

****AMENDED AGENDA****
BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, February 10, 2014 – 6:00 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center, 1519 Water Street
Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Report to the Board of Public Works regarding Business 51 by WisDOT officials Robin Stafford and Brian Gaber.
2. To approve Affordable Tree Service for the 2014 Tree Care Operation in the amount of \$23,733.00.
- *3. To award the Bituminous Patching Project #14-02 to Mid-State Asphalt out of New London, WI in the amount not to exceed \$80,488.50.
- *4. To award the Curb, Gutter and Sidewalk Repair Project #14-05 to Wroblewski Concrete out of Stevens Point, WI in the amount not to exceed \$113,189.90.
5. To approve the purchase of a Ford truck from Scaffidi Motors in the amount of \$26,563.00.
6. To accept the Director's Report and place it on file.
7. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:

Phone: 715-346-1561

Fax: 715-346-1650

Streets Department:

Phone: 715-346-1537

Fax: 715-346-1687

February 6th, 2014

To: Board of Public Works

From: Scott Schatschneider, Director of Public Works

Re: Explanation of FHWA / WisDOT Requirements

As requested at the last Board of Public Works Meeting WisDOT representatives will be present for the February meeting to help clarify and answer questions pertaining to the City's responsibilities. A list of potential talking points is included with this cover memo to help the explanation process.

The list of talking points is not exclusive, but a framework to help get questions asked and hopefully answered.

**WisDOT and City of Stevens Point
Talking Points
Monday, February 10th, 2014 – 6:00 p.m.**

1. Background:

A. Jurisdictional Transfer of Bus. 51 from WisDOT to the City of Stevens Point.

- What the transfer meant to the City originally?
- What does it mean now that Bus.51 is on the National Highway System?
- With Bus.51 being on the National Highway System would that have changed anything in regards to the original Jurisdictional Transfer?

B. FHWA and WisDOT incorporation of multimodal forms of transportation

- MAP-21
 - What does MAP-21 mean for local communities that have a principal arterial that needs to be reconstructed?
 - What is the definition of a principal arterial and why does Bus.51 have this designation?
 - At what point would this road not be considered a principal arterial?
 - Why would you want to accommodate bicycles on a high ADT corridor like Bus.51 with limited space?

2. Currently:

A. Will the City be able to say “no” to WisDOT funding (i.e. STP Urban Funding) and be able to re-construct the corridor “as – is”?

B. What options exist for the City in terms of MAP-21 (FHWA mandates) and how this principal arterial is designed and constructed?

- What input does FHWA / WisDOT have on choosing a preferred alternative?

3. Moving Ahead:

A. If the City follows FHWA and WisDOT protocols, how much help can we expect in terms of funding?

- Can the City accept funding for certain portions of the roadway and design to FHWA / WisDOT standards and then use City funding to construct portions of the roadway to City standards?

- Why does FHWA / WisDOT help fund projects?
- Why does a municipality participate in the funding as well?
- Will there be federal funding to address the CN railroad underpass?

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department
Phone: 715-346-1561
Fax: 715-346-1650

January 7, 2014

To the Board of Public Works;

The City Forester is recommending approval of the 2014 Tree Care Operation Quote in the amount of \$23,733.00 provided by Affordable Tree Service. The Forester solicited quotes from four tree vendors which have expressed interest in the project in the past. The Forester received one quote back. The Forester has reviewed the quote prices and found them to be acceptable based upon comparables in surrounding communities. The quote is within budget and includes tree removal, stump removal and pruning services to be conducted by December 31, 2014 or until funds are expended.

Staff recommendation is to approve the quote from Affordable Tree Service in the amount of \$23,733.00.

Sincerely,

City of Stevens Point

A handwritten signature in black ink, appearing to read "Todd M. Ernster".

Todd M. Ernster
City Forester

**BID TAB
CITY OF STEVENS POINT
BITUMINOUS PATCHING PROJECT #14-02
SEALED BIDS OPENED 2:00 P.M., February 4, 2014**

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	Mid-State Asphalt New London, WI		American Asphalt Mosinee, WI	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
204.0100	50	S.Y.	Removing Pavement	\$ 5.00	\$ 250.00	\$ 10.00	\$ 500.00
305.0120	20	TON	Base Aggregate Dense (1-1/4 Inch)	\$ 15.00	\$ 300.00	\$ 10.00	\$ 200.00
390.0203	1,360	S.Y.	Base Patching Asphalt (> 10 sq. yds.)	\$ 41.50	\$ 56,440.00	\$ 42.50	\$ 57,800.00
390.0203	200	S.Y.	Base Patching Asphaltic (< or = 10 sq. yds.)	\$ 45.00	\$ 9,000.00	\$ 44.00	\$ 8,800.00
690.0150	2,000	L.F.	Sawcutting Asphalt	\$ 2.00	\$ 4,000.00	\$ 2.00	\$ 4,000.00
Total:					\$ 69,990.00		\$ 71,300.00
Total with 15% contingency:					\$ 80,488.50		\$ 81,995.00

BID TAB
CITY OF STEVENS POINT
CURB & GUTTER AND SIDEWALK REPAIR PROJECT #14-05
SEALED BIDS OPENED 11:00 A.M., FEBRUARY 4, 2014

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	Wroblewski Concrete Stevens Point, WI		Sommers Sonstruction Co. Shiocton, WI		S.D. Ellenbecker, Inc. Athens, WI		Pember Companies, Inc. Menomonie, WI		Chippewa Concrete Services Chippewa Falls, WI		Marvin Gleason Contractor Franksville, WI	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
204.0100	20	S.Y.	Removing Pavement	\$ 9.00	\$ 180.00	\$ 13.00	\$ 260.00	\$ 12.00	\$ 240.00	\$ 10.60	\$ 212.00	\$ 11.25	\$ 225.00	\$ 13.50	\$ 270.00
204.0150	170	L.F.	Removing Curb & Gutter	\$ 6.00	\$ 1,020.00	\$ 2.25	\$ 382.50	\$ 6.00	\$ 1,020.00	\$ 6.10	\$ 1,037.00	\$ 7.50	\$ 1,275.00	\$ 13.50	\$ 2,295.00
204.0155	1,888	S.Y.	Removing Concrete Sidewalk	\$ 6.50	\$ 12,272.00	\$ 7.70	\$ 14,537.60	\$ 8.50	\$ 16,048.00	\$ 7.00	\$ 13,216.00	\$ 11.25	\$ 21,240.00	\$ 12.60	\$ 23,788.80
390.0203	30	S.Y.	Base Patching Asphaltic	\$ 45.00	\$ 1,350.00	\$ 29.00	\$ 870.00	\$ 55.00	\$ 1,650.00	\$ 49.00	\$ 1,470.00	\$ 230.00	\$ 6,900.00	\$ 65.00	\$ 1,950.00
416.0160	20	S.Y.	Concrete Driveway (6-Inch)	\$ 47.25	\$ 945.00	\$ 49.50	\$ 990.00	\$ 45.00	\$ 900.00	\$ 50.40	\$ 1,008.00	\$ 49.50	\$ 990.00	\$ 56.25	\$ 1,125.00
601.0324	70	L.F.	Concrete Curb & Gutter (24-Inch)	\$ 20.00	\$ 1,400.00	\$ 25.00	\$ 1,750.00	\$ 24.00	\$ 1,680.00	\$ 24.00	\$ 1,680.00	\$ 30.00	\$ 2,100.00	\$ 30.00	\$ 2,100.00
601.0411	50	L.F.	Concrete Curb & Gutter (30-Inch) Type D	\$ 21.00	\$ 1,050.00	\$ 26.00	\$ 1,300.00	\$ 26.50	\$ 1,325.00	\$ 25.00	\$ 1,250.00	\$ 30.00	\$ 1,500.00	\$ 32.50	\$ 1,625.00
602.0405	14,480	S.F.	Concrete Sidewalk (4-Inch)	\$ 4.25	\$ 61,540.00	\$ 4.00	\$ 57,920.00	\$ 4.15	\$ 60,092.00	\$ 4.60	\$ 66,608.00	\$ 4.70	\$ 68,056.00	\$ 5.65	\$ 81,812.00
602.0415	2,516	S.F.	Concrete Sidewalk (6-Inch)	\$ 5.25	\$ 13,209.00	\$ 5.50	\$ 13,838.00	\$ 4.75	\$ 11,951.00	\$ 5.60	\$ 14,089.60	\$ 5.50	\$ 13,838.00	\$ 6.25	\$ 15,725.00
602.0515	40	S.F.	Curb Ramp Detectable Warning Field (Natural Patina)	\$ 34.00	\$ 1,360.00	\$ 35.00	\$ 1,400.00	\$ 40.00	\$ 1,600.00	\$ 29.00	\$ 1,160.00	\$ 50.00	\$ 2,000.00	\$ 42.00	\$ 1,680.00
625.0100	500	S.Y.	Topsoil	\$ 5.50	\$ 2,750.00	\$ 7.50	\$ 3,750.00	\$ 6.00	\$ 3,000.00	\$ 6.40	\$ 3,200.00	\$ 10.00	\$ 5,000.00	\$ 6.00	\$ 3,000.00
627.0200	500	S.Y.	Mulching	\$ 0.50	\$ 250.00	\$ 4.00	\$ 2,000.00	\$ 0.85	\$ 425.00	\$ 0.75	\$ 375.00	\$ 2.00	\$ 1,000.00	\$ 6.00	\$ 3,000.00
628.6505	500	S.Y.	Soil Stabilizer Type A	\$ 0.50	\$ 250.00	\$ 1.75	\$ 875.00	\$ 0.85	\$ 425.00	\$ 0.75	\$ 375.00	\$ 1.00	\$ 500.00	\$ 4.00	\$ 2,000.00
630.0140	500	S.Y.	Seed Mixture No. 40	\$ 0.50	\$ 250.00	\$ 1.35	\$ 675.00	\$ 0.85	\$ 425.00	\$ 0.75	\$ 375.00	\$ 0.50	\$ 250.00	\$ 4.00	\$ 2,000.00
690.0150	200	L.F.	Sawcutting Asphalt	\$ 3.00	\$ 600.00	\$ 2.00	\$ 400.00	\$ 3.00	\$ 600.00	\$ 3.50	\$ 700.00	\$ 3.50	\$ 700.00	\$ 2.00	\$ 400.00
TOTAL BIDS:					\$ 98,426.00		\$ 100,948.10		\$ 101,381.00		\$ 106,755.60		\$ 125,574.00		\$ 142,770.80
TOTAL BIDS WITH 15% CONT.					\$ 113,189.90		\$ 116,090.32		\$ 116,588.15		\$ 122,768.94		\$ 144,410.10		\$ 164,186.42

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Department of Public Works

Engineering
Phone: 715-346-1561
Fax: 715-346-1650
Streets/Fleet
Phone: 715-346-1537
Fax: 715-346-1687

To The Board of Public Works,

January 23, 2014

The Streets Department's 1991 Dodge was retired from Dropoff duty in early 2013. Prior to normal cycle replacement, all 2001 Dodges to be retired were assessed for fitness and the Superintendent's truck (best one) was retained for Dropoff duty. We've been operating one truck short since.

As with the past 20+ pickups, we'd like to stay with Ford to minimize acquisition cost and to streamline parts and service. Two quotes were received.

Scaffidi Motors	\$26,563.00
Rapids Ford	No Response
Hughes Ford	\$27,489.00

We are seeking approval for the purchase from Scaffidi Motors in the amount of \$26,563, from the budgeted \$28,000.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

January 8th, 2014

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **Business 51 Status Report:**

This item will be a separate agenda item.

- **Fire Station #1:**

Work started on Monday, January 27th with demolition beginning on the second floor in the locker and bathroom area. The demolition is approximately 95 % complete at the time of this report. Once the demolition is completed the building on the second floor will begin.

- **North Second Street and Maria Drive Property Acquisition:**

Appraisal Service LLC, has met with the property owners. At the time of this report the appraisal amounts had not been calculated. The weather has caused delays for people to be outside to examine to properties.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage.	Began Construction: August 5 th Construction Complete: October 11 th
<input checked="" type="checkbox"/> NewPage/ AECOM/EDC	Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.	Thursday, October 31 st (up to 60 days for review and approval)
<input checked="" type="checkbox"/> FERC	Approval of construction report and as-built drawings.	Approval January 10 th
<input type="checkbox"/> AECOM	Preparation and submission of LOMR.	Submission is anticipated no later than mid February.

- **From speaking with AECOM, this is the anticipated timeline for the remaining phases of the Seawall Project.**

1. AECOM will submit the LOMR: Usually within 90 days, FEMA will mail an approval letter to Stevens Point. (Please note, it can be longer than 90 days if FEMA asks for more info.)
2. FEMA publishes a notice in the local paper twice (about 2 weeks apart). (FEMA typically does the notice or they may ask us to do the notice, which is fine).
3. There is a 90 day public comment period that begins after the second notice is published.
4. If no reasonable reconsiderations are brought up the revised mapping becomes effective.
5. It is then up to the City to update residents and provide proof of the flood plan or references to the effected panels.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**

1. Bukolt Avenue Reconstruction Project Design – a Public Informational Meeting is scheduled for Wednesday, March 5th at Madison Elementary, the meeting is scheduled to start at 6:00 p.m.
2. Shopko Parking Lot: East Half Design.
3. 2014 Chip Sealing Bid Advertisement will be published in February and be up for approval in March.

2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Christmas Decorations removal begun.
- Building maintenance and repair.
- Snow/Ice operations continued. Picking crews operating night and day. Additional salt purchased and received. Additional sand trucked in.

- **Equipment maintenance/garage**

- There were a total of 169 repair orders completed in the month of January. When broken down by department there were;

Engineering	2
Police	22
Parks	18
Fire	8
Streets	115
Water/Waste water	4

- **Signs, posts, barricades, and flags**

- 22 signs were replaced or added, 5 because of accidents, 2 for usual maintenance and 15 new signs were put up.
- 4 poles were replaced, because of accidents.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular and holiday solid waste collection completed.
- Regular and holiday recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 4 floating holidays, 4 funeral days, 4 days 3 hours sick, 27 days vacation, and 1 day 2.5 hours of worker's compensation time were utilized.