

BOARD OF PUBLIC WORKS MEETING
Monday, March 10, 2014
Lincoln Center – 1519 Water Street, Stevens Point, WI 54481

MINUTES

PRESENT:

Mayor Andrew Halverson, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Tricia Church; **Alderspersons:** George Doxtator(1st), JoAnne Suomi(2nd), Michael O’Meara(3rd), Tony Patton(8th) and Randal Stroik(9th).

ALSO PRESENT:

DIRECTORS: Michael Ostrowski – Community Development, Joel Lemke – Public Utilities, and Tom Schrader – Parks and Recreation.

ALDERPERSONS: Mike Wiza(4th), Mary Stroik(5th), Jeremy Slowinski(6th), Roger Trzebiatowski(7th), Michael Phillips(10th), and Jerry Moore(11th).

CITY STAFF MEMBERS: City Attorney A. Logan Beverage, City Clerk John Moe, Fire Department Chief Tracey Kujawa, Assistant Police Chief Martin Skibba, Administrative Assistant to the Mayor Kelley Pazdernik, Streets Department Superintendent Dennis Laidlaw

OTHERS PRESENT: Brandi Makuski – Stevens Point City Times, Nate Enwald – Portage County Gazette, Bruce Gerland – AECOM Engineer, Bob Fisch – 1033 Smith Street, and Barb Jacob – 1616 Depot Street.

Mayor Andrew Halverson called the Board of Public Works meeting to order on March 10, 2014 at 6:33 P.M. The meeting was held at The Lincoln Center at 1519 Water Street in Stevens Point, WI 54481.

- 1. Consideration and Possible Action to approve the purchase of a Larue D60 Loader Mounted Snow Blower from Casper’s Truck Equipment to be utilized at the Airport and rotated to Streets Department Duties in the amount of \$171,308.00.**

Aldersperson Patton asked what we would be doing with the one we have. Streets Superintendent Dennis Laidlaw said we would sell it at auction.

Aldersperson Stroik asked if this amount was planned in budget. Mayor Halverson said yes and in fact if came in lower then what was anticipated.

Aldersperson Stroik then moved approval; seconded by Aldersperson O’Meara.

Ayes all; nays none; motion carried

- 2. Consideration and possible action to approve the purchase of a Ford Interceptor for \$25,732.00 along with 5 miscellaneous used vehicles to all be utilized in the Police Department from Scaffidi Motors in the amount not to exceed \$148,000.00.**

Mayor Halverson added that we did a similar purchase for the last round of unmarked vehicles and it worked out extremely well operationally.

Aldersperson O'Meara asked for clarification on the amounts requested. Streets Superintendent Dennis Laidlaw said the inceptor is included in the \$148,000.00 amount requested.

Aldersperson O'Meara then moved approval; seconded by Aldersperson Doxtator.

Ayes all; nays none; motion carried

3. Consideration and possible action to approve the purchase of 6 pieces of equipment to be utilized in the Parks Department in the amount of \$118,120.10.

There were no comments or questions regarding the equipment.

Aldersperson O'Meara moved approval; seconded by Aldersperson Doxtator.

Ayes all; nays none; motion carried

4. Consideration and possible action to approve the purchase of 5 Ford Trucks to be utilized in the Parks Department from Scaffidi Motors in the amount of \$105,978.00.

Mayor Halverson stated that this was a carryover from the amount of trucks we didn't fulfill last year.

Aldersperson Stroik moved approval; seconded by Aldersperson Doxtator.

Ayes all; nays none; motion carried

5. Consideration and possible action to accept the Director's Report and place it on file.

Aldersperson Suomi asked if Director Schatschneider could expand upon the Business 51 status to give reasons why we are interested in seeking more information regarding exceptions. Director Schatschneider reiterated the last Board of Public Works Meeting when Brian Gaber and Robert Stafford with WisDOT talked about the Federal and State process as it pertains to this project. It seemed from some of the answers to questions that there may be some exceptions we should further explore. We feel we need to have a meeting with the decision makers to see if any exceptions actually exist.

Aldersperson Suomi added that she thought most of the possible exceptions were omitted at the last South Side Business Meeting. Director Schatschneider said that would be the purpose of this meeting, to flush out fact and fiction of the 5 total exceptions.

Mayor Halverson asked Director Schatschneider if he feels this is his attempt to have them say NO to us unofficially as opposed to us spending \$50,000.00 to have them say NO to us officially. Director Schatschneider said correct.

Aldersperson Suomi asked who would all be included in this meeting. Director Schatschneider said this would be a meeting with AECOM, Staff, WisDOT, Local Program Management Consultants, and Federal Highway.

Alderson Wiza commended Director Schatschneider, City Engineer Alex Saunders and the rest of staff for the nicely presented meeting and presentation at the Public Informational Meeting regarding the Bukolt Avenue Project.

Alderson Wiza requested that we take a couple weeks this summer to put out orange cones on Business 51 to see how the 2-lanes will work.

Mayor Halverson pointed out that the Hoover Road Grade Separation Project is starting to move more aggressively in terms of getting close to a 30% design as well as a more realistic cost estimate. AECOM will be presenting those findings to us in April.

Alderson Slowinski asked if we have any kind of estimated time line when the Grade Separation could potentially happen. Alderson O'Meara stated that it is a very slow process when you have to wait in line for federal funding.

Alderson Stroik asked what happened to the study we had done from AECOM for the warning beacon at other intersections to warn about the trains. Director Schatschneider said the cheap option was roughly \$225,000.00 and the expensive option was over \$400,000.00. For that only to be a temporary fix, assuming eventually we would be building the grade separation, it was considered simply too expensive.

Alderson Stroik moved approval; seconded by Alderson Patton.

Ayes all; nays none; motion carried

6. ADJOURNMENT: Mayor Andrew Halverson adjourned the March 10, 2014 Board of Public Works Meeting at 6:47 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Department of Public Works

Engineering
Phone: 715-346-1561
Fax: 715-346-1650
Streets/Fleet
Phone: 715-346-1537
Fax: 715-346-1687

To the Board of Public Works,

March 5, 2014

We requested quotes for a loader-mounted large snowblower to replace our 1990 Klaur, which is in its fourth (7-year) cycle. Two quotes were received as follows:

Bruce Municipal Equipment	SnoGo MP-318	\$241,410.00
Casper's Truck Equipment	Larue D60	\$171,308.00

Staff recommendation is purchase of the Larue D60 from Casper's Truck Equipment in the amount of \$171,308.00, to be funded by the 2014 Borrowing. The new machine will be assigned to the Airport, and that unit will rotate to Streets duty.

Thank you,

A handwritten signature in black ink, appearing to read 'Dennis Laidlaw', is written over a faint, illegible stamp.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point

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1515 Strongs Avenue
Stevens Point, WI 54481-3594



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To The Board of Public Works,

March 4, 2014

The Police Department's unmarked vehicles are ready for replacement. We are seeking approval to purchase 1 new Ford Police Interceptor for \$25732 (\$87 more than 22 months ago).

We also request approval to purchase 5 miscellaneous used vehicles through Scaffidi Motors. This is the same arrangement and fee successfully implemented in 2007, in which we paid a \$300 per vehicle fee. This allows us to obtain low mileage auction vehicles using the Dealer's license and buyer.

This purchase is to be funded by the 2014 Borrowing in an amount not to exceed \$148,000.00.

Thank you,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point

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1515 Strong's Avenue
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To the Board of Public Works,

March 3, 2014

We have requested quotes for the replacement of six Parks Department pieces of equipment, including three (2005) commercial mowers, a (2005) leaf sweeper, a (2000) utility vehicle, and a (2005) ball-diamond groomer.

Two quotes were received on the mowers:

Reinders, Sussex, WI.	Toro 3280-D, (1)4WD, (2)2WD	\$62,129.10
Riesterer & Schnell, Custer, WI.	John Deere 1445 Series	\$56,455.00

One quote was received on each of the specialty equipment:

Horst Distributing, Chilton, WI.	SweepStar 48 Sweeper	\$25,998.00
Horst Distributing, Chilton, WI.	Cushman Turf Truckster (Net of Trade-In)	\$18,995.00
Horst Distributing, Chilton, WI.	Smithco Super Star 3WD Athletic Field Groomer (Net of Trade-In)	\$10,998.00

Staff recommendation is to proceed with the Toro mowers and other equipment as specified. These are proven, quality purchases which are compatible with existing attachments and parts inventory. We are seeking approval in the amount of \$118,120.10, to be covered by the 2014 Borrowing.

Thank you,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point

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1515 Strong's Avenue
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To the Board of Public Works,

March 3, 2014

We have requested quotes for the replacement of 5 assorted Parks Department Pickup Trucks. The results are as follows:

Len Dudas Motors, Inc	Chevrolet	No Quote Received
Scaffidi Motors, Inc	Ford	\$105,978.00
Stevens Point Chrysler	Dodge, Jeep, Ram	\$118,630.00

We are seeking approval to proceed with the purchase of 5 trucks as quoted from Scaffidi Motors, Inc. in the amount of \$105,978.00, to be funded by the 2014 Budget.

Sincerely,

A handwritten signature in cursive script that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
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March 4th, 2014

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **Business 51 Status Report:**

There have been discussions regarding pursuing exceptions to Trans 75 pertaining to the requirement for bike lanes on the Bus. 51 Project. I believe it would be in everyone's best interest to have a meeting with the decision makers at the Federal, State and the local program manager level. We can at least layout the facts of the project and get some answers from these folks before we pursue exceptions that are not guaranteed. At a minimum we would know where we stand as far as our chances of getting exceptions and also know where we would need to focus our energies.

- **Bukolt Avenue & Georgia Street (Bukolt Avenue – Sixth Street):**

A Public Informational Meeting was held on Wednesday, March 5th at Madison Elementary. The project will be advertised for bidding in late March and is scheduled for award at the April Board of Public Works Meeting.

- **Fire Station #1:**

Steady progress continues to be made. The new bathroom facilities are being tiled and the lockers are being installed. Work on the second floor is 75% complete. The demolition on the first floor is near completion and a number of offices/rooms are scheduled for painting this week.

- **North Second Street and Maria Drive Property Acquisition:**

Since the last meeting the property owner at 100 North Second Street has exercised their right for a second appraisal. We have not heard from the property owner at 104 North Second Street. The property owners have 60 days from the time they receive the first appraisal.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage.	Began Construction: August 5 th Construction Complete: October 11 th
<input checked="" type="checkbox"/> NewPage/ AECOM/EDC	Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.	Thursday, October 31 st (up to 60 days for review and approval)
<input checked="" type="checkbox"/> FERC	Approval of construction report and as-built drawings.	Approval January 10 th
<input type="checkbox"/> AECOM	Preparation and submission of LOMR.	Submission is anticipated no later than mid-March.

- **From speaking with AECOM, this is the anticipated timeline for the remaining phases of the Seawall Project.**

1. AECOM will submit the LOMR: Usually within 90 days, FEMA will mail an approval letter to Stevens Point. (Please note, it can be longer than 90 days if FEMA asks for more info.)
2. FEMA publishes a notice in the local paper twice (about 2 weeks apart). (FEMA typically does the notice or they may ask us to do the notice, which is fine).
3. There is a 90 day public comment period that begins after the second notice is published.
4. If no reasonable reconsiderations are brought up the revised mapping becomes effective.
5. It is then up to the City to update residents and provide proof of the flood plan or references to the effected panels.

- **Hoover Road – Country Club Rail Grade Separation:**

On February 10th we met with AECOM's staff for an update on the grade separation. Up to this point the design effort had primarily focused on having the road go underneath the rail in order to limit the Right of Way impacts. However, the estimated cost of this option ranged from \$17million - \$20 million. As a result of the cost, AECOM re-analyzed the road over the rail option. The road over the rail options estimated cost ranged from \$12 million - \$16.5 million.

AECOM would like to present their findings at the April Board of Public Works Meeting and hold a Public Informational Meeting in late April.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**

1. Shopko Parking Lot: East Half Design.
2. 2014 Chip Sealing Bid Advertisement will be published in March and is scheduled for award in April.

2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Building maintenance and repair.
- Snow/Ice operations continued. Picking crews operating night and day. Additional sand trucked in.

- **Equipment maintenance/garage**

- There were a total of 146 repair orders completed in the month of February. When broken down by department there were;

Engineering	1
Police	19
Parks	33
Fire	5
Streets	86
Water/Waste water	2

- **Signs, posts, barricades, and flags**

- 91 signs were replaced or added, 2 for usual maintenance and 89 new signs were added.
- Provided barricades, barrels and cones for the Point Bock Run.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 5 floating holidays, 3 funeral days, 4 days 4 hours sick, 22 days 7 hours vacation time and 8 days 1 hour of worker's compensation time were utilized.