

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, June 9, 2014 – 6:30 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

## AGENDA

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Determination of direction in terms of the existing design contract for Business 51.
2. To accept the Director's Report and place it on file.
3. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.



City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



**Public Works**

Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

June 4<sup>th</sup>, 2014

To: Board of Public Works  
From: Scott Schatschneider, Director of Public Works  
Re: Business 51

In May the Common Council changed direction from Business 51 to the Grade Separation. Even though the emphasis has changed, decisions still need to be made regarding the future of the Business 51 Corridor.

The question now becomes what is the next step for Business 51? At the May Board of Public Works two potential options were listed:

Option 1. Select a preferred alternative, completion of existing design contract.

Option 2. Stop work on Business 51 and transfer the remaining design monies to the Grade Separation Project.

At the May Board of Public Works Meeting there was discussion regarding the selection of a preferred design alternative in June. The need to pick a preferred design alternative is not immediate.

A memo from AECOM is included with this memo and explains the project in terms of tasks completed along with dollars spent and tasks yet to be potentially completed and the anticipated costs.

If there are any questions pertaining to this item, please don't hesitate to contact and I would be happy to answer any questions.

Thank you.

## Memorandum

To Scott Schatschneider, DPW, City of Stevens Point

---

CC Mayor Andrew Halverson, City of Stevens Point  
File

---

Subject Project Scope/Budget Status  
Project I.D. 6998-13-00  
Business 51, City of Stevens Point  
Portage County  
AECOM Project No. 60239982

---

From Bruce Gerland – AECOM

---

Date June 4, 2014

---

1. What was the scope and cost of the original agreement and what has changed?
  - A. Scope of the Original Agreement = Complete a tiered EA from south city limits to I-39
    1. Tier 1 – Conceptual and preliminary alternatives for entire study length
    2. Tier 2 – detailed alternatives from south city limits to Patch
    3. 30 percent plans from south city limits to Patch
    4. Budget - \$820,578
  - B. Why a Tiered EA approach was used:
    1. The City requested the tiered approach in the RFP. The idea being to save the city initial environmental documentation costs
    2. Completing the first tiered approval would allow the City to initiate a construction project sooner (2015)
  - C. What has changed?
    1. City, AECOM and FHWA meeting on 6/26/12 to review project and scope
    2. FHWA will only accept tiered documents for an EIS
    3. EA must be completed for entire corridor to avoid segmentation
    4. AECOM informed city an amendment would be necessary and used a \$200k ballpark
  - D. How much of the budget has been expended and how much is remaining?
    1. As of May 30, 2014, \$492,224.62 of the budget has been expended
    2. The remaining budget is \$328,353.38
2. Why is an amendment needed, what work remains?

An amendment is needed to address the expanded limits of the study (Patch to I-39) and to address items that were not in the original scope of services. The additional work remaining and associated estimated costs follows:

- A. Task 03.06(1)c – expanded historic survey limits (Patch to I39) and 3 Determination of Eligibility reports for historic issues - \$15,400
- B. Task 03.06(2)b – expanded archaeological limits (Patch to I39) - \$5,400
- C. Task 04.02 – expanded environmental justice analysis - \$9,500
- D. Task 04.02 – expanded indirect and cumulative effects \$9,900
- E. Task 04.04 – Section 4(f) report (historic issues) - \$16,800
- F. Task 04.05 – Section 106 report (historic issues) - \$6,000
- G. Task 04.06 – Documentation for Consultation (history sub) – \$8,000
- H. Task 04.07 – Memorandum of Agreement (history sub) – \$7,000
- I. Task 04.08 – Conceptual Stage Relocation Plan (real estate sub) - \$10,000
- J. Task 05. 03 – additional public officials meetings - \$21,600
- K. Task 05.06 – one additional public involvement meeting – \$18,700
- L. Task 05.09 – a public hearing will be necessary - \$22,000
- M. Task 09.04 – Location study report - \$15,300
- N. Task 01.01 – additional project management - \$10,000
- O. Anticipated amendment total - \$175,600

Total study cost is estimated to be: \$996,178 (\$820,578 + 175,600)

3. Has AECOM been efficient?

The following tasks included work between Patch Street and I-39 (part of the detailed alternatives) that was not scoped in the original contract and will not require additional engineering fees:

- A. Traffic and safety analysis (Task 04.01) will be completed for the entire corridor without requesting additional funding including a sensitivity analysis of the traffic model and updating crash data
- B. With the exception of environmental justice and indirect and cumulative effects, the remaining environmental study subtasks (Task 04.02) will be completed for the entire corridor without requesting additional funding
- C. Detailed alternatives (Task 04.03) have been prepared for the entire corridor without requesting additional funding
- D. Met with approximately 140 property owners and business owners (Tasks 05.07 and 08) and there is additional funding available for more meetings if necessary.

4. Reasons to continue with the study to completion of the EA

- A. Safety issues will not go away
- B. Pavement will continue to fail
- C. Don't leave property owners in limbo, have a plan
- D. Process is lengthy, lost momentum, wasted money
- E. Allows to get to a point to purchase right of way if needed
- F. Re-evaluation is much cheaper than starting over
- G. If state or federal construction funding becomes available, you can proceed to design and construction quicker

5. What will the ultimate funding for the EA study be?

- A. Money spent to date: \$492,225

- B. Cost of future EA if project is stopped at this time: \$1,100,000
- C. Total cost to complete EA at this time = \$996,178
- D. Total cost in future if project is stopped = \$492,225 + \$1,100,000 = \$1,592,225

c:\work\business 51\bpw\_mtg\_6-9-14\6-9-14\_mtg\memorandum\_bus\_51\_140604.docx

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



## Public Works

Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

June 4th, 2014

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

### 1. Engineering Division

- **Business 51 Project:**

This will be a separate agenda item.

- **Bukolt Avenue: (Front Street – Second Street)**

As reported in May, construction will begin after the July 4<sup>th</sup> weekend. A start date of July 14<sup>th</sup> has been solidified with the prime contractor. Currently, WPS is replacing old gas main and gas laterals to homes along the corridor. WPS is also relocating power poles that would have been in the way of proposed sidewalk improvements.

- **Fire Station #1:**

The project is finished with the exception of HVAC repairs that were discovered inadvertently as part of the project. The project will be approximately \$10,000 under budget. With the remaining money a handful of windows will be replaced later this summer. The windows were not replaced as part of this project due to high change order price we were quoted.

- **Strong's Parking Lot:**

Phase one of the project is finished. Phase two has started and is expected to be completely finished the week of June 23<sup>rd</sup>. The initial completion date was Friday, June 13<sup>th</sup>, but due to a colder spring, the original start date was delayed three weeks.

- **North Second Street and Maria Drive Property Acquisition:**

This will be covered on the Finance Committee Agenda.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage.	Began Construction: August 5 <sup>th</sup> Construction Complete: October 11 <sup>th</sup>
<input checked="" type="checkbox"/> NewPage/ AECOM/EDC	Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.	Thursday, October 31 <sup>st</sup> (up to 60 days for review and approval)
<input checked="" type="checkbox"/> FERC	Approval of construction report and as-built drawings.	Approval January 10 <sup>th</sup>
<input checked="" type="checkbox"/> AECOM	Preparation and submission of LOMR.	Submission is anticipated no later than mid-March.
<input type="checkbox"/> FEMA	Review and approve LOMR	Approval June 13 <sup>th</sup>

- **We received an email from FEMA on Tuesday, May 20<sup>th</sup> requesting additional information regarding the operation and maintenance of the hydroelectric dam itself.**

This request made no sense to us, and we were able to talk them out of needing this information. The 90 day review period sunset date is tentatively Friday, June 13<sup>th</sup>. We are hoping to have official correspondence from FEMA by the end of June.

- **From speaking with AECOM, this is the anticipated timeline for the remaining phases of the Seawall Project.**
  1. AECOM will submit the LOMR: Usually within 90 days, FEMA will mail an approval letter to Stevens Point. (Please note, it can be longer than 90 days if FEMA asks for more info.)
  2. FEMA publishes a notice in the local paper twice (about 2 weeks apart). (FEMA typically does the notice or they may ask us to do the notice, which is fine).
  3. There is a 90 day public comment period that begins after the second notice is published.
  4. If no reasonable reconsiderations are brought up the revised mapping becomes effective.
  5. It is then up to the City to update residents and provide proof of the flood plan or references to the effected panels.

- **Hoover Road/Country Club Drive Grade Separation:**

In May a preferred alternative was selected. A WisDOT STP Urban Project Change Application Request will be submitted to the state for changing the \$2.73 million from the Bus. 51 Project to the Grade Separation.

At the time of this writing a meeting is scheduled for Friday, June 9<sup>th</sup> with the Stevens Point Urban Area Transportation Project Committee to approve the change in projects.

In June two additional meetings have occurred with Industrial Park Road business owners regarding access concerns. These meetings have been preliminary in nature now that a preferred alternative has been selected.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**

1. Staff has been busy with a significant amount of Digger's Hotline requests, R/W Permits and other misc. items.
2. Staff has been busy re-tasking duties until open positions are filled.

## 2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Patching continued.
- Crack Filling continued.
- Street lamp maintenance continued.
- Building maintenance and repair.
- Street Sweeping continued.
- Lullabye site cleaned up and re-graded

- **Equipment maintenance/garage**

- There were a total of 87 repair orders completed in the month of May. When broken down by department there were;

Engineering	4
Police	16
Parks	16
Fire	4
Streets	42
Water/Waste water	5

- **Signs, posts, barricades, and flags**

- 66 signs were replaced or added, 8 because of accidents, 22 for usual maintenance and 36 new signs were added.
- 16 poles were replaced or added, 6 because of accidents, 8 for usual maintenance and 2 new poles were added.

- Provided barricades, barrels and cones for Bike to Work Week and the Portage County Cultural Festival.
- Flags were put up and taken down for Memorial Day.
- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular and Holiday solid waste collection completed.
  - Regular and Holiday recycling collection completed.
  - City drop-off operations were completed.
- **Leave**
  - 7 floating holidays, 1 funeral day, 4 days 4 hours sick, 71 days 7 hours vacation time and 5 days 6.25 hour of worker's compensation time were utilized.