

PERSONNEL COMMITTEE MEETING
Monday, August 11, 2014 – 7:28 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairperson Phillips; Alderpersons Suomi, Moore, Patton, Wiza

OTHERS

PRESENT: Mayor Halverson; Alderpersons Slowinski, Trzebiatowski, R. Stroik, M. Stroik, O'Meara; Directors Schrader, Ostrowski, Lemke; Keith Pilger; Chief Finn; Sgt. Babl; Nate Enwald ~ Portage County Gazette; Brandi Makuski ~ SPCT; Sari Lesk ~ Stevens Point Journal; Human Resource Manager Jakusz

Chairman Phillips called the meeting to order.

1. Resolution to add the State of Wisconsin Deferred Compensation Program
Comptroller/Treasurer Ladick provided a brief overview. Alderman Moore asked whether the City contributes funds to these accounts on behalf of employees. Human Resource Manager Jakusz replied that employees fund these accounts through payroll deduction and there is no "match" by the City.
Alderman Suomi moved to approve the Resolution, Alderman Wiza seconded. Ayes all, nays none. Motion carried.
2. Placement of Plumbing Inspector and Electrical Inspector in grade/step of the Pay Plan
Reference was made to the memo from Mayor Halverson that was included in the packet. Essentially, the request is to place these two positions in Grade K Step 1 of the City Pay Plan. The Building Inspector position lies in the same grade.
Alderman Suomi questioned whether these are new positions. Human Resource Manager Jakusz replied that they are not new and have been in existence for a number of years. The positions are budgeted up to quarter time (520 hours per year). The request is simply to place them on the City Pay Plan.
Alderman Wiza moved to approve placement of the Plumbing Inspector and the Electrical Inspector positions in Grade K Step 1 effective August

18, 2014 (date of City Council meeting), Alderman Moore seconded.
Ayes all, nays none. Motion carried.

3. Out of state travel requests for 2015 per Administrative Policy 3.05

Reference was made to the memo included in the packet from Director Lemke. He was on-hand to address any questions from the Personnel Committee relating to the out of state travel request for 2015.

Alderman Wiza moved to approve the out of state travel request for the Transportation and Utility Department for 2015, Alderman Patton seconded. Ayes all, nays none. Motion carried.

4. Motion by Alderman Wiza, second by Alderman Moore to adjourn into closed session (7:35 p.m.) pursuant to Wisconsin State Statue 19.85(1) (f) [considering medical histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories] to consider a request for leave of absence without pay.

Roll Call: Phillips, Patton, Suomi, Moore.

Ayes all, nays none. Motion Carried.

5. Motion by Alderman Moore, second by Alderperson Wiza to reconvene into open session (7:43 p.m.) for action on the request for leave of absence without pay.

Roll Call: Phillips, Patton, Suomi, Moore.

Ayes all, nays none. Motion Carried.

Motion by Alderman Wiza, second by Alderman Moore to approve the leave of absence without pay through next November 18, 2014. Ayes all, nays none. Motion carried.

6. Adjournment ~ 7:44 p.m.