

REGULAR MEETING
Board of Park Commissioners
Tuesday, May 6, 2014
Rec Center
2442 Sims Ave.
Meeting Room
6:30 p.m.

AGENDA

DISCUSSION AND POSSIBLE ACTION ON:

1. Roll Call
2. Approval of the April 2, 2014 Minutes
3. Recognizing George Rogers by naming unnamed park land along Plover River in his honor
4. Request to reserve Bandshell area on August 3, 2014 (Sentry Insurance)
5. Request to place plaque honoring George Roman at Cub Mancheski Field (St. Pt. School District)
6. Election of Officers
7. Director's Report
8. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the City Council may attend this meeting.

Agenda notes

3. At a recent Commission meeting, several Commissioners expressed interest in honoring George Rogers in some fashion for all the work he did relating to the environment, promoting of open space in and around the community and his work on protecting the Plover River corridor.

Currently we have three separate parcels along the Plover River that unnamed and currently mostly undeveloped (two 14 acre, 7 acre). One of the 14-acre parcels is located on the eastside of I39 and is undeveloped, except for the Green Circle Trail running through it east to west. This land came into city ownership as part of a subdivision development around 1990. The other two parcels are both located on the Westside of I39 and are currently undeveloped. The total acreage of this park would be approximately 35 acres. The park would be on both sides of the Plover River and be separated by I39. The park east of I39 is accessible from both land and the river, while the park area west of I39 would only be accessible via the river.

Most citizens in the area know that one of George's biggest passions was the Plover River. He was very instrumental in forming the Plover River Alliance and even chaired the Alliance for most of its existence. George wrote numerous articles about the importance of the Plover River not only as a recreational asset, but also as the city's drinking water source. He was also one of the founding members of the Green Circle Committee.

As staff, I would like to recommend that we create and name this 35-acre parcel in honor of George Rogers (Rogers Park or Rogers Natural Area). We do this to honor his years of work related to the Plover River, in addition to the work he did with the Green Circle, I feel this would be a great tribute to him and his family.

4. We have received a request from Sentry Insurance to hold their company picnic at the Bandshell in Pfiffner Pioneer Park on Sunday, August 3 from 11:00am to 4:00pm. Our current policy calls for any first time special event to require Commission approval, with any further event only requiring staff approval if the initial event ran smoothly and/or there would be no major changes to the event.

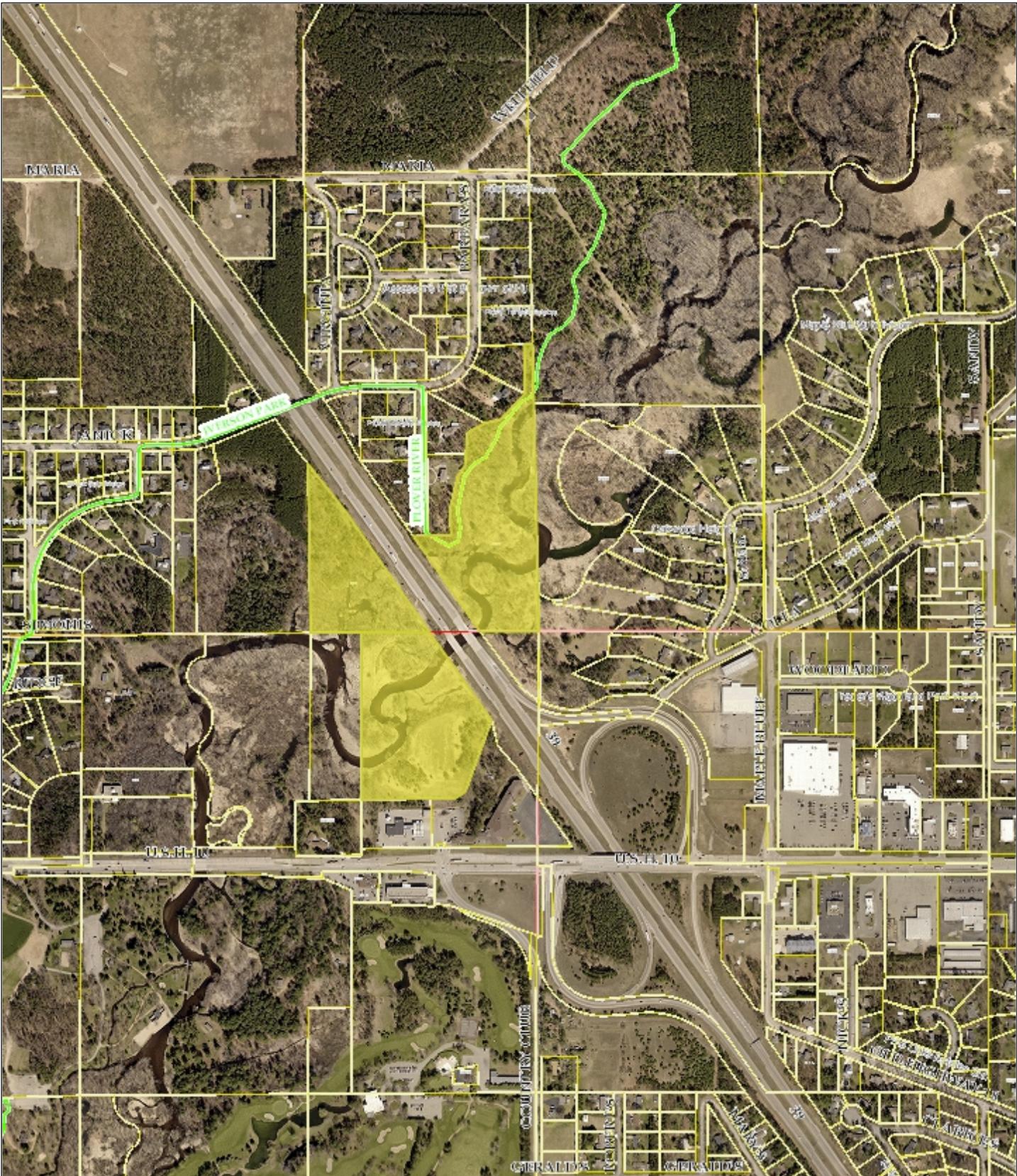
They will be paying our current rental fee of \$500.00 for use of the area, provide us with the needed insurance policy, clean up the area upon completion, provide their own security, provide their own fencing and staff to put in place. They will start setting up the area prior to Sunday (tents, fence, food stations, inflatable's), but leave openings in the fence for patrons to walk through the area during the daytime hours prior to Sunday.

As for fencing the area, we have done this in the past for events and will require once again that the Green Circle trail not be closed and access to the restrooms remains open to the public. They will be also going to Public Protection and ask for permission to close Crosby Ave. during the event.

As staff, I would recommend approval.

5. We received a request (see attachment) from SPASH AD/Asst. principal Stephanie Hauser to place a plaque either in the pressbox or on the outside wall of the concession at Cub Mancheski Field honoring George Roman. As per our Naming Policy, placing a plaque in the parks/on a building requires Commission approval.

As staff, I would recommend approval.



City of Stevens Point GIS
Park Area



City of Stevens Point
1515 Strongs Ave
Stevens Point, WI 54481
(715)346-1569

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SCALE: 1" = 782'

Print Date: 4/25/2014

Date 4/25/14

APPLICATION FOR SPECIAL EVENT PERMIT

Sentry Insurance A Mutual Company (715) 346-6000
Name of Group Telephone Number
1800 Northpoint Drive, Stevens Point, WI 54481
Street Address City Zip Code

Are you a 501 (C-3) non-profit organization? no yes, Tax Exempt No. _____

Ken Erler
Applicant's Name Home Telephone Number
1800 Northpoint Drive (715) 346-6718
Address Stevens Point, WI Business Telephone Number

SECTION A:

TYPE OF EVENT (Check all appropriate block(s) and circle type of event)

- Athletic Activity (tournament or sports event)
- Financial Gain Special Event on Parkland (Concert, festival, circus, carnival show, assembly/MUST submit layout map of area)
- Free Special Event on Parkland (Concert, festival, circus, carnival show, assembly/MUST submit layout map of area)

Name of Activity/Purpose Sentry Insurance Company Picnic
Assembly Area: Pfaffner Pioneer Park Dispersal Area: Pfaffner Pioneer Park
Event Date(s): August 3, 2014 Estimated Attendance 2,000
Month Date Year

Event Starting Time: 11 a.m. ___ p.m. Ending Time: ___ a.m. 4 p.m.

When will you set-up (date & time): Friday, August 1st Morning
Tear-down: Monday, August 4th

PLEASE CHECK APPROPRIATE BOXES:

	Yes	No		Yes	No
Admission/entry fee	—	<input checked="" type="checkbox"/>	Fireworks	—	<input checked="" type="checkbox"/>
Financial gain activity	—	<input checked="" type="checkbox"/>	Amusement rides	—	<input checked="" type="checkbox"/> (Will have inflatables)
Concession sales	—	<input checked="" type="checkbox"/>	Erection of tents	<input checked="" type="checkbox"/>	—
Beer sales (requires special permit)	—	<input checked="" type="checkbox"/>	Amplification Equip.	<input checked="" type="checkbox"/>	—
Vendor displays/sales	—	<input checked="" type="checkbox"/>	Musical Bands	<input checked="" type="checkbox"/>	—
Electricity needed	<input checked="" type="checkbox"/>	—	Horses/animals	—	<input checked="" type="checkbox"/>
Portable toilets	—	<input checked="" type="checkbox"/>	Boats/snowm/ATV	—	<input checked="" type="checkbox"/>
Barricades needed	—	<input checked="" type="checkbox"/>	Street closure	<input checked="" type="checkbox"/>	—

SECTION B:

1. Please explain the purpose and nature of your event including all planned activities: attach additional sheet if necessary. Sentry Insurance
Summer Company Picnic
Please see attached sheet

2. How will you advertise this event?
Company Sentry Net Site, Sentry Retiree
Website, Paper invitations to retirees

3. Name of vendor who will supply fermented malt beverages: Rockman's Catering
What quantities will be ordered? Beer + Nine Coolers

4. Describe your planned method of crowd control? Attendees are required
to register in advance to attend. Area will be fenced
with a registration to enter. Wrist bands are required
for all attendees. (21↑ one color 20↓ one color)

5. Please check the item below which best describes your method of financing,
purchasing and dispensing of your fermented malt beverage and/or food:
 The organization will purchase beverage from the general treasury and give
them to any person during the event.

 The organization will purchase beverage from the general treasury and sell
them to members during the event.

 The organization shall collect a predetermined amount from all those
planning to attend and serve food and/or beverage for prepaid members only.

 The organization shall purchase all food and/or beverage from the general
treasury and sell them to anyone.

 All members will bring their own fermented malt beverage for their own
consumption.

 Other, please describe: _____

 Fermented malt beverages will not be dispensed in any way.

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits

of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate in the amount of \$1,000,000.00 naming the CITY OF STEVENS POINT as an additional insured party.

4/25/14
Date

Sentry Insurance a mutual company

By: Kenneth J. Erbe
Applicant's Signature
Kenneth J. Erbe, Secretary

Administrative Action: _____
Parks Commission Action: _____
Public Protection Action: _____
City Council Action: _____

Schedule of Sentry Insurance Company Picnic

Friday, August 1st

Set-Up to begin

Includes: fence, tents, chairs, tables

Reservation will NOT include the Green Circle Trail

Security will be hired overnight

Saturday, August 2nd

Set-Up to continue

Includes: fence, tents, chairs, tables, dance floor

Reservation will NOT include the Green Circle Trail

Security will be hired overnight

Sunday, August 3rd

Morning – finish any set-up, caterers arrive, games/bouncy toys set-up

Includes: Linens, Games, Inflatable Bouncy Toys, Catering, Cotton Candy Machine

Picnic

11:00 AM – 4:00 PM

Picnic

Registration

Will be at each entrance/exit

All attendees & guests will be required to register in advance

Wrist bands are required for all attendees

(21 & older get one color / 20 & younger gets a different color)

Parking

Shuttles available from Sentry Home Office for attendees to park at SHO and Public Parking near Pfiffner Park

11:00 AM – 4:00 PM

Menu is served (TBD – Rockman's Catering)

(Looking into a Pig Roast, Corn Roast, Brats, Burgers, etc.)

11:00 AM – 4:00 PM

Beverages are served (provided by Rockman's Catering)

Beer, Possible Wine Coolers, Soda & Water

11:00 AM – 4:00 PM

Children's games, inflatable attractions, clown, face painting, caricaturist

11:00 AM – 1:30 PM

Band 1

12:30 PM – 1:30 PM &

BINGO

2:00 PM – 3:00 PM

1:30 PM – 4:00 PM

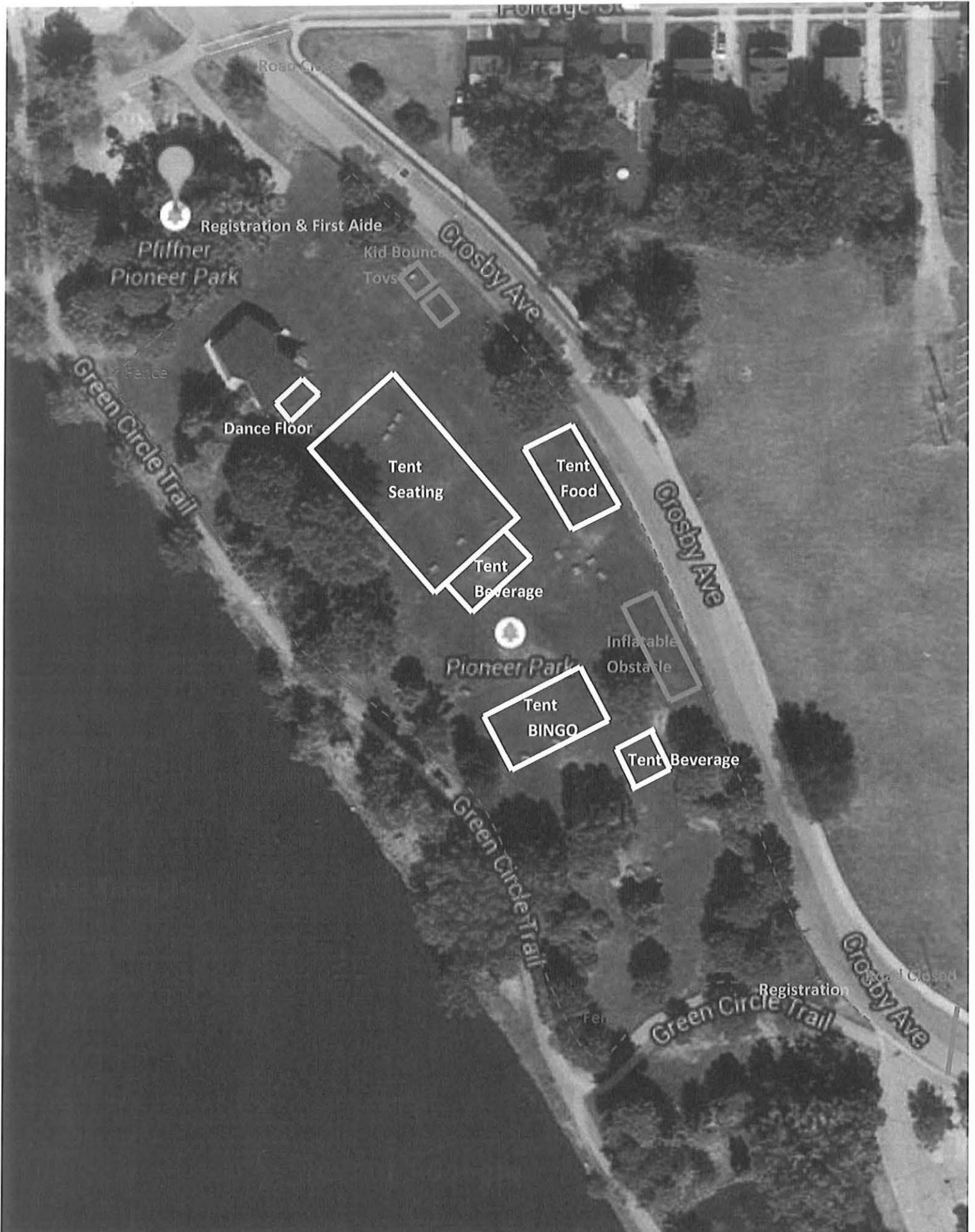
Band 2

Cleaning Crew will be hired for after event clean-up & Security will be hired overnight

Monday, August 4th

Tear-Down (all fencing, tents, chairs, tables, etc. will be removed from the park)

Cleaning Crew to be hired for a after tear-down clean-up



Road Closed

Heritage Cross

Registration & First Aide
Pflfner
Pioneer Park

Kid Bounce
Tows

Crosby Ave

Fence
Green Circle Trail

Dance Floor

Tent
Seating

Tent
Food

Tent
Beverage

Crosby Ave

Pioneer Park

Inflatable
Obstacle

Tent
BINGO

Tent
Beverage

Green Circle Trail

Registration

Green Circle Trail

Crosby Ave

Fence

Road Closed

George Roman Plaque Proposal

Bukolt Park

Justification- George Roman's Accomplishments:

- Attended P.J. Jacobs High School and UWSP (Central State College).
- Taught History at SPASH from 1978-1996.
- Coached Sophomore Football and Baseball at SPASH.
- As Head Sophomore Football Coach, George compiled a 121 and 35 record.
- George really left his mark as Head Baseball coach at SPASH. A position he held from 1978-2004.
- During his time as Head SPASH Coach, he amassed a 420-110 record with several Conference and tournament championships including State Championships in 1979, 1987 and 1989.
- George, who is a member of the Wisconsin Baseball Coaches Association Hall of Fame, finished his baseball coaching career with 526 wins and 180 losses; which until 2013 was the highest number of careers wins for spring baseball in the state of Wisconsin.
- Roman has many other honors:
 - UWSP Coaching Excellence Award
 - SPASH Athletic Hall of Fame
 - Central Wisconsin Athletic Hall of Fame
 - UWSP Athletic Hall of Fame
- Most of all George spent countless hours coaching baseball and mentoring young men at Bukolt Park as Head Coach at SPASH and also with his involvement in American Legion Baseball and Stevens Point Youth Baseball (SPYBA).

Plaque Description:

The plaque will actually be a framed SPASH Baseball jersey that George wore. The frame will list his name, the years in which he coached many games at Bukolt Park and some accomplishments.

Location of Plaque:

The intended locations are either on a side wall (interior) of the Press Box alongside a couple of other plaques displayed there or if constructed correctly (weather proof), on the outer wall of the concession stand. Approval of either location is greatly appreciated.