

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
TUESDAY, MAY 6, 2014**

- 1. Roll Call**
- 2. Approval of the April 2, 2014 Minutes**
- 3. Recognizing George Rogers by naming unnamed park land along Plover River in his honor**
- 4. Request to reserve Band shell area on August 3, 2014 (Sentry Insurance)**
- 5. Request to place plaque honoring George Roman at Cub Mancheski Field (St. Pt. School District)**
- 6. Election of Officers**
- 7. Director's Report**
- 8. Adjournment**

Roll Call

Present: Bahling, Freckmann, Glodosky, McDonald, Okonek, Ald. O'Meara, Sorenson, West

Excused: Hall, Ald. Slowinski, Ald. Wiza

Also Present: Director Tom Schrader, Betty Bruski Mallek, Tiffany Lintz, Shannon Schoenberg, Bonnie Christner and Chis Haga

2. Approval of the April 2, 2014 Minutes

Motion by O'Meara, seconded by Sorenson, to approve the April 2, 2014 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. Recognizing George Rogers by naming unnamed park land along Plover River in his honor

The Commissioners all agreed that this would be a great tribute to George Rogers to name this parkland in his honor and thought naming it a park would give it more protection sanctions than a natural area.

Motion by O'Meara, seconded by Glodosky, to approve naming the unnamed park land along the Plover River Rogers Park.

Ayes all; Nays none; Motion carried

4. Request to reserve Band shell area on August 3, 2014 (Sentry Insurance)

Director Schrader referred the Commissioners to their packet information containing the application of Sentry Insurance to hold their company picnic in Pfiffner Pioneer Park on August 3, 2014. All first time special events require Park Commission approval. If there are any questions representatives from Sentry Insurance are present to answer any questions.

Motion by O'Meara, seconded by Sorenson, to approve the special events request of Sentry Insurance to hold their company picnic at the Band shell in Pfiffner Pioneer Park on August 3rd.

Ayes all; Nays none; Motion carried.

5. Request to place plaque honoring George Roman at Cub Mancheski Field (St. Pt. School District)

Director Schrader informed the Commissioners that Chris Haga is in attendance if any additional information would be required.

Motion by Glodosky, seconded by Bahling, to approve the request to place a plaque honoring George Roman at Cub Mancheski Field by the Stevens Point School District.

Ayes all; Nays none; Motion carried

6. Election of Officers

Motion by West, seconded by Glodosky, to approve both the President and Vice President remain the same as last year: *Liz McDonald as President and Bob Freckmann as Vice President.*

Ayes all; Nays none; Motion carried

7. Director's Report

Director Schrader reported:

- Informed the Commissioners about the unveiling of the Stevens Point Flowage Map at Bukolt Park on May 15th
- Asked all Commissioners to sign a birthday card for May Belle Erickson who is turning 100 this month
- Restrooms are all open at this time along with all the parks
- Pool opens on June 7th. With all of the generous sponsors for the free swims, every Saturday and Sunday will have free swims from 10 until noon. June 7th is the Grand Opening with free swimming from 1 – 4 p.m. and again on June 9th from 1 – 4 p.m. Also on the 4th of July swimming will be free from 1 - 4 p.m. All the sponsors are listed on our web site for recognition.
- Commissioners agreed to receive all communications by email instead of mailing of notices.
- Lighting was installed at the boat landing in Bukolt Park

8. Adjournment

Motion by Sorenson, seconded by O'Meara to adjourn at 6:40 p.m.

Ayes all; Nays none; Motion carried.

Date 4/25/14

APPLICATION FOR SPECIAL EVENT PERMIT

Sentry Insurance A Mutual Company (715) 346-6000
Name of Group Telephone Number
1800 Northpoint Drive, Stevens Point, WI 54481
Street Address City Zip Code

Are you a 501 (C-3) non-profit organization? no yes, Tax Exempt No. _____

Ken Erler
Applicant's Name Home Telephone Number
1800 Northpoint Drive (715) 346-6718
Address Stevens Point, WI Business Telephone Number

SECTION A:

- TYPE OF EVENT (Check all appropriate block(s) and circle type of event)
 Athletic Activity (tournament or sports event)
 Financial Gain Special Event on Parkland (Concert, festival, circus, carnival show, assembly/MUST submit layout map of area)
 Free Special Event on Parkland (Concert, festival, circus, carnival show, assembly/MUST submit layout map of area)

Name of Activity/Purpose Sentry Insurance Company Picnic
Assembly Area: Pfaffner Pioneer Park Dispersal Area: Pfaffner Pioneer Park
Event Date(s): August 3, 2014 Estimated Attendance 2,000
Month Date Year

Event Starting Time: 11 a.m. ___ p.m. Ending Time: ___ a.m. 4 p.m.

When will you set-up (date & time): Friday, August 1st Morning
Tear-down: Monday, August 4th

PLEASE CHECK APPROPRIATE BOXES:

	Yes	No		Yes	No
Admission/entry fee	—	<input checked="" type="checkbox"/>	Fireworks	—	<input checked="" type="checkbox"/>
Financial gain activity	—	<input checked="" type="checkbox"/>	Amusement rides	—	<input checked="" type="checkbox"/> (will have inflatables)
Concession sales	—	<input checked="" type="checkbox"/>	Erection of tents	<input checked="" type="checkbox"/>	—
Beer sales (requires special permit)	—	<input checked="" type="checkbox"/>	Amplification Equip.	<input checked="" type="checkbox"/>	—
Vendor displays/sales	—	<input checked="" type="checkbox"/>	Musical Bands	<input checked="" type="checkbox"/>	—
Electricity needed	<input checked="" type="checkbox"/>	—	Horses/animals	—	<input checked="" type="checkbox"/>
Portable toilets	—	<input checked="" type="checkbox"/>	Boats/snowm/ATV	—	<input checked="" type="checkbox"/>
Barricades needed	—	<input checked="" type="checkbox"/>	Street closure	<input checked="" type="checkbox"/>	—

SECTION B:

1. Please explain the purpose and nature of your event including all planned activities: attach additional sheet if necessary. Sentry Insurance
Summer Company Picnic
Please see attached sheet

2. How will you advertise this event?
Company Sentry Net Site, Sentry Retiree
Website, Paper invitations to retirees

3. Name of vendor who will supply fermented malt beverages: Rockman's Catering
What quantities will be ordered? Beer + Nine Coolers

4. Describe your planned method of crowd control? Attendees are required
to register in advance to attend. Area will be fenced
with a registration to enter. Wrist bands are required
for all attendees. (21↑ one color 20↓ one color)

5. Please check the item below which best describes your method of financing,
purchasing and dispensing of your fermented malt beverage and/or food:
 The organization will purchase beverage from the general treasury and give
them to any person during the event.

 The organization will purchase beverage from the general treasury and sell
them to members during the event.

 The organization shall collect a predetermined amount from all those
planning to attend and serve food and/or beverage for prepaid members only.

 The organization shall purchase all food and/or beverage from the general
treasury and sell them to anyone.

 All members will bring their own fermented malt beverage for their own
consumption.

 Other, please describe: _____

 Fermented malt beverages will not be dispensed in any way.

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits

of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate in the amount of \$1,000,000.00 naming the CITY OF STEVENS POINT as an additional insured party.

Sentry Insurance a mutual company
Date 4/25/14 By: Kenneth J. Erbe
Applicant's Signature
Kenneth J. Erbe, Secretary

Administrative Action: _____
Parks Commission Action: _____
Public Protection Action: _____
City Council Action: _____

Schedule of Sentry Insurance Company Picnic

Friday, August 1st

Set-Up to begin

Includes: fence, tents, chairs, tables

Reservation will NOT include the Green Circle Trail

Security will be hired overnight

Saturday, August 2nd

Set-Up to continue

Includes: fence, tents, chairs, tables, dance floor

Reservation will NOT include the Green Circle Trail

Security will be hired overnight

Sunday, August 3rd

Morning – finish any set-up, caterers arrive, games/bouncy toys set-up

Includes: Linens, Games, Inflatable Bouncy Toys, Catering, Cotton Candy Machine

Picnic

11:00 AM – 4:00 PM

Picnic

Registration

Will be at each entrance/exit

All attendees & guests will be required to register in advance

Wrist bands are required for all attendees

(21 & older get one color / 20 & younger gets a different color)

Parking

Shuttles available from Sentry Home Office for attendees to park at SHO and Public Parking near Pfiffner Park

11:00 AM – 4:00 PM

Menu is served (TBD – Rockman's Catering)

(Looking into a Pig Roast, Corn Roast, Brats, Burgers, etc.)

11:00 AM – 4:00 PM

Beverages are served (provided by Rockman's Catering)

Beer, Possible Wine Coolers, Soda & Water

11:00 AM – 4:00 PM

Children's games, inflatable attractions, clown, face painting, caricaturist

11:00 AM – 1:30 PM

Band 1

12:30 PM – 1:30 PM &

BINGO

2:00 PM – 3:00 PM

1:30 PM – 4:00 PM

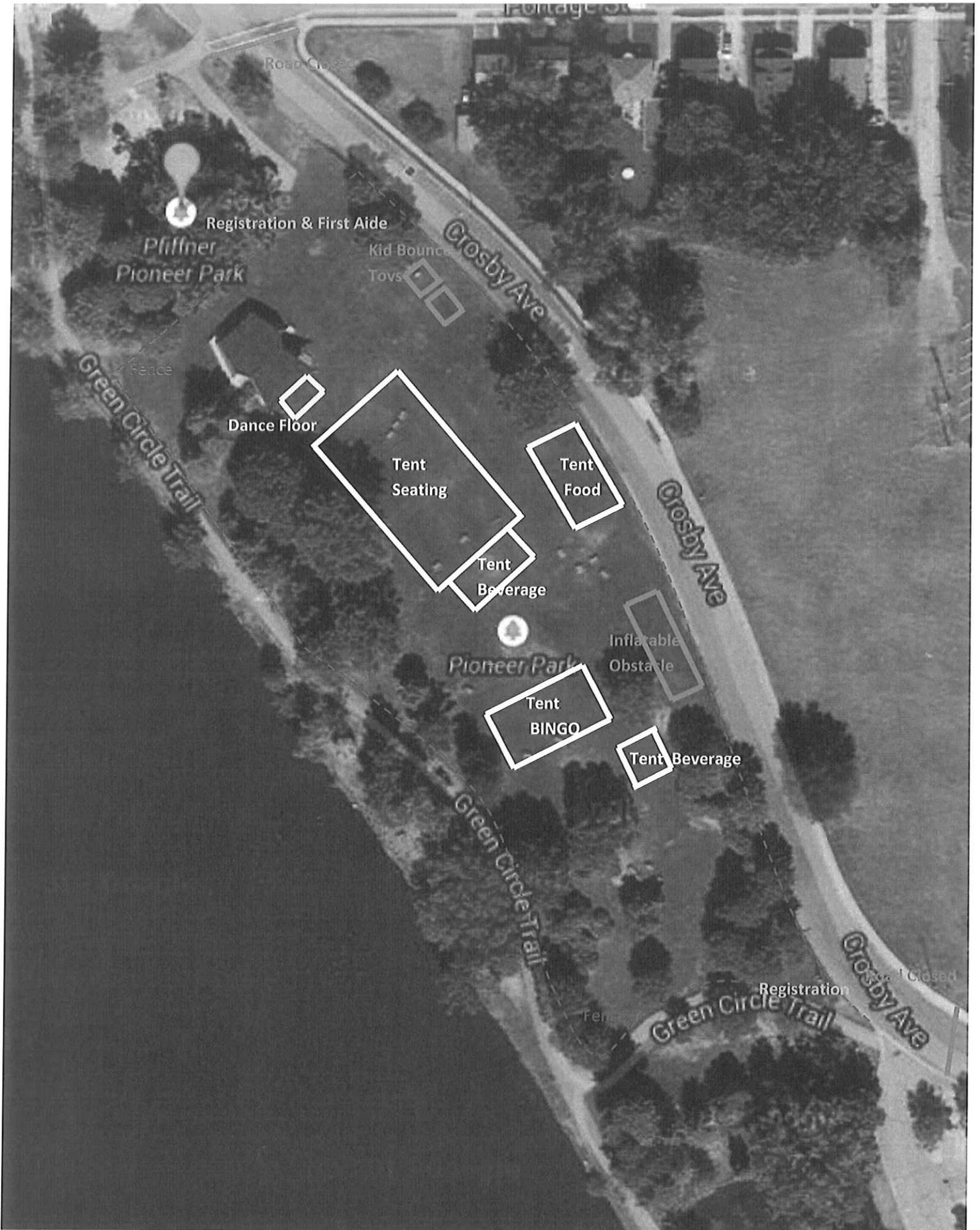
Band 2

Cleaning Crew will be hired for after event clean-up & Security will be hired overnight

Monday, August 4th

Tear-Down (all fencing, tents, chairs, tables, etc. will be removed from the park)

Cleaning Crew to be hired for a after tear-down clean-up



Registration & First Aide

Piffner Pioneer Park

Kid Bounce Tows

Crosby Ave

Green Circle Trail

Dance Floor

Tent Seating

Tent Food

Tent Beverage

Crosby Ave

Pioneer Park

Inflatable Obstacle

Tent BINGO

Tent Beverage

Green Circle Trail

Green Circle Trail

Crosby Ave

Registration

George Roman Plaque Proposal

Bukolt Park

Justification- George Roman's Accomplishments:

- Attended P.J. Jacobs High School and UWSP (Central State College).
- Taught History at SPASH from 1978-1996.
- Coached Sophomore Football and Baseball at SPASH.
- As Head Sophomore Football Coach, George compiled a 121 and 35 record.
- George really left his mark as Head Baseball coach at SPASH. A position he held from 1978-2004.
- During his time as Head SPASH Coach, he amassed a 420-110 record with several Conference and tournament championships including State Championships in 1979, 1987 and 1989.
- George, who is a member of the Wisconsin Baseball Coaches Association Hall of Fame, finished his baseball coaching career with 526 wins and 180 losses; which until 2013 was the highest number of careers wins for spring baseball in the state of Wisconsin.
- Roman has many other honors:
 - UWSP Coaching Excellence Award
 - SPASH Athletic Hall of Fame
 - Central Wisconsin Athletic Hall of Fame
 - UWSP Athletic Hall of Fame
- Most of all George spent countless hours coaching baseball and mentoring young men at Bukolt Park as Head Coach at SPASH and also with his involvement in American Legion Baseball and Stevens Point Youth Baseball (SPYBA).

Plaque Description:

The plaque will actually be a framed SPASH Baseball jersey that George wore. The frame will list his name, the years in which he coached many games at Bukolt Park and some accomplishments.

Location of Plaque:

The intended locations are either on a side wall (interior) of the Press Box alongside a couple of other plaques displayed there or if constructed correctly (weather proof), on the outer wall of the concession stand. Approval of either location is greatly appreciated.