

**AGENDA**  
**Village of Plover / City of Stevens Point**  
**Joint Municipal Court Oversight Committee**

**City Conference Room**  
**County-City Building**  
**1515 Strongs Avenue**  
**Stevens Point WI**

**March 12, 2014**  
**4:00 P.M.**

1. Roll Call.
2. Election of Chairperson
3. Overview of roles and responsibilities of committee (City Attorney)
4. Discussion relating to location of future municipal court sessions
5. Discussion of ordinance amendments regarding possible new location
6. Discussion and possible action on process for selection of a Municipal Court Judge
7. Discussion and possible action on posting open position for Municipal Court Clerk
8. Review and possible action of initial budget projections for the Joint Municipal Court
9. Update on future training sessions for Municipal Court Judge and Clerk
10. Proposed Future meeting date(s)
11. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

**2014 Municipal Court Operational Budget**

**FULL YEAR**

Municipal Judge	\$	12,000.00	\$1000/mo
Municipal Clerk	\$	40,872.00	\$19.65/hr
W.R.	\$	3,791.00	
S.S.	\$	4,045.00	
Life Ins	\$	36.00	
W.C.	\$	74.00	
I.C.	\$	96.00	
Medical Ins.	\$	21,834.00	
Software	\$	4,200.00	
Training and Education	\$	1,500.00	
Miscellaneous Expenses	\$	6,000.00	
Mileage	\$	500.00	
TOTAL	\$	94,948.00	
2012 Case Load Ratio		City	Plover
City 75% / Village 25%	\$	71,211.00	\$ 23,737.00

**2014 Municipal Court Capital Budget**

TiPSS Sotware \$ 22,000.00  
Laptop Computer

Comparables by Caseload	Case Load	Clerk Salary	Deputy Clerk Y/N	Judge Salary
Brown Deer	3222	\$18.35 40 /week	N	\$ 8,000.00
Hales Corners	3200	\$19.86 40/week	Y	\$ 11,500.00
West Milwaukee	3582	\$20.97 15/week	Y	\$ 15,589.00
Elm Grove	3600	\$24.64 40/week	Y	\$ 13,000.00
Muskego	3117	\$17.86 40/week	Y	\$ 11,000.00
Town of Madison	3104	\$21.41 40/week	Y	\$ 14,000.00
Wisconsin Rapids	3680	\$19.68 ,40/week	N	\$ 16,000.00

Comparables Population (40K +/- 1K)				
New Berlin	4500	\$30.00 40/week	Y (2)	\$ 28,369.00
Wausau	6389	\$21.00 40/week	N	