



Police and Fire Commission

City of Stevens Point
1515 Strong's Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

November 5, 2013
4:02 p.m.

- 1. Roll Call:** Commissioners Hanson, Kirschling, Schleih and Wescott
Commissioner Taylor, excused

Also

Present: Police Chief Kevin Ruder, Fire Chief Tracey Kujawa, Director Sally McGinty, Assistant Chief Tom Zenner, Assistant Chief Martin Skibba, Mayor Andrew Halverson, City Attorney Logan Beveridge, Brandi Makuski - Stevens Point City Times

- 2. People to be heard and announcements**

Chief Ruder commended Assistant Chief Skibba for his continued hard work on the Simulcast radio project and Assistant Chief Zenner for formulating the flag recognition ceremony for retired police officers.

- 3. Adjourn into closed session (approximately 4:00 p.m.) pursuant to Wis. Stats. Sec. 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on the ambulance contract between the City of Stevens Point and Portage County.**

This item was removed from the agenda.

- 4. Reconvene into open session (approximately 4:20 p.m.) for possible action.**

This item was removed from the agenda.

- 5. 2014 Budget updates**

Operational budgets have been submitted. Budget levels will remain consistent.

The city budget will go before the Finance Committee on November 11th.

Commissioner Schleih moved, seconded by Commissioner Kirschling, to support the operational and capital budgets of the Police and Fire Departments as proposed and discussed at the Finance Committee meeting of October 28th, 2013.

Commissioner Schleihs will submit a resolution of support to be forwarded to the Common Council.

Ayes, all; nays, none. Motion carried.

6. City Pay Plan Study

There is a slight delay in the study due to comparables. The Common Council requested the following be eliminated as comparables: Eau Claire, LaCrosse and DePere. Mayor Halverson and Charlie Carlson will have a teleconference tomorrow.

7. Strategic Plan update

#1, Preserve Public Safety

- Dispatch consolidation was complete on August 4, 2013

#2, Improve Community Awareness

- A 2013 media contact matrix was distributed

#3, Develop and Manage Financial Resources

- 2014 proposed budget was briefed to the Finance Committee on October 28th, 2013

#4, Employ a Diverse, Well-trained public safety work force

- Pay plan changes have been supported by the PFC and will aid in retention

#5, Plan and implement an Intra and Interagency delivery system

- The Town of Hull joined the Metro Fire Unit

#6, Manage information technology

- Fire Department portion of city server project is in progress. Public Safety IT strategic/capital plan initial draft is in progress.

8. Administrative Procedures

Section 1, Policies Relating Directly to the Police and Fire Commission, Section 2, Fiscal Policies and Section 3, Personnel Administration (pertains to non-represented personnel) were discussed. Director McGinty will make the changes as discussed.

A final review of the Administrative procedures will be held at the December PFC meeting.

9. Changes to Public Safety Organizational Structure

The Police Chief briefed the Commission on the revised organizational structure for the Police Department for 2014.

10. Consent Agenda

- a. Minutes - October 1, 2013 and October 15, 2013
- b. Monthly bills - Fire Department, Police Department and Emergency Management
- c. Fire Chief's Report/EMS Report
- d. Police Chief's Report
- e. Director of Emergency Management's Report

Commissioner Wescott moved, seconded by Commissioner Kirschling, to approve the consent agenda items as outlined above.

Ayes, all; nays, none. Motion carried.

11. Adjournment

The meeting adjourned at 6:02 p.m.