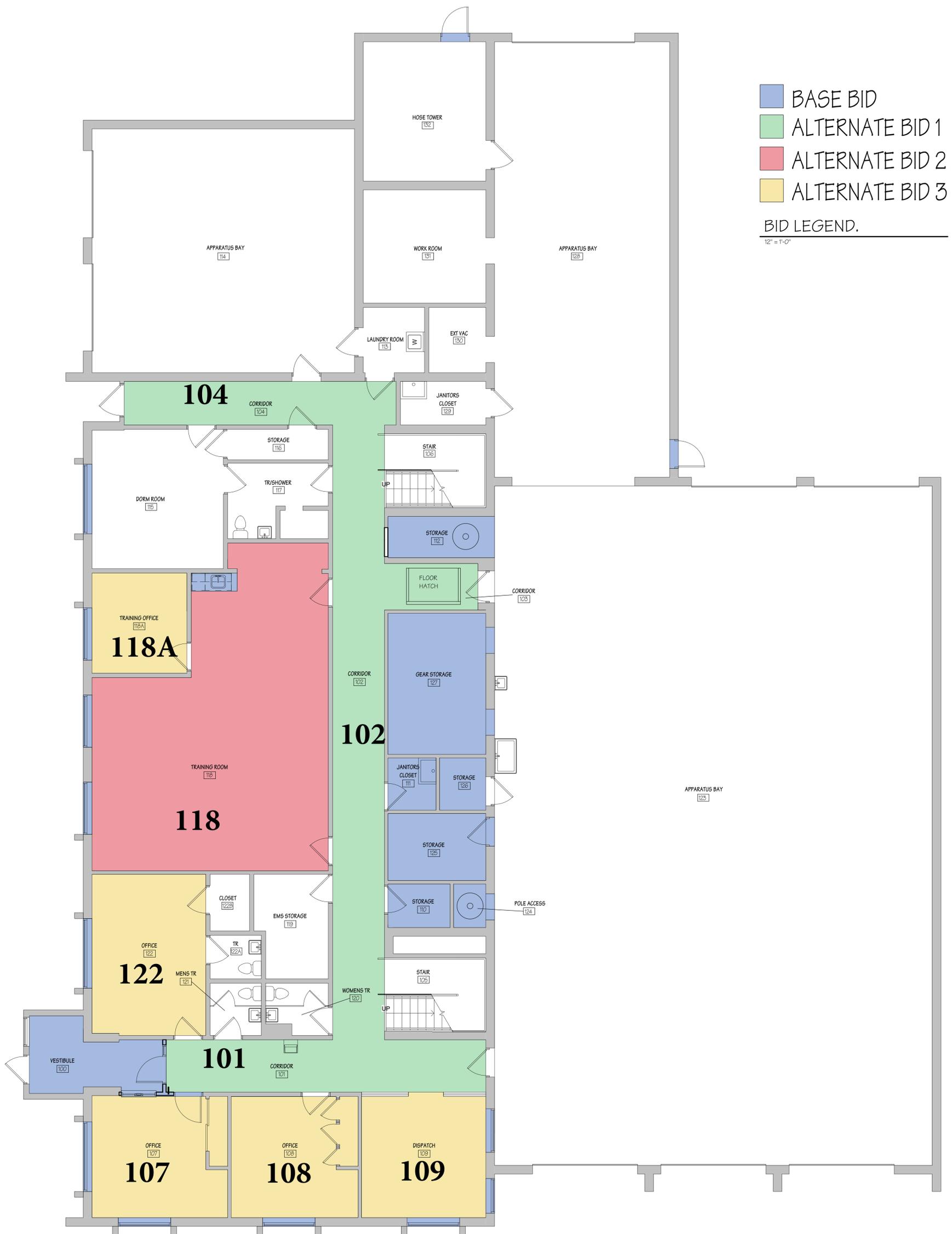
ITEM	DESCRIPTION	Ellis Stone Construction Co.	Altmann Construcion Co.	S.D. Ellenbecker Inc.
		Stevens Point, WI	Wisconsin Rapids, WI	Athens, WI
		TOTAL	TOTAL	TOTAL
Base Bid	This work is remodeling the second floor indoor to have improved bathroom/shower facilities and storage space. In addition this work includes window replacements and a secure reception area when you first walk into the fire station.	\$ 264,000.00	\$ 270,800.00	\$ 278,000.00
Alt. #1	Construction for rooms 101, 102 and 104: Install new ceiling tile & grid, flooring, base, paint walls throughout rooms. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.	\$ 14,333.00	\$ 17,800.00	\$ 19,137.00
Alt. #2	Construction for room 118 (training room): Install new ceiling tile & grid, flooring, base, paint walls throughout room. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.	\$ 16,907.00	\$ 18,000.00	\$ 17,954.00
Alt. #3	Construction for rooms 107, 108, 118A and 122: Install new ceiling tile & grid, flooring, base, paint walls throughout rooms. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.	\$ 16,373.00	\$ 21,000.00	\$ 18,317.00
Alt. #4	Provide and install new 12" dimensional letters on the exterior of the building as indicated in the Construction Documents.	\$ 3,232.00	\$ 3,800.00	\$ 3,550.00
<b>TOTAL BIDS:</b>		<b>\$ 314,845.00</b>	<b>\$ 331,400.00</b>	<b>\$ 336,958.00</b>
<b>10% CONTINGENCY</b>		<b>\$ 346,329.50</b>	<b>\$ 364,540.00</b>	<b>\$ 370,653.80</b>

**Base Bid**  
**Estimated Cost Breakdown**

	<b><u>Cost Item</u></b>	<b><u>Cost</u></b>
01 00 00	General Conditions	\$19,427
01 01 00	Design & Approvals	\$0
02 41 00	Demolition	\$9,614
02 41 00	Window Removal	\$0
	Temporary Window Enclosure	\$3,405
03 30 00	Concrete	\$1,252
06 10 00	Carpentry	\$1,267
06 41 00	Architectural Wood Casework	\$29,680
06 61 16	Solid Surface Fabrications	\$0
07 21 00	Insulation	\$0
07 90 05	Joint Sealers	\$168
08 11 13	Hollow Metal Doors & Frames	\$13,125
08 40 00	Aluminum Entrances & Glazing	\$66,854
09 21 16	Drywall	\$9,360
09 29 30	Steel Studs	\$8,681
09 30 00	Tiling	\$19,651
09 51 00	Acoustical Ceilings	\$4,053
09 68 13	Tile Carpeting	\$4,128
09 90 00	Painting & Coating	\$4,314
10 14 00	Signage	\$339
10 28 00	Toilet Accessories	\$3,870
22 00 00	Plumbing	\$24,471
23 00 00	HVAC	\$16,742
26 00 00	Electrical	\$23,601
<b>Totals:</b>		<b>\$264,002</b>
Contingency 10%		<u>\$26,400</u>
		<b>\$290,402</b>

<b>Stevens Point Fire Station</b>		
<b>Remodeling Construction Bid Price (Base Bid):</b> Provide labor, materials services, equipment necessary for completion of work as described in Drawings & Specifications.		\$ 264,000.00
<b>Alternate Bid No. 1:</b> Construction for rooms 101, 102 and 104 - Install new ceiling tile & grid, flooring, base, paint walls throughout rooms. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.		\$ 14,333.00
<b>Alternate Bid No. 2:</b> Construction for room 118 (training room) - Install new ceiling tile & grid, flooring, base, paint walls throughout room. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.		\$ 16,907.00
<b>Alternate Bid No. 3:</b> Construction for rooms 107, 108, 109, 118A and 122 - Install new ceiling tile & grid, flooring, base, paint walls throughout room. Provide new HVAC, Electrical and Plumbing equipment to accommodate new ceiling as indicated in the Construction Documents.		\$ 16,373.00
<b>Alternate Bid No. 4:</b> Provide and install new 12" dimensional letters on the exterior of the building as indicated in the Construction Documents.		\$ 3,232.00
	<b>Total Bid:</b>	<b>\$ 314,845.00</b>
<b>Other Costs</b>		
Asbestos Abatement		\$ 25,000.00
Contingency Fund	8.00%	\$ 25,187.60
	<b>Total Remodel Cost:</b>	<b>\$ 365,032.60</b>
ADG Architectural Fees		\$ 35,000.00
ADG Estimated Re-imbursable Costs		
Mileage, Printing, Mailing, Etc..		\$ 2,000.00
	State Approval Fees	\$ 1,500.00
	Asbestos Survey	\$ 2,305.00
	<b>Total Project Costs:</b>	<b>\$ 405,837.60</b>
<b>Stevens Point Fire Station Cost Options</b>		
Omit Alternate Bid No. 1		\$ 14,333.00
Omit Alternate Bid No. 2		\$ 16,907.00
Omit Alternate Bid No. 3		\$ 16,373.00
Omit Alternate Bid No. 4		\$ 3,232.00
Omit window replacement form the project		\$ 66,854.00
	<b>Revised Project Costs:</b>	<b>\$ 288,138.60</b>

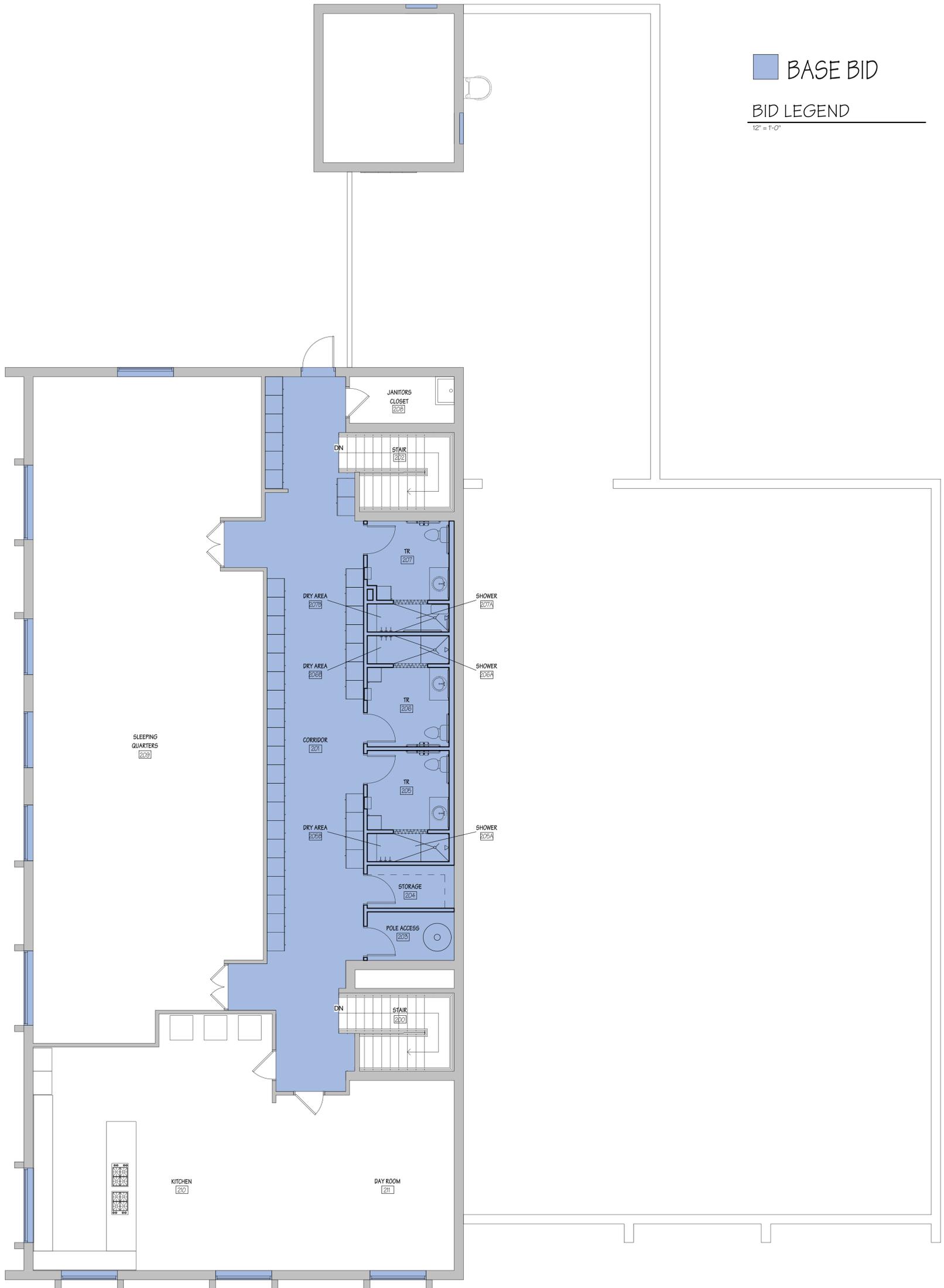
# FIRST FLOOR



**1** FIRST FLOOR  
3/16" = 1'-0"



# SECOND FLOOR



1 SECOND FLOOR  
3/16" = 1'-0"



City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of  
Public Works**  
Engineering  
Phone: 715-346-1561  
Fax: 715-346-1650

To the Board of Public Works,

October 9, 2013

After requesting quotes for a Streets Department's Tandem Plow Truck, 3 were received. With the specified plow and spreader package from Truck Equipment of Wausau, the adjusted quotes are:

Mid-State Truck	2014 International 7600 SBA	\$192,923.00
Scaffidi Heavy Truck	2014 Mack GU713	\$192,937.00
V & H Trucks	2014 Western Star 4700 PRL-07T	\$195,210.00

Staff recommendation is to purchase the unit from Scaffidi Heavy Truck in the amount of \$192,937.00, funding to be from the allocated borrowing account.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point  
715 346-1540



October 9th, 2013

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

### 1. Engineering Division

- **Business 51 Status Report:**

AECOM is presenting the next round of design alternatives at the October Board of Public Works. A Public Informational Meeting is being scheduled for Wednesday, November 20<sup>th</sup> at Jefferson Elementary starting at 5:30 p.m.

- **Ellis Street Construction:**

The project is completed. The project did take a little bit longer than expected. The delays were a result of a very tight work corridor and a schedule that may have been too aggressive.

- **Shopko Parking Lot (West Half) Re-Construction:**

The west half of the parking lot has been reconstructed. The project went smoothly, and only lasted in two and half weeks. The remainder of the lot is scheduled improvements in 2014.

- **E.M. Copps Extension:**

Work began the week of September 23<sup>rd</sup> and the works is progressing as scheduled.

- **Fire Station #1:**

Bid results will be brought forward at the October Board of Public Works Meeting.

- **Seawall Schedule Checklist**

<b>AGENCY</b>	<b>TASK</b>	<b>APPROXIMATE DATES</b>
<input checked="" type="checkbox"/> AECOM/GEI	Stability Analysis to FERC	Friday, Sept. 14 <sup>th</sup> (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to DNR	2 <sup>nd</sup> half of Dec. (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to FEMA	Monday, March 18 <sup>th</sup> (up to 90 days for review and approval)
<input checked="" type="checkbox"/> NewPage (Tom Witt)	QCIP back to FERC	June 14 <sup>th</sup> (up to 60 days for review and approval)
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of Contracts with NewPage and construction begins	August 5 <sup>th</sup> (up to 10 weeks)
<input checked="" type="checkbox"/> NewPage	Final drawings/"asbuilts" Submitted to FERC for Federal/licensing	October 11 <sup>th</sup> (Completion)

We are currently working with Tom Witt and the contractors to get final costs compiled. As soon as all of the construction costs are put together they will be reported on. In addition the project As-Builts are being finalized and the corresponding documentation that needs to be submitted to FERC is being put together. FERC will have 90 days to review the documentation.

- **Michigan Avenue:**

The Michigan Avenue project from last year has been recognized by the Wisconsin Concrete Pavement Association. As a result was forwarded on as a project at the national competition level within the American Concrete Pavement Association. At the national level we were selected as the Gold Winner for Municipal Streets and Intersections (< 30,000 SY) category. I would like to recognize Joel Lemke and the entire Engineering Department for an excellent project. I would like to particularly recognize Alex Saunders who put in a lot time and effort from the design aspect, making sure that the first concrete street that the City of Stevens Point had done exclusively on their own in 40 years was a success. Well done Alex.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
  - The Engineering Department has been working on a number of items and helping assist other departments in regards to design and project delivery:
    1. 2014 Capital Improvement Plan discussions with staff.
    2. 2014 Budget Preparations.
    3. Washington Terrace Subdivision.
    4. Finalizing 2013 construction projects.
    5. E. M. Copps Dr. extension startup.
    6. Strong's Parking Lot construction startup.

## 2. Streets

- **Street work**
  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Street lamp maintenance continued.
  - Pit operations continued.
  - Patching continued.
  - Crackfilling completed.
  - Curb Repairs continued.
  - Sidewalk repairs continued.
  - Street Sweeping continued.
  - Painting operations continued.
  - Blowout repairs continued.

- **Equipment maintenance/garage**

There were a total of 97 repair orders completed in the month of Sept. When broken down by department there were;

Engineering	1
Police	13
Parks	19
Fire	4
Streets	60
Water/Waste water	0

- **Signs, posts, barricades, and flags**
  - 48 signs were replaced or added, 5 because of accidents, 25 for usual maintenance, 12 new signs were put up and 6 because of vandalism.
  - 8 poles were replaced or added, 7 because of accidents and 1 because of vandalism.
  - Barricades were put up and taken down for Harvest Festival.

- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular solid waste collection completed.
  - Regular recycling collection completed.
  - City drop-off operations were completed.
  
- **Leave**
  - 8 floating holidays, 19 days .5 hours sick, 57 days 5 hours vacation and 2 days of work comp. were utilized.