

Board of Water and Sewerage Commissioners
Monday, October 13, 2014
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Carl Rasmussen and Mae Nachman.

ALSO PRESENT: Gary Kuplic, Chris LeFebvre, Rob Molski, Mary Klesmith, and Jaime Zdroik.

EXCUSED ABSENCE: Jim Cooper

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ADMINISTRATION

1. **Approval of minutes of the August 11, 2014 meeting.**

Motion made by Eugene Tubbs, seconded by Carl Rasmussen to approve the minutes of the September 8, 2014 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. **Discussion and possible action on approval of department claims.**

Water Department

Paul Adamski presented the statement of claims for the Water Utility for September. The balance as of September 1, 2014 was \$5,380,621.52; the bank deposits recorded in September 2104 was \$665,769.65. Checks issued September 2014 numbered 48346 through 48429 were in the amount of \$556,992.08. The net balance on hand September 30, 2014 was \$5,489,399.09.

Wastewater Department

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for September. The balance as of September 1, 2014 was \$5,610,313.68; the bank deposits recorded in September 2014 were \$285,407.64. Checks issued September 2014 numbered 30553 through 30600 were in the amount of \$387,090.13. The net balance on hand September 30, 2014 was \$5,508,631.19.

Stormwater Department

Paul Adamski also presented the statement of claims for the Stormwater Utility for September. The balance as of September 1, 2014 was \$857,659.18. The bank deposits recorded in September 2014 were \$82,188.38. Checks issued September 2014 meeting numbered 1222 through 1239 were in the amount of \$26,035.95. The net balance on hand September 30, 2014 was \$913,811.61.

Airport

Paul Adamski also presented the statement of claims for the Airport for September. The balance as of September 1, 2014 was \$191,509.28. The bank deposits recorded in September 2014 were \$43,658.52. Checks issued in September 2014 numbered 1223 through 1230 were in the amount of \$17,575.30. The net balance on hand September 30, 2014 was \$217,592.50.

Motion made by Carl Rasmussen, seconded by Eugene Tubbs to approve the department claims for the month of September 2014 as audited and read.

Ayes all. Nays none. Motion carried.

3. **Discussion and possible action on Hyland Property Acquisition.**

During the August Commission meeting, Joel explained to the Commission that we did not get awarded the grant, so the Water Department portion would be \$75,000.00 and the Schmeekle Reserve Foundation would pay \$37,500.00 and Green Circle would also pay \$37,500.00 to cover the purchase price of \$150,000.00.

At that time, the Commissioners wanted Joel to see if any other parties would be interested in going in on the purchase of the property or if the total cost could be split 3 ways.

Mary explained that the Schmeekle Reserve Foundation and Green Circle agreed to pay 1/3 so all three parties would be paying \$50,000.00. Joel is requesting that the Water Department front the total cost and the other two parties would reimburse us their portion. This would enable us to get the offer in sooner and property purchased.

Motion made by Eugene Tubbs, seconded by Mae Nachman to purchase the Hyland Property in the amount of \$150,000.00 along with the Schmeekle Reserve Foundation and Green Circle all to be paying 1/3 of the total cost. The Water Department would front the entire purchase price of \$150,000.00 to be reimbursed \$50,000.00 from both parties at a later date.

Ayes: President Paul Adamski, Commissioners Eugene Tubbs and Mae Nachman
Abstention: Carl Rasmussen
Nays none. Motion carried.

III. **WATER OPERATIONS**

4. **Report on water distribution operations.**

Gary stated the utility work on Bukolt Avenue Project is complete. Everything is going well.

The water operation reports were distributed and reviewed.

A total of 174 valves have been operated in 2014.

5. **Report on water supply operations.**

Our pumpage in September was 160,492,000 gallons, a decrease of 41,409,000 gallons of water from September 2013.

6. **Report on Reserve Street North Construction.**

Everything for this project is being done through Public Works Department. They are doing this project in 2014 instead of 2015. This project will be on Reserve St. between Sentry and Sentry World and is 90% funded by the State. Our out-of-pockets costs from our departments will be approximately \$20,000.00.

IV. **SEWAGE TREATMENT OPERATIONS**

7. **Report on Collection System Maintenance.**

Rob stated everything is going well. Rob stated the crew has been working on fall maintenance items such as air release valves.

The sewer report for the month of September was reviewed by the Commission.

8. **Report on sewage treatment operations.**

Chris stated the biosolids application took a little longer than expected because the material was a too thick for the haulers they wanted to use so they had to use septic style trucks instead in order to pressurize it and blow it off. The hauling should be complete by the end of the week.

Our pH Adjustment project is complete but we are waiting for some instrumentation controls on the influent pump portion of the project. Those

controls should be here by the end of the month and by mid-November the project should be complete.

During the last six months the treatment plant has been energy positive and year to date we are 95% energy neutral.

B.O.D. (4 average ppm), Phosphorus (0.230 average ppm) and Suspended Solid (3.21 average ppm) limits were met for the month of September 2014.

V. STORMWATER OPERATIONS

9. Report on Stormwater operations.

No discussion held.

VI. DIRECTOR'S REPORT

10. Verbal Report.

No discussion held.

The next Water & Sewerage Commission meeting will be on Monday, November 10, 2014 at noon.

VII. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:16pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY