

AMENDED
City of Stevens Point
REGULAR COUNCIL MEETING

Council Chambers
County-City Building
1516 Church St

November 17, 2014
7:00 P.M.

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Consideration and possible action of the minutes of the Regular Common Council meeting of October 20, 2014 and the Special Common Council meeting of November 10, 2014 and the Special Joint Common Council/Redevelopment Authority meeting of October 20, 2014.
4. *Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
5. Persons who wish to address the Mayor and Council for up to three (3) minutes on a non-agenda item.
6. Presentation on The Fox on Main and the Center for Entrepreneurship & Creativity facility.

Consideration and Possible Action on the Following:

7. Approval of lease agreement with Portage County for 1001 Main Street, otherwise known as the Portage County Public Library.
8. Ordinance – Annexation request from Richard and Barbara Suchon, 4943 State Hwy 66, from the Town of Hull to the City of Stevens Point.
9. Public Hearing – Amend the Zoning Ordinance to Reclassify 4943 State Highway 66 (County Parcel ID 020-24-0822-04.14) as "R-2" Single Family Residence District or "R-3" Single and Two Family Residence District.
10. Ordinance Amendment on the above.
11. Minutes and actions of the Plan Commission meeting (Joint meeting with the Board of Park Commissioners) of November 3, 2014.
12. Public Hearing – Conditional Use Permit – Request to operate a youth center at 2442 Sims Avenue /1000 Minnesota Avenue.
13. Resolution on the above.

14. Public Hearing – Conditional Use Permit – Request to operate a wine bar with an extended premise at 1201-25 Main Street / 1305-19 Strongs Avenue.
15. Resolution on the above.
16. Public Hearing – Conditional Use Permit – Request to construct an accessory structure to house salt at 1900-2000 Polk Street / 3400 Water Street.
17. Resolution on the above.
18. Public Hearing – Request from the City of Stevens Point to rezone 14 residential properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to R-3 Single and Two-Family Residential District: 1724 Dixon Street (Parcel ID: 2408-32-4041-10), 1716 Dixon Street (Parcel ID: 2408-32-4041-09), 2140 Church Street (Parcel ID: 2408-32-4026-20), 2163 Strongs Avenue (Parcel ID: 2408-32-4026-10), 2164 Strongs Avenue (Parcel ID: 2408-32-4025-17), 2172 Strongs Avenue (Parcel ID: 2408-32-4025-16), 2179 Strongs Avenue (Parcel ID: 2408-32-4026-11), 2183 Strongs Avenue (Parcel ID: 2408-32-4026-12), 1118-20 Park Street (Parcel ID: 2408-32-4025-12), 1025 Park Street (Parcel ID: 2408-32-4021-03), 1017 Park Street (Parcel ID: 2408-32-4021-04), 1009 Park Street (Parcel ID: 2408-32-4021-05), 1001 Park Street (Parcel ID: 2408-32-4021-06), and 2316 Elk Street (Parcel ID: 2408-32-4021-12).
19. Ordinance Amendment on the above.
20. Public Hearing – Request from the City of Stevens Point to rezone six commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-2 Central Business Transition District: 2182 Strongs Avenue (Parcel ID: 2408-32-4025-15), 2186 Strongs Avenue (Parcel ID: 2408-32-4025-14), 2190 Strongs Avenue (Parcel ID: 2408-32-4025-13), 1033 Park Street (Parcel ID: 2408-32-4021-13), 2325 Wyatt Avenue (Parcel ID: 2408-32-4036-09), and 1724 Madison (Parcel ID: 2408-32-4040-20).
21. Ordinance Amendment on the above.
22. Public Hearing – Request from the City of Stevens Point to rezone 34 commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-3 Central Business District: 2133 Division (Parcel ID: 2408-32-4041-16), 2140 Division Street (Parcel ID: 2408-32-4027-09), unaddressed parcel on Church Street (Parcel ID: 2408-32-4026-19), 2212 Division Street (Parcel ID: 2408-32-4026-18), 2216 Division Street (Parcel ID: 2408-32-4026-17), 2220 Division Street (Parcel ID: 2408-32-4026-16), 2224 Division Street (Parcel ID: 2408-32-4026-15), 1232 Park Street (Parcel ID: 2408-32-4026-14), 1200-16 Park Street (Parcel ID: 2408-32-4026-13), 2201 Division Street (Parcel ID: 2408-32-4040-21), unaddressed parcel on Division Street (Parcel ID: 2408-32-4028-01), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-05), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-06), 2313 Division Street (Parcel ID: 2408-32-4035-21), 2317 Division Street (Parcel ID: 2408-32-4035-22), 1700 Monroe Street (Parcel ID: 2408-32-4035-10), 2324 Church Street (Parcel ID:

2408-32-4035-23), 2301 Church Street (Parcel ID: 2408-32-4035-20), unaddressed parcel on Madison Street (Parcel ID: 2408-32-4035-03), unaddressed parcel on Wyatt Avenue (Parcel ID: 2408-32-4035-19), 2308 Wyatt Avenue (Parcel ID: 2408-32-4035-18), 2321 Church Street (Parcel ID: 2408-32-4035-14), 2325 Church Street (Parcel ID: 2408-32-4035-15), 1716-24 Monroe Street (Parcel ID: 2408-32-4035-16), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4034-01), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-05), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-08), 2340 Church Street (Parcel ID: 2408-32-4034-02), unaddressed parcel on Wayne Street (Parcel ID: 2408-32-4034-04), 1625 Depot Street (Parcel ID: 2408-32-4019-02), 2408-12 Division Street (Parcel ID: 2408-32-4020-09), unaddressed parcel on Depot Street (Parcel ID: 2408-32-4020-02), unaddressed parcel on Strongs Avenue (Parcel ID: 2408-32-4020-07), and 2300 Strongs / 1109 Park Street (Parcel ID: 2408-32-4020-01).

23. Ordinance Amendment on the above.
24. Minutes and actions of the Personnel Committee meeting of November 10, 2014.
25. Minutes and actions of the Public Protection Committee meeting of November 10, 2014 and the minutes of the Special Public Protection Committee meeting of October 20, 2014.
26. Ordinance Amendment – Peace and Offenses – Creation of a Chronic Nuisance Ordinance (Section 24.51 of the RMC).
27. Minutes and actions of the Board of Public Works meeting of November 10, 2014.
28. Ordinance Amendment – Traffic – No Parking along North Point Drive from Division Street North to Second Street North (Section 9.05 (ag)(1) and (g)(4) of the RMC).
29. Ordinance Amendment – Traffic – No Parking Here to Corner on Park Street from Division Street to a point 75 feet West (Section 9.05 (j) (34) of the RMC).
30. Minutes and actions of the Finance Committee meeting of November 10, 2014 and the minutes of the Special Finance Committee meeting of October 20, 2014.
31. Resolution – Designating Public Depository and Authorizing Withdrawal of City Monies.
32. Minutes and actions of the Board of Water and Sewerage Commissioners meeting of November 10, 2014.
33. Minutes and actions of the Police and Fire Commission meeting of October 14, 2014 and the Special Police and Fire Commission meeting of October 21, 2014.
34. Minutes and actions of the Board of Park Commissioners meeting (Joint meeting with the Plan Commission) of November 3, 2014.
35. Minutes and actions of the Transportation Commission meeting of October 30, 2014.

36. Minutes and actions of the Joint Municipal Court Oversight Committee meeting of October 28, 2014.

37. Statutory Monthly Financial Report of the Comptroller-Treasurer.

38. Mayoral Appointments:

Director of Community Development – Michael Ostrowski

Director of Parks and Recreation Services -Tom Schrader

Director of Public Utilities & Transportation-Joel Lemke

Director of Public Works – Scott Schatschneider

Police and Fire Commission

Robert Ostrowski, 516 Michigan Ave. – unexpired term of Mary Taylor

*39. Motion to enter into closed session (approximately 9:30 p.m.) pursuant to section 19.85(1)(e) Wis. Stats., for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, relating to the negotiating of the potential sale of 933 Michigan Avenue (Former Mid-State Technical College) with the University of Wisconsin-Stevens Point.

*40. Reconvene into open session for possible action on the above.

41. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
REGULAR COUNCIL MEETING**

**Council Chambers
County-City Building
1516 Church St**

**October 20, 2014
7:00 P.M.**

Mayor Andrew J. Halverson, presiding

ROLL CALL: Alderman O'Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton R. Stroik, Phillips, Moore.

EXCUSED: Alderman Doxtator.

ALSO PRESENT: Clerk Moe; C/T Ladick; Manager Jakusz; Mayoral Assistant Pazdernik; Directors Ostrowski, Schatschneider, Schrader; City Attorney Beveridge; Police Chief Ruder; Fire Chief Finn.

Mayor Halverson recessed the Common Council meeting at 7:01 p.m. until the conclusion of the Special Council meeting.

Mayor Halverson reconvened the Common Council meeting at 7:55 p.m.

2. Salute to the Flag and Mayor's opening remarks.

3. Election of Second District Alderperson.

Mayor Halverson asked if there was anyone else from the 2nd District who wished to announce their candidacy. There were none.

Mayor Halverson introduced the four candidates: Denise Mrozek, Hans Walther, Rich Spreda and Glenn Aavang. Each of the candidates provided the Council with a brief summary of their professional and personal qualifications for the position of District 2 Alderperson. Questions were asked of the four candidates by the alderpersons.

Ald. Patton asked how each of the candidates would have voted on the Edgewater Manor proposal.

Mr. Aavang stated he would have voted the proposal down.

Ms. Mrozek stated she would have voted to sell Edgewater.

Mr. Spreda said he would have voted not to sell.

Mr. Walther said he would have voted to accept the proposal from Affordable Housing.

Ald. O'Meara asked the candidates how they would prioritize all of the projects that come before the Council.

Mr. Aavang stated he would canvas constituents with consideration for safety and the law.

Ms. Mrozek stated she would look at all the proposals, research and analyze the information and ask questions to make an educated decision.

Mr. Spreda said safety would be a high priority and he would analyze and troubleshoot situations; he would keep the budget on track.

Mr. Walther stated that every issue needs to be judged on its own merit. Not every issue will deal with a specific district and the situation would need to be evaluated based on balance between the District and greater good of the community.

Ald. Wiza congratulated the candidates for their courage in running for District 2. He asked what each candidate sees as the biggest issue not related to an individual district or the City.

Ms. Mrozek stated economic growth, getting companies and jobs back here, and attracting new business.

Mr. Spreda concurred with Ms. Mrozek. He said he would look at the City as a whole, which projects are best and keep the City taxpayer coming back for more, that the Council and the Mayor are diligent.

Mr. Walther stated he thought this was a trick question. Anything that involves the City also involves the constituents. The 2015 budget is going to be a major issue.

Mr. Aavang stated his biggest concern was fiscal capability and being able to take on more projects.

Ald. R. Stroik asked what the biggest challenge would be for District #2 and how to address that challenge.

Mr. Spreda stated it would be Mid-State Technical College and safety at intersections.

Mr. Walther stated the most important issue facing District #2 is parking.

Mr. Aavang stated the most important issue for District 2 would be the loss of parking lot X and pedestrian crossing issues on Stanley Street.

Ms. Mrozek stated student housing in conjunction with the landlord association is a big issue. She stated becoming involved with the UW task force concerning student growth and housing needs would be important.

Mayor Halverson asked if there were any further comments or questions. There being none, he stated each candidate would receive 3 minutes to provide a summary statement.

Mr. Walther stated he has previous aldermanic experience, serving on various committees and boards which would allow him to easily transition into the position.

Mr. Spreda said he is cool under fire and a good listener. He said Stevens Point is a great place to live and he wanted to be a part of protecting that unity.

Ms. Mrozek stated she believes it is time to step up. She said it will require passion and a voice.

Mr. Aavang said there is more work to be done in the downtown area as there are still some empty stores.

Mayor Halverson directed Clerk Moe to distribute the ballots. He stated that voting would require a majority vote getter. In the event of 2 top vote getters, another round of voting would occur. Another tie would require the Mayor to break the tie.

Election results:	Mr. Aavang	0
	Ms. Mrozek	2
	Mr. Walther	6
	Mr. Spreda	1

Mayor Halverson congratulated Mr. Hans Walther as the new Alderman for District 2. Ald. Walther was sworn in by Clerk Moe.

4. Consideration and possible action of the minutes of the Regular Common Council meeting of September 15, 2014 and the Special Common Council meeting of September 29, 2014.

Ald. Slowinski **moved**, Ald. Moore seconded, to approve the Common Council Minutes of September 15, and the Special Council minutes of September 29, 2014.

Call for the Vote: Ayes: All.
Nays: None. Motion carried.

5. *Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who

wish to address the Common Council during a “Public Hearing” are not required to identify themselves until the “Public Hearing” is declared open by the Mayor.

5. **Persons who wish to address the Mayor and Council for up to three (3) minutes on a non-agenda item.**

Ald. Slowinski stated he wanted to clarify his absence at the last few Council meetings. He said a different position in his career required him to miss a few of the Council meetings and he wanted to assure everyone that he is still actively involved as an Alderperson with the City of Stevens Point.

Ald. Walther thanked the Council for their support and expressed his desire to schedule meetings with the department heads to be brought up to speed regarding various projects.

Clerk Moe reported that in-person absentee voting had begun from 8:00 a.m. to 4:30 p.m. Next week office hours are from 8:00 a.m. to 5:00 p.m. He said no excuses are needed, just come to the City Clerk’s office and complete the absentee application. Clerk Moe also noted the City is looking for volunteers to help during the election and anyone interested should contact the City Clerk’s Office.

7. **Police Department Update on Homecoming.**

Police Chief Ruder stated the response from OMNA, was that this was a good year. He stated there were 15 officers who worked during the UWSP Homecoming event and there were between 50 and 55 arrests for underage drinking, open intoxicants and other infractions that go along with alcohol consumption.

8. **Presentation by Lori Dehlinger - annual report for the Portage County Business Council.**

Lori Dehlinger from the Portage County Business Council provided an update. A highlight of the presentation was the new website which will remain an evolving project.

Ald. Patton asked what the percentage of time is spent by the Portage County Business Council bringing in new businesses to the area.

Ms. Dehlinger replied that approximately 30% of her time is spent in economic development with the main focus on workforce development.

Consideration and Possible Action on the Following:

9. **Update on the 2015 City Budget and potential changes to the Health Insurance.**

C/T Ladick and Mayor Halverson explained the potential changes to the health insurance plan.

C/T Ladick stated the Central States Health Plan provided through the Teamsters is being considered provided employees are not required to certify with the Teamsters. This would provide a cost savings of \$290,000 and lower deductibles for employees. If Teamster membership is required, the City would not pursue this plan as it would create problems for the City's self-insured status. He said the current plan would see a change with a \$100.00 emergency room co-payment, deductibles would remain the same (\$1,500 single/\$3,000 family), but added there would be a 10% co-insurance above the deductible with a maximum out of pocket cost of \$2,600 single/\$5,000 family. He said premiums would be reduced by 10% because of the existing fund balance, with an overall cost savings of \$290,000.

Ald. Wiza asked if department heads would have to certify with the Teamsters.

Mayor Halverson stated that management would not have to certify with the Teamsters. He said this could jeopardize the self-funded status of the existing plan with higher costs to both the employee and employer. Mayor Halverson said if the Teamster plan does not require certification, the City would offer this as the health insurance plan to employees. He stated that while the Teamster plan is a very robust plan with optical and dental coverage, it would mean less control and flexibility on health insurance and less opportunity for the City to pool together with other entities in a self-funded plan.

Ald. Moore asked where the \$290,000 number came from and the purpose of this agenda item.

C/T Ladick said the \$290,000 is based on current rates from Water and Sewer and would be the standard rates. He said the carrier would do a health insurance census and a questionnaire looking at demographics and overall health of employees.

Mayor Halverson said this is a part of the 2015 budget and he is looking for a motion to direct staff on which plan to pursue.

Ald. Slowinski stated he would be in favor of the self-funded plan, but asked if the Teamster plan was approved, would employees pay dues.

Mayor Halverson stated if certification is required, yes. If certification is not required, there would be no dues.

Ald. Phillips stated the Teamsters might complicate the self-funded plan.

Ald. Wiza stated it becomes more complicated if certain employee groups are certified and others are not. He stated that the budget is tight and asked what contingency plan is available to offset the deficit.

C/T Ladick stated other options such as reduction in positions, such as the 2 positions in the Streets Department.

Mayor Halverson stated that another option would be to privatize the recycling and garbage collection as well as the indirect expenses associated with the privatization of this department.

Ald. Slowinski **moved**, Ald. Patton seconded, to move forward with the self-funded plan and make adjustments.

Ald. Wiza asked for clarification concerning Ald. Slowinski's motion, is it to only move forward with the self-funded plan and disregard the Teamster's plan completely.

Ald. Slowinski said yes.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

10. Establishment of procedure for the election/appointment of an interim Mayor in November.

Mayor Halverson stated information had been distributed concerning the process for appointing the interim Mayor, which was similar to what was done for the 2nd District Alderperson. He also stated that the Council President could fulfill the role.

Ald. Slowinski stated he has a full time career and would not be able to fulfill the term of interim Mayor.

Ald. Trzebiatowski suggested a special meeting and a transition time to include a couple of weeks. He stated that Gary Wescott did indicate he would be willing to serve as interim Mayor.

Mayor Halverson said a tentative timeline would be to hold a Special Common Council meeting to choose an interim Mayor the Tuesday immediately following the regularly scheduled Common Council meeting in November.

Ald. Wiza respectfully disagreed with the Mayor. He said it does not allow enough time. He would be in favor of the procedure as outlined by the City Clerk, but more time is needed to transition whomever is selected. For the smoothest transition, more than 2 weeks would be needed. He would be in favor of the procedure that is presented but have an earlier special meeting, the first full week of November.

Mayor Halverson stated the decision currently is how to choose rather than how to transition.

Clerk Moe stated the information he provided to the Council is slightly different than the process that occurred this evening for choosing the 2nd District Alderperson.

Ald. Phillips stated the process needs to be kept simple. He said there are two possible candidates, Gary Wescott and John Schlice and he asked if it would be sufficient to just have those two people.

Ald. Phillips **moved**, Ald. Slowinski seconded, to nominate John Schlice and Gary Wescott to be considered for interim Mayor and if there is a tie vote, there would be a coin flip.

Mayor Halverson said there is a motion to nominate former C/T John Schlice and Gary Wescott for consideration at a date to be determined in November.

Ald. O'Meara asked for a point of order and expressed concern about an open meeting violation. He said there was nothing on the agenda to indicate that nominations would be taken at this meeting. He stated this is a procedure, not a nomination agenda item.

Ald. R. Stroik agreed. He said to allow only these two candidates based on hearsay or rumor would not be desirable and he would not support the motion.

Ald. Moore stated this was to fill a job position and this is not an election. He said those gentleman are very qualified for the position.

Mayor Halverson stated this is not a job interview. The Council would be electing an interim Mayor with all the responsibilities and authority of the position.

Ald. Moore asked if this procedure is being opened up for anyone qualified to fill the interim Mayor position.

Mayor Halverson stated that the City Council has complete discretion in how it fills the position. The only requirements are 1) that the candidate is 18 years of age, and 2) a resident of the City of Stevens Point.

Ald. Moore stated if this process is limited in anyway, it would have the appearance of cronyism.

Ald. Slowinski said he was concerned that the Council would in effect, elect the next mayor by this process.

Ald. Wiza agreed with Ald. O'Meara, this is a procedure for election.

Attorney Beveridge said the state statute and the ordinance both state that the interim Mayor will be chosen by the Council. He did not feel there would be an open meetings issue with the action currently. Attorney Beveridge interpreted

this procedure as John Schlice and Gary Wescott would answer questions and possibly be selected as interim Mayor. There would be nothing wrong from a legal perspective. He said beyond that, they have full discretion to establish whatever process.

Ald. Wiza asked if this were to be challenged, would the City Attorney be confident this could be defended.

Attorney Beveridge said based on the discretion that is afforded to the Council under the statute to establish procedure, deciding who it will be opened up to, falls within the meaning of establishing the procedure. He said setting a procedure that outlines the qualifications necessary for the position of interim Mayor would be within the Council's discretion.

Ald. Slowinski **withdrew** his second from the motion.

Ald. Moore seconded the motion.

Clerk Moe said if the concern is unqualified candidates, the Council would be able to determine those candidates and weed them out. He would caution limiting this opportunity to someone who only held public office.

Ald. Walther said the agenda item states establishment of procedure not qualifications of an interim Mayor. He said he would not be comfortable with anything more than a procedure at this time.

Ald. Wiza said if applications or letters of interest are allowed until the 31st it would give Council members the weekend to review the applications. A decision could be made at a Special Council meeting either just before or after the Plan Commission on November 3rd. It would allow roughly 2 weeks to submit the letter and gives the public a chance to see the process is transparent. He said he would vote no on the motion before Council.

Ald. Moore **withdrew** his second.

Ald. Wiza **moved**, Ald. R. Stroik seconded, to allow interested parties to submit an application, resume or letter of intent to the City Clerk through Friday, October 31, 2014 and ask the Mayor call a special meeting of the Common Council after the Plan Commission meeting on November 10, 2014, and all interested parties be present and the Council make the decision that evening.

Ald. Patton stated he would be out of the state on November 3, 2014 and would prefer to have the meeting on November 10, 2014, during regular Committee meetings.

Ald. Trzebiatowski said he would like to convince Ald. Wiza to amend the motion to October 29, 2014 provided information would be mailed with the Committee packets.

Ald. Wiza stated he would rather have the full Council present on November 10, 2014.

Mayor Halverson stated a Special Common Council meeting will be called on November 10, 2014 after the Committee meetings, whereby the candidates would be invited to attend, answer questions and then go through a round of voting.

Ald. Phillips asked if the names would be published.

Mayor Halverson said the names would be distributed exactly as the Clerk had distributed the resumes and letters of interest for District Alderperson. The Mayor would use his discretion to determine a time that would coincide with the round of committee meetings on November 10, 2014.

Ald. Moore asked if the election procedure would be identical to tonight's procedure used to elect the 2nd District Alderperson.

Ald. Wiza stated yes. He said this would be exactly as presented with the exception of if there is a tie, final determination would be by coin flip.

Clerk Moe asked for clarification on the procedure.

Ald. Wiza stated the one that was sent in the email.

Mayor Halverson asked if this was the procedure for selecting the Alderperson or related to the past interim Mayor selection.

Clerk Moe asked if the email pertaining to election of interim Mayor.

Ald. Wiza stated, yes that one. He said use that one and if there is a tie, use the coin flip.

Call for the Vote: Ayes: All.
 Nays: None. Motion carried.

11. Minutes and actions of the Plan Commission meeting of October 6, 2014.

Ald. Patton **moved**, seconded by Ald. Moore to approve the minutes and actions of the Plan Commission meeting of October 6, 2014.

Call for the vote: Ayes: All.
 Nays: None. Motion carried.

12. Public Hearing – Conditional Use Permit – Request to increase the occupancy from 14 to 24 at 1205 Second Street and 1209 Second Street.

Mayor Halverson declared the public hearing open.

As no one wished to speak, the public hearing was declared closed.

13. Resolution on the above.

Mayor Halverson stated there are a few people uncomfortable with allowing residential on the first floor.

Ald. O'Meara said first floor occupancy at this location seems inappropriate and would be opposed to it.

Ald. R. Stroik asked Director Ostrowski if this has never been allowed, why request this now.

Director Ostrowski stated there is a building on Clark Street that does allow residential on the first floor. He said this is typically not seen, rather it is commercial on the first floor with residency on the second floor.

Ald. R. Stroik **moved**, Ald. Walther seconded to deny the request.

Ald. R. Stroik **amended** his motion to accept the resolution as presented with the exception of allowing any residential on the first floor at either of the addresses listed.

Mayor Halverson stated there was more to the resolution and the motion would be to accept the resolution as presented with the exception of allowing any residential occupancy on the first floor at either addresses.

Ald. Wiza stated if the choice is to disallow residential on the first floor, can there still be 25 occupants, or should that number be reduced.

Director Ostrowski stated occupancy determination is up to Council.

Mr. Laabs, the owner, stated he did not realize he needed a permit to have first floor occupancy. He stated he wanted to keep the building occupied.

Ald. Phillips asked Fire Chief Finn if occupancy goes from 14 to 24, what rules or inspections would be required.

Fire Chief Finn replied that it is based on square footage and a mathematical formula.

Director Ostrowski stated the owner was looking to add 5 additional units on the north building. The second floor is vacant which would be remodeled into 5 loft units with a maximum of 2 people in each unit.

Ald. Trzebiatowski asked Director Ostrowski about parking requirements.

Mayor Halverson stated there are no parking requirements.

Ald. Phillips stated this meets all of the codes for fire inspection.

Director Ostrowski said a building permit would not be issued if it did not meet fire codes.

Ald. R. Stroik asked if this should request should go back to Plan Commission.

Mayor Halverson stated this situation exists because it simply happened though it was against code. The vote would be yes because there are additional units above the other side of the building, which would then be able to progress. The question before Council is whether or not there should be residential first floor occupancy.

Mayor Halverson stated the motion before Council is to approve the resolution with the exception of residential occupancy on the first floor.

Ald. R. Stroik asked if there were other buildings that had residential occupancy on the first floor of a commercial building.

Director Ostrowski stated yes, on Clark Street. The specific building had been commercial but has since been turned into residential.

Call for the vote: Ayes: Ald. Moore, Phillips, R. Stroik, Slowinski, M. Stroik, O'Meara.

Nays: Ald. Patton, Trzebiatowski, Wiza, Walther. Motion carried.

14. Public Hearing – Conditional Use Permit – Request for an off-premise sign for PJ's – Sentry World Restaurant (601 North Michigan Avenue) to be located at the northwest corner of the intersection of Division Street and Northpoint Drive.

Mayor Halverson declared the public hearing open.

As no one wished to speak, Mayor Halverson declared the public hearing closed.

15. Resolution on the above.

Ald. O'Meara **moved**, Ald. Patton seconded to approve the resolution.

Ald. Wiza stated he would abstain from this vote.

Call for the Vote: Ayes: Ald. Walther, O'Meara, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.

Nays: None. Motion carried.

16. Public Hearing – Conditional Use Permit – Request to construct a covered porch using the “R-TND” Traditional Neighborhood Development Overlay District minimum setback requirements at 2025 Boyington Avenue.

Mayor Halverson declared the public hearing open.

As no one wished to speak, Mayor Halverson declared the public hearing closed.

17. Resolution on the above.

Ald. Wiza **moved**, Ald. Walther seconded, to approve the permit.

Call for the vote: Ayes: Ald. Moore, Phillips, R. Stroik, Patton, Trzebiatowski, Slowinski, M. Stroik, Wiza, O’Meara, Walther.
Nays: None. Motion carried.

18. Minutes and actions of the Personnel Committee meeting of October 13, 2014.

Ald. Phillips **moved**, Ald. Moore seconded, to approve the minutes and actions of the Personnel Committee.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

19. Ordinance Amendment – Officials / Boards / Employees – Set Mayoral Salary for the next term of office (Section 3.39 of the RMC).

Ald. Wiza **moved**, Ald. O’Meara seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Ald. Walther, O’Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.
Nays: None. Motion carried.

20. Minutes and actions of the Board of Public Works meeting of October 13 and the minutes of the Special Board of Public Works meeting of September 15, 2014.

Ald. Patton **moved**, Ald. M. Stroik seconded, to approve the Board of Public Works meeting of October 13 and the minutes of the Special Board of Public Works of September 15, 2014.

Call for the Vote: Ayes: Ald. Walther, O’Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.
Nays: None. Motion carried.

21. Ordinance Amendment – Traffic – Implement 30 minute parking on the north side of Park Street between Church Street and Strongs Avenue (Section 9.05 (e) of the RMC).

Carl DeBolt, 2312 Linden Street, would like approval for 4 parking places, the neighbor has several parking places and has requested limited term parking on those. He feels this would increase parking opportunities for everyone. Mr. DeBolt said what limits parking opportunities is one car parked in one spot all day long.

Ald. Phillips asked if one hour would work.

Mr. DeBolt stated if one hour brings peace to the neighborhood, he would be in favor of it.

Barb Jacob, 1616 Depot Street, stated this parking is in front of the Congress Club and there is no parking, other than the parking lot across the street which is also available to Mr. DeBolt. She said there is no parking on Thursday and Friday nights. Ms. Jacob stated there are a lot of businesses in the area with a parking problem and to allow this for one business would not be fair.

Ald. Wiza stated at the Committee meetings last week, he had asked if the Public Works Director sent out notification to all the property owners.

Mayor Halverson stated yes and in fact, Director Schatschneider visited each of the businesses. He stated that this was not a well supported idea.

Ald. Slowinski could not recall a time when special consideration was given to one business and is concerned that this would create a precedence.

Ald. Phillips asked if there was 30 minute parking completely around the building. He asked if one hour for two spots would be sufficient with the signage indicating one hour parking between the hours of when they are open.

Mayor Halverson stated the hours could be set.

Mr. DeBolt suggested the hours be from 10 a.m. to 11 p.m.

Mayor Halverson stated that when dealing with an area of on street public parking within an overall commercial area, normally there is going to be some kind of time restriction. He said on street parking needs to be regulated and limited in some form; vehicles should not be parked in those spots endlessly.

Police Chief Ruder said for the evening hours, enforcement would be very difficult, especially on Thursday, Friday and Saturday nights as there are not the personnel.

Ald. Moore asked how long is, the actual physical distance of the average parking spot for the City.

Director Schatschneider said 18 feet.

Ald. Moore **moved**, Ald. Phillips seconded, to place a 30 minute parking limit on a single stall, which would be on the eastern most single parking spot on Park between Church and Strongs.

Ald. Phillips asked what is the opinion of the alderperson for that district.

Ald. R. Stroik stated 30 minute parking is not a bad thing and he would be in support of the motion as it is currently stated.

Call for the Vote: Ayes: Ald. Moore, Phillips, Wiza, O'Meara, Walther.
Nays: Ald. R. Stroik, Patton, Trzebiatowski, Slowinski, M. Stroik.
Tie vote. Mayor Halverson voted aye. Motion carried.

22. Minutes and actions of the Public Protection Committee meeting of October 13 and the actions taken at the Special Public Protection Committee meeting of October 20, 2014.

Ald. Wiza **moved**, Ald. Slowinski seconded, to approve the Public Protection Committee meeting of October 13, 2014 and the actions of the Special Public Protection Committee meeting of October 20, 2014.

Call for the Vote: Ayes: All.
Nays: None. Motion carried.

23. Ordinance Amendment – Licenses and Permits – Require Leads Online reporting for pawnbrokers and certain secondhand merchandise transactions (Section 12.17 of the RMC).

Ald. R. Stroik **moved**, Ald. Moore seconded, to approve the ordinance amendment.

Ald. Moore asked how a business person who does not use a computer system operates his business.

Mayor Halverson stated ultimately the person in this business would be a part of this online reporting process. That person would need to invest in equipment necessary to comply with the ordinance.

Chief Ruder stated yes, that is exactly correct.

Call for the vote: Ayes: Ald. Walther, O'Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.
Nays: None. Motion carried.

MaryAnn Laszewski, 1209 Wisconsin Street, asked why there was so much secrecy about the condition and inspection of the property. She also questioned the cost and impact to the budget.

Robert Lodzinski, 401 W. McDonald, stated he supported this agreement.

Ald. Wiza **moved**, Ald. Moore seconded, to approve the agreement between the City of Stevens Point and the Joan P. Lodzinski Survivor's Trust.

Call for the Vote: Ayes: Ald. Walther, O'Meara, Wiza, M. Stroik, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.
Nays: Ald. Slowinski. Motion carried.

28. Approval of the purchase of 172 West Clark Street for \$55,000 plus closing costs and title insurance.

Ald. O'Meara **moved**, Ald. R. Stroik seconded, to approve the purchase of 172 West Clark Street.

Call for the vote: Ayes: Ald. Moore, R. Stroik, Patton, Trzebiatowski, M. Stroik, Wiza, O'Meara, Walther.
Nays: Ald. Phillips, Slowinski. Motion carried.

29. Minutes and actions of the Board of Water and Sewerage Commissioners meeting of October 13, 2014.

Ald. M. Stroik **moved**, Ald. Moore seconded, to approve the minutes and actions of the Board of Water and Sewerage.

Call for the vote: Ayes: Walther, O'Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.
Nays: None. Motion carried.

30. Minutes and actions of the Police and Fire Commission meeting of September 9 and the Special Police and Fire Commission meeting of September 17, 2014.

Ald. Patton **moved**, Ald. Wiza seconded, to approve the minutes and actions of the Police and Fire Commission minutes of September 9, and the Special Police and Fire Commission of September 17, 2014.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

31. Minutes and actions of the Transportation Commission meeting of September 25, 2014.

Ald. Wiza **moved**, Ald. M. Stroik seconded, to approve the minutes and actions of the Transportation Commission meeting.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

32. Minutes and actions of the Board of Park Commissioners meeting of October 1, 2014.

Ald. O'Meara **moved**, Ald. Wiza seconded, to approve the minutes and actions of the Board of Park Commissioners.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

33. Statutory Monthly Financial Report of the Comptroller-Treasurer.

Ald. Moore **moved**, Ald. O'Meara seconded, to approve the Statutory Monthly Financial Report of the Comptroller-Treasurer.

Call for the vote: Ayes: All.
Nays: None. Motion carried.

34. Mayoral Appointments – Supplemental Election Officials (Poll Workers).

Ald. Wiza **moved**, Ald. Moore seconded, to approve the Mayoral appointments Supplemental Election Officials (poll workers).

Call for the vote: Ayes: All.
Nays: None. Motion carried.

35. Adjournment.

The meeting was adjourned at 10:52 p.m.

**City of Stevens Point
SPECIAL COMMON COUNCIL MEETING**

**Lincoln Center
1519 Water Street**

**November 10, 2014
5:55 P.M.**

1. Roll Call.

PRESENT: Ald. Doxtator, Walther, O'Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.

ALSO

PRESENT: Clerk Moe; Attorney Beveridge; C/T Corey Ladick; Directors Schatschneider, Ostrowski, Schrader; Gary Wescott, Barb Jacob; Armin Nebel; Cindy Nebel; Lindsay Ryan; Tori Jennings; Bob Fisch; Steve Louis; Santha Bickford; Sue Beveridge; Sue Acaley; Melanie Kwolt; Stan Wysocki, Sari Lesk, Stevens Point Journal, Nate Enwald, P.C. Gazette; Brandi Makuski, Stevens Point City Times.

2. Election of Mayor for the unexpired term of Andrew Halverson to begin December 1, 2014.

Mayor Halverson noted that there was one candidate, Gary Wescott. He turned the meeting over to Former Mayor Wescott.

Gary Wescott addressed the Common Council and expressed his gratitude to be considered for interim Mayor. He said he looks forward to working with the City Council and staff members to continue to ensure that the City of Stevens Point remains a community of opportunity. Mr. Wescott said communication, collaboration and creativity will move the City forward through various challenges. He stated he is honored to be considered for interim Mayor.

Ald. R. Stroik **moved**, Ald. O'Meara seconded to nominate Gary Wescott to Interim Mayor.

Ald. Wiza **moved** to close the nominations and cast a unanimous ballot for Gary Wescott.

Mayor Halverson asked for objections. There being no objections, Gary Wescott received unanimous approval to fill the vacancy of Interim Mayor.

3. Adjournment.

The meeting was adjourned at 6:01 p.m.

**City of Stevens Point
SPECIAL JOINT COUNCIL MEETING / REDEVELOPMENT AUTHORITY**

**Council Chambers
County-City Building
1516 Church St**

**October 20, 2014
6:00 P.M.**

**Common
Council**

Roll call: Ald. O'Meara, Wiza, M. Stroik, Slowinski, Trzebiatowski, Patton, R. Stroik, Phillips, Moore.

Excused: Ald. Doxtator.

**Redevelopment
Authority**

Roll Call: Mayor Halverson, Ald. Phillips, Ms. Molski, Mr. Sawyer, Mr. Schlice, Ms. Dugan.

Discussion and possible action on the following:

2. Review of the proposals submitted for the purchase and redevelopment of Edgewater Manor, 1450 Water Street, Stevens Point, WI 54481.

Mayor Halverson stated this would be a discussion for the Common Council specifically and the Redevelopment Authority specifically. There would not be public comment.

Ald. Wiza respectfully asked there be public comment allowed.

Mayor Halverson stated the residents of Edgewater Manor have made their opinions and comments known. He stated this would be strictly an administrative decision between the Common Council and the Redevelopment Authority.

Ald. Wiza respectfully challenged, Ald. R. Stroik seconded, and asked the Council vote. Ald. Wiza also asked for a roll call vote.

Mayor Halverson stated there would need to be a similar motion from the Redevelopment Authority.

Ms. Dugan **moved**, Ms. Molski seconded, to allow public comment.

Call for the Vote:

Common Council:

Ayes: Ald. Moore, Phillips, R. Stroik, Trzebiatowski, Slowinski, M. Stroik, Wiza, O'Meara.

Nays: Ald. Patton. Motion carried.

Redevelopment Authority:

Ayes: Ms. Molski, Ms. Dugan.

Nays: Mayor Halverson, Ald. Phillips, Mr. Sawyer, Mr. Schlice.

Attorney Beveridge stated the vote should consider the group as a whole with the majority vote. He said there is a vote of 10 to 5 in favor of allowing public comment.

Mayor Halverson stated the Redevelopment Authority has the ability to act independently of the Common Council, deference should be given to the Common Council, as they will need to agree with the Redevelopment Authority should the decision to sell the property be made by the RA.

Mayor Halverson stated public comment would be taken. He stated speakers will be given 3 minutes to address the Common Council and Redevelopment Authority.

Thomas Knowlton, resident of Stevens Point, stated he understood the building was going to be refurbished and feels it should be kept for low income elderly.

Barb Jacob, 1616 Depot, stated she was opposed to the sale of the property. She said Edgewater can be self sufficient and has been self sufficient.

John Dunning, Edgewater Manor resident, stated he has been a resident for 3 ½ weeks and Edgewater is not just a building, it is a community.

Jim Hamilton, 1124 Soo Marie, stated Edgewater has been an extraordinary asset for the City in that it has generated the trust fund which has been invaluable in terms of what it has done for the community. He said because of the rehab dollars generated through the trust fund, hundreds of properties have been rehabilitated in this City. Mr. Hamilton said the vacancies that exist currently are due to the numerous updates that need to be done. He added that he is in favor of the sale.

Mayor Halverson stated that Mr. Hamilton was the former Executive Director of the CDA for several years and very involved in the management of all the public housing subsidized and unsubsidized.

Mary Meyer, 1450 Water Street, Apt. 202, stated this is affordable senior housing and an ideal location. She stated she would like to keep it in the City.

Jim Selig, 1450 Water Street, Apt. 409, stated when the stigma of selling the property is gone, people will move in.

MaryAnn Laszewski, 1209 Wisconsin Street, stated Edgewater is too valuable to sell. She said after providing a large trust fund that enabled other rehabilitation, Edgewater is entitled to have its needs taken care of.

Lori Giese, Edgewater Manor, stated she moved to the property in June. She said it is a community and not every apartment needs 100% renovation.

Steven O'Donnell, Edgewater Manor, Apt. 415, stated he was a homeless veteran, now currently employed and will not need assistance but wants to stay at Edgewater. He said he could not find a better situation; it's perfect.

Patricia Harry, Edgewater, stated people are not moving into Edgewater because of the possible sale of the property. She said the location as well as the benefits are wonderful.

Victor Detjen, Edgewater Manor, stated the elderly are being abandoned.

Mayor Halverson stated there was a very significant decision that needed to be made in 2009 which included retaining the same exact subsidy for the building or modify the subsidies to vouchers. He said no significant amount of money is being taken out of the interest bearing accounts from the housing trust fund and is being put back into a debt payment for the more recent rehab. Mayor Halverson stated that is the only reason why Edgewater is currently in the black, but other significant improvements have been delayed and they need to be done.

Mayor Halverson stated what needs to occur is to decide if the property will be sold and there are two very different proposals that need to be considered. He asked Director Ostrowski to summarize the two proposals as well as call on MSP and Affordable Senior Housing.

Director Ostrowski stated the proposal from Affordable Senior Housing was similar to the previous one but included keeping it senior housing for 20 years, however there were conditions tied to that. Director Ostrowski stated the proposal would keep about 60% of the building for independent senior living, 20% would be converted to a residential care apartment complex, and 20% converted to assisted living. No TIF funds would be provided with this proposal and the property would be subject to property taxes after it was sold. Purchase price would be \$1.55 million with \$200,000 in earnest money provided within 5 days of acceptance of the proposal. The remodel would be done within 26 months.

Director Ostrowski stated the MSP proposal would create a senior housing complex of 111 units with 50 underground parking spaces with a few surface spaces. He said the building would be razed to construct the complex and would include market rate independent senior living, approximately 48 senior independent living units and rents would vary from \$362 to \$724 for one bedroom; \$723 to \$868 for two bedrooms for seniors making less than \$30,900 per year. Director Ostrowski said 27 assisted units would be included and 36 memory care units, and would also have a community room, dining room, private dining room, fitness center, beauty salon, wellness center. He said the purchase price would be \$1.00 and also require \$3 million in TIF to offset demolition and construction and the project is also contingent upon receiving tax credits and there would be no guarantee until the tax credits are received. Construction cost would be \$16 to \$17 million and if conditions are met, construction would begin approximately September of 2015 and last 12 to 13 months.

Director Ostrowski said the full assessed value of the property would be estimated to be \$7.7 to \$8.5 million. He said the project would also create approximately 55 to 60 part and full time jobs with salaries ranging from \$20,000 to \$60,000.

Mr. Schlice asked Director Ostrowski what is the definition of "subsidized".

Director Ostrowski stated the clarification for "subsidized" would be worked out between the attorneys.

Ald. Wiza asked if this was chosen and the City chooses to subsidize another senior project, the City would pay \$10,000 per year for the remainder of the 20 year commitment to Affordable Senior Housing. He asked if it meant there will cease to be affordable housing for seniors.

Ald. Wiza said if the City subsidized a project within that time frame, the City would pay them liquidated damages.

Director Ostrowski stated the first proposal did not have this condition.

Ald. Wiza asked, if the City chose this proposal and three years from now something came along where they needed a City subsidy to build, the City would then owe Affordable Senior Housing of Wisconsin \$10,000 for the remaining 17 years, but Affordable Senior Housing would still remain senior housing that is affordable.

Director Ostrowski said no, they would not be required to keep it senior at that point.

Ald. O'Meara asked if Affordable Senior Housing would have to provide performance and pay liquidated damages to the City if they do not rehab the buildings on schedule.

Director Ostrowski replied it would be up to the developer if he wanted to include that.

Ms. Dugan stated she is opposed to the sale of Edgewater Manor to a private entity. She said the responsibility of government is to protect the most vulnerable and in this case the most vulnerable is the elderly, the residents of Edgewater Manor. Ms. Dugan stated that all City property is held in trust for the citizens of the community and is not in favor of selling any City asset.

Jacob Kline, MSP Real Estate, stated MSP Real Estate is one of the largest developers of senior housing in Wisconsin. He said they have developed approximately 1300 units of affordable senior housing and own and operate another 600 units of assisted living and memory care in Wisconsin and employ a staff of about 600. Mr. Kline stated that this would be preserved as affordable housing for 30 years. He said they are known for producing the highest quality projects from the care side of assisted living and memory care as well as the construction side.

Ald. R. Stroik asked if they have been so successful in other communities, why is it necessary for \$3 million in taxpayer monies in TIF incentives in order to do this project versus putting their own money into the project.

Mr. Kline stated that financial participation, a subsidy, is required to receive grants.

Ald. R. Stroik said in essence the \$3 million is similar to what our capital investment in Edgewater is today.

Mayor Halverson stated the \$3 million upfront TIF bond is significantly different.

Mr. Kline stated there is a significant difference between new construction and remodel/rehab of an existing structure.

Stanton Thomas, attorney with Mallery and Zimmerman for Affordable Senior Housing of Central Wisconsin, Inc., and Tom Ludwig, were present to address questions.

Ald. Wiza asked why Affordable Senior Housing is requiring the lifting of the restriction of the 20 years and damages in the amount of \$10,000 each year for the remaining 20 years, if the City subsidizes other affordable senior housing projects, why both.

Attorney Thomas said if the City chose to subsidize another project, this would create competitors and if they are competitors and subsidized, then Affordable Senior Housing would have unfair competition with another entity that is receiving tax monies.

Mayor Halverson recessed the Special Joint Common Council/Redevelopment Authority meeting at 6:59 p.m.

Mayor Halverson reconvened the Special Joint Common Council/Redevelopment Authority meeting at 7:01 p.m.

Ald. O'Meara stated it would look bad if a penalty was paid when there was 95% occupancy. He said the agreement should be reworked that if occupancy is high, there should be no penalty or liquidated damages.

Ald. Wiza asked if the City is allowed to negotiate since this was an RFP.

Attorney Beveridge said an RFP is more open-ended than a bid for public construction.

Ald. Trzebiatowski said he has a concern with the penalty clause associated with this project.

Attorney Thomas stated that Affordable Senior Housing would be receptive in looking at what is necessary to accomplish this goal and their desire to not be put in a position where the City would subsidize a competitor that would interfere with Affordable Senior Housing's business. He said his client wants a fair opportunity and not have to compete against other businesses that are subsidized by tax dollars.

Mr. Ludwig stated the goal is to keep Edgewater affordable for as long as possible. He said he feels services can be added to entice greater occupancy.

Ald. Slowinski asked who determines what is affordable.

Mr. Ludwig stated that the U.S. government has defined affordable housing as based on the income of the individual and the demographic area.

Mayor Halverson stated it becomes more complicated when both WHEDA and HUD become involved.

Ald. Slowinski asked what would happen if the building was sold.

Attorney Beveridge stated that an attempt would be made to negotiate a clause to maintain it as affordable senior housing.

Ald. R. Stroik said that vouchers can be used to subsidize the rental cost and asked if the vouchers could still be used if the rent exceeds a certain level.

Director Ostrowski stated the voucher system is administered through Portage County Housing Authority and the owner of that development must have a market rate rent that is approved by Portage County Housing Authority. A modest increase of 1% to 2% should not jeopardize the voucher system.

Mayor Halverson asked Director Ostrowski for clarification on Section 42 with the income cap relating to the vouchers.

Director Ostrowski referred this to Mr. Kline, whether or not they would be willing to accept them in terms of the monetary value.

Mayor Halverson asked Mr. Kline if he would be willing to accept those Section 8 vouchers.

Mr. Kline stated he accepts Section 8 vouchers at all their senior properties.

Ald. Wiza stated that the options included 1) reject both projects; 2) accept both contingent on negotiations; 3) accept one over the other and asked Attorney Beveridge if there were any restrictions on what the Council and Redevelopment Authority can do with either of these proposals.

Attorney Beveridge said no. He said the options are open.

Ald. Wiza stated if the decision is to renegotiate with either or both, a final decision would still come before the Council for final approval.

Mayor Halverson stated the agenda item specifically authorizes the Redevelopment Authority to sell Edgewater and the responsibility would then fall on the RA on how they would negotiate.

Ald. Moore stated he is not convinced the City needs to divest itself of an asset.

Mr. Schlice asked if the Council was willing to finance \$2 to \$3 million to fix the building.

Ms. Dugan asked if it possible to phase that in over a 10 year period so that it would be more manageable in the budget.

Mayor Halverson said yes but the obligation is still going to be on the City levy for the debt service, if the revenue does not cover the operational costs and the debt payment.

Ms. Dugan asked C/T Ladick if the City borrows the \$3 million, will that bring the City to the debt service limit.

C/T Ladick stated it would not and the City would have the room for \$3 million.

Ms. Dugan asked if other projects could be funded.

C/T Ladick stated if the larger developments would be incorporated with the East Park Commerce Center that would cause concern.

Ald. Trzebiatowski asked Director Ostrowski what needs to be done to Edgewater currently, what projects could be delayed without any effect to the building and what projects would be a wish list.

Director Ostrowski stated \$1.2 million for the windows and the exterior has been identified as a necessity and even with these repairs, there is no guarantee that occupancy would increase.

Ald. R. Stroik **moved**, Ald. Trzebiatowski seconded, to decline the opportunity to sell the Edgewater Manor.

Ald. Wiza asked if there were any other projects that are going to require some of that borrowing capacity within the next 3 to 5 years.

C/T Ladick stated the Hoover project is at \$4.6 million. He said to keep in mind that debit is also being paid down and expects the overall debt level to go down in 2015.

Mayor Halverson stated the Division Street project with overall maintenance and repairs at \$2 to \$2.5 million.

Ald. Slowinski stated a private developer would invest better quality into the renovation versus the City doing an average renovation, and would not support the motion.

Mayor Halverson stated the proposal from Affordable Senior Housing is very simple versus MSP's proposal which is significantly more intricate but also much larger. He urged Council to vote the current motion down and allow the RA to negotiate with one of the interested parties.

Ald. Phillips stated he agreed with Ald. Slowinski and the City should not be in competition with the private sector.

Ald. Patton asked if the money generated from the trust fund is just earmarked for Edgewater.

Director Ostrowski stated the \$2 million in the housing trust fund generated interest was used to create 0% interest loans for low and moderate income individuals.

Ald. Slowinski asked how much interest money is generated from the principal and if those funds are expended through the no interest loans.

Director Ostrowski stated approximately \$80,000 to \$100,000 is generated in interest and the money is expended.

- 3. Authorization by the Common Council for the Redevelopment Authority of the City of Stevens Point to sell Edgewater Manor, 1450 Water Street, Stevens Point, WI 54481, pursuant to the Joint Municipal Agreement of the City of Stevens Point and Community Development Authority of the City of Stevens Point (now known as the Redevelopment Authority of the City of Stevens Point) for Edgewater Manor.**

Call for the Vote:

Common Council: Ayes: Ald. O'Meara, M. Stroik, Trzebiatowski, R. Stroik, Moore.
Nays: Ald. Wiza, Slowinski, Patton, Phillips. Motion
carried.

Adjournment.

The meeting was adjourned at 7:47 p.m.

MAIN LIBRARY LEASE

EXHIBIT A

**1001 MAIN STREET
LIBRARY LEASE DESCRIPTION**

Part of Lot One of Portage County Certified Survey Map Number 3584 as recorded in Volume 12 of 'Certified Surveys' page 242 and 242A, located in Government Lot Two and the Northeast Quarter of the Northwest Quarter of Section 32 and that part of Government Lot Two located in said Section 32, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin, described as follows:

Beginning at the northwest corner of said Lot One; thence N89°49'37"E along the south right of way line of Main Street to the face of the west wall of 1035 Main Street (f/k/a Tradehome Shoe Store); thence south along said wall to the southwest corner of said 1035 Main Street; thence east along the south wall of said 1035 Main Street to the west wall of 1045 Main Street (f/k/a Citizens Bank); thence south along said west wall approximately 36 feet; thence west along the north wall of the west entry to said 1045 Main Street and its westerly extension a distance of 22 feet; thence south and parallel with the west wall of 1035 Main Street to the north back of curb line of Municipal Parking Lot Number 12; thence west along said curb line to the east right of way line of Third Street (f/k/a Water Street); thence north along said right of way line to the point of beginning and there terminating.

EXHIBIT B AGREED UPON CAPITAL IMPROVEMENT PROJECTS AND REPAIR ITEMS

Improvement	Estimated Cost
Masonry and Concrete Work	\$ 27,610.00
Concrete Sidewalk Main Street Entrance	\$ 4,400.00
Roof Repairs	\$138,490.00
Boiler Replacement	\$ 74,800.00
Chiller Replacement	\$105,600.00
Air Handling System	\$ 8,580.00
Temperature Control System	\$132,000.00
Window Replacement	\$ 55,000.00
Lighting Upgrades	\$ 33,000.00
Total	\$579,480.00

October 12, 2012

RE: Anticipate Library Maintenance Needs

The Mayor of Stevens Point and the Portage County Executive had asked their respective staff members to review the library site and estimate the cost of major repair items required within the next 10 years. Todd Neuenfeldt from the County and Alex Saunders from the City have reviewed the facility and together have arrived at the following summary of facility needs beyond routine maintenance measures and have arranged them by work items and summarized the findings. Note that all costs provided in this narrative are in 2012 dollars and include a contingency and are intended for planning purposes.

Masonry and Concrete Work Walls **(\$25,100)**

Tuckpointing was conducted on a portion stone wall on the west side of the building in 2012 but additional work is required along the west wall in both the brick and stone portions of the wall. It is recommended that work on the west wall be completed in 2013 and it is estimated that the cost to complete tuckpointing of the west wall will cost \$18,000. Tuckpointing will include grinding material from bad joints along this wall, and tuckpointing with mortar matching the color of the existing mortar to the greatest extent practicable. This price also includes caulking alongside the joint between the building and the existing sidewalk where it appears water has been able to enter the foundation.

The exterior foundation wall in the basement where water has entered from above requires cleaning of loose material and patching holes created by water intrusion and the cleaning process. Once this work is completed the wall would be sealed with a Tamoseal to reduce future water intrusion. In the basement offices the original stone foundation has voids in the grout and in areas has sand depositions where the grout is deteriorating. The wall appears to be sound at this time but it is recommended the voids be filled before they become a structural issue. It is recommended that this work be completed in 2013 and would cost an estimated \$7,100.

Concrete Sidewalk at Main Street Entrance **(\$4,000)**

The existing sidewalk entrance to the library from Main Street utilized brick as an aesthetic feature and the brick is not in good condition and it is recommended that the brick be replaced with colored concrete at this entryway. The estimated cost for this replacement would be \$4,000. The sidewalk between the planter areas is in good condition but the planters trap water on the sidewalk as they have been built up to an elevation above the sidewalk. It is recommended that the mulch material be removed to allow water to drain from the sidewalk into the planters.

Roof Repairs **(\$125,900)**

The main library roof has had several leak issues over the past two years that have been corrected as they occur. In reviewing the cause of these leaks they were found to originate from the duct work from the air handling system and from the seams in the existing rubber roof where water pools on the rooftop. The existing air handling system has numerous roof penetrations that water must navigate around to reach the drain and in many areas over the center of the roof water is found to pool. During the winter the pooled water freezes and thaws and eventually works through the seams in the existing roof. It is recommended that the roof be replaced and tapered insulation be installed to increase the pitch on the roof to remove the standing water on the roof. The rubber roof would then be replaced. The estimated cost of this repair would be \$97,300, and it is recommended that this work be completed within the next four years. It is anticipated that small leaks may occur and require temporary repairs until such time as the roof is

replaced. It is also recommended that the air handling system be incorporated into a roofing project to reduce the number of penetrations in the roof and to minimize the cost of doing these two projects at separate times. The air handling system will be discussed further in a later section of this report.

The smaller roof top areas have not displayed leaks in the last two years but given the age of the roof it is recommended that these roof tops be coated to extend their life and prevent leaks from occurring within the next 10 years. The estimated cost to clean these rooftops, treat the seams and coat these roof tops is \$28,600.

Boiler Replacement **(\$68,000)**

It is anticipated that one of the existing boilers will need replacement within the next 10-years. It is recommended that the existing steam boiler be replaced with a high efficiency hot water boiler. The new boiler will be needed and the more efficient boiler system will reduce operational costs. The anticipated cost of the boiler replacement is \$68,000. The second steam boiler was recently refurbished and would remain as a back up and for humidification purposes. The boiler replacement should reduce energy consumption by 10-15% for this system and pay for itself within a reasonably time period.

Chiller Replacement **(\$96,000)**

The library chiller system is nearing the end of its useful life and will need replacement within the next ten years. Currently one of the four compressors in the chiller requires replacement and two others are nearing the end of their life with the fourth one having been recently replaced. The compressor could be repaired at an estimated cost of \$18,000 but may require additional work of the failed compressor has contaminated the system. It should also be noted that the two of the other compressors will likely fail within the next 10-years and require similar replacement. The total replacement cost of the three compressors would be approximately \$54,000 not adjusting for inflation. The other components of the chiller will also require replacement within the next 10-years. Given the cost of the replacement of the compressors and the need to replace the chiller it is recommended that the chiller system be replaced at a cost of \$96,000 with a more efficient chiller. If replacement is not done early the cost of replacement of the compressor that is down and the two other compressors may be needed before replacement of the chiller.

Air Handling System **(\$7,800)**

The current air handling system on the roof has a number of deteriorated sections that hold water and are beginning to rust. The system itself is not laid out efficiently and the number of roof penetrations makes rooftop drainage an ongoing problem as noted above. The current air handling system can have tapered insulation installed similar to what is recommended for the roof to keep water off from the duct work and extend the life of this system. The cost to provide this measure is \$7,800. It is also possible to incorporate the chiller work and roof top work into a project that would remove the current system and replace it with a penthouse type system that could address the roof top drainage issues and duct work maintenance issues over the long term. The estimated cost for this system is \$640,000. It should be noted that the current duct system while inefficient will likely not require replacement in and of itself for 10 years; this is not recommended at this time. Current cost estimate for in-kind replacement is \$200,000.

Temperature Control System

(\$120,000)

The current temperature control system is 20 years old in the facility and is a pneumatic system and utilizes an air compressor to operate. The system has had numerous repairs in the last four years to repair leaks and other problems in the system at a cost of \$34,768.46. In addition the system has a failed switch and a receiver controller has failed and as a result a compressor is running continuously. The repairs to these systems would cost an estimated \$35,000 to \$50,000. It is recommended that the system be replaced with a direct digital control system that would eliminate the need for compressed air and would allow for operational savings and reduce the need for more and more frequent maintenance that has been seen on the existing system. The cost to replace this system is anticipated to be \$120,000.

Window Replacement

(\$55,000)

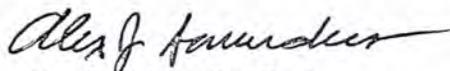
Windows on the northwest side of the building are beginning to deteriorate but are currently in sound condition. Maintenance on these windows should include yearly painting as they are directly exposed to the elements. The windows along the northwest portion of the building are operable windows and should be stationary windows. It is recommended that maintenance be performed on these windows on a yearly basis as recommended to maintain the windows and that the operable windows be replaced with stationary windows within the next 5-years and that the remaining windows in this area be replaced either with the operable windows or in the following 5 year increment. The replacement of the clear glass windows with more current windows will reduce heat loss through the windows improving the efficiency of the building. The cost presented is the cost to replace 30 windows along the northwest side of the library.

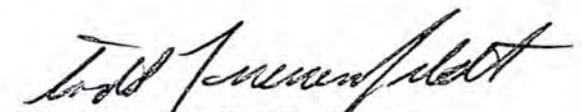
Lighting

(\$33,000)

Lighting levels in the library are below the levels that one would desire for a facility of this type. The current lighting system could be replaced with an energy efficient lighting system that would bring the facility to recommended lighting levels, but given the current lighting levels in the facility it is likely that this upgrade will not result in operational savings. The estimated cost to upgrade the lighting system to recommended standards is \$33,000. A cable hung system that is more aesthetic and would provide more light would cost an additional \$20,000. If the library commission desires to improve lighting in the facility it is recommended that the lighting levels be improved to an average of 43 foot candles for the estimated cost of \$33,000. The upgrade of the lighting is operational in nature and would not be required as a result of deterioration to the existing lighting system.

Sincerely,


Alex Saunders, City Engineer
City of Stevens Point


Todd Neuenfeldt, Facilities Director
Portage County

**PORTAGE COUNTY MAIN LIBRARY
LEASE AGREEMENT 2015-2024**

WHEREAS, the City of Stevens Point, a municipal corporation, hereinafter referred to as “City” is the owner of a building located at 1001 Main Street in the City of Stevens Point, and

WHEREAS, the County of Portage, a quasi-municipal corporation, hereinafter referred to as “County”, did by County Board Resolution No. 192 passed September 15, 1981, resolve that a county-wide library system be established effective January 1, 1982; and

WHEREAS Portage County operates a consolidated county library, pursuant to sec.43.57 Wis. Stats., with the main branch located in Stevens Point and appoints a seven member county library board with the powers and duties of a library board under sec.43.58 Wis. Stats., hereinafter referred to as “Board”; and

WHEREAS, both the City and the County continue to desire that the facility at 1001 Main Street in the City of Stevens Point, Portage County, Wisconsin, (approximately 45,000 square feet), described in attached Exhibit A remain as the main branch of the Portage County Library System;

NOW, THEREFORE, it is agreed as follows:

That the City, in consideration of the covenants and agreements hereinafter contained, by the County to be kept and performed, leases to the County the premises at 1001 Main Street in the City of Stevens Point, Portage County, Wisconsin, (approximately 45,000 square feet), described in attached Exhibit A.

The following terms and conditions shall apply:

1. **TERM:** The term of this lease shall be for ten years beginning on the 1st day of January 2015, and ending on the 31st day of December 2024.
2. **RENTAL AND PURPOSE:** That in consideration of the continuance of the Municipal Library system within the County of Portage by County, the placement of a branch of the library in Stevens Point, and the payment by the County of agreed upon capital costs as set forth in Exhibit B, there shall be no rental payments during the term of this lease. The premises shall be used for the operation of a branch of the county-wide library system with public meeting rooms and for no other purposes whatsoever without the written consent of the City being first had and obtained, except as otherwise provided in this lease. The building remains under the ownership of the City during the term of this lease.
3. **UTILITIES:** County shall operate the library and pay for all utility services utilized on the premises, including gas, electricity, telephone, water and sewer connections. Both parties agree that future capital costs within this lease, including mechanical and HVAC within the leasehold, shall be both EnergyStar rated and in the upper 25% of efficiency for all similar products as designated by DOE Federal Energy Management Program.
4. **AGREEMENT TO OPERATE:** In fulfillment of a commitment to the continued operation of a quality library system, County shall be responsible for the operational expense of the main public library including but not limited to personnel, maintenance, general operations, up-keep, and the utility expenses. The Portage County Public Library Board of Trustees shall have the right to terminate or reduce the scope of its public library operation and staffing levels at the main branch

1 library at any time without City approval. The Portage County Public Library Board of Trustees
2 acting as an agent of the County will give the City advance notice of any significant reduction in
3 scope of operation or hours. City shall have the opportunity to use the meeting rooms for special
4 meetings or as a polling place upon prior agreement of the Library Board. The additional costs of
5 security or maintenance for these special uses shall be the responsibility of City.
6

7 **5. REPAIRS AND REPLACEMENTS:**
8

9 a. County is responsible for:

- 10
- 11 1) The first \$2,000.00 of all repairs and replacements per occurrence, necessary to keep
12 and maintain the leasehold in the condition in which they were on the
13 commencement date, ordinary wear and tear excepted. Occurrence is defined as
14 repairs for each reported problem issue, even as to multiple repair trips.
15
 - 16 2) Repairs and replacements necessitated by County's negligence, except the County
17 shall not be liable for repairs and replacements caused by or resulting from ordinary
18 wear and tear, or repairs or replacements for which City is obligated.
19
 - 20 3) Prompt daily snow and ice removal on the Main Street and Third Street sidewalks is
21 the responsibility of County.
22

23 b. City is responsible for:

- 24
- 25 1) The complete cost of all structural and mechanical repairs and replacements
26 necessary to keep and maintain the demised premises in good repair, order and
27 condition with the County responsible for the first \$2,000.00. Resurfacing of the
28 parking area when mutually agreed necessary by County and City, the sidewalks and
29 parking lots to Main Street, if any, are entirely the responsibility of the City for repair
30 and maintenance as are any needed window replacements.
31
 - 32 2) Any loss or damage to any glass constituting a part of the exterior walls of the
33 building, except where such loss is as a direct result of the negligence of County's
34 use.
35
 - 36 3) Maintenance and care of the "walkway" between the Clark Street parking lot and
37 Main Street is the responsibility of the City.
38

39 c. For purposes of the preceding paragraph (urgent or emergency repair), the Library Board,
40 Library Director, and/or the Portage County Director of Facilities will notify the City of
41 needed repairs and will obtain three bids/quotes for the repair, maintenance and replacement
42 and the lowest responsible bid/quote will determine the financially responsibility party.
43

44 In the event of an urgent or emergency repair, including but not limited to broken glass,
45 failure of furnace or HVAC, broken pipes or plumbing, Portage County Public Library
46 Director, Library staff and/or the Portage County Director of Facilities will notify the City of
47 the need for urgent or emergency repair as soon as reasonably possible, the repair shall be
48 done immediately (within forty-eight hours) and the actual cost of said repair will determine
49 financially responsibility party, notwithstanding any other language in this agreement.
50

- 1 d. City and County will be jointly responsible for an annual maintenance and repair review and
2 will file a comprehensive report with the Library Board and the City every September of this
3 lease agreement of the condition of the building, including the roof, structure, HVAC, boilers
4 etc.
5
6 e. City and County agree that the County shall alone solely fund and implement a schedule of
7 needed capital repairs and estimated expense costs as set forth in Exhibit B to this agreement
8 and with more detail provided in Exhibit C. The repairs and replacements of this paragraph
9 shall be completed within five years of the start date of this lease at the discretion of the
10 County. Neither party shall make any structural alterations or modifications without the prior
11 written consent of the other party. The parties further agree that the County purchasing and
12 procurement process shall be utilized for costs under this paragraph. No provision in this
13 lease shall be construed as an ownership interest in the building by the County, and except as
14 specified in this paragraph, County's responsibility for capital and repair cost is expressly
15 limited to this paragraph of the Agreement and repairs not exceeding \$2,000. The City
16 Engineer will be permitted ten business days to review the specifications and contracts under
17 this paragraph to be provided an opportunity to review and comment prior to installation.
18

19 **6. INSURANCE:**
20

- 21 a. Insurance coverage of the premises: City shall cover at all times during the term of this
22 lease and at its expense keep the demised premises which are now or hereinafter become
23 a part of the premises insured against loss or damage by fire and extended coverage
24 hazards for the full insurable value of such improvements, naming City as the insured
25 with loss payable to City. If the leased premises shall be damaged by fire, casualty, act of
26 God or other cause or happening, and such damage affects the sum of more than 50% of
27 the total square footage, City shall have no duty to rebuild under such lease and shall
28 have the option to terminate this lease agreement. In the event the loss is less than 50%
29 as provided herein, the insurance proceeds shall be used to repair the premises. The
30 policy shall contain a waiver of subrogation against County.
31
32 b. Insurance coverage of furnishings: At all times during the term of this lease, County
33 shall at its own expense keep all fixtures, furniture, equipment, books, library material
34 and inventory that may be in the premises from time to time insured against loss or
35 damage by fire and extended coverage hazards for an amount that, in the county's
36 judgment, will insure the ability of County to replace such fixtures, equipment, books and
37 inventory, and under such policy an endorsement waiving the insurer's subrogation rights
38 which may arise against City.
39
40 c. Personal Injury Liability Policy: County shall, at its own expense, maintain in effect
41 during the term of this lease, personal injury liability insurance covering the premises and
42 its appurtenances, sidewalks fronting thereon, including sidewalk and parking area used
43 for pedestrians or vehicular travel entering or leaving the premises. Such insurance shall
44 specifically insure County against all liability assumed by it hereunder as well as liability
45 imposed by law and shall insure both County and City and shall be so endorsed as to
46 create the same liability on the part of the insurer as though separate policies had been
47 written for County and City.
48
49 d. Indemnification: In the event the coverage under subsection (c) of this paragraph by
50 County should fail to provide a defense for coverage to City on such claim made against
51

1 City pursuant to this lease, County agrees to hold harmless and indemnify City as a result
2 of any loss suffered by City, except where such loss is due to the negligence or other acts
3 of the City, its employees or agents.
4

- 5 e. Miscellaneous: All policies of insurance mentioned herein shall contain an agreement by
6 the insurer that such policies shall not be cancelled without 60 days prior written notice to
7 both County and City. Nothing herein shall prevent County and City from taking out the
8 kind of insurance provided for herein under a blanket policy or policies provided that any
9 such policy shall provide similar coverage as required herein.
10

- 11 7. **PRIORITY OF LEASE AND ASSIGNABILITY**: This lease and all rights of the County
12 hereunder are and shall be prior, superior and paramount to the lien of any mortgage or
13 bondholders security interest, which may now or hereafter affect City's fee interest in the
14 leasehold. Both parties, City and County agree not to assign or transfer any of the rights to the
15 demised premises to any other agency, corporation, or individual without the other's consent
16 being first obtained in writing.
17
- 18 8. **COUNTY AND CITY TO COMPLY WITH LAWS, RULES, REGULATIONS AND FIRE**
19 **PREVENTION**: County shall comply with all local, state, and federal laws, rules, regulations,
20 and requirements applicable to premises' use, and in particular with those for the correction,
21 prevention and abatement of any fire hazard it causes.
22
- 23 9. **RIGHT OF FIRST REFUSAL**: The County shall have a right of first refusal in the event the
24 City wishes to sell the premises during the term of the lease. The City must present any bona fide
25 offer to purchase, including the purchase price, to the County. The County must exercise its
26 acceptable of remitter terms within 60 days of presentment of the offer or its right shall lapse.
27
- 28 10. **COMMON SPACE AND PARKING**. The County and the library patrons shall be granted full
29 rights of ingress and egress to and from the leased premises, subject to open hour restrictions.
30 The County and its patrons shall be provided adequate parking in the designated main parking lot
31 by the City.
32
- 33 11. **REDECORATING AND ALTERATIONS**. It is agreed upon by and between the parties
34 hereto that, barring prior written consent in an instrument executed with the same formality as
35 this Agreement, the County shall not redecorate, alter or in any way change the nature of the
36 premises which are the subject of this Lease.
37
- 38 12. **SIGNAGE**. Any business signage by the County is subject to review and approval of the City.
39 A consistent, fair and equal level of interior business signage is required. Signage that detracts
40 from the building architectural appearance, color scheme and aesthetics is not permitted.
41
- 42 13. **ENTRY BY CITY**. The City may at any and all reasonable times enter the leased premises to
43 view the same or to exhibit the same to other parties.
44
- 45 14. **NOTICES**. Any notices required by or deemed advisable under the terms of this Lease
46 Agreement shall be deemed to have been validly served upon deposit thereof in the United States
47 mail, certified with proper postage prepaid, with return receipt requested, addressed to the parties
48 as follows:
49

50 BOARD:

Mr. Robert J. Stack or successor
Director, Portage Board Libraries
51

1001 Main Street
Stevens Point, WI 54481
Tel. 715-346-1544

CITY

1515 Strongs Avenue
Stevens Point WI 54481
Tel. 715 346 1569

- 15. **APPLICABLE LAW.** This Lease Agreement shall be governed under the laws of the state of Wisconsin and is made at Portage County, Wisconsin, and venue for any legal action to enforce the terms of this Lease Agreement shall be in Portage County Circuit Court.
- 16. **ENTIRE AGREEMENT.** This Lease Agreement constitutes the entire understanding of the parties with respect to the subject matter set forth herein and shall be considered to supersede any prior communications or agreements, written or oral, related hereto.
- 17. **MODIFICATIONS.** This Agreement shall not be modified or altered except pursuant to mutual agreement of the parties hereto, executed with the same formality as this instrument.
- 18. **FINAL CLAUSE.** The parties hereto, having read and understood the entirety of this Lease and Intergovernmental Agreement, hereby affix their duly authorized signatures, agreeing therefore to be bound by its terms and conditions and by endorsement attesting to legal authority to enter the agreement.

FOR PORTAGE COUNTY

FOR CITY OF STEVENS POINT

County Executive

Mayor

Date: _____

Date: _____

PORTAGE COUNTY PUBLIC LIBRARY

President, Library Board

Date: _____

- Exhibit A Legal Description
- Exhibit B Joint County-City Capital Maintenance Cost Summary Items
- Exhibit C Joint County-City Capital Maintenance Report of 2012

AN ORDINANCE ANNEXING TERRITORY TO THE CITY OF STEVENS POINT

(Property at 4943 State Highway 66)

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION 1: Territory Annexed. Pursuant to Wis. Stat. §66.0217(2) the following described territory shall be detached from the Town of Hull, Portage County, Wisconsin and is annexed to the City of Stevens Point, Portage County, Wisconsin:

The land description is attached hereto as Exhibit 'A' and a scale Annexation Map is attached hereto as Exhibit 'B' and shall become a part of this ordinance.

SECTION II: Effect of Annexation. From and after the date of this ordinance, the territory described in Section I shall be a part of the City of Stevens Point for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Stevens Point and school district.

SECTION III: Zoning Classification. All such land being annexed to the City of Stevens Point shall be temporarily designated "RLD" Residential Low Density District for zoning purposes. Permanent zoning shall be approved by the Common Council of the City of Stevens Point.

SECTION IV: State Legislative, County Supervisory, and City Aldermanic District Designation. The territory described in Section 1 lying in the **Town of Hull** shall remain a part of the 24th State Senate District, remain a part of the 70th State Assembly District, shall be designated and become a part of the 8th County Board Supervisory District, become a part of the 8th Aldermanic District, and become the 40th Ward of the City of Stevens Point subject to the ordinances, rules and regulations of the City, County, and State governing districts.

SECTION V: Population. The population of the annexed territory is two (2).

SECTION VI: Severability. If any provision of this ordinance is invalid or unconstitutional or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any provisions or application of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION VII: Tax Payment. Pursuant to Wis. Stat. §66.0217 (14) the City of Stevens Point shall pay annually to the Town of Hull for a period of five years, an amount equal to the amount of property taxes that the Town levied for municipal purposes on the annexed territory, as shown by the tax roll under Wis. Stat. §70.65, in the year in which the annexation is final.

SECTION VIII: Review. The State of Wisconsin, Department of Administration, has reviewed the annexation and issued its determination.

SECTION IX: Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

APPROVED: _____
Andrew J. Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: November 17, 2014

Adopted: November 17, 2014

Published: November 21, 2014

This instrument drafted by:
Pat Fuehrer
Engineering Division
City of Stevens Point



Point of Beginning

Re: Annexation Boundary

Legal Description

Part of the Southeast ¼ of the Northeast ¼ of Section 22, Township 24 North, Range 8 East, Town of Hull, Portage County, Wisconsin, described as follows:

Commencing at the East ¼ corner of Section 22, Township 24 North, Range 8 East; thence N 01°08'25"W along the East line of the Southeast ¼ of the Northeast ¼ of said Section 22, 999.95 feet; thence S 37°46'00"W, 385.83 feet to the point of beginning (POB) of the parcel to be described; thence S 37°46'00"W, 100.11 feet; thence N 49°36'06"W, 551.57 feet to the Southerly line of S.T.H. "66"; thence N 40°23'54"E along said Southerly line of S.T.H. "66", 100.00 feet; thence S 49°36'06"E, 546.97 feet to the point of beginning.

Above described annexation boundary contains 54,927 sq. ft. or 1.261 acres.

Dated this 16th day of September, 2014.

Donald J. Buza, RLS



ANNEXATION SURVEY

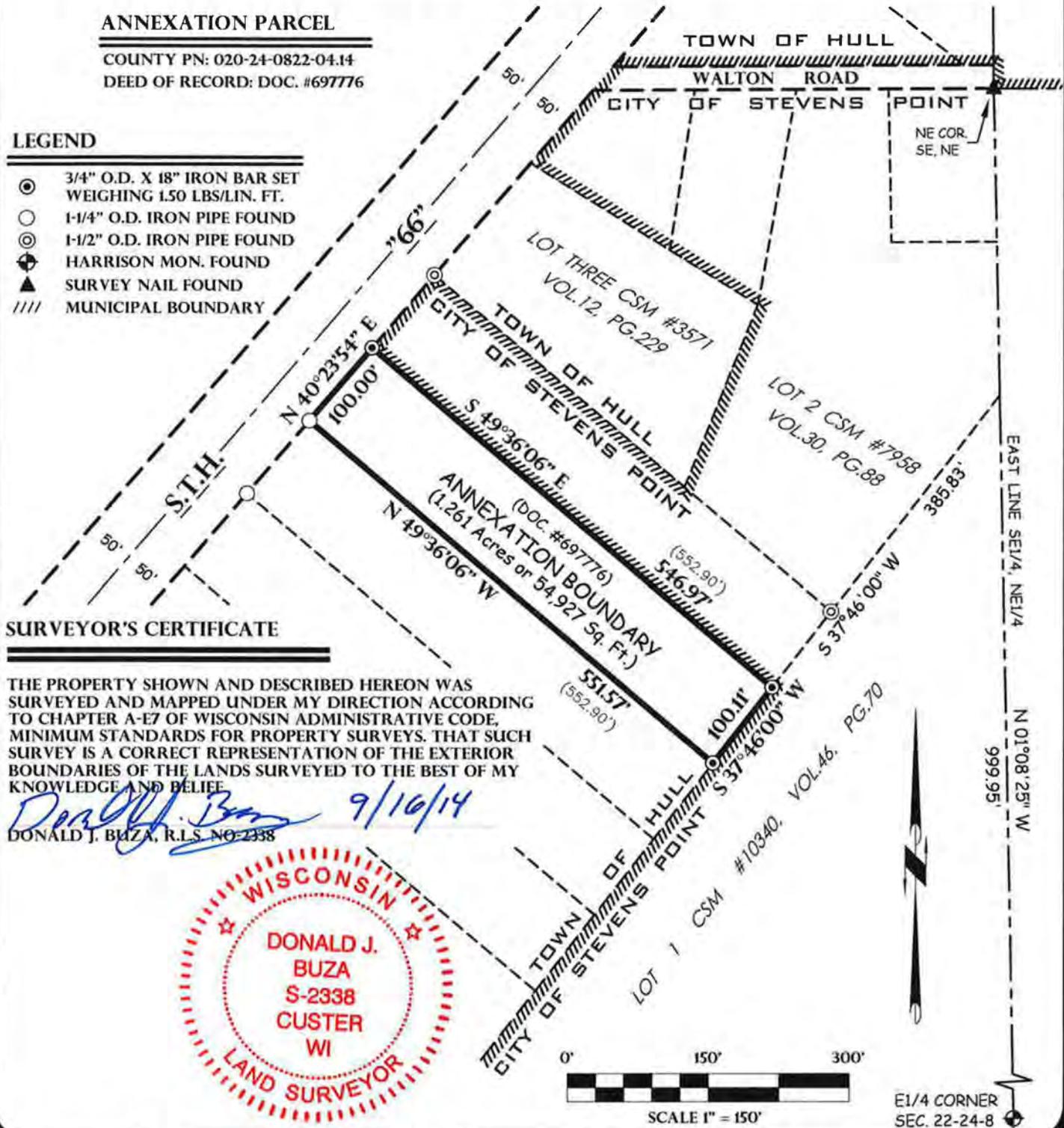
OF PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22,
TOWNSHIP 24 NORTH, RANGE 8 EAST, TOWN OF HULL, PORTAGE COUNTY, WISCONSIN.

ANNEXATION PARCEL

COUNTY PN: 020-24-0822-04.14
DEED OF RECORD: DOC. #697776

LEGEND

- ⊙ 3/4" O.D. X 18" IRON BAR SET WEIGHING 1.50 LBS/LIN. FT.
- 1-1/4" O.D. IRON PIPE FOUND
- ⊙ 1-1/2" O.D. IRON PIPE FOUND
- ⊕ HARRISON MON. FOUND
- ▲ SURVEY NAIL FOUND
- //// MUNICIPAL BOUNDARY



SURVEYOR'S CERTIFICATE

THE PROPERTY SHOWN AND DESCRIBED HEREON WAS SURVEYED AND MAPPED UNDER MY DIRECTION ACCORDING TO CHAPTER A-67 OF WISCONSIN ADMINISTRATIVE CODE, MINIMUM STANDARDS FOR PROPERTY SURVEYS. THAT SUCH SURVEY IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LANDS SURVEYED TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Donald J. Buza 9/16/14
DONALD J. BUZA, R.L.S. NO. 2338



E1/4 CORNER SEC. 22-24-8

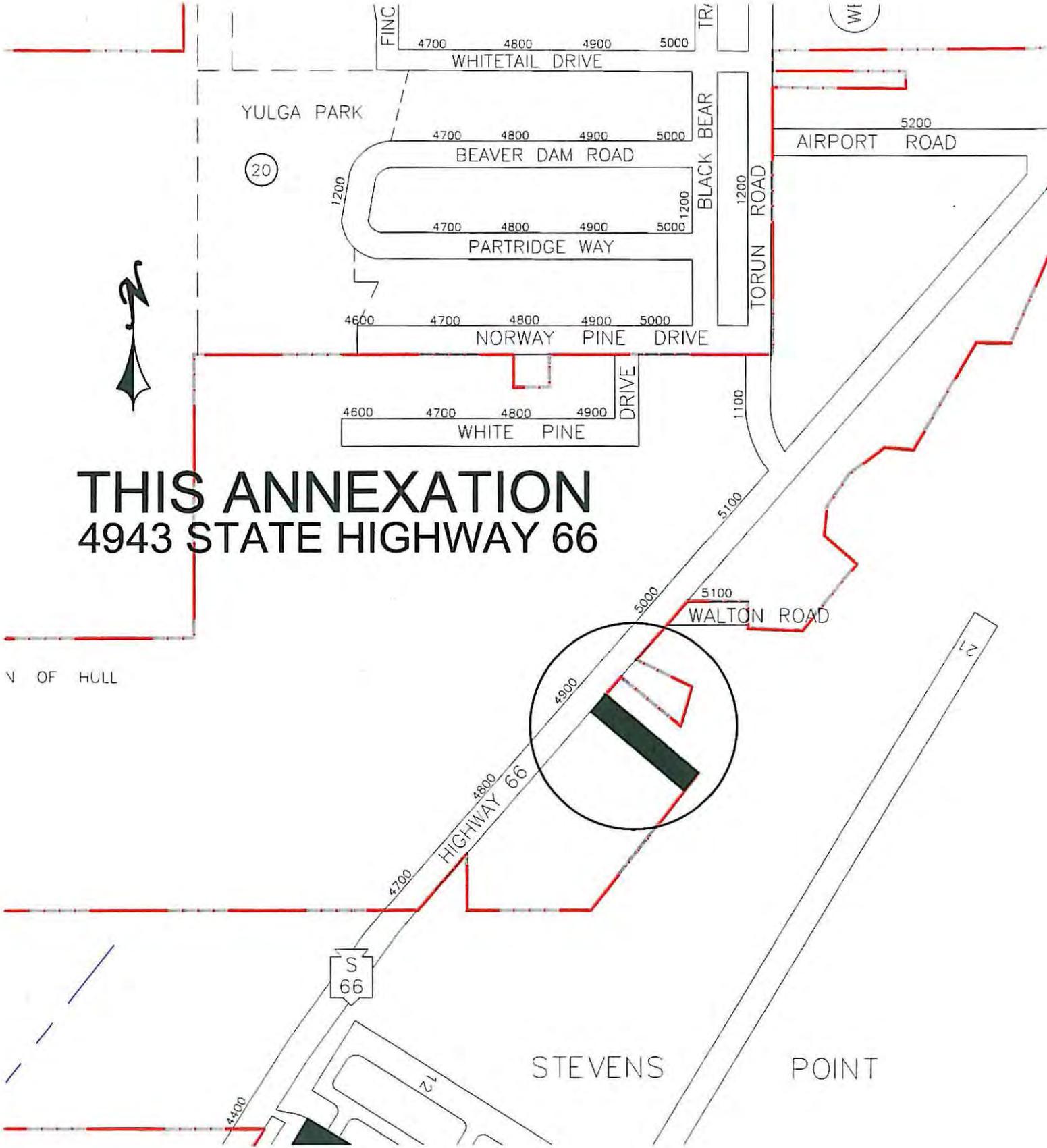


Land Surveying
Engineering
Donald J. Buza, PLS #2338
5709 Windy Drive, Sulle D
Stevens Point, WI 54482
715.344.9999(Ph) 715.344.9922(Fx)

THIS INSTRUMENT WAS DRAFTED BY DONALD BUZA
AND DRAWN BY DONALD BUZA

FIELD BOOK B-30 PAGE 15-16
JOB # 14.771

SHEET 1 OF 2 SHEETS



**THIS ANNEXATION
4943 STATE HIGHWAY 66**

N OF HULL

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[4943 STATE HIGHWAY 66 REZONING]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended to reclassify the following described territory from "RLD" Low Density Residence District to "R-3" Single and Two Family Residence District:

PART OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 22, TOWNSHIP 24 NORTH, RANGE 8 EAST, TOWN OF HULL, PORTAGE COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST ¼ CORNER OF SECTION 22, TOWNSHIP 24 NORTH, RANGE 8 EAST; THENCE N 01°08'25"W ALONG THE EAST LINE OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ OF SAID SECTION 22, 999.95 FEET; THENCE S 37°46'00"W, 385.83 FEET TO THE POINT OF BEGINNING (POB) OF THE PARCEL TO BE DESCRIBED; THENCE S 37°46'00"W, 100.11 FEET; THENCE N 49°36'06"W, 551.57 FEET TO THE SOUTHERLY LINE OF S.T.H. "66"; THENCE N 40°23'54"E ALONG SAID SOUTHERLY LINE OF S.T.H. "66", 100.00 FEET; THENCE S 49°36'06"E, 546.97 FEET TO THE POINT OF BEGINNING.

ABOVE DESCRIBED ANNEXATION BOUNDARY CONTAINS 54,927 SQUARE FEET OR 1.261 ACRES.

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Andrew J. Halverson, Mayor

Attest: _____
John Moe, City Clerk

Dated: November 17, 2014
Adopted: November 17, 2014
Published: November 21, 2014

REPORT OF JOINT CITY PLAN COMMISSION & BOARD OF PARK COMMISSIONERS

November 3, 2014 – 6:00 PM
Lincoln Center – 1519 Water Street

PRESENT: Mayor Andrew Halverson, Alderperson Jerry Moore, Commissioner Anna Haines, Commissioner Daniel Hoppe, Commissioner Garry Curless, and Commissioner Dave Cooper.

Excused: Commissioner Tony Patton

ALSO PRESENT: Community Development Director Michael Ostrowski, Economic Development Specialist Kyle Kearns, City Attorney Beveridge, Comptroller/Treasurer Corey Ladick, Parks Director Schrader, Alderperson Doxtator, Alderperson Walther, Alderperson O'Meara, Alderperson Wiza, Alderperson M. Stroik, Alderperson Trzebiatowski, Alderperson R. Stroik, Alderperson Phillips, Dan Wheeler, Barb Jacob, Leonard Szymkowiak, Susan Lasecki, Mark Krutza, Gregg Warren, Monica Neuberger, Jennifer Barlett, Randy Kijewski, Cole Racine, Rick Brunten, Wayne Semmerling Jr, John Leek, Sydney Swan, Jake Maierherz, Erin Schotte, Elizabeth Vind, Joan Curless, Sari Lesk, Ray Shuda, Bryan Worzell, and Cathy Dugan.

INDEX:

1. Report of the October 6, 2014 Plan Commission meeting.
2. Request from Kevin Quevillon, representing the Boys and Girls Club of Portage County, for a conditional use permit to operate a youth center at **2442 Sims Avenue / 1000 Minnesota Avenue (Parcel ID 2408-33-2001-05)**. *Joint City Plan Commission and Board of Park Commissioners Item.*
3. Request from JNB Signs Inc., representing Toppers Pizza, for a sign variance to construct a cabinet sign on an existing sign pole within the five foot setback at **249 Division Street (Parcel ID 2408-29-4002-05)**.
4. Request from Tom Deppiesse, representing Indulgence Wine Bar, for a conditional use permit to operate a wine bar with an extended premise at **1201-25 Main Street / 1305-19 Strongs Avenue (Parcel ID 2408-32-2027-06)**.
5. Request from Donald Keck, representing the Stevens Point Area School District, for a conditional use permit to construct an accessory structure to house salt at **1900-2000 Polk Street / 3400 Water Street (2308-04-3010-02)**.
6. Request from the City of Stevens Point to rezone 14 residential properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to R-3 Single and Two-Family Residential District: 1724 Dixon Street (Parcel ID: 2408-32-4041-10), 1716 Dixon Street (Parcel ID: 2408-32-4041-09), 2140 Church Street (Parcel ID: 2408-32-4026-20), 2163 Strongs Avenue (Parcel ID: 2408-32-4026-10), 2164 Strongs Avenue (Parcel ID: 2408-32-4025-17), 2172 Strongs Avenue (Parcel ID: 2408-32-4025-16), 2179 Strongs Avenue (Parcel ID: 2408-32-4026-11), 2183 Strongs Avenue (Parcel ID: 2408-32-4026-12), 1118-20 Park Street (Parcel ID: 2408-32-4025-12), 1025 Park Street (Parcel ID: 2408-32-4021-03), 1017 Park Street (Parcel ID: 2408-32-4021-04), 1009 Park Street (Parcel ID: 2408-32-4021-05), 1001 Park Street (Parcel ID: 2408-32-4021-06), and 2316 Elk Street (Parcel ID: 2408-32-4021-12).
7. Request from the City of Stevens Point to rezone six commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-2 Central Business Transition District: 2182 Strongs Avenue (Parcel ID: 2408-32-4025-15), 2186 Strongs Avenue (Parcel ID: 2408-32-4025-14), 2190 Strongs Avenue (Parcel ID: 2408-32-4025-13), 1033 Park Street (Parcel ID: 2408-32-4021-13), 2325 Wyatt Avenue (Parcel ID: 2408-32-4036-09), and 1724 Madison (Parcel ID: 2408-32-4040-20).

8. Request from the City of Stevens Point to rezone 34 commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-3 Central Business District: 2133 Division (Parcel ID: 2408-32-4041-16), 2140 Division Street (Parcel ID: 2408-32-4027-09), unaddressed parcel on Church Street (Parcel ID: 2408-32-4026-19), 2212 Division Street (Parcel ID: 2408-32-4026-18), 2216 Division Street (Parcel ID: 2408-32-4026-17), 2220 Division Street (Parcel ID: 2408-32-4026-16), 2224 Division Street (Parcel ID: 2408-32-4026-15), 1232 Park Street (Parcel ID: 2408-32-4026-14), 1200-16 Park Street (Parcel ID: 2408-32-4026-13), 2201 Division Street (Parcel ID: 2408-32-4040-21), unaddressed parcel on Division Street (Parcel ID: 2408-32-4028-01), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-05), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-06), 2313 Division Street (Parcel ID: 2408-32-4035-21), 2317 Division Street (Parcel ID: 2408-32-4035-22), 1700 Monroe Street (Parcel ID: 2408-32-4035-10), 2324 Church Street (Parcel ID: 2408-32-4035-23), 2301 Church Street (Parcel ID: 2408-32-4035-20), unaddressed parcel on Madison Street (Parcel ID: 2408-32-4035-03), unaddressed parcel on Wyatt Avenue (Parcel ID: 2408-32-4035-19), 2308 Wyatt Avenue (Parcel ID: 2408-32-4035-18), 2321 Church Street (Parcel ID: 2408-32-4035-14), 2325 Church Street (Parcel ID: 2408-32-4035-15), 1716-24 Monroe Street (Parcel ID: 2408-32-4035-16), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4034-01), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-05), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-08), 2340 Church Street (Parcel ID: 2408-32-4034-02), unaddressed parcel on Wayne Street (Parcel ID: 2408-32-4034-04), 1625 Depot Street (Parcel ID: 2408-32-4019-02), 2408-12 Division Street (Parcel ID: 2408-32-4020-09), unaddressed parcel on Depot Street (Parcel ID: 2408-32-4020-02), unaddressed parcel on Strongs Avenue (Parcel ID: 2408-32-4020-07), and 2300 Strongs / 1109 Park Street (Parcel ID: 2408-32-4020-01).
9. Director's update.
10. Adjourn.

1. Report of the October 6, 2014 Plan Commission meeting.

Motion by Alderperson Moore to approve the report of the October 6, 2014 meeting; seconded by Commissioner Cooper. Motion carried 5-0.

2. Request from Kevin Quevillon, representing the Boys and Girls Club of Portage County, for a conditional use permit to operate a youth center at **2442 Sims Avenue / 1000 Minnesota Avenue (Parcel ID 2408-33-2001-05)**. *Joint City Plan Commission and Board of Park Commissioners Item.*

Director Schrader explained that in February of 2013 the Board of Parks Commissioners approved the Boys and Girls Club (the Club) to construct an addition on the recreation center, and then in January of 2014 the lease agreement was amended.

Jeff Bahling, Rettler Corporation, explained the area sits between the existing parks and recreation building and the old Mid-State Technical College building. The main entrance to the club would be on the east side. There will be a new one-way loop in front of the building for drop off and a possible overhang. For this to occur, a portion of the parking lot will be reconfigured and striped which will add more handicap accessible parking and short term parking along with green space. The plans include maintaining as much of the outdoor storage for the parks department with an access point just north of that for the club's kitchen needs and deliveries. The dumpster will be enclosed and attached to the parks department's storage area. On the north side there is an outdoor plaza space for the children between the proposed expansion and the old Mid-State Technical College building. On the west side there will be an entrance walk from Michigan Avenue, and some

landscaping. They also offered an idea for some multi-use hard surface on the southwest side of the building. Lastly, the stormwater will be worked out with the city as well as the final landscaping plan.

Commissioner Hoppe arrived at 6:10 pm.

Mayor Halverson commended the design of the building on how well it feeds on the architectural elements of existing building and maintains the historical aspect of the building.

Board of Park Commissioners approved the final design of the Boys and Girls Club addition.

Motion by Mayor Halverson to approve the conditional use permit to operate a youth center at 2442 Sims Avenue/1000 Minnesota (Parcel ID 2408-33-2001-05) with the following conditions:

- All improvements shall obtain pertinent building permits prior to construction.
- An additional exit will need to be established from the gym.
- Exterior colors and materials shall complement the existing building exterior.
- One bicycle rack accommodating 6 bicycles shall be installed.
- A landscape plan shall be submitted and approved by staff.
- If separate refuse container(s) are pursued by individual tenants on the property, they shall be fully screened with fencing and/or landscaping to be approved by Community Development Department staff.
- Staff shall have the right to make minor modifications to the plans, as long as they meet all zoning code requirements.

seconded by Alderperson Moore.

Commissioner Haines asked why this area was zoned R-2 Single Family Residence District and why it is not proposed for a rezoning. Director Ostrowski answered stating civic uses are allowed in this district via a conditional use permit. Furthermore, we do not have an institutional zoning district.

Cathy Dugan, 615 Sommers Street, stated the design is good for present day use, but feels we are giving away the land and feels the loss of green space and trees is an issue.

Hans Walther, alderperson for the district for which the project is proposed, stated he has not heard any positive or negative comments about this project.

Commissioner Haines asked if one bike rack would be enough, to which Director Ostrowski stated one is the minimum requirement, and they can install more if needed.

Motion carried 6-0.

Board of Park Commissioners adjourned at 6:20 pm.

3. Request from JNB Signs Inc., representing Toppers Pizza, for a sign variance to construct a cabinet sign on an existing sign pole within the five foot setback at **249 Division Street (Parcel ID 2408-29-4002-05)**.

Director Ostrowski explained JNB Signs Inc., representing Toppers Pizza, is requesting a sign variance to install a new freestanding sign, utilizing the existing sign pole and base. The existing freestanding sign exists within the five foot setback required by the sign ordinance. After review, practical difficulties exist due to the

uniqueness of the site pertaining to lot size and location, drive aisles and driveways, along with parking. Therefore staff would recommend approving the sign variance.

Motion by Commissioner Cooper to approve the sign variance for Toppers Pizza, to construct a cabinet sign on an existing sign pole within the five foot setback at 249 Division Street (Parcel ID 2408-29-4002-05) with the following conditions:

- The sign graphics shall not exceed 100 square feet.
- The sign height shall not exceed 20 feet.
- All electrical wiring shall be hidden from view.
- Applicable building permits shall be obtained.
- If such sign ever has to be removed or relocated due to the widening or improvement of the roadway area, or similar type activity, all costs to remove, relocate, and/or replace shall be borne by the owner of the property.

seconded by Commissioner Haines. Motion carried 6-0.

4. Request from Tom Deppiesse, representing Indulgence Wine Bar, for a conditional use permit to operate a wine bar with an extended premise at **1201-25 Main Street / 1305-19 Strongs Avenue (Parcel ID 2408-32-2027-06)**.

Director Ostrowski explained this is similar to the owner's last conditional use permit request to operate a wine bar in 2013 however, also within this request is to approve the extension of premise for exterior seating.

Motion by Commissioner Haines to approve the conditional use permit to operate a wine bar with an extended premise at 1201-25 Main Street/1305-19 Strongs Avenue (Parcel ID 2408-32-2027-06) with the following conditions:

- The extended premise outdoor area shall not exceed four tables and four chairs at each table.
- The outdoor premise shall not impede on to the sidewalk creating less than five foot wide pedestrian area.
- Temporary fencing, to be approved by the historic preservation chairperson and designated agent, shall exist to define the licensed premise area. An entrance to the enclosed area shall exist closest to the primary door of the establishment and shall be permitted to remain open. The extended premise area (sidewalk café) furniture and fencing shall be removed from the sidewalk and stored inside when the extended premise area is not in use.
- The extended outdoor premise shall exist only on Main Street along the building face, as Strongs Avenue has a smaller sidewalk width.
- The applicant shall require that the area surrounding the premises be kept clean and orderly. All cups, bottles, cans, garbage, rubbish, cigarettes, etc. shall be properly disposed of at the end of the day, and not left on the property or public right-of-way.
- Serving within the extended premise area shall cease on or before 11:00 P.M.
- Any new reuse containers established from the proposed use shall be screened from view.
- The historic preservation commission shall approve any proposed exterior renovation or rehabilitation activities, including signage.
- The business must operate in a manner that music or activities heard from outside the building does not unreasonably disturb the peace and enjoyment of the surrounding properties.
- The licensee shall maintain order and peace in the extended premise area.

- **This conditional use permit shall expire June 30, 2016, upon which staff shall have the authority to review on a biannual basis and extend the permit for consecutive two year periods as long as all conditions are met.**
- **Any licensed premise established, operate, or maintained in violation of any of the provisions or requirements of this conditional use permit shall be grounds for suspension or revocation of this conditional use permit and/or declared to be unlawful and a public nuisance. The City may, in addition to or in lieu of, any other remedies set forth in the Chapter 12 of the Stevens Point Municipal Code, commence any action to enjoin, remove, or abate such nuisance in the manner provided by law and shall take such other steps and apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such public nuisances, and strain and enjoin any person(s) from establishing, operating, or maintaining said conditional use contrary to the provisions of this conditional use permit.**

seconded by Commissioner Curless.

Alderson Moore reminded the applicant that the outdoor furniture must remain out of the five foot sidewalk area as indicated in the conditions above.

Motion carried 6-0.

5. Request from Donald Keck, representing the Stevens Point Area School District, for a conditional use permit to construct an accessory structure to house salt at **1900-2000 Polk Street / 3400 Water Street (2308-04-3010-02).**

Director Ostrowski explained the request is to construct a 30 ft. x 25ft. storage shed for salt. The property is zoned R-2 Single Family which requires a conditional use permit for schools or any amendments to their site plan. The location of the shed is fairly centralized, and screened on the large property, therefore, staff recommends approval.

Motion by Alderson Moore to approve the conditional use permit to construct an accessory structure to house salt at 1900-2000 Polk Street / 3400 Water Street (Parcel ID 2308-04-3010-02) with the following conditions:

- **All improvements shall obtain pertinent building permits prior to construction.**
- **A drainage plan and any additional applicable plans, such as a hazard mitigation plan, shall be submitted and reviewed by the water department.**
- **Staff shall have the right to make minor modifications to the plans, as long as they meet all zoning code requirements.**

seconded by Commissioner Cooper. Motion carried 6-0.

6. Request from the City of Stevens Point to rezone 14 residential properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to R-3 Single and Two-Family Residential District: 1724 Dixon Street (Parcel ID: 2408-32-4041-10), 1716 Dixon Street (Parcel ID: 2408-32-4041-09), 2140 Church Street (Parcel ID: 2408-32-4026-20), 2163 Strongs Avenue (Parcel ID: 2408-32-4026-10), 2164 Strongs Avenue (Parcel ID: 2408-32-4025-17), 2172 Strongs Avenue (Parcel ID: 2408-32-4025-16), 2179 Strongs Avenue (Parcel ID: 2408-32-4026-11), 2183 Strongs Avenue (Parcel ID: 2408-32-4026-12), 1118-20 Park Street (Parcel ID: 2408-32-4025-12), 1025 Park Street (Parcel ID: 2408-32-4021-03), 1017 Park Street (Parcel ID: 2408-32-4021-04), 1009 Park Street (Parcel ID: 2408-32-4021-05), 1001 Park Street (Parcel ID: 2408-32-4021-06), and 2316 Elk Street (Parcel ID: 2408-32-4021-12).

Director Ostrowski stated the next three agenda items pertain to the southside rezoning go together and have been brought before the Commission in previous months. The first item is a rezoning of 14 properties from B-4 Commercial District to a residential district, R-3 Single and Two Family Residence District; the next would be rezoning six commercial properties zoned B-4 to B-2 Central Business Transition District; and the final rezoning item is for 34 properties zoned B-4 Commercial District to B-3 Central Business District. Multiple public meetings were held with the owners within this area. Letters were also sent to property owners who would be rezoned to the Central Business Transition District, notifying them of that change recommended at a previous commission meeting.

Mayor Halverson asked the commission if there was no objection the three agenda items would be discussed together. There was no objection from the commission.

Mayor Halverson stated he liked the transitional modifications for the properties that directly abut residential properties, and feels this is a very good compromise between the Central Business District and the Single and Two Family District.

Cathy Dugan, 615 Sommers Street, asked for clarification of setback requirements. Mayor Halverson stated the Central Business District has a zero foot setback, and the Central Business Transitional District setback is 10 feet.

Alderperson Randy Stroik asked if all the property owners were notified, to which Mayor Halverson confirmed.

Cole Racine, 2140 Division Street, asked if his business would be rezoned the B-2 or B-3, to which Director Ostrowski stated B-3 Central Business District.

Motion by Commissioner Curless to approve the rezoning of 14 residential properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to R-3 Single and Two-Family Residential District: 1724 Dixon Street (Parcel ID: 2408-32-4041-10), 1716 Dixon Street (Parcel ID: 2408-32-4041-09), 2140 Church Street (Parcel ID: 2408-32-4026-20), 2163 Strongs Avenue (Parcel ID: 2408-32-4026-10), 2164 Strongs Avenue (Parcel ID: 2408-32-4025-17), 2172 Strongs Avenue (Parcel ID: 2408-32-4025-16), 2179 Strongs Avenue (Parcel ID: 2408-32-4026-11), 2183 Strongs Avenue (Parcel ID: 2408-32-4026-12), 1118-20 Park Street (Parcel ID: 2408-32-4025-12), 1025 Park Street (Parcel ID: 2408-32-4021-03), 1017 Park Street (Parcel ID: 2408-32-4021-04), 1009 Park Street (Parcel ID: 2408-32-4021-05), 1001 Park Street (Parcel ID: 2408-32-4021-06), and 2316 Elk Street (Parcel ID: 2408-32-4021-12); seconded by Commissioner Haines. Motion carried 6-0.

7. Request from the City of Stevens Point to rezone six commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-2 Central Business Transition District: 2182 Strongs Avenue (Parcel ID: 2408-32-4025-15), 2186 Strongs Avenue (Parcel ID: 2408-32-4025-14), 2190 Strongs Avenue (Parcel ID: 2408-32-4025-13), 1033 Park Street (Parcel ID: 2408-32-4021-13), 2325 Wyatt Avenue (Parcel ID: 2408-32-4036-09), and 1724 Madison (Parcel ID: 2408-32-4040-20).

Motion by Alderperson Moore to rezone six commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-2 Central Business Transition District: 2182 Strongs Avenue (Parcel ID: 2408-32-4025-15), 2186 Strongs Avenue (Parcel ID: 2408-32-4025-14), 2190 Strongs Avenue (Parcel ID: 2408-32-4025-13), 1033 Park Street (Parcel ID: 2408-32-4021-13), 2325 Wyatt Avenue (Parcel ID: 2408-32-4036-09), and 1724 Madison (Parcel ID: 2408-32-4040-20); seconded by Commissioner Curless. Motion carried 6-0.

8. Request from the City of Stevens Point to rezone 34 commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-3 Central Business

District: 2133 Division (Parcel ID: 2408-32-4041-16), 2140 Division Street (Parcel ID: 2408-32-4027-09), unaddressed parcel on Church Street (Parcel ID: 2408-32-4026-19), 2212 Division Street (Parcel ID: 2408-32-4026-18), 2216 Division Street (Parcel ID: 2408-32-4026-17), 2220 Division Street (Parcel ID: 2408-32-4026-16), 2224 Division Street (Parcel ID: 2408-32-4026-15), 1232 Park Street (Parcel ID: 2408-32-4026-14), 1200-16 Park Street (Parcel ID: 2408-32-4026-13), 2201 Division Street (Parcel ID: 2408-32-4040-21), unaddressed parcel on Division Street (Parcel ID: 2408-32-4028-01), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-05), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-06), 2313 Division Street (Parcel ID: 2408-32-4035-21), 2317 Division Street (Parcel ID: 2408-32-4035-22), 1700 Monroe Street (Parcel ID: 2408-32-4035-10), 2324 Church Street (Parcel ID: 2408-32-4035-23), 2301 Church Street (Parcel ID: 2408-32-4035-20), unaddressed parcel on Madison Street (Parcel ID: 2408-32-4035-03), unaddressed parcel on Wyatt Avenue (Parcel ID: 2408-32-4035-19), 2308 Wyatt Avenue (Parcel ID: 2408-32-4035-18), 2321 Church Street (Parcel ID: 2408-32-4035-14), 2325 Church Street (Parcel ID: 2408-32-4035-15), 1716-24 Monroe Street (Parcel ID: 2408-32-4035-16), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4034-01), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-05), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-08), 2340 Church Street (Parcel ID: 2408-32-4034-02), unaddressed parcel on Wayne Street (Parcel ID: 2408-32-4034-04), 1625 Depot Street (Parcel ID: 2408-32-4019-02), 2408-12 Division Street (Parcel ID: 2408-32-4020-09), unaddressed parcel on Depot Street (Parcel ID: 2408-32-4020-02), unaddressed parcel on Strongs Avenue (Parcel ID: 2408-32-4020-07), and 2300 Strongs / 1109 Park Street (Parcel ID: 2408-32-4020-01).

Motion by Commissioner Hoppe to rezone 34 commercial properties within the vicinity of Church Street, Strongs Avenue, Park Street and Depot Street from B-4 Commercial District to B-3 Central Business District: 2133 Division (Parcel ID: 2408-32-4041-16), 2140 Division Street (Parcel ID: 2408-32-4027-09), unaddressed parcel on Church Street (Parcel ID: 2408-32-4026-19), 2212 Division Street (Parcel ID: 2408-32-4026-18), 2216 Division Street (Parcel ID: 2408-32-4026-17), 2220 Division Street (Parcel ID: 2408-32-4026-16), 2224 Division Street (Parcel ID: 2408-32-4026-15), 1232 Park Street (Parcel ID: 2408-32-4026-14), 1200-16 Park Street (Parcel ID: 2408-32-4026-13), 2201 Division Street (Parcel ID: 2408-32-4040-21), unaddressed parcel on Division Street (Parcel ID: 2408-32-4028-01), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-05), unaddressed parcel on Division Street (Parcel ID: 2408-32-4035-06), 2313 Division Street (Parcel ID: 2408-32-4035-21), 2317 Division Street (Parcel ID: 2408-32-4035-22), 1700 Monroe Street (Parcel ID: 2408-32-4035-10), 2324 Church Street (Parcel ID: 2408-32-4035-23), 2301 Church Street (Parcel ID: 2408-32-4035-20), unaddressed parcel on Madison Street (Parcel ID: 2408-32-4035-03), unaddressed parcel on Wyatt Avenue (Parcel ID: 2408-32-4035-19), 2308 Wyatt Avenue (Parcel ID: 2408-32-4035-18), 2321 Church Street (Parcel ID: 2408-32-4035-14), 2325 Church Street (Parcel ID: 2408-32-4035-15), 1716-24 Monroe Street (Parcel ID: 2408-32-4035-16), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4034-01), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-05), unaddressed parcel on Monroe Street (Parcel ID: 2408-32-4033-08), 2340 Church Street (Parcel ID: 2408-32-4034-02), unaddressed parcel on Wayne Street (Parcel ID: 2408-32-4034-04), 1625 Depot Street (Parcel ID: 2408-32-4019-02), 2408-12 Division Street (Parcel ID: 2408-32-4020-09), unaddressed parcel on Depot Street (Parcel ID: 2408-32-4020-02), unaddressed parcel on Strongs Avenue (Parcel ID: 2408-32-4020-07), and 2300 Strongs / 1109 Park Street (Parcel ID: 2408-32-4020-01); seconded by Commissioner Copper. Motion carried 6-0.

9. Director's update.

Director Ostrowski stated the 5th District neighborhood comprehensive plan update meeting is scheduled for November 6, 2014 and will be held at Mid-State Technical College.

10. Adjourn.

Meeting Adjourned at 6:27 pm.

RESOLUTION

**[2442 SIMS AVENUE/ 1000 MINNESOTA AVENUE]
{BOYS AND GIRLS CLUB}**

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **2442 Sims Avenue / 1000 Minnesota Avenue (Parcel ID 2408-33-2001-05)**, this property being zoned "R-2" Single Family Residential District, and described as PRT NE NW S33 T24 R8 COM NE COR MAIN & MICH TH N250' FOR POB N884' M/L E1257.7' TO WL MINN S1134.5' TO NL MAIN W ALG NL MAIN 847.1' N 350' W230' N40' W 100' S140' W70' TO POB (GOERKE PARK) 123/344 147/36 452/428-89 649/901 773023ESMT, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit for the purpose of constructing and operating a youth center, as shown on the attached plans. The Conditional Use Permit is subject to the following conditions:

- All improvements shall obtain pertinent building permits prior to construction.
- An additional exit will need to be established from the gym.
- Exterior colors and materials shall complement the existing building exterior.
- One bicycle rack accommodating 6 bicycles shall be installed.
- A landscape plan shall be submitted and approved by staff.
- If separate refuse container(s) are pursued by individual tenants on the property, they shall be fully screened with fencing and/or landscaping to be approved by Community Development Department staff.
- Staff shall have the right to make minor modifications to the plans, as long as they meet all zoning code requirements.

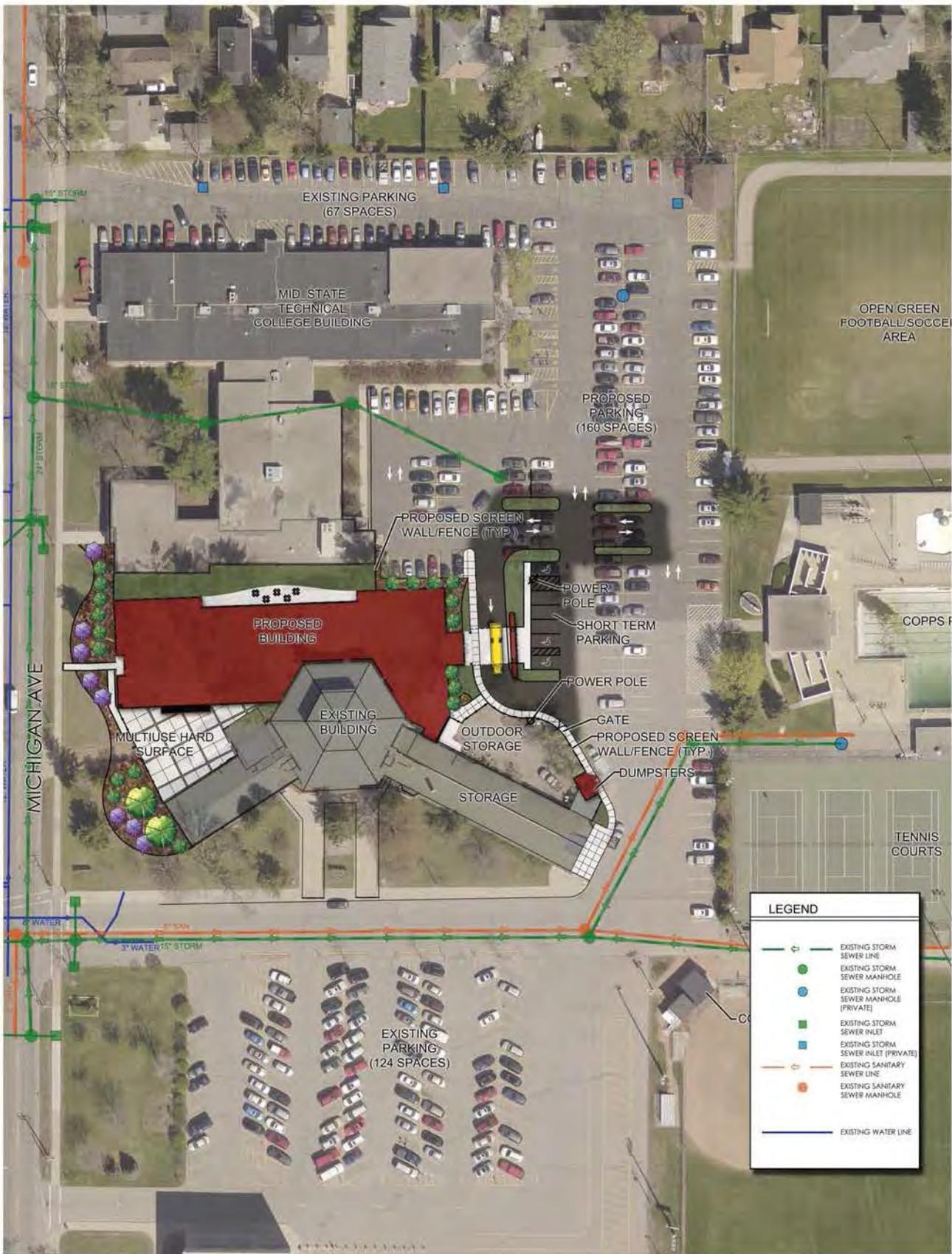
Such approval constitutes a Conditional Use under the City's ordinances.

Approved: _____
Andrew J. Halverson, Mayor

Attest: _____
John Moe, City Clerk

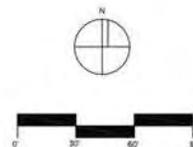
Dated: November 17, 2014
Adopted: November 17, 2014

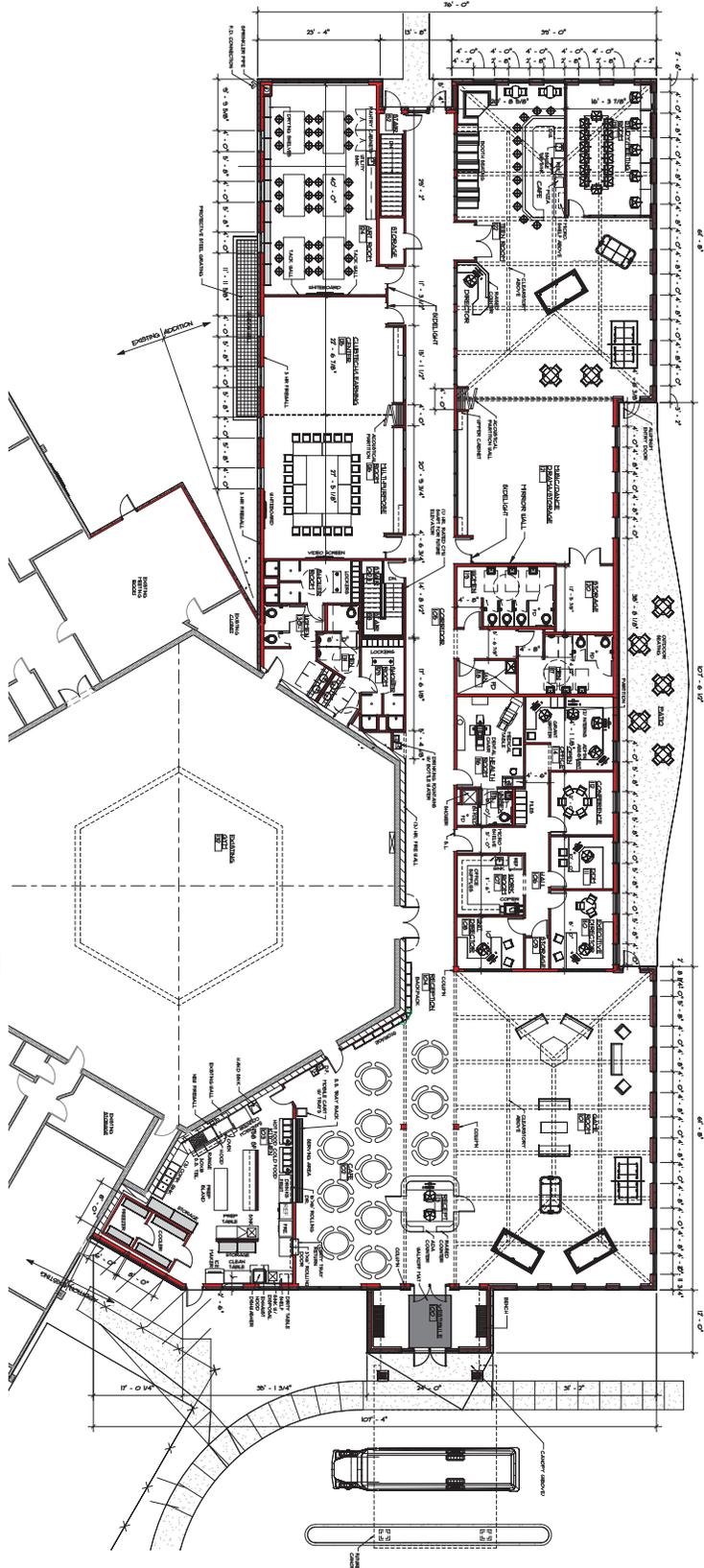
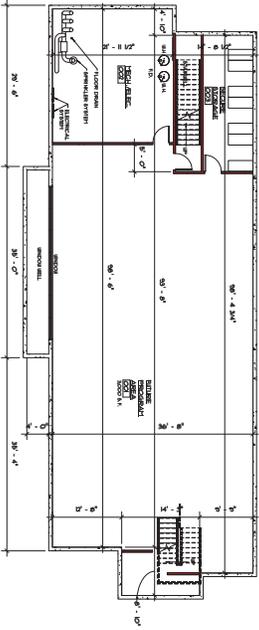
Drafted by: Michael Ostrowski
Return to: City Clerk



3317 BUSINESS PARK DRIVE
 STEVENS POINT, WI 54482
 PROJECT #: 14.057
 DATE: 10-24-2014

SITE ANALYSIS
 BOYS AND GIRLS CLUB
 STEVENS POINT, WI





PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS	
3. BSMN F1A6	
4. BSMN F1A5	
5. BSMN F1A4	
6. BSMN F1A3	
7. BSMN F1A2	
PROJECT MANAGER	V. VANDRICH
DESIGNER	R. LINDENICH
DRAWN BY	KRS
EXPECTOR	
SUPERVISOR	
PERMITTING NO.	F1A33
CONTRACT NO.	
DATE	JULY 2, 2014
SHEET	A1.0

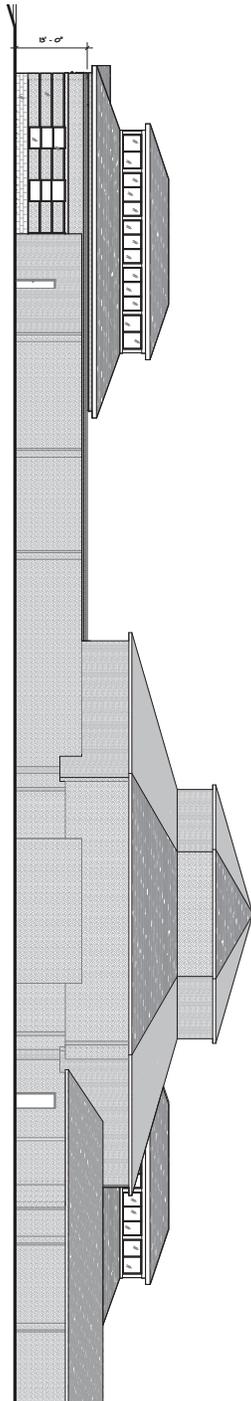
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PROPOSED ADDITION FOR:
BOYS & GIRLS CLUB
STEVENS POINT, WISCONSIN

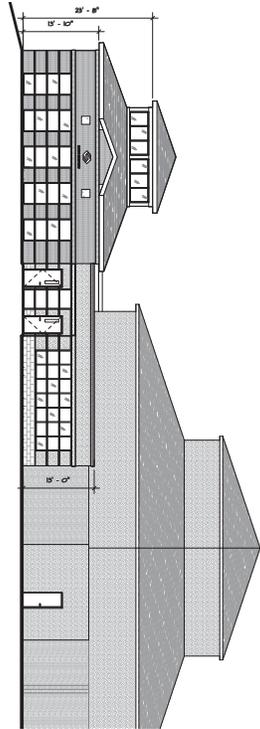


Keller
FURNITURE, ARCHITECTURE, INTERIORS

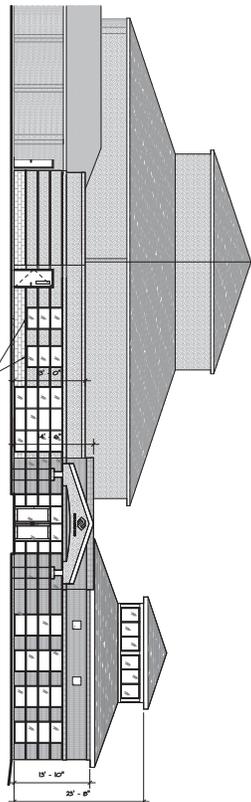
1000 W. WISCONSIN STREET
STEVENS POINT, WI 54481
TEL: 715.441.1111
WWW.KELLERINC.COM



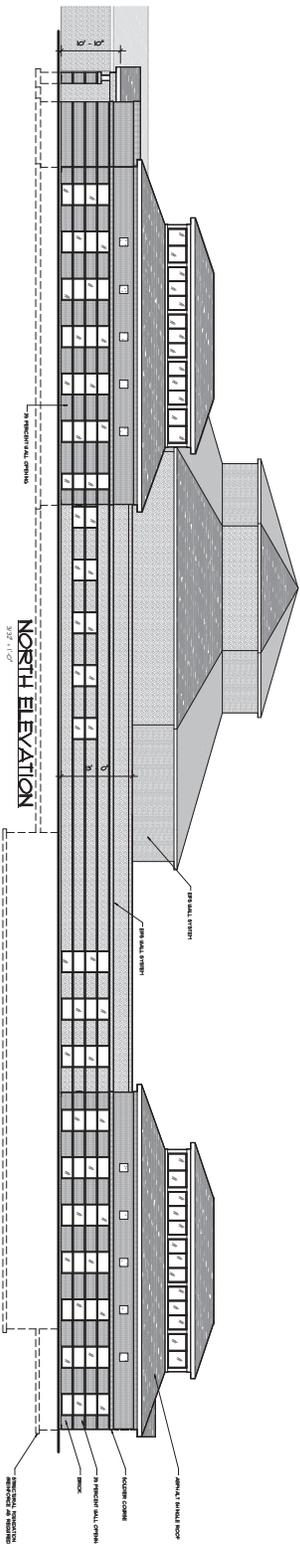
SOUTH ELEVATION
DATE: 11/10/10



WEST ELEVATION
DATE: 11/10/10



EAST ELEVATION
DATE: 11/10/10



NORTH ELEVATION
DATE: 11/10/10

PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS	
1. BSM/PAK	
2. BSM/PAK	
3. BSM/PAK	
4. BSM/PAK	
5. BSM/PAK	
6. BSM/PAK	
7. BSM/PAK	
8. BSM/PAK	
9. BSM/PAK	
10. BSM/PAK	
11. BSM/PAK	
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99. BSM/PAK	
100. BSM/PAK	

PROPOSED ADDITION FOR:
BOYS & GIRLS CLUB
 STEVENS POINT, WISCONSIN

Keller
PARTNERS IN TECHNICAL SERVICES

1000 W. WISCONSIN AVENUE
 STEVENS POINT, WI 53477
 TEL: 920.442.1000
 FAX: 920.442.1001
 WWW.KELLERUSA.COM



PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS	
3. BROWN FAS	
4. BROWN FAS	
5. BROWN FAS	
6. BROWN FAS	
7. BROWN FAS	
PROJECT MANAGER:	V. VINCICH
DESIGNER:	R. LUDWIG
PREPARED BY:	KSU
EXPIRES:	
DEPENDENCY:	
PERMIT/PLAN NO.:	PL433
CONTRACT NO.:	
DATE:	5.23.2014
SHEET:	A2.1

PROPOSED ADDITION FOR:

BOYS & GIRLS CLUB

STEVENS POINT,

WISCONSIN

Keller
PLANNING, ARCHITECTURE | INTERIORS

DESIGN
ARCHITECTURE
INTERIORS
LANDSCAPE ARCHITECTURE
PLANNING
CONSTRUCTION MANAGEMENT

CONTACT
Keller
1000 North Lincoln Street
Stevens Point, WI 54481
715.325.1234
www.kellerwi.com



PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS	
3. BSM/PA	
4. BSM/PA	
5. BSM/PA	
6. BSM/PA	
7. BSM/PA	
PROJECT MANAGER	V. VYRNICH
DESIGNER	R. LUDWIG
PREPARED BY	KSU
EXPIRES	
DEPENDS ON	
PERMIT/NO. / PHAS	
CONTRACT NO.	
DATE	10/04/14
SHEET	A2.2

PROPOSED ADDITION FOR:

BOYS & GIRLS CLUB

STEVENS POINT,

Keller
 PLANNERS, ARCHITECTS, ENGINEERS

OFFICE:
 1000 N. LINCOLN ST.
 SUITE 100
 STEVENS POINT, WI 54481-1227
 TEL: 769.242.2424
 FAX: 769.242.2424

WEBSITE:
www.kellerwi.com

RESOLUTION

[1137 MAIN STREET – INDULGENCE WINE BAR - ESTATE WINES]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **1201-25 Main Street (Parcel ID 2408-32-2027-06)**, described as LOT 1 CSM 6940-25-163 BNG PRT LOTS 7 8 & 9 BLK 29 S E & O ADD 540748 577418 770889RES, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit for the purpose of operating a wine bar with an extended premise for outside seating with the following conditions:

- The extended premise outdoor area shall not exceed four tables and four chairs at each table.
- The outdoor premise shall not impede on to the sidewalk creating less than five foot wide pedestrian area.
- Temporary fencing, to be approved by the historic preservation chairperson and designated agent, shall exist to define the licensed premise area. An entrance to the enclosed area shall exist closest to the primary door of the establishment and shall be permitted to remain open. The extended premise area (sidewalk café) furniture and fencing shall be removed from the sidewalk and stored inside when the extended premise area is not in use.
- The extended outdoor premise shall exist only on Main Street along the building face, as Strongs Avenue has a smaller sidewalk width.
- The applicant shall require that the area surrounding the premises be kept clean and orderly. All cups, bottles, cans, garbage, rubbish, cigarettes, etc. shall be properly disposed of at the end of the day, and not left on the property or public right-of-way.
- Serving within the extended premise area shall cease on or before 11:00 P.M.
- Any new reuse containers established from the proposed use shall be screened from view.
- The historic preservation commission shall approve any proposed exterior renovation or rehabilitation activities, including signage.
- The business must operate in a manner that music or activities heard from outside the building does not unreasonably disturb the peace and enjoyment of the surrounding properties.

- The licensee shall maintain order and peace in the extended premise area.
- This conditional use permit shall expire June 30, 2016, upon which staff shall have the authority to review on a biannual basis and extend the permit for consecutive two year periods as long as all conditions are met.
- Any licensed premise established, operate, or maintained in violation of any of the provisions or requirements of this conditional use permit shall be grounds for suspension or revocation of this conditional use permit and/or declared to be unlawful and a public nuisance. The City may, in addition to or in lieu of, any other remedies set forth in the Chapter 12 of the Stevens Point Municipal Code, commence any action to enjoin, remove, or abate such nuisance in the manner provided by law and shall take such other steps and apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such public nuisances, and strain and enjoin any person(s) from establishing, operating, or maintaining said conditional use contrary to the provisions of this conditional use permit.

Such approval constitutes a Conditional Use under the City's ordinances.

Approved: _____
Andrew J. Halverson, Mayor

Attest: _____
John Moe, City Clerk

Dated: November 17, 2014

Adopted: November 17, 2014

Drafted by: Michael Ostrowski

Return to: City Clerk

RESOLUTION

[1900-2000 POLK STREET– STEVENS POINT AREA SCHOOL DISTRICT – SALT SHED]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **1900-2000 Polk Street / 3400 Water Street (Parcel ID 2308-04-3010-02)**, this property being zoned “R-2” Single Family Residential District, and described as THAT PRT OF THE S1/2 OF SW 1/4 S4T23R8 LYG WLY OF WATER ST - ALSO VAC CLARA'S & SCRIBNER CRT & EXC 24,750 SQ FT CONVEYED TO THE CITY IN FOR ST 452/428-89 - 521/187 EXC HWY-734/52-58 743587-LSE 769073-RES, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit for the purpose of constructing an accessory structure to house salt, as shown on the attached plans. The Conditional Use Permit is subject to the following conditions:

- All improvements shall obtain pertinent building permits prior to construction.
- A drainage plan and any additional applicable plans, such as a hazard mitigation plan, shall be submitted and reviewed by the water department.
- Staff shall have the right to make minor modifications to the plans, as long as they meet all zoning code requirements.

Such approval constitutes a Conditional Use under the City’s ordinances.

Approved: _____
Andrew J. Halverson, Mayor

Attest: _____
John Moe, City Clerk

Dated: November 17, 2014

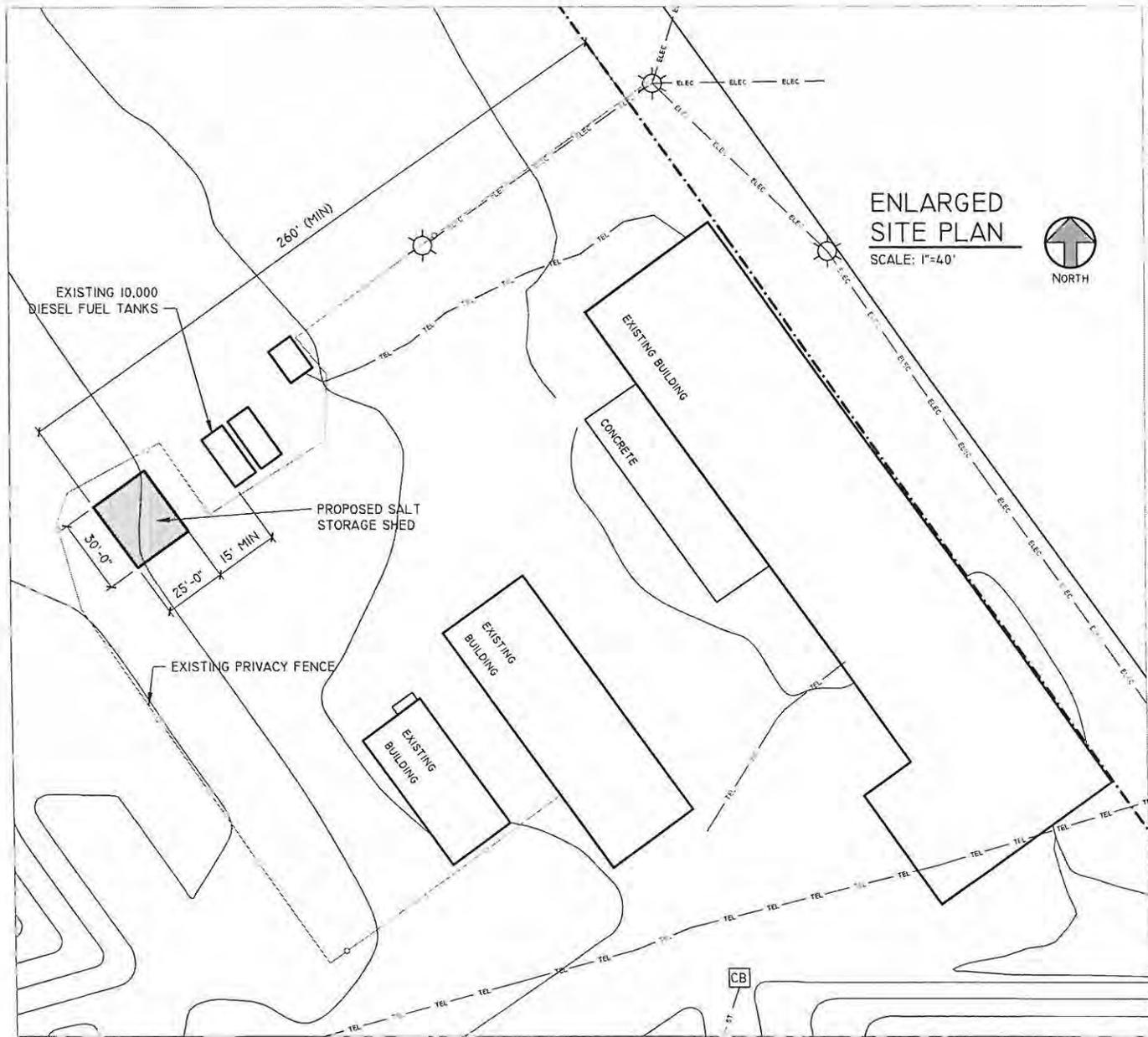
Adopted: November 17, 2014

Drafted by: Michael Ostrowski

Return to: City Clerk

SITE LEGEND

- 1025 EXISTING ELEVATION
- 1045 PROPOSED ELEVATION
- EXISTING 1' CONTOUR
- PROPOSED 1' CONTOUR
- SAN EXISTING SANITARY SEWER
- ST EXISTING STORM SEWER
- WM EXISTING WATER MAIN
- ELEC EXISTING ELECTRICAL SERVICE
- TEL EXISTING TELECOMM SERVICE
- GAS EXISTING GAS SERVICE
- SAN PROPOSED SANITARY SEWER
- ST PROPOSED STORM SEWER
- WM PROPOSED WATER MAIN
- ELEC PROPOSED ELECTRICAL SERVICE
- TEL EXISTING TELECOMM SERVICE
- GAS PROPOSED GAS SERVICE
- PROPERTY LINE
- - - BUILDING SETBACK
- EXISTING FENCE
- ☀ LIGHT POLE LOCATION
- ⊗ POWER POLE
- ⊙ S SANITARY MANHOLE
- ⊙ FP FUEL PUMPS
- ⊙ E ELECTRICAL METER
- ⊙ ST STORM MANHOLE
- ⊙ CB CATCH BASIN
- ♿ HC PARKING STALL
- ▨ RETAINING WALL
- ⊕ SOIL BORING LOCATION



Ionlic
Structures & Design, LLC
P.O. Box 466
Plover, Wisconsin 54467
(414) 540-8755 Fax: (414) 921-9746
www.ionlic-sd.com

CONSULTANTS

PROJECT DATA
STEVENS POINT AREA
SCHOOL DISTRICT
 SALT STORAGE SHED
 3400 WATER STREET, STEVENS POINT, WI

DRAWING SET DESCRIPTION

PLAN COMMISSION

DATE: 10/27/2014

REVISIONS

DATE	DESCRIPTION

PROJECT NO.
14-024

DESIGNED BY: SLL
DRAWN BY: SLL

SHEET TITLE
ENLARGED SITE PLAN

SHEET NO.

C2

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

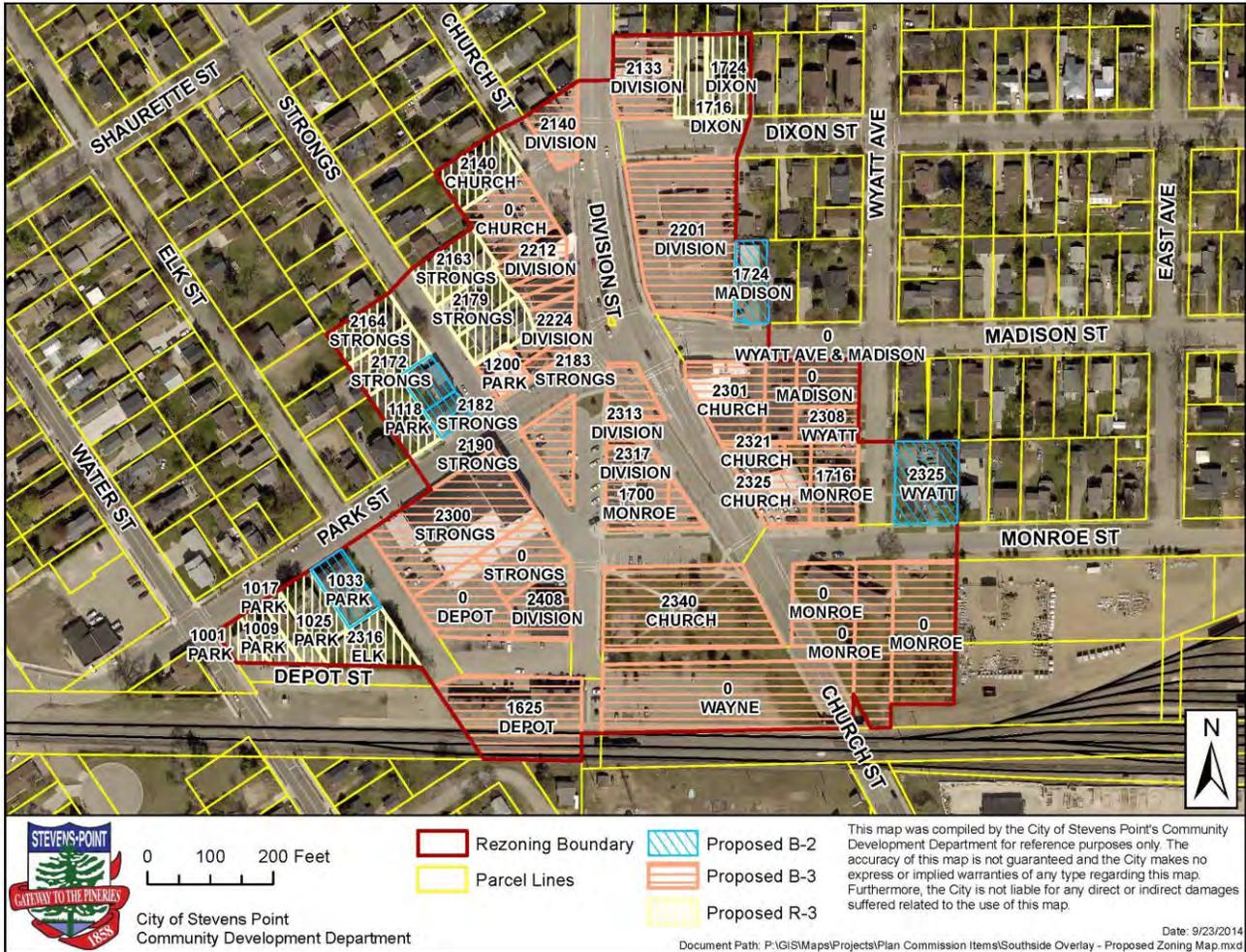
**[REZONING – 14 RESIDENTIAL PROPERTIES WITHIN THE VICINITY OF CHURCH STREET, STRONGS AVENUE,
PARK STREET AND DEPOT STREET]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended to reclassify the following described properties from “B-4” Commercial District to "R-3" Single and Two Family Residence District:

1. 1724 Dixon Street (Parcel ID 2408-32-4041-10), W 20F OF LOT 13 & ALL OF LOT 12 BLK 10 MCCULLOCH ADD BNG PRT NE SE S32 T24 R8 321/87, City of Stevens Point, Portage County, Wisconsin.
2. 1716 Dixon Street (Parcel ID 2408-32-4041-09), LOT 11 BLK 10 MCCULLOCH ADD BNG PRT NE SE S32 T24 R8 456/785, City of Stevens Point, Portage County, Wisconsin.
3. 2140-42 Church Street (Parcel ID 2408-32-4026-20), LOT 419 & NLY 15' LOT 420 BLK 62 S E & 0 ADD 342/302, City of Stevens Point, Portage County, Wisconsin.
4. 2163 Strongs Avenue (Parcel ID 2408-32-4026-10), LOT 427 & S 12' LOT 428 BLK 62 S E & 0 ADD 586100, City of Stevens Point, Portage County, Wisconsin.
5. 2164 Strongs Avenue (Parcel ID 2408-32-4025-17), LOT 442 BLK 61 S E & O ADD 635/63, City of Stevens Point, Portage County, Wisconsin.
6. 2172 Strongs Avenue (Parcel ID 2408-32-4025-16), LOT 443 BLK 61 S E & O ADD 512/824, City of Stevens Point, Portage County, Wisconsin.
7. 2179 Strongs Avenue (Parcel ID 2408-32-4026-11), LOT 426 BLK 62 STRONG ELLIS & OTHERS ADD 546/615-CERT 744432, City of Stevens Point, Portage County, Wisconsin.
8. 2183 Strongs Avenue (Parcel ID 2408-32-4026-12), LOT 1 & OUTLOT 1 CSM#6579-24-102 BNG PRT LOTS 424 & 425 BLK 62 STRONG ELLIS & OTHERS ADD BNG PRT SW SE S32 T24 R8 745030, City of Stevens Point, Portage County, Wisconsin.
9. 1118-20 Park Street (Parcel ID 2408-32-4025-12), LOT 445 BLK 61 S E & O ADD 606/657, City of Stevens Point, Portage County, Wisconsin.
10. 1025 Park Street (Parcel ID 2408-32-4021-03), WLY 1/2 OF LOTS 569 & 570 BLK 66 M M STRONGS ADD 471/225 817/3-4, City of Stevens Point, Portage County, Wisconsin.
11. 1017 Park Street (Parcel ID 2408-32-4021-04), LOT 573.1 CSM#2815-10-73 BNG PRT LOTS 571 572 & 573 BLK 66 M M STRONGS ADD S32 T24 R8 739469, City of Stevens Point, Portage County, Wisconsin.
12. 1009 Park Street (Parcel ID 2408-32-4021-05), PRT LOTS 571, 572 & 573 BLK 66 M M STRONGS ADD: COM ON NL LT571 & SL PARK ST 45' NELY FROM NW/C SD LOT; TH S AT RA TO DEPOT ST, TH E ON DEPOT ST A DISTANCE TO CREATE A 42' WIDE LOT AT RA FROM PARK ST; TH NWLY TO SL PARK ST; TH SWLY ON SL OF PARK ST 42' TO POB 624217 625166, City of Stevens Point, Portage County, Wisconsin.

13. 1001 Park Street (Parcel ID 2408-32-4021-06), PRT LOTS 571 & 572 BLK 66 MM STRONGS ADD COM NW COR LOT 571 NELY ON SL PARK ST 45' S AT RA TO NLY/L DEPOT ST W TO EL WATER N ON SD EL TO POB S32 T24 R8 771211, City of Stevens Point, Portage County, Wisconsin.
14. 2316 Elk Street (Parcel ID 2408-32-4021-12), LOTS 567 & 568 EXC RR ROW & ST BLK 66 M M STRONGS ADD S32 T24 R8 217/360 505/468 610559 782258, City of Stevens Point, Portage County, Wisconsin.



SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
 Andrew J. Halverson, Mayor

Attest: _____
 John Moe, City Clerk

Dated: November 17, 2014
 Adopted: November 17, 2014
 Published: November 21, 2014

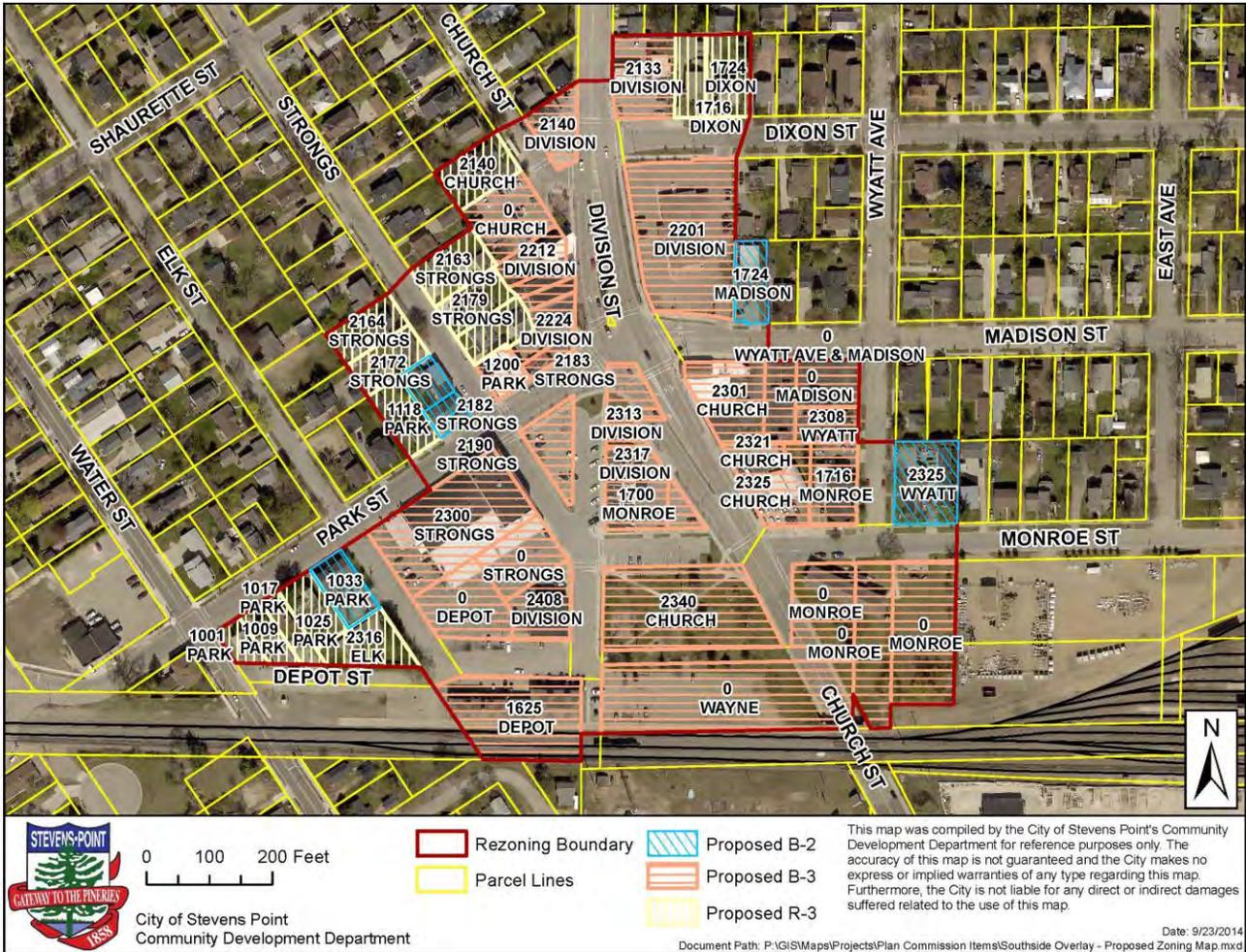
**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[REZONING – 6 COMMERCIAL PROPERTIES WITHIN THE VICINITY OF CHURCH STREET, STRONGS AVENUE,
PARK STREET AND DEPOT STREET]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended to reclassify the following described properties from “B-4” Commercial District to "B-2" Central Business Transition District:

1. 1724 Madison Street (Parcel ID 2408-32-4040-20), LOT 1 CSM#8563-34-93 BNG PRT LOTS 13 & 14 BLK 3 HELM ADD S32 T24 R8 582647 742330 743315-AOC, City of Stevens Point, Portage County, Wisconsin.
2. 2182 Strongs Avenue (Parcel ID 2408-32-4025-15), N 70' LOT 444 BLK 61 S E & O ADD 587407, City of Stevens Point, Portage County, Wisconsin.
3. 2186 Strongs Avenue (Parcel ID 2408-32-4025-14), NLY 28' OF S 50' OF LOT 444 BLK 61 S E & O ADD 651130, City of Stevens Point, Portage County, Wisconsin.
4. 2190 Strongs Avenue (Parcel ID 2408-32-4025-13), SLY 22' OF LOT 444 BLK 61 STRONG ELLIS & OTHERS ADD S32 T24 R8 768796, City of Stevens Point, Portage County, Wisconsin.
5. 2325 Wyatt Avenue (Parcel ID 2408-32-4036-09), LOTS 9 & 10 BLK 5 HELM ADD 556074, City of Stevens Point, Portage County, Wisconsin.
6. 1033 Park Street (Parcel ID 2408-32-4021-13), LOT 1 CSM#7852-29-132&A BNG PRT LOTS 569 & 570 BLK 66 M M STRONGS ADD S32 T24 R8 598042, City of Stevens Point, Portage County, Wisconsin.



SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
 Andrew J. Halverson, Mayor

Attest: _____
 John Moe, City Clerk

Dated: November 17, 2014
 Adopted: November 17, 2014
 Published: November 21, 2014

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[REZONING – 34 COMMERCIAL PROPERTIES WITHIN THE VICINITY OF CHURCH STREET, STRONGS AVENUE,
PARK STREET AND DEPOT STREET]**

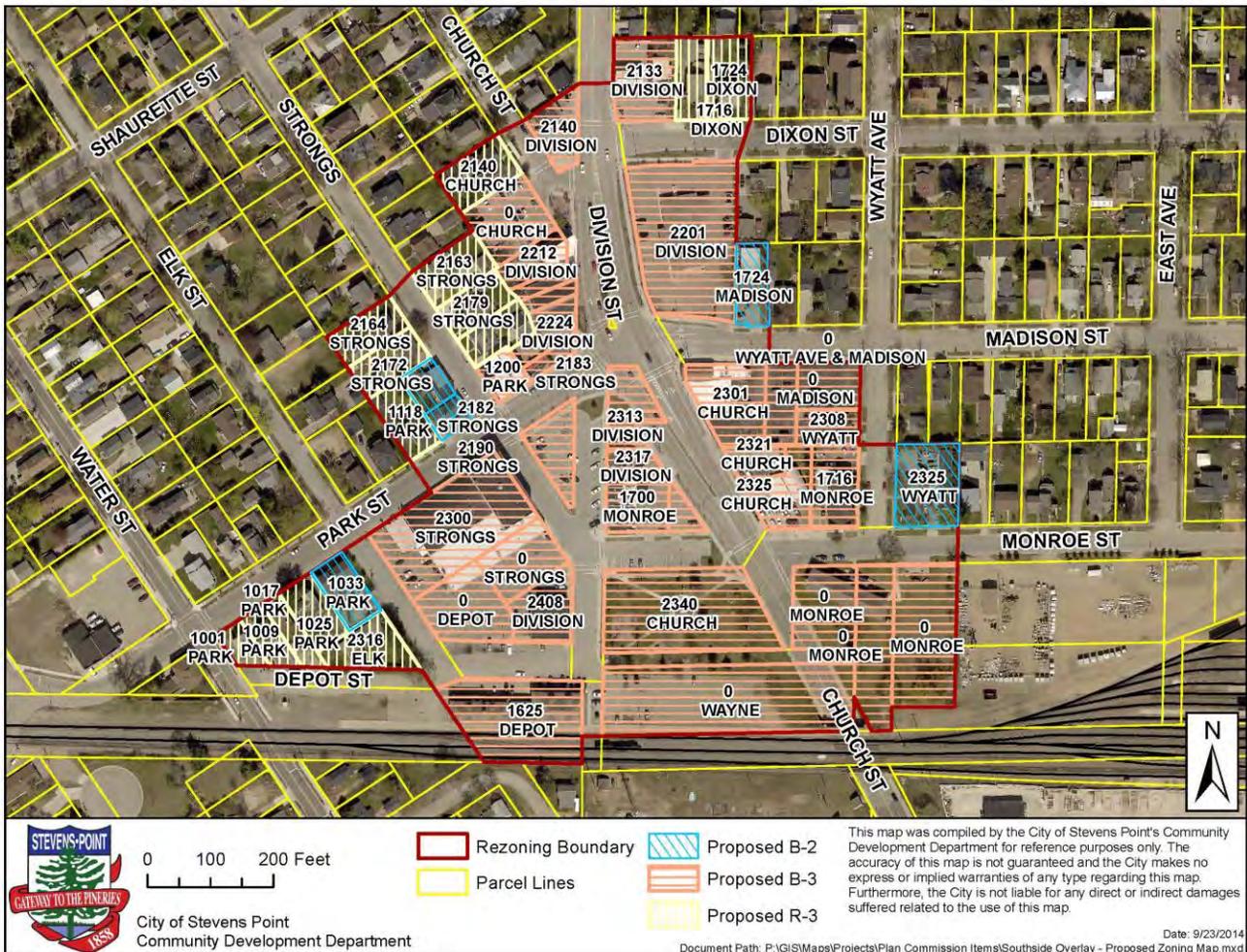
The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended to reclassify the following described properties from “B-4” Commercial District to "B-3" Central Business District:

1. 2133 Division Street (Parcel ID 2408-32-4041-16), LOT 1 CSM#9085-38-15 BNG PRT LOT 9 & ALL LOT 10 BLK 10 CROSBY & MCCULLOCH ADD BNG PRT NE SE S32 T24 R8 698946, City of Stevens Point, Portage County, Wisconsin.
2. 2140 Division Street (Parcel ID 2408-32-4027-09), LOTS 411 & 412 BLK 63 EXC SOLD CITY S 29' 71/65 S E & O ADD S32 T24 R8 544/616 642/151 661994, City of Stevens Point, Portage County, Wisconsin.
3. Unaddressed parcel (municipal lot 20) on Church Street (Parcel ID 2408-32-4026-19), LOT 421 & SLY 45F OF LOT 420 BLK 62 S E & O ADD 642/980, City of Stevens Point, Portage County, Wisconsin.
4. 2212 Division Street (Parcel ID 2408-32-4026-18), LOT 1 CSM#8857-36-87&A BNG PRT LOTS 422 & 423 BLK 62 STRONG ELLIS & OTHERS ADD BNG PRT SWSE S32 T24 R8 675121, City of Stevens Point, Portage County, Wisconsin.
5. 2216 Division Street (Parcel ID 2408-32-4026-17), PRT OF LOTS 422 & 423 DES IN 241/466 BLK 62 S E & O ADD 598464 598465 715066, City of Stevens Point, Portage County, Wisconsin.
6. 2220 Division Street (Parcel ID 2408-32-4026-16), THE S 23 1/2' FRONT BY 22 1/2' IN REAR OF N 53 7/12 FT OF 30' LOT 423 BLK 62 STRONG ELLIS & OTHERS ADD MORE PARTICULARLY DES IN 209/378 S32 T24 R8 764451-LC, City of Stevens Point, Portage County, Wisconsin.
7. 2224 Division Street (Parcel ID 2408-32-4026-15), A PRT OF LOTS 423 & 424 BLK 62 AS DES IN 186/83 OF DEEDS S E & O ADD 504/199, City of Stevens Point, Portage County, Wisconsin.
8. 1232 Park Street (Parcel ID 2408-32-4026-14), SELY 25' OF LOTS 423-424 BLK 62 S E & O ADD 374/488-89 443/371-2 462/197 602/556, City of Stevens Point, Portage County, Wisconsin.
9. 1200-16 Park Street (Parcel ID 2408-32-4026-13), S 67' OF LOT 425 BLK 62 STRONG ELLIS & OTHERS ADD S32 T24 R8 494/212 745695 746426-RT 1ST REF, City of Stevens Point, Portage County, Wisconsin.
10. 2201 Division Street (Parcel ID 2408-32-4040-21), LOT 1 CSM#8823-36-53 BNG PRT SESE S32 T24 R8 689395, City of Stevens Point, Portage County, Wisconsin.
11. Unaddressed parcel (part of municipal lot 21) on Division Street (Parcel ID 2408-32-4028-01), LOTS 546 & 547 EXC PRT LOT 547 SOLD TO CITY 64/46 BLK 64 M M STRONGS ADD 633446, City of Stevens Point, Portage County, Wisconsin.
12. Unaddressed parcel on Division Street (Parcel ID 2408-32-4035-05), N 72F OF LOTS 7 & 8 - BLK 4 EXC SOLD CITY HELM ADD 683/0563-66, City of Stevens Point, Portage County, Wisconsin.

13. Unaddressed parcel on Division Street (Parcel ID 2408-32-4035-06), N 18F OF S 60F OF LOTS 7 & 8 EXC A SMALL PRCL OFF E END CONV TO CITY (168/41 1/2) & EXC CHURCH ST BLK 4 HELM ADD 729/49 729/51, City of Stevens Point, Portage County, Wisconsin.
14. 2313 Division Street (Parcel ID 2408-32-4035-21), THAT PRT OF LOT 6 & S 42' OF LOTS 7 & 8 LYG SW OF CHURCH ST IN BLK 4 HELM ADD EXC HWY DES 666705 S32 T24 R8 207/56 378/502-5 664352 742671, City of Stevens Point, Portage County, Wisconsin.
15. 2317 Division Street (Parcel ID 2408-32-4035-22), N 47' OF LOTS 9 & 10 BLK 4 HELM ADD EXC HWY DES 666705 S32 T24 R8 207/56 1/2 378/502-5 664352 742671, City of Stevens Point, Portage County, Wisconsin.
16. 1700 Monroe Street (Parcel ID 2408-32-4035-10), S 85' OF LOTS 9 & 10 BLK 4 HELM ADD 551872 CERT 553877 SAT LC 553878 STIP 620233, City of Stevens Point, Portage County, Wisconsin.
17. 2324 Church Street (Parcel ID 2408-32-4035-23), PRT OF LOTS 11 & 12 LYG W OF CHURCH ST AS DES IN 146/341 & 207/56 1/2 BLK 4 HELM ADD EXC HWY DES 666705 S32 T24 R8 207/56 378/502-5 664352 742671, City of Stevens Point, Portage County, Wisconsin.
18. 2301 Church Street (Parcel ID 2408-32-4035-20), ALL LOT 4 & THAT PRT LOTS 5 & 6 LYG E OF CHURCH ST BLK 4 HELM ADD; EX HY DES 663015 S32 T24 R8 643928, City of Stevens Point, Portage County, Wisconsin.
19. Unaddressed parcel on Madison Street (Parcel ID 2408-32-4035-03), LOT 3 BLK 4 HELM ADD 521/141 640/0871-73(LC) 640/0874-77 641/0297 643928-SAT LC, City of Stevens Point, Portage County, Wisconsin.
20. Unaddressed parcel on Wyatt Avenue (Parcel ID 2408-32-4035-19), LOT 1 CSM#1521-5-279 BNG PRT LOTS 1 & 2 BLK 4 HELM ADD 530/280 640/871-73(LC) 640/0874-77 641/0297 643928 SAT LC, City of Stevens Point, Portage County, Wisconsin.
21. 2308 Wyatt Avenue (Parcel ID 2408-32-4035-18), LOT 2 OF CSM 1521-5-279 BEING PRT OF LOTS 1 & 2 BLK 4 HELM ADD, City of Stevens Point, Portage County, Wisconsin.
22. 2321 Church Street (Parcel ID 2408-32-4035-14), PRT OF LOTS 12 13 & 14 AS DES IN 179/131 BLK 4 HELM ADD 524/969-70 742672, City of Stevens Point, Portage County, Wisconsin.
23. 2325 Church Street (Parcel ID 2408-32-4035-15), THAT PRT OF LOT 13 LYG ELY OF CHURCH ST PART OF LOT 14 & W 1/2 LOT 15 BLK 4 HELM ADD 704829, City of Stevens Point, Portage County, Wisconsin.
24. 1716-24 Monroe Street (Parcel ID 2408-32-4035-16), E 1/2 OF LOT 15 & ALL LOT 16 BLK 4 HELM ADD 543954 563911 CERT COMPL, City of Stevens Point, Portage County, Wisconsin.
25. Unaddressed parcel on Monroe Street (Parcel ID 2408-32-4034-01), PRT OF LOT 16 & ALL OF LOTS 1 & 2 OF BLK 9 HELM ADD 165/291, City of Stevens Point, Portage County, Wisconsin.
26. Unaddressed parcel on Monroe Street (Parcel ID 2408-32-4033-05), PORTION OF WYATT AVE S OF SL MONROE (CLOSED AT TIME OF CONST OF CHURCH ST UNDERPASS 1939 LYING BETW EL BLK 9 AND WL BLK 8 EXC ROW HELM ADD, City of Stevens Point, Portage County, Wisconsin.
27. Unaddressed parcel on Monroe Street (Parcel ID 2408-32-4033-08), LOTS 7 & 8 AND THAT PRT OF LOTS 9 & 10 LYG 50F NLY & PLL MAIN TRACK BLK 8 HELM ADD (EASEMENT) 496/856-57, City of Stevens Point, Portage County, Wisconsin.
28. 2340 Church Street (Parcel ID 2408-32-4034-02), LOTS 3-4-5-6-7-8 & LOTS 11- 12-13-14-15 EXC ST & ROW BLK 9 HELM ADD, City of Stevens Point, Portage County, Wisconsin.

29. Unaddressed parcel on Wayne Street (Parcel ID 2408-32-4034-04), S 109F OF LOTS 9 TO 16 INCL BLK 9 HELM ADD, City of Stevens Point, Portage County, Wisconsin.
30. 1625 Depot Street (Parcel ID 2408-32-4019-02), PART OF VAC STREETS & PART OF BLK 65 M M STRONGS ADD S32 T24 R8 (SOO LINE DEPOT), City of Stevens Point, Portage County, Wisconsin.
31. 2408-12 Division Street (Parcel ID 2408-32-4020-09), LOT 1 CSM#6291-23-114 BNG PRT LOTS 549, 548, 557 & 560 BLK 65 M M STRONGS ADD 615248, City of Stevens Point, Portage County, Wisconsin.
32. Unaddressed parcel on Depot Street (Parcel ID 2408-32-4020-02), PRCL A CSM#334-1-334 BNG LOT 555 & PRT OF LOTS 556 & 557 BLK 65 M M STRONGS ADD 401/382 471/683 617126, City of Stevens Point, Portage County, Wisconsin.
33. Unaddressed parcel on Strongs Avenue (Parcel ID 2408-32-4020-07), N 30' LOT 549 & ALL OF LOT 550 BLK 65 M M STRONGS ADD 317/26 334/78 471/683 617126, City of Stevens Point, Portage County, Wisconsin.
34. 2300 Strongs/1109 Park Street (Parcel ID 2408-32-4020-01), ALL OF LOTS 551 552 553 & 554 BLK 65 STRONGS ADD 607578 617126, City of Stevens Point, Portage County, Wisconsin.



SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Andrew J. Halverson, Mayor

Attest: _____
John Moe, City Clerk

Dated: November 17, 2014
Adopted: November 17, 2014
Published: November 21, 2014

PERSONNEL COMMITTEE MEETING
Monday, November 10, 2014 – 6:02 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairperson Phillips; Alderpersons Moore, Patton, Wiza,
Walther

OTHERS

PRESENT: Mayor Halverson; C/T Ladick; City Attorney
Beveridge; Alderpersons R. Stroik, M. Stroik, Slowinski,
Trzebiatowski, Doxtator, O'Meara; Directors Schrader,
Ostrowski, Schatschneider; Chief Finn; A/C Skibba; Dennis
Laidlaw; Steve Louis; Barb Jacob; Armin & Cindy Nebel;
Lindsey Ryan; Tori Jennings; Bob Fisch; Santha Bickford; Sue
Beveridge; Sue Acolay; Melanie Kuolt, Stan Wysocki; Nate
Enwald ~Portage County Gazette; Brandy Makuski ~ SPCT;
Sari Lesk ~ SPJ; Human Resource Manager Jakusz

Chairman Phillips called the meeting to order.

1. Amendment to Administrative Policy 3.01

Human Resource Manager Jakusz explained that this amendment is tied to compliance with the Patient Protection and Affordable Care Act, specifically, the "pay or play" provision.

Alderman Wiza moved to approve the amended version of the policy, Alderman Walther seconded. Ayes all, nays none. Motion carried.

2. Request to create eligibility list for Bus Operator

Human Resource Manager Jakusz referred to the memo included in the packet from Director Lemke. She added that the request is not for adding additional positions, but to create a list in advance to streamline the process when a vacancy occurs.

Alderman Walther moved to approve the request to establish an eligibility list, Alderman Moore seconded. Ayes all, nays none. Motion carried.

3. Motion by Alderman Wiza, second by Alderman Patton to adjourn into closed session (6:05 p.m.) pursuant to Wisconsin State Statute 19.85(1) (f)

[considering medical histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories] to consider two requests for a leave of absence without pay.

Roll Call: Phillips, Patton, Moore, Wiza, Walther

Ayes all, nays none. Motion carried.

4. Motion by Alderman Wiza, second by Alderman Moore, to reconvene into open session (6:25 p.m.) for action on the requests for leave of absence without pay.

Roll Call: Phillips, Patton, Moore, Wiza, Walther

Ayes all, nays none. Motion carried.

Motion by alderman Wiza, second by Alderman Moore to approve the extension of the leave of absence without pay request ("A") through December 11, 2014. Ayes all, nays none. Motion carried.

Motion by Alderman Wiza, second by Alderman Moore to approve the leave of absence without pay request ("B") through December 17, 2014. Ayes all, nays none. Motion carried.

Adjournment ~ 6:29 p.m.

**** CITY OF STEVENS POINT ****
ADMINISTRATIVE POLICY

Policy Title: Standard Benefits

Policy No. 3.01

Date of Issuance: December 18, 1989

Revision Date: 2-90, 5-90, 10-93, 8-03, 3-07, 9-08, 3-10, 6-13, 11-13, 2-14, 7-14

8. Temporary and Part-Time Employees

- A. Temporary Employees - Limited fringe benefits are provided except for Social Security and retirement (provided they work 1,200 hours in the year and have a reasonable expectation of working the following year). Those employees eligible for Wisconsin Retirement Fund will also be offered Income Continuation and Minnesota Mutual Life Insurance. Health insurance ~~may be purchased entirely at the employee's expense.~~ **will be offered only when required by applicable state and federal law, including but not limited to the Patient Protection and Affordable Care Act. Premiums will be based on the number of hours worked in the previous year as a percentage of 2080 hours.**

- B. Part-Time Employees - All benefits will be prorated based on the number of hours worked in the previous year as a percentage of 2080 hours.

**CITY OF STEVENS POINT
PUBLIC PROTECTION COMMITTEE
Monday, November 10, 2014 – 6:31 P.M.
Lincoln Center – 1519 Water Street**

Present: Alderpersons: Slowinski, Wiza, Trzebiatowski, M. Stroik, Doxtator

Also

Present: Mayor Halverson; City Attorney Beveridge; Clerk Moe; Comptroller/Treasurer Ladick; Alderpersons Walther, O'Meara, R. Stroik and Phillips; Directors Schrader, Lemke, Ostrowski and Schatschneider; Superintendent of Streets Laidlaw; Assessor Shepro, Human Resource Manager Jakusz; Tricia Church; Steve Louis; Gary Wescott; Vincent Heeg; Barb Jacob; Armin Nebel; James Krems; Todd Faulks; Bob Fisch; Mary Ann Krems; Eric Olson; Gerard McKenna; Tori Jennings; Neil Prendergast; Conrad Favor; Joseph Hoover; Gary Parish; James Beeffink; Russell Trzebiatowski; Sara Nikolay; LuAnne Piotrowski; Max Pohl; Marlene Pohl; Kyle Rouse; Samuel Schuler; Matt Racicat; Brian Jackson; Jacob Wickham; Bob Bowen; Sara Wallace; Sue Beveridge; Sue Acaley; Melanie Knolt; Paul Koehl; Cathy Dugan; Nate Enwall – Gazette; Brandi Makuski – City Times; Larry Lee – WSAU; Sari Lesk - Journal

1. License List:

- A. New Operator's (Bartender's) Licenses.**
- B. Class "B" Fermented Malt Beverage and "Class C" Wine License – Lemon Grass Noodle House LLC, 601 Bliss Avenue, Stevens Point, WI for Lemon Grass Noodle House, 1137 Main Street, Stevens Point, Kou Xiong, agent for license period beginning November 18, 2014.**
- C. "Class A" Liquor and Class "A" Fermented Malt Beverage License – AB Liquor Inc., for J. R. Liquor, 484 Division Street, Stevens Point; Bhagirath Bhai V. Nayi, agent for license period beginning November 18, 2014.**

Ald. Wiza **moved**, Ald. Trzebiatowski seconded, approval of the 17 new operators, Class "B" Fermented Malt Beverage and "Class C" Wine License for Lemon Grass Noodle House LLC, 601 Bliss Avenue, Stevens Point, WI for Lemon Grass Noodle House, 1137 Main Street with Kou Xiong as agent and "Class A" Liquor and Class "A" Fermented Malt Beverage License for AB Liquor Inc., for J. R. Liquor, 484 Division Street with Bhagirath Bhai V. Nayi as agent.

Call for the vote: Ayes, all; nays, none; motion carried.

2. Request to Hold Event /Street Closings – Association of Downtown Businesses – Annual Christmas Parade on November 21, 2014 – Request to close the streets around the Square and a section of Main Street.

Ald. Wiza **moved**, Ald. M. Stroik seconded, approval of the event and street closings for the annual Christmas parade on Friday, November 21, 2014.

Call for the vote: Ayes, all; nays, none; motion carried.

3. Ordinance Amendment – Peace and Offenses – Creation of a Chronic Nuisance Ordinance (Section 24.51 of the RMC).

City Attorney Beveridge recommended incorporating a sunset clause for this ordinance.

Ald. Trzebiatowski questioned the procedures section of the ordinance. He would like to know if it is 3 or more nuisance activities during a 30-day period or the Police Department responding to 2 or more nuisances for types defined in subpar. (2)(c)(v) or (2)(c)(ix) - (2)(c)(xii) within one year.

City Attorney Beveridge replied it is two within a year if the violation is within the specific subset of the list which is more serious violations and the others would fall within the 3 or more nuisance activities during a 30-day period.

Ald. Wiza is in favor of a sunset clause.

City Attorney Beveridge recommended the sunset clause encompass one complete school year so sometime in the summer of 2016.

Ald. Wiza said he is concerned with the length of the ordinance.

City Attorney Beveridge explained this ordinance was drafted based on the Milwaukee nuisance ordinance which has been well tested.

Ald. Doxtator suggested changing the 30-day period to 60-day period.

City Attorney Beveridge noted that is up to the Council to determine the duration.

Cindy Nebel, 1100 Phillips Street, agrees that 60 days makes it more practical.

Ald. Moore said he would like the Committee to consider limiting this ordinance to the OMNA neighborhood.

Ald. Wiza asked the City Attorney if the City is allowed to use their definition of the OMNA neighborhood boundaries in the ordinance.

City Attorney Beveridge believes defining certain neighborhoods could create some problems but it would require more research.

Tori Jennings, 1632 Ellis Street, said these issues effect everyone in the City not only those in the OMNA neighborhood. She also agrees with the 60-day period rather than 30 days. She said this ordinance is intended to identify and deal with a pattern of behavior over a period of time.

Eric Olson, 1317 Wisconsin Street, agrees the 30-day time period is not an ideal time frame.

Ald. Slowinski **moved**, Ald. Doxtator seconded, to approve this ordinance with the following amendments: 1) under the procedure section, change the 30-day period to a 60-day period and 2) add a sunset clause expiring June, 2016 and direct the City Attorney to clean-up the language to make it easier to read.

Ald. M. Stroik asked if the ordinance will be ready by next Monday.

City Attorney Beveridge replied yes.

Call for the vote: Ayes, all; nays, none; motion carried.

4. Monthly Inspection Report.

Ald. Wiza **moved**, Ald. M. Stroik seconded, to accept the report and place it on file.

Call for the vote: Ayes, all; nays, none; motion carried.

5. Adjournment.

Adjournment at 6:52 p.m.

CITY OF STEVENS POINT
SPECIAL PUBLIC PROTECTION COMMITTEE
Monday, October 20, 2014 – 5:55 P.M.
Council Chamber, City-County Building – 1516 Church St.

Present: Ald. Slowinski, Wiza, Trzebiatowski, M. Stroik

Excused: Ald. Doxtator

Also

Present: Mayor Halverson; City Attorney Beveridge; Clerk Moe; C/T Ladick;
Alderspersons O'Meara, Patton, R. Stroik and Phillips.

Discussion and Possible Action on the Following:

- 1. Request to Hold Event / Street Closings – Association of Downtown Businesses – Fall Festival on October 25, 2014. Request to use the Downtown Square.**

Ald. Wiza **moved**, Ald. M. Stroik seconded, approval of the Fall Festival on October 25, 2014 on the City Square.

Call for the vote: Ayes, all; nays, none; motion carried.

2. Adjournment.

Meeting adjourned at 5:58 p.m.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 24.51 of the Revised Municipal Code of the City of Stevens Point is hereby created as follows:

24.51: CHRONIC NUISANCE PREMISES.

(1) FINDINGS. The Common Council finds that any premises, including a manufactured home community, that has generated 3 or more responses from the City of Stevens Point Police Department for nuisance activities has received more than the level of general and adequate police service and has placed an undue and inappropriate burden on the taxpayers of the City. The Common Council further finds that premises owners and other parties conducting business activities upon the premises who chronically fail to control the use of their property substantially interfere with the comfortable enjoyment of life, health, and safety of the community. The Common Council therefore directs the Chief of Police, the Comptroller/Treasurer, and the City Attorney, as provided in this section, to charge the owners of such premises the costs associated with abating the violations at such premises where nuisance activities chronically occur.

(2) DEFINITIONS. For the purposes of this Subsection:

- (a) “Chief of Police” means the chief of the police department or the Chief’s designee. The Chief’s designee includes, but is not limited to, a commanding officer signing a notice under RMC ss. 24.51(3)(a)(i) or 24.51(3)(a)(ii) or any other specifically named designee in any notice under this section.
- (b) “Manufactured home community” means any plot or plots of ground upon which 3 or more manufactured homes that are occupied for dwelling or sleeping purposes are located.
- (c) “Nuisance activity” means any of the following activities, behaviors or conduct whenever engaged in by persons associated with a premises:
 - (i) An act of harassment as defined in s. 947.013, Wis. Stats.
 - (ii) Disorderly conduct as defined in RMC s. 24.01 or s. 947.01, Wis. Stats.
 - (iii) Mistreatment of animals as defined in RMC s. 14.03, or any other violation of RMC ch. 14 or ch. 951, Wis. Stats.
 - (iv) Indecent exposure as defined in s. 944.20(1)(b), Wis. Stats.
 - (v) Keeping a place of prostitution as defined in s. 944.34, Wis. Stats., or leasing a building for the purposes of prostitution as defined in s. 944.34, Wis. Stats.
 - (vi) Littering of premises as defined in RMC s. 24.06.
 - (vii) Theft as defined in RMC s. 24.18 or s. 943.20, Wis. Stats.
 - (viii) Arson as defined in s. 943.02, Wis. Stats.

- (ix) Possession, manufacture or delivery of a controlled substance or related offenses as defined in ch. 961, Wis. Stats.
- (x) Gambling as defined in RMC s. 24.23 or s. 945.02, Wis. Stats.
- (xi) Crimes against life and bodily security as enumerated in ss. 940.01 to 940.32, Wis. Stats., other than as prescribed in subpar. (xxix) of this paragraph.
- (xii) Crimes involving illegal possession or use of firearms as defined in ss. 941.20 to 941.299, Wis. Stats. and s. 948.60, Wis. Stats.
- (xiii) Trespass to land as defined in s. 943.13, Wis. Stats. or criminal trespass to a dwelling as defined in s. 943.14, Wis. Stats.
- (xiv) Any act of aiding and abetting, as defined in s. 939.05, Wis. Stats., of any of the activities, behaviors or conduct enumerated in subpars. (c)(i) to (c)(xii) of this paragraph.
- (xv) Any conspiracy to commit, as defined in s. 939.31, Wis. Stats., or attempt to commit, as defined in s. 939.32, Wis. Stats., any of the activities, behaviors or conduct enumerated in subpars. (c)(i) to (c)(xiii) of this paragraph.
- (xvi) Discharge of a firearm, gun, or archery arrow as defined in RMC s. 24.14.
- (xvii) The production or creation of excessive noise as defined in RMC s. 21.03(14).
- (xviii) Loitering as defined in RMC s. 24.40.
- (xix) Open intoxicant violations as defined in RMC s. 24.03.
- (xx) The sale, offering for sale, bartering or giving away of any intoxicating liquors or fermented malt beverages without a license as provided in RMC s. 12.14 or s. 125.04(1), Wis. Stats.
- (xxi) The possession of counterfeit items as defined by s. 132.02, Wis. Stats.
- (xxii) Selling or giving away tobacco products to persons under the age of 18 as defined in RMC s. 24.41 and s. 134.66(2), Wis. Stats.
- (xxiii) The possession, possession with intent to sell or deliver, or delivery of drug paraphernalia as defined in RMC s. 24.43.
- (xxiv) Illegal sale, discharge, and use of fireworks as defined in RMC s. 24.15 and s. 167.10, Wis. Stats.
- (xxv) Truancy and contributing to truancy as defined in RMC s. 24.36.
- (xxvi) Underage alcohol activities, as defined in RMC s. 12.14(12) and s. 125.07, Wis. Stats.
- (xxvii) Robbery as enumerated in s. 943.32, Wis. Stats.
- (xxviii) Receiving or concealing stolen property as enumerated in s. 943.34, Wis. Stats.
- (xxix) “Nuisance activity” does not include activities, behaviors, or conduct that result in a call for assistance made by an owner or other responsible party.
- (xxx) “Nuisance activity” does not include activities, behaviors, or conduct that results in a call for assistance made by any person requesting law enforcement services related to any of the following:
 - (1) “Domestic abuse,” as defined in s. 813.12(1)(am), Wis. Stats.

- (2) "Sexual assault," as described in ss. 940.225, 948.02, and 948.025, Wis. Stats.
- (3) "Stalking," as described in s. 940.32, Wis. Stats.
- (4) Enforcement of a restraining order as defined under Ch. 813, Wis. Stats.
- (5) Any incident or behavior involving an individual at risk as defined in Wis. Stats. s. 813.123.
- (6) Any matters involving a child in need of protective services as defined under Wis. Stats. s. 48.235(4).

- (d) "Other responsible party" means any individual or entity other than the owner of the premises that is licensed or subject to license in the operation of a business upon the premises.
- (e) "Person associated with a premises" means the premises owner, any operator, manager, resident, occupant, renter, tenant, guest, visitor, patron, or customer of the premises, or any employee or agent of any of these persons.
- (f) "Premises" means a physical location identified by a single mailing address. For apartment units, a particular unit constitutes its own premises separate from the apartment complex as a whole.
- (g) "RMC" means the Revised Municipal Code of the City of Stevens Point.

(3) PROCEDURE.

(a) Notices.

- (i) Whenever the Chief of Police determines that the police department has responded to 3 or more nuisance activities that have occurred at a premises on separate days during a ~~30~~60-day period or that the police department has responded to 2 or more nuisances of the types defined in subpar. (2)(c)(v) or subpars. (2)(c)(ix) – (2)(c)(xii) that have occurred at a premises within one year, the Chief of Police may notify the premises owner or other responsible party in writing that the premises is a nuisance. This notice shall contain:
 - (1) The street address or legal description sufficient for identification of the premises.
 - (2) A description of the nuisance activities that have occurred at the premises.
 - (3) A statement indicating that the cost of future enforcement may be assessed as a special charge against the premise, or referred for collection, and that the owner or other responsible party may be cited under subsection (6) of this section.
 - (4) A statement that the premises owner or other responsible party shall within 15 days either respond to the chief of police with an acceptable, written course of action to abate

- the nuisance activities at the premises or file an appeal with the City Clerk pursuant to subpar. (5)(a) of this section.
- (5) Examples of acceptable nuisance abatement measures.
- (ii) Whenever the Chief of Police determines that modification of an accepted written course of action is necessary to abate nuisance activities at the premises, the Chief of Police shall notify the premises owner or other responsible party in writing that the written course of action must be modified. This notice shall contain:
- (1) The street address or legal description sufficient for identification of the premises.
 - (2) A description of the nuisance activities that have occurred at the premises which require modification of the accepted written course of action.
 - (3) A copy of the previously-accepted written course of action.
 - (4) A statement indicating that the cost of future enforcement may be assessed as a special charge against the premises or referred for collection, and that the owner or other responsible party may be cited under subsection (6) of this section.
 - (5) A statement that the premises owner or other responsible party shall within 15 days respond to the Chief of Police with an acceptable modified written course of action to abate the nuisance activities at the premises.
- (b) A notice under par. (3)(a) shall be deemed to be properly delivered if sent either by first class mail to the premises owner's or other responsible party's last known address or if delivered in person to the premises owner or other responsible party. If the premises owner or other responsible party cannot be located, the notice shall be deemed to be properly delivered if a copy of the notice is left at the premises owner's or other responsible party's usual place of abode or regular business in the presence of some competent member of the family at least 14 years of age or a competent adult currently residing or conducting business there and who shall be informed of the contents of the notice. If a current address cannot be located, it shall be deemed sufficient if a copy of the notice is sent by first class mail to the last known address of the owner or other responsible party as identified by the records of the Stevens Point Assessor's Department or, if no records of such address exist, to the City Attorney.
- (c) Upon receipt of the nuisance premises notice under subpar. (3)(a)(i) or a demand for modification notice under subpar. (3)(a)(ii), the premises owner or other responsible party shall respond within 15 days to the Chief of Police with a written course of action or modified written course of action outlining the abatement actions which the premises owner or other responsible party will take in response to the notice. Upon review of the written course of action or modified written course of action, the Chief shall accept or reject the proposed course of action.

- (i) If the proposed course of action is accepted, the Chief shall inform the owner or other responsible party of the same and permit the owner or other responsible party 45 days to implement the accepted course of action or modified course of action. If the premises owner or other responsible party has implemented the accepted written course of action within 45 days, no further action by the department may be taken except that if nuisance activity continues, the Chief may request the premises owner or other responsible party to modify the accepted written course of action by issuing a notice pursuant to subpar. 3(a)(ii).
 - (ii) If the premises owner or other responsible party fails to respond, proposes a course of action that is rejected by the Chief of Police, or fails to implement an accepted written course of action or accepted modified written course of action within 45 days, the Chief shall notify the premises owner or other responsible party that the cost of future enforcement may be assessed as a special charge against the premises or referred for collection, and that the owner or other responsible party may be cited under subsection (6) of this section.
- (d) The Chief of Police may calculate the cost of police services and refer the cost to the Comptroller/Treasurer for subsequent nuisance activities occurring at the premises within one year of the date of a notice under par. (3)(a) of this section provided such nuisance activity occurs under one of the following circumstances:
 - (i) 15 days after notice was given pursuant to subpar. (3)(a) if the premises owner or other responsible party fails to respond, or proposes a course of action that is rejected by the Chief of Police.
 - (ii) 45 days after a proposed course of action was accepted by the Chief of Police and the premises owner or other responsible party failed to properly implement the accepted course of action.
 - (iii) After the Common Council affirms the nuisance premises determination at a hearing under subpar. (5)(c) if an appeal is timely filed pursuant to subpar. (5)(a).
- (e) The Chief of Police shall notify the premises owner or other responsible party of the decision to refer the cost of police services by copy of the Chief's cost referral letter to the Comptroller/Treasurer. Delivery of this notice shall be made as set forth in subpar. (3)(b). The cost referral letter shall contain:
 - (i) The street address or legal description sufficient for identification of the premises.
 - (ii) A statement that the Chief of Police has referred the cost of enforcement to the Comptroller/Treasurer, together with a concise description of the nuisance activities and the relevant sections of the code.
 - (iii) A notice of the premises owner's or other responsible party's right to appeal pursuant to subpar. (5)(b).
 - (iv) A statement that each subsequent incident of nuisance activity may be deemed a separate violation.
 - (v) A statement that whenever a premises owner or other responsible party has been billed on 3 or more separate dates for the costs of

enforcement within one year, he or she may be issued a citation of not less than \$1,000 nor more than \$5,000 after notification by the Chief of Police that the premises is a chronic nuisance due to the premises owner's or other responsible party's failure to abate the nuisance activities.

(4) COST RECOVERY.

- (a) Upon receipt of a cost referral letter from the Chief of Police pursuant to pars. (3)(d) and (3)(e), the Comptroller/Treasurer shall charge to any premises owner or other responsible party found to be in violation of this section the costs of enforcement, including administrative costs, in full or in part. All costs so charged are a lien upon such premises and may be assessed and collected as a special charge. The Comptroller/Treasurer shall establish a reasonable charge for the costs of administration and enforcement of this section.

(5) APPEAL.

- (a) Appeal of a determination that a premises is a nuisance under subpar. (3)(a)(i) shall be submitted to the City Clerk for referral to the Common Council within 15 days from the date of the notice of such determination.
- (b) Appeal of a cost referral pursuant to subpar. (3)(d) shall be submitted to the City Clerk for referral to the Common Council within 30 days from the date of the cost referral letter.
- (c) Appeals under subpars. (5)(a) and (5)(b) shall be adjudicated by the Common Council at a public hearing at its regular monthly meeting occurring in the month following the month in which the appeal is submitted to the City Clerk. At the hearing, the appellant and the City may be represented by an attorney and may present evidence, call and examine witnesses, and cross-examine witnesses of the other party. Such witnesses shall be sworn by the City Clerk. The Common Council shall, following the presentation of evidence and testimony by the appellant and the City, render a decision on the merits by majority vote of its members present. Attorneys for the appellant and the City may issue subpoenas to compel the attendance of a witness or the production of evidence. Such subpoenas must be in substantially the same form as provided in s. 805.07(4), Wis. Stats. and must be served in the manner provided in s. 805.07(5), Wis. Stats. The attorney shall, at the time of issuance, send a copy of the subpoena to the Council President.

(6) CHRONIC NUISANCE PREMISES.

- (a) Whenever a premises owner or other responsible party has been notified that a nuisance exists at his or her premises and has been billed on 3 or more separate dates within a one-year time period for the costs of enforcement under subsection (4) of this section, the Chief of Police may designate the

premises a chronic nuisance premises. Delivery of this notice shall be made as set forth in sub. (3)(b). The chronic nuisance premises letter shall contain:

- (i) The street address or legal description sufficient for identification of the premises.
 - (ii) A statement that the premises owner or other responsible party has been billed, on 3 or more separate dates, for the costs of enforcement within a one-year time period, along with a concise description of the nuisance activities, bills and relevant sections of the code.
 - (iii) A statement that any subsequent incident of nuisance activity shall subject the premises owner or other responsible party to a forfeiture of not less than \$1,000 nor more than \$5,000 for failure to abate the nuisance activity.
 - (iv) A statement that each subsequent incident of nuisance activity may be deemed a separate violation.
- (b) Any person failing to abate nuisance activities after receiving notice under subpar. a shall be subject to a forfeiture of not less than \$1,000 nor more than \$5,000 for failure to abate the nuisance activity.

(7) **EVICTION OR RETALIATION PROHIBITED.**

- (a) It shall be unlawful for a landlord to terminate the lease agreement or periodic tenancy of any tenant or otherwise retaliate against any tenant because that tenant contacted a law enforcement agency regarding nuisance activities on the landlord's premises. It shall be presumed that any attempt to increase charges, reduce services, or to otherwise harass or retaliate against the tenant during the 12-month period following receipt of the complaint by the chief of police constitutes unlawful retaliation under this subsection. This presumption shall be rebutted by the preponderance of evidence that the actions taken by the landlord were based upon good cause. "Good cause" as used in this subsection means that a landlord must show good cause for his or her actions, other than one related to or caused by the operation of this section. A landlord's failure to renew a lease agreement or periodic tenancy upon expiration of such lease agreement or periodic tenancy shall not be deemed a violation of this subsection.
- (b) Any person violating par. a shall be subject to a forfeiture of not less than \$100 nor more than \$2000 for each violation.

(8) **SUBSEQUENT NOTICE OF NUISANCE ACTIVITY.** Nothing in this subsection shall prevent or prohibit the Chief of Police from issuing or reissuing a notice under sub. (3)(a)(i) regarding subsequent nuisance activity at a premises, although such subsequent notice shall be in accordance with par. 9, if applicable.

(9) **GOOD FAITH COOPERATION.** If the Chief of Police has accepted a written course of action and two (2) subsequent modified written courses of action pursuant to subpar. 3(c)(i) and the premises owner or other responsible party has

implemented those courses of action within 45 days of their acceptance, no forfeiture under subpar. 6(b) may be issued and no cost recovery under par. 4(a) may be pursued for a period of 12 months following the acceptance of the second modified course of action. Following that 12 month period, the Chief of Police may address subsequent nuisance actions at the premises in question in accordance with the procedure described under par. 3, commencing with the initial notice required under subpar. 3(a)(i).

~~(9)~~(10) SUNSET CLAUSE. Unless reauthorized by the Common Council after March 1, 2016, this ordinance shall cease to be effective on June 1, 2016.

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CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

Monday, November 10, 2014
Lincoln Center – 1519 Water Street
Stevens Point, WI 54481

MINUTES

PRESENT: Mayor Andrew Halverson, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Tricia Church; **Alderspersons:** George Doxtator(1st), Hans Walther(2nd), Michael O’Meara(3rd), and Randal Stroik(9th).

EXCUSED: Jeremy Slowinski(6th)

ALSO PRESENT:

DIRECTORS: Michael Ostrowski – Community Development, Joel Lemke – Public Utilities and Tom Schrader – Parks and Recreation.

ALDERPERSONS: Mike Wiza(4th), Mary Stroik(5th), Roger Trzebiatowski(7th), Tony Patton(8th), Michael Phillips(10th) and Jerry Moore(11th).

CITY STAFF MEMBERS: Interim Mayor Gary Wescott, City Attorney A. Logan Beveridge, City Clerk John Moe, City Assessor Steve Shepro, Assistant Police Chief Martin Skibba, Fire Chief Bob Finn, Personnel Specialist Lisa Jakusz, Streets Superintendent Dennis Laidlaw and Streets Department Steve Louis.

OTHERS PRESENT: Nate Enwald – P.C. Gazette, Sari Lesk – Stevens Point Journal, Brandi Makuski – Stevens Point City Times, Lonny Lee – WSAU, Jeff Stewart, P.E. – Wisconsin Department of Transportation, Todd Polum, P.E. and Matt Pacyna, P.E. – SRF Consulting Group, Sarah Wallace – Portage County Planning & Zoning, Barb Jacob – 1616 Depot Street, Bob Fisch – 1033 Smith Street, Vincent Heig – Town of Hull, Gerard McKenna – Town of Hull, Jim and MaryAnn Krems – Town of Hull, Timothy Zimmerman – Town of Hull, Todd Faulks – Town of Hull, Phil Janowski – Town of Hull, Stan Wysocki – Town of Hull, Bob Bower – Town of Hull, LuAnn Piotrowski – Dairy Queen, Sara Nikolay – Ultracom, Russ Trzebiatowski – Culvers, Paul Koehl – Dental Health Center, Conrad Favor – Park Ridge, Gary Parish and James Beeftink – 1693 Clarices Circle, Melanie Kuolt – 1825 Country Club Drive, Neil Prendergast – 1924 Plover Street, Max Pohl – Amherst Junction, Marlene Pohl – New Hope, Cathy Dugan – 615 Somers Street, and Sue Beveridge – 316 Union Street.

Mayor Andrew Halverson called the Board of Public Works meeting to order at 6:56 p.m. on November 10, 2014. The meeting was held at The Lincoln Center located at 1519 Water Street in Stevens Point, WI 54481.

1. Presentation by WisDOT for the USH 10 Interchange design alternatives.

Jeff Stewart, P.E. – Wisconsin Department of Transportation stated that he is the project manager for the I-39 Interchange Project in Stevens Point. He briefly explained that this project covers from the Hwy 54 Interchange to the USH 10 West Interchange and encompasses a number of things including Hwy 54 Interchange, County B Interchange, Hwy 66/Stanley Street Interchange, and USH 10 East, and Hwy 66 West Interchanges. The intent of this project is to preserve the corridor with limited impacts to adjacent properties and to make it work for the traveling public as well as

assess safety, operations, pavement, and bicycle and pedestrian to meet existing and future transportation needs within the corridor.

Matt Pacyna, P.E. – SRF Consulting Group explained the different concepts and went through a few pros and cons of each through a PowerPoint Presentation.

Due to the length of discussion and PowerPoint Presentation, please see the video on our website.

Alderson Doxtator asked if there is any plan to have a third auxiliary lane going each way between County HH and USH 10/Hwy 66. Jeff Stewart explained that currently the location that has been identified the USH 10 East Interchange up to the Hwy 66 at this time. As far as from County HH, the need hasn't been understood. Alderson Doxtator added that it is a big booming Industrial area and they do not have pedestrian access across the HH Bridge. Jeff Stewart added that the County HH Bridge is in future plans between now and 2024.

Alderson O'Meara asked how many concepts maintain the dedicated east bound/west bound off lanes from north bound and how many concepts would include dedicated east bound/west bound off lanes from the south. Matt Pacyna said based on all the alternatives there will be sufficient capacity in turn lanes to suffice.

Todd Polum, P.E. – SRF Consulting Group explained that when that retrofitted in, it removed a signal that existed which was thought to be a good thing but it really did not solve the issue. He added that spacing was an issue then and it is still an issue now. The alternatives that are being looked at are actually removing that ramp and adding capacity and realigning the intersection of Old Hwy 18 and Maple Bluff to the east.

Mayor Halverson stressed the extreme importance of the City working along with WisDOT and SRF Consulting Group in any way possible to facilitate these treatments with as little disruptions as possible for the business owners as well as the homeowners.

Alderson Stroik asked if looking at this means that Hwy 10 will be taken off the table as far as routing it around the City and having Hwy 10 be 65 mph from Marshfield to Appleton. Jeff Stewart said at this time there are no plans or dates to route Hwy 10 around.

2. Consideration and possible action to purchase liquid anti-icing equipment from Turbo Technologies, Inc. in the amount of \$9,130.88.

Director Schatschneider added that this is the next step in our brine solution process the city has undergone. A few years ago the City constructed brine tanks that are currently being used to pre wet our salt. Now we are looking at purchasing a tank that sprays the brine solution. It would be an anti-deicing liquid that would be put down prior to a storm so we can work it from the bottom up instead of applying salt and working from the top down to prevent snow from getting hard packed on the pavement.

Alderson O'Meara moved approval and added that this is a really good idea. It would also reduce the salt usage and save us money; seconded by Alderson Stroik.

Ayes all; nays none; motion carried.

3. Consideration and possible action to approve the Ordinance modification for No Parking along North Point Drive from Division Street North to Second Street North.

Director Schatschneider explained that this came about as a result of the Police Department coming to the Engineering Department to come up with a solution for accidents that have been happening on North Point Drive.

Assistant Chief Marty Skibba added that because of the road dimensions and the amount of traffic during the school months, we are seeing that roadway being treated like a 4-lane road. Due to the times the accidents are taking place in the mornings and early afternoons when there is no parking there anyway, we are asking to remove all parking so we can have it marked so people understand that it is truly a 4-lane road.

Aldersperson Stroik is asking if the plans are to then paint it as a 4-lane road. Director Schatschneider said that is what we are looking at but first need to eliminate parking along both sides.

Aldersperson O'Meara asked if most of the accidents involve left hand turns. Assistant Chief Skibba said that left hand turns are precipitating a certain amount. He added that it may also be that they are coming up North Point Drive from further east where it is designated 4-lanes and then as they head west where the road is the same width but it has no markings to tell them what they should be doing.

Aldersperson O'Meara feels that we should really do a comprehensive traffic study on this and really analyze what is going on as opposed to thinking that just doing this is going work. He feels that designating this as 4-lane is going to cause people to drive faster. Mayor Halverson agreed that there should be an analysis done but added that the most important goal right now is to minimize lane confusion at least for the first section from Division Street.

Aldersperson O'Meara moved approval of the Ordinance modification for No Parking along North Point Drive from Division Street North to Second Street North; seconded by Aldersperson Stroik.

Bob Fisch – 1033 Smith Street asked that action on the No Parking restriction be postponed until a more public process takes place regarding the configuration on this important street bordering SPASH. He stressed his concerns regarding bicycle and pedestrian with striping that road 4-lane. He pointed out that another option of using the existing wide pavement while retaining only one travel lane in each direction is to add a buffered bike lane. He added that this option would also be consistent with the recently completed Portage County Bicycle and Pedestrian Plan that recommends a bicycle lane along this stretch of North Point Drive.

Neil Prendergast – 1924 Plover Street wanted to echo Aldersperson O'Meara's remarks that he agrees that a broader study is necessary. He also wanted to point out the wonderful Portage County Bicycle and Pedestrian Plan out there that has a lot of citizen input and professional expertise. One aspect that is included in the plan is the Safe Routes to School Program. He feels that instead of trying a 4-lane road right away, we should try adding a bike lane first. It is in the plan already that the County has and if we want to lane it to create order, why not try it with a bike lane first.

Maxine Pohl – from Amherst Junction but works in the city and assists a lot of people to learn to be independent in their travel options which includes people with disabilities that are learning to get from high school to the bus stop and it's a treacherous crossing. She added that being a former north sider she would appreciate that road not being 4-lane. She also likes to ride her bicycle and would like to see it involve some sort of bike path as part of the Green Circle.

Alderson Stroik clarified that this agenda item is only to remove parking along North Point Drive and not to paint lines immediately. Mayor Halverson said the plan is to paint lines after removing the parking.

Alderson Stroik stated that there are some other opportunities presented that should be looked at if we took pause. Mayor Halverson said that he feels that in the short term we need to act regardless to give some direction until we can look further into it. He added that paint should be relatively easy to remove should it need to be.

Ayes all; nays none; motion carried.

4. Consideration and possible action to accept the Director's Report and place it on file.

There was no discussion or question regarding the Director's Report.

Alderson Stroik moved approval of the Director's Report; seconded by Alderson O'Meara to accept it and place it on file.

Ayes majority; nays minority; motion carried.

5. ADJOURNMENT: Mayor Andrew Halverson adjourned the November 10, 2014 Board of Public Works Meeting at 8:07 p.m.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS
POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 1. of Section 9.05(ag) of the Revised Municipal Code, No Parking 7:00 A.M. to 4:00 P.M. is hereby **repealed**.

9.05(ag) 1. On the north and south sides of North Point Drive from Second Street North to Division Street North.

SECTION II: That Subsection 4. of Section 9.05(g) of the Revised Municipal Code, No Parking is hereby **created** to read as follows:

9.05(g) 4. On the north and south sides of North Point Drive from Division Street North to Second Street North.

SECTION III: This Ordinance shall take effect upon passage and publication.

APPROVED: _____
Andrew J. Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: November 7, 2014
Approved: November 17, 2014
Published: November 21, 2014

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS
POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 34. of Section 9.05(j) of the Revised Municipal Code, No Parking Here to Corner is hereby **amended** to read as follows:

9.05(j) 34. On the north side of Park Street from Division Street to a point 75 feet west.

SECTION II: This Ordinance shall take effect upon passage and publication.

APPROVED: _____
Andrew J. Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: October 25, 2014
Approved: November 17, 2014
Published: November 21, 2014

**FINANCE COMMITTEE
NOVEMBER 10, 2014 AT 8:08 P.M.
LINCOLN CENTER – 1519 WATER STREET**

PRESENT: Ald. Patton, Phillips, R. Stroik and O’Meara

EXCUSED: Ald. Slowinski

ALSO

PRESENT: C/T Ladick; City Attorney Beveridge; Directors Lemke, Schrader, Schatschneider, Ostrowski; Ald. Moore, M. Stroik, Doxtator; Fire Chief Finn; Asst. Police Chief Skibba; Supt of Maint Laidlaw; Larry Lee; Brandi Makuski; Nate Enwald; Barb Jacob; Steve Louis, Gary Wescott; Steve Shepro; Dave Schleihs

ITEM #1 – AUTHORIZATION FOR THE DEPARTMENT OF PUBLIC WORKS TO PURCHASE A BRINE SPREADER.

Motion made by Ald. O’Meara, seconded by Ald. Phillips, to authorize the purchase of a brine spreader by reallocating current budgeted money.

Ayes: All Nays: None Motion carried.

ITEM #2 – RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF CITY MONIES.

C/T Ladick stated the depository resolution lists all the financial institutions that the City is authorized to do business with. The new resolution will show two new institutions.

Ayes: All Nays: None Motion carried.

ITEM #3 – PUBLIC COMMENTS ON THE PROPOSED 2015 BUDGET. BRING YOUR BUDGET PACKETS OR RETRIEVE AT THE CITY’S WEBSITE.

Dave Schleihs, 1026 Smith Street, asked for clarification on the cutting of hours for the Public Safety IT Coordinators position and when that would be happening.

Mayor Halverson replied he does not think it is the role of the Finance Committee to decide what the hours of that position are, although he does believe it is the role of the Finance Committee and ultimately the Common Council to determine how much money is going to be represented in that line item for that position. The Chief and the Commission are to decide how those hours would be distributed. He stated his intent with changing that line item was not to dictate what happens to the hours of that role, but rather to have the money available to have an IT Master Services Contract. He feels it is up to the Commission to decide how to allocate the hours, but the number in the budget is the maximum allowed for that position. His intent always was to be able to have a reasonable enough salary that the person that is currently in that role, the one that has the background necessary and the familiarity with it, would be willing to continue and also would be provided full-time benefits.

C/T Ladick stated one of the issues that rose with regards to cutting the salary as opposed to cut the hours is that this is a position that is on the pay plan so it is something

that the City Council has approved as far as the current salary, grade and step. If the recommendation of the Police and Fire Commission is to keep that position at 40 hours but reduce the hourly rate by a third, that idea can be brought forward but it would be modifying the pay plan. This position did go through the entire JDQ process of the pay plan and the analysis and he feels there is a need to respect the outcome of the pay plan.

Dave Schleihs questioned if those hours would be cut as of January 1. C/T Ladick stated that if the concern is whether or not we will have coverage until the IT contract starts, he feels that something can be worked out. The budget will offset, if the IT contract does not start right away, there will be extra money in that line item. He states it would be possible to keep the IT Coordinator position full-time until the IT contract starts.

Dave Schleihs agreed stating it would be extremely premature to reduce the IT hours of that position, since it is serving both Police and Fire.

ITEM #4 – ADJUSTING THE HOURS OF THE IT COORDINATOR WITHIN THE POLICE DEPARTMENT.

C/T Ladick stated whether we hire a full-time IT person, if that is what the Council decides to do, or start a new IT contract, there would obviously be less of a need to have an individual specifically for the Police and Fire Departments. The new recommendation is to reduce the current position to 26 hours per week for the above reasons.

Ald. R. Stroik clarified that we are reducing the hours, not where the position lies on the pay plan. C/T Ladick replied yes.

Ald. Patton stated that we would be juggling the books to make it work, basically moving the lines around. C/T Ladick stated the budget, as proposed, would have \$40,000 for the IT Coordinator, which would cover that position for 26 hours in the grade and step that position is set to go to. The budget is already set up for the reduction of the IT Coordinator and also for the extra money for the IT contract or for a full-time IT individual.

Ald. R. Stroik asked if a better motion would be to set the salary at a time when changes in the IT are enhanced. The budgeted allocation for money spent for the IT Coordinator would be reduced at that time. He stated that rather than saying, whenever the IT decision is made the hours would be reduced, why wouldn't we just say, the budget allocation for the in-house IT Coordinator would be refunded to a level of "x" at a time IT is outsourced.

Ald. Phillips questioned how much money we are talking about, between the 26 hours and the 40. C/T Ladick stated it is about \$20,000 for the year.

C/T Ladick stated the budget is not a set document but rather a living and breathing document where different things come up making the budget over in one area and under in another and the two offset. He stated he has department heads coming to him throughout the year stating they will be going over on one item and they discuss what they could go under budget on to offset that so the bottom line is the same.

Ald. Patton stated that if we decide to run this full-time until we hire or contract it out, there is money in the budget and we would allocate it from the IT area. C/T Ladick agreed, stating from the IT Contracted Services line item. Ald. Patton then stated that by approving the budget, everyone will know that the money to make up the difference in the 26 hours and the 40 hours will come from the IT Contracted Services line item.

Motion made by Ald. O'Meara, seconded by Ald. Phillips, that the number of hours for the IT Coordinator be reduced at such time we have an IT consultant under contract and working.

Ayes: All Nays: None Motion carried.

ITEM #5 – REVIEW AND POSSIBLE ACTION ON THE PROPOSED 2015 BUDGET.

Ald. R. Stroik stated that if we are going to outsource the IT, that we look at 2 or 3 different companies and have them go through an RFP process. He has talked to one other service provider that would be interested. He would like to see that the best proposal wins out rather than the hand-picked one.

C/T Ladick stated we will still maintain CDW for our high level networking. They are the people we go to when we have a complex network problem. What we would be looking for a second contractor is more of the desktop support, not the network engineering type of support.

Ald. R. Stroik stated if we are going to be good stewards of the taxpayer money, there are providers that can do all of that and maybe we can also look at CDW to do all of it.

Motion made by Ald. O'Meara, seconded by Ald. Patton, to adopt the proposed 2015 budget.

Ayes: All Nays: None Motion carried.

ITEM #6 – APPROVAL OF PAYMENT OF CLAIMS.

The claims were discussed.

Motion made by Ald. R. Stroik, seconded by Ald. O'Meara, to approve the payment of claims in the amount of \$479,104.03.

Ayes: All Nays: None Motion carried.

ITEM #7 – ADJOURN INTO CLOSED SESSION (APPROXIMATELY 7:35 P.M.) PURSUANT TO WISCONSIN STATUTES 19.85(1)(E) (DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION) ON THE FOLLOWING: A. A POTENTIAL DEVELOPMENT IN TIF DISTRICT 8. B. A POTENTIAL DEVELOPMENT IN TIF DISTRICT 9.

Motion made by Ald. Phillips, seconded by Ald. Patton, to adjourn into closed session at 8:31 P.M.

Roll Call: Ayes: Ald. Patton, R. Stroik, O'Meara and Phillips Nays: None
Motion carried.

Adjourn in closed session at 8:58 P.M.

SPECIAL FINANCE COMMITTEE
October 20, 2014 AT 5:50 P.M.
Council Chambers, 1516 Church Street

PRESENT: Alderpersons Patton, Slowinski, O'Meara, and Phillips

EXCUSED: R. Stroik

ALSO

PRESENT: C/T Ladick; City Attorney Beveridge; Director Schatschneider; Ald. Trzebiatowski, Moore, M. Stroik, and Wiza.

ITEM #1 – AGREEMENT BETWEEN THE CITY OF STEVENS POINT AND THE JOAN P. LODZINSKI SURVIVOR'S TRUST FOR THE NEGOTIATED PURCHASE OF THE PROPERTY LOCATED AT 100 SECOND STREET NORTH, STEVENS POINT, WI 54481 PURSUANT TO WISCONSIN STATUTES SEC. 32.05(2a).

City Attorney Beveridge gave a brief overview of the agreement, explaining that the City would submit an offer to purchase for \$87,000 with terms at the discretion of staff.

Motion made by Ald. Phillips, seconded by Ald. O'Meara, to approve the agreement with the Joan P. Lodzinski Survivor's Trust.

Ayes: Majority Nays: Minority

Motion Carried.

Adjournment at 5:54 p.m.

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND
AUTHORIZING WITHDRAWAL OF CITY MONEYS**

RESOLVED, that

BMO Harris Bank
J P Morgan Chase Bank, NA - Chase
Associated Banc, N.A.
Community First Bank
State of Wisconsin Local Government Investment Pool
First Merit Bank
The Pinerias Bank
River Cities Bank - River Cities Investment Center
WoodTrust Bank NA
US Bank - US Bancorp
Robert W. Baird and Co.
Peoples State Bank
Anchor Bank, FSB
Investors Community Bank
HSA Bank -Webster Bank N.A.
Citizens Community Federal
The Portage County Bank
Time Federal Savings Bank
Pioneer Bank
Central City Credit Union
Central Wisconsin Credit Union
Valley Communities Credit Union
CoVantage Credit Union
American Deposit Management Co.

(the "Bank") qualified as a public depository under Ch. 34, Wi. Stats, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described account(s) be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) as hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in s. 66.0607 WI. Stats., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same, and to endorse for deposit, negotiations, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation or signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written request of the Bank for the transfer of funds or money between accounts maintained by this Municipality at the Bank.

Name or Type of Account	Number of Signatures Required	Type or Print Titles of Authorized Persons
1. All Checking Accounts (see above list)	2	Clerk and Treasurer
2. All Certificates of Deposit (see above list)	1	Clerk and Treasurer
3. All Savings accounts & other authorized investments	1	Clerk and Treasurer

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s) and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to give receipt therefore, and the Bank is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Bank is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) pursuant to s. 34.07, WI. Stats., to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether of not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Bank, for refusing to honor any signatures not provided to the Bank, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, that the undersigned officer of this Municipality be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of Bank to the contrary in writing; and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

APPROVED: _____
Andrew J Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: 11/4/2014
Adopted: 11/17/2014
Published: TBD

Board of Water and Sewerage Commissioners
Monday, November 10, 2014
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Carl Rasmussen, Jim Cooper and Mae Nachman.

ALSO PRESENT: Joel Lemke, Chris LeFebvre, Rob Molski, Mary Klesmith, and Jaime Zdroik.

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ADMINISTRATION

1. **Approval of minutes of the October 13, 2014 meeting.**

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the minutes of the October 13, 2014 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. **Discussion and possible action on approval of department claims.**

Water Department

Paul Adamski presented the statement of claims for the Water Utility for October. The balance as of October 1, 2014 was \$5,477,051.94; the bank deposits recorded in October 2104 was \$1,621,857.25. Checks issued October 2014 numbered 48430 through 48526 were in the amount of \$1,960,989.72. The net balance on hand October 31, 2014 was \$5,137,919.47.

Wastewater Department

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for October. The balance as of October 1, 2014 was \$5,630,745.25; the bank deposits recorded in October 2014 were \$593,516.39. Checks issued October 2014 numbered 30601 through 30663 were in the amount of \$280,272.48. The net balance on hand October 31, 2014 was \$5,943,989.16.

Stormwater Department

Paul Adamski also presented the statement of claims for the Stormwater Utility for October. The balance as of October 1, 2014 was \$913,351.39. The bank deposits recorded in October 2014 were \$199,128.23. Checks issued October 2014 meeting numbered 1240 through 1257 were in the amount of \$111,665.11. The net balance on hand October 31, 2014 was \$1,000,814.51.

Airport

Paul Adamski also presented the statement of claims for the Airport for October. The balance as of October 1, 2014 was \$185,331.45. The bank deposits recorded in October 2014 were \$33,114.74. Checks issued in October 2014 numbered 1231 through 1243 were in the amount of \$69,875.06. The net balance on hand October 31, 2014 was \$148,571.13.

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the department claims for the month of October 2014 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

Joel stated the Bukolt Avenue Project is complete. The North Reserve St. project is done for the season. The project will be completed in Spring.

The water operation reports were distributed and reviewed.

A total of 179 valves have been operated in 2014.

4. Report on water supply operations.

Our pumpage in October was 145,722,000 gallons, a decrease of 14,080,000 gallons of water from October 2013.

5. Discussion and action on Reciprocal Emergency Water Service Agreement with the Village of Plover.

Joel explained the only change made to the agreement was the length of term from two years to ten years.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the Reciprocal Emergency Water Service Agreement with the Village of Plover.

Ayes all. Nays none. Motion carried.

6. **Discussion and action on Well #4 rehabilitation.**

Joel explained well rehabilitation was listed on the Capital Improvements & Maintenance Plan for 2014. Well 4 is number two in the pumping rotation after Well 11. Well 4 has lost some of its pumping capacity.

We received a quote from Municipal Well & Pump for \$24,385.00. This quote is below the budgeted amount of \$40,000.00.

Motion made by Eugene Tubbs, seconded by Jim Cooper to approve the quote from Municipal Well & Pump in the amount of \$24,385.00.

Ayes all. Nays none. Motion carried.

7. **Discussion and action on leak detection quote.**

A quote was received from Westrum Leak Detection for \$6,300 for our annual leak detection survey. This is a five year agreement covering 2015-2019. It has only went up \$300 since the last agreement.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the leak detection quote from Westrum Leak Detection in the amount of \$6,300 per year for five years.

Ayes all. Nays none. Motion carried.

IV. **SEWAGE TREATMENT OPERATIONS**

8. **Report on Collection System Maintenance.**

Rob stated everything is going well. A new employee, Zak Neubauer, was hired to replace another employee that moved to the Water Department.

The sewer report for the month of October was reviewed by the Commission.

9. **Report on sewage treatment operations.**

Chris stated our influent pump project is complete. The High Strength Waste project was started last week. Concrete pouring should happen by mid-December. PERS started rehabbing our primary clarifiers and that should be done within the next three weeks.

B.O.D. (5 average ppm), Phosphorus (0.280 average ppm) and Suspended Solid (4.33 average ppm) limits were met for the month of October 2014.

V. STORMWATER OPERATIONS

10. Report on Stormwater operations.

Rob stated they are working on ditching projects on Badger Avenue. They also replaced three sanitary manholes.

VI. DIRECTOR'S REPORT

11. Verbal Report.

The Town of Hull just filled his open records request from back in September. They will be meeting with them next week to walk us through their findings. We will have our hydrologist, John Jansen, there as well.

The next Water & Sewerage Commission meeting will be on Monday, December 8, 2014 at noon.

VII. ADJOURNMENT

Motion made by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:25pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

October 14, 2014
4:32 p.m.

- 1. Roll Call:** Commissioners Hanson, Kirschling, Schleih and Wescott

Also Present: Police Chief Kevin Ruder, Fire Chief Bob Finn, Alderperson Tony Patton, Records Bureau Supervisor Lee Ann Spoon, Brandi Makuski – Stevens Point City Times

Upon hearing no objection from the commission, President Schleih rearranged the agenda.

- 2. Discussion, with possible action, promotion to Assistant Chief – Fire Department**

Chief Finn is recommending Captain Jeff Davis be appointed to fill the vacant Assistant Chief position.

Commissioner Schleih moved, seconded by Commissioner Wescott, to sustain Chief Finn's recommendation to appointment Captain Jeff Davis to Assistant Chief/Fire effective immediately (October 14, 2014).

Ayes, all; nays, none. Motion carried.

- 3. People to be heard and announcements**

None.

- 4. Discussion, with possible action, request to fill vacant Firefighter/Paramedic position**

There is currently one individual remaining on the eligibility list. Chief Finn is requesting to fill the vacant Firefighter/Paramedic position with that individual pending completion of testing protocols.

Commissioner Schleihs moved, seconded by Commissioner Hanson, to grant Chief Finn permission to fill the current vacant Firefighter/Paramedic position.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, appointment of Tech Team Liaison

The Tech Team would like the police and fire commission to appoint a Liaison. The commission is requesting Chief Finn provide a list of 5 to 6 people for consideration to act as Tech Team Liaison.

6. Discussion, with possible action, 2014 evaluation process for police and fire chiefs

President Schleihs is checking with other optional powers commissions in the state regarding their evaluation processes.

7. Discussion, with possible action, timeline for review of 2015 budgets for Police and Fire Departments

The Commission will hold a special meeting on Tuesday, October 21, 2014 to review the 2015 budgets for the Police and Fire Departments. The Commission would like copies of the operational and capital budget documents in advance of the meeting.

8. Minutes – September 2014

Commissioner Wescott moved, seconded by Commissioner Hanson, to approve the minutes of the September 9, 2014 and September 17, 2014 meetings.

Ayes, all; nays, none. Motion carried.

9. Monthly bills

Commissioner Kirschling moved, seconded by Commissioner Hanson, to accept the confirmation of the Police Department and Fire Department September bills.

Ayes, all; nays, none. Motion carried.

10. Police Chief's Report

- The third heroin summit is scheduled for October 16, 2014. Discussions will surround the dispensing of pharmaceuticals, patient follow-up concerning addiction, and working with law enforcement. Representatives from hospitals in Wood and Portage County with expertise in patient surveys, physicians, dentists, and an area HMO representative will be attending. Two more summits will follow with a public forum tentatively scheduled for October 30, 2014 at 7:00 p.m. and a meeting with legislators representing both Wood and Portage Counties scheduled some time after that.
- Administrative and non-represented annual performance evaluations are due December 1, 2014. The need to expedite the process is due to all non-represented personnel assigned a January 1 anniversary date and the ability to move a step in grade is based on a satisfactory personnel evaluation.
- The Department has received a lot of positive feedback about the Guns N' Hoses event. Pending any outstanding expense yet charged to the account, the final dollar amount raised for the Never Forgotten Honor Flight will be just over \$48,000.00 On Monday, October 6th, an honor flight has been scheduled and plans to attend the welcome home ceremony at CWA upon their return is scheduled.
- University Homecoming went well with a proactive response contacting potential party houses and coordinated foot patrols. Statistics of note: 129 hours of overtime; 216 calls for service; 48 ordinance violations; 26 traffic citations.
- The Department is in the process of training officers in a new response protocol involving active shooter responses. In the past businesses and schools were taught to shelter/barricade in place typically termed Code React. The standard is changing across the country to a response called A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate). The school and workplaces will be introduced and trained on this new protocol.

Commissioner Hanson moved, seconded by Commissioner Wescott, to accept the Police Chief's Report.

Ayes, all; nays, none. Motion carried.

11. Fire Chief's Report

New Hire

Michael Kaspar started as a Probationary Firefighter/Paramedic on September 2, 2014. Probationary FF/PM Kaspar completed two weeks of days and was then put on shift for the next three weeks. Probationary FF/PM Kaspar continues to be evaluated each week and has shown great ability to pick up on his training. I will keep you informed on Probationary FF/PM Kaspar's progress throughout his probationary period.

Comm Center In-Service

On September 4th and September 25th, I gave an in-service presentation to the Comm Center Dispatchers. This presentation was on METRO Policies & Procedures, Dispatching METRO, and Wisconsin MABAS Policies and Procedures.

New Vehicles

A new Ford Explorer and new Ford pick-up truck were delivered and placed in service. The Ford Explorer is the Fire Chief's vehicle and the Ford pick-up is the Shift Commander's vehicle. Brush-1 will be used as a station vehicle and to plow snow.

Information for the PFC

- The Promotional Exam Process for the ranks of Captain and Lieutenant was posted on October 1, 2014. The tentative test dates are: Oral interview and Chief's Interview on November 10th; and the written exam on November 17th. The lists will be posted by December 1st.
- Evaluations of Fire and Police Chiefs have to be completed by the PFC no later than December 1st.
- The EMS Tech Team would like the PFC to name a Liaison to its committee.
- The SPFD is starting an Explorer Program in conjunction with the Boy Scouts.

Commissioner Hanson moved, seconded by Commissioner Kirschling, to accept the Fire Chief's Report.

Ayes, all; nays, none. Motion carried.

12. EMS Report

EMS Training: SPFD sent 4 leaders; A.C. Gemza, Lt Moody, Lt Schoeberle and Motor Pump Operator Heibler to the "Rescue Task Force Conference." This training was a Law Enforcement and Fire/Ambulance joint response training to "Active Shooters." The training was held at the Milwaukee Police and Fire training academy. Our training focused on the warm zone response with victims of active shooters. Local Law Enforcement also sent personnel to the training SPPD 2, Plover PD 2 and PCSD 2.

New Hire: SPFD hired Michael Kasper a new Paramedic/ Firefighter. Michael started his career on September 2nd and is currently completing his orientation.

Public Education: September is Falls Prevention month SPFD participated in Falls Prevention Awareness Day. The Open House was held at the Lincoln Center and was sponsored by the Live Well, Live Long Coalition this year's theme was "Strong Today, Fall Free Tomorrow".

The Ambulance: The specifications for the new ambulance have been submitted and the Request For Bid should be out.

Joint Training: Communication Center Run Review we participated in two separate days with the Communication Center. The topics were obvious death and child birth. Dr Vayder led the discussion and Portage County EMS Coordinator Michael Fraley helped with obtaining the important facts about each topic.

Joint Training Continued: SPFD continues to participate in First Responder Skills training. This month we were in Almond along with Portage County EMS Coordinator Michael Fraley to do First Responder skills lab for the Almond First Responders and Bancroft First Responders.

Rapid Response Vehicle:

There was a potential of 67 runs in September.

Cancelled En Route:	7 times
Lieutenant Not Available:	2 times
Staffing not allowed	0 times
RRU not available:	0 times
RRU responded:	58 times

Simultaneous Ambulance Requests:

Total number of Ambulance Requests in September: 376

2 Ambulances out:	85 (22.6%)
3 Ambulances out:	12 (3.1%)
4 Ambulances out:	2 (0.5%)
5 Ambulances out:	0

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept the EMS Report.

Ayes, all; nays, none. Motion carried.

- 13. Adjourn into closed session pursuant to Wisconsin Statutes sec. 19.85 (1) (e) (conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for an update on bargaining with police unit.**

Commissioner Wescott moved, seconded by Commissioner Hanson, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

- 14. Adjournment**

The meeting adjourned at 5:50 p.m.



Police and Fire Commission

City of Stevens Point
1515 Strong's Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

October 21, 2014
4:32 p.m.

- 1. Roll Call:** Commissioners Hanson, Kirschling, Schleih and Wescott

Also Present: Police Chief Kevin Ruder, Fire Chief Bob Finn, Alderperson Tony Patton, Mayor Andrew Halverson, CT Corey Ladick, Assistant Chief Marty Skibba, Assistant Chief Tom Zenner, Assistant Chief Joe Gemza, RB Supervisor Lee Ann Spoon, Brian Kowalski – Stevens Point Journal
- 2. Discussion, with possible action, 2015 Police Department and Fire Department budget review pursuant to PFC Administrative Procedure Section 2.01**

The Police and Fire Commission support the following budget levels for Public Safety for 2015:

Fire Department Operational Budget

- \$2,713,178.00

EMS Operational Budget

- \$1,910,416.00

Police Department Operational Budget

- \$5,110,496.00

Fire Department Capital Budget

- Gas meters (2) \$ 4,000.00
- Thermal Imaging Cameras (2) \$ 9,000.00
- CAD system & licensing – fire trucks \$ 35,000.00

Police Department Capital Budget

- Replace video equipment \$ 8,500.00
- Computer Forensic Equipment \$ 10,000.00
- Computer Equipment \$ 10,000.00
- Live Scan \$ 30,000.00
- Police squads (black & white) \$295,000.00

Commissioner Schleihs moved, seconded by Commissioner Kirschling, to fund the 2015 safety budgets: Fire Department operational, \$2,713,178.00; Fire Department Capital, \$48,000.00; EMS Operational, \$1,910,416.00; Police Department Operational, \$5,110,496.00; Police Department capital, \$58,500.00 plus \$299,000.00 for police squads.

Ayes, all; nays, none. Motion carried.

3. Discussion, with possible action, rescheduling November PFC meeting date

The November meeting will be held on Tuesday, November 11, 2014.

4. Adjournment

The meeting adjourned at 6:07 p.m.

MEETING MINUTES
JOINT MEETING BOARD OF PARK COMMISSIONERS/PLAN COMMISSION
MONDAY, NOVEMBER 3, 2014

1. Roll Call
2. Approval of the October 1, 2014 Minutes
3. Boys & Girls Club of Portage County proposed addition plans to existing Rec Center
4. Adjournment

Roll Call

Present: Bahling, Freckmann, Glodosky, Hall, McDonald, Okonek, Ald. O'Meara, Sorenson, West, Ald. Wiza

Excused: Ald. Slowinski

Also Present: Director Tom Schrader Community Development Director Michael Ostrowski, Economic Development Specialist Kyle Kearns, City Attorney Beveridge, Comptroller/Treasurer Corey Ladick, Director Schrader, Alderperson Doxtator, Alderperson Walther, Alderperson O'Meara, Alderperson Wiza, Alderperson M. Stroik, Alderperson Trzebiatowski, Alderperson R. Stroik, Alderperson Phillips, Dan Wheeler, Barb Jacob, Leonard Szymkowiak, Susan Lasecki, Mark Krutza, Gregg Warren, Monica Neuberger, Jennifer Barlett, Randy Kijewski, Cole Racine, Rick Brunten, Wayne Semmerling Jr, John Leek, Sydney Swan, Jake Maierherz, Erin Schotte, Elizabeth Vind, Joan Curless, Sari Lesk, Ray Shuda, Bryan Worzell, and Cathy Dugan.

2. Approval of the October 1, 2014 Minutes

Motion by O'Meara, seconded by Hall, to approve the October 1, 2014 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. Boys & Girls Club of Portage County proposed addition plans to existing Rec Center

Schrader stated that the Commission back in February of 2013 first approved the concept of the Boys and Girls Club to remove the North wing of the Rec Center and add on to the Rec Center and connect to the former Mid-State Tech building. After that approval, the city changed the proposed use of the former Mid-State building and informed the Boys & Girls Club that the Mid-State would not be available for them to use. In January of 2014 the city and Boys & Girls Club amended the Ground Lease and Property Agreement to allow more city owned property to be occupied by the Boys & Girls Club. As part of the Commission's motion in January, the Commission needed to approve the final design of the proposed addition.

Jeff Bahling from Rettler & Assoc. representing the Boys & Girls Club gave a short presentation for the proposed addition. He highlighted the following areas: the Main entrance to the Club would be from the eastside of the building, the existing parking lot would be redesigned adding more green space, the existing outside storage area for the Parks Dept. would be redesigned, a patio area for the Club would be developed between the new addition and the existing Mid-State building, a westside entrance off of Michigan Ave would be added, a proposed green space/patio area could be developed between the new addition and the existing west wing of the Rec Center, a storm water and landscaping plan are still being developed.

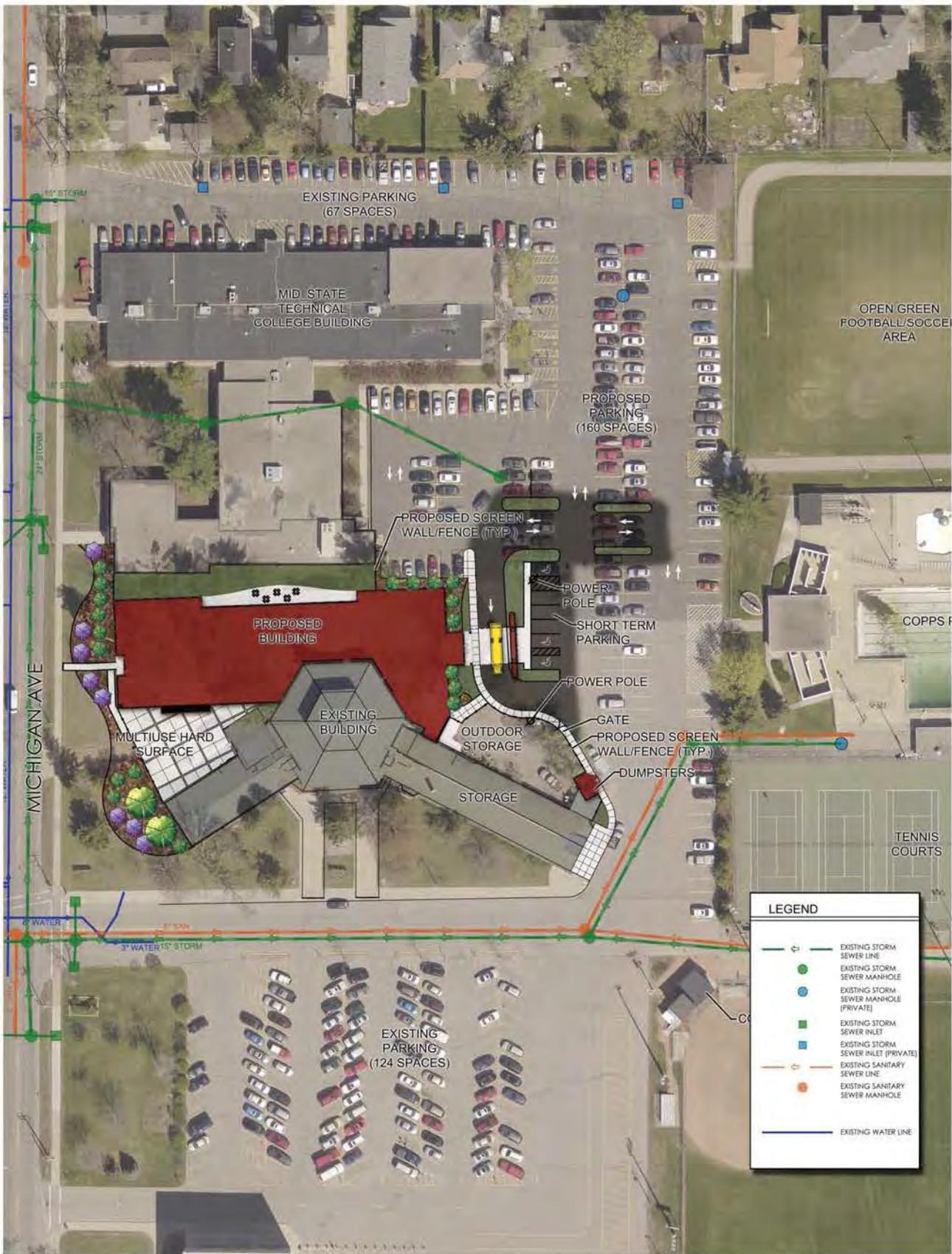
Mayor Halverson commented that he thought architecturally the proposed addition did a great job mimicking the existing Rec Center roof lines. That overall the proposed new addition was done very well.

Motioned by Glodosky, seconded by Sorenson to approve the final design as presented.

Ayes, all. Nays, none. Abstention Bahling.

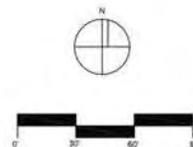
4. Adjournment

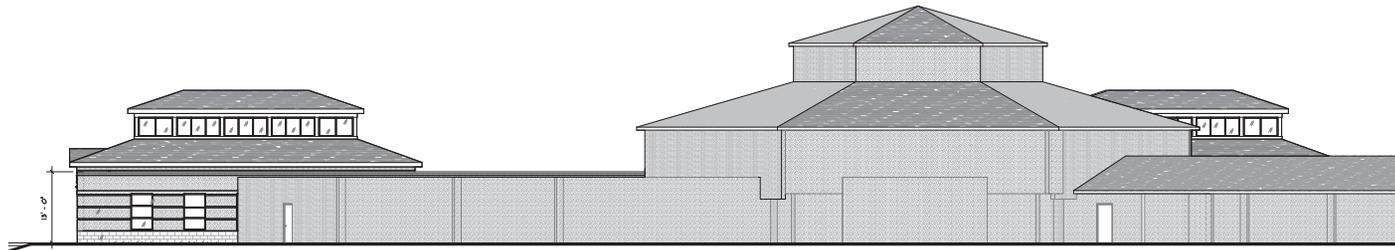
President McDonald adjourned the meeting at 6:20 p.m.



3317 BUSINESS PARK DRIVE
 STEVENS POINT, WI 54482
 PROJECT #: 14.057
 DATE: 10-24-2014

SITE ANALYSIS
 BOYS AND GIRLS CLUB
 STEVENS POINT, WI

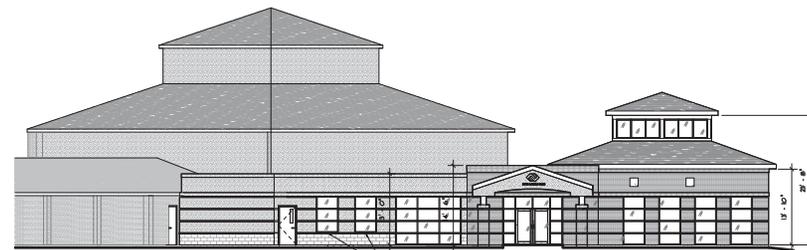




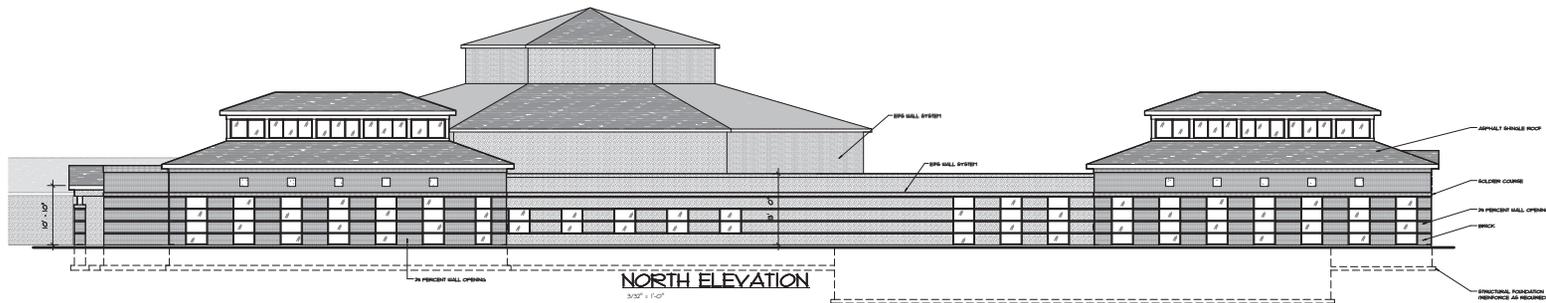
SOUTH ELEVATION
3/32" = 1'-0"



WEST ELEVATION
3/32" = 1'-0"



EAST ELEVATION
3/32" = 1'-0"



NORTH ELEVATION
3/32" = 1'-0"



Keller

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FAX: (269) 744-1984

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New Training, MI 48998
PHONE: (269) 934-2286
FAX: (488) 314-2257

MEMPHIS
8577 North Elmwood Dr.
Suite 100
Cordova, MI 48827
PHONE: (269) 218-8719
FAX: (269) 218-4181

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REVISIONS
3 8/5/14 PAS
4 8/14/14 PAS
5 8/26/14 KRW
6 9/9/14 PAS
7 10/1/14 PAS

PROJECT MANAGER: V. NYSTROM

DESIGNER: R. LINDSTROM

DRAWN BY: KRW

EXPECITOR: _____

SUPERVISOR: _____

PRELIMINARY NO: P14133

CONTRACT NO: _____

DATE: JULY 2, 2014

SHEET: **A2.0**

PRELIMINARY - NOT FOR CONSTRUCTION



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REVISIONS
3 8/5/14 PAB
4 8/14/14 PAB
5 8/26/14 KRB
6 9/9/14 PAB
7 10/14/14 PAB

PROJECT MANAGER: R. NYSTRICH

DESIGNER: R. LINDSTROM

DRAWN BY: KRB

EXPEDITOR: _____

SUPERVISOR: _____

PRELIMINARY NO: P1433

CONTRACT NO: _____

DATE: 10/06/14

SHEET: **A2.2**

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 Cornelius, WI 53001
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 FAX: (262) 219-4146

FOR MILWAUKEE:
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 #1000
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REVISIONS
3 8/5/14 PAB
4 8/14/14 PAB
5 8/26/14 KRB
6 9/9/14 PAB
7 10/14/14 PAB

PROJECT MANAGER: R. NYSTROM
 DESIGNER: R. LINDSTROM
 DRAIN BY: KRB
 EXPEDITOR: _____
 SUPERVISOR: _____
 PRELIMINARY NO: P1433
 CONTRACT NO: _____
 DATE: 5.23.2014

PRELIMINARY - NOT FOR CONSTRUCTION

A2.1

PROPOSED ADDITION FOR:

BOYS & GIRLS CLUB

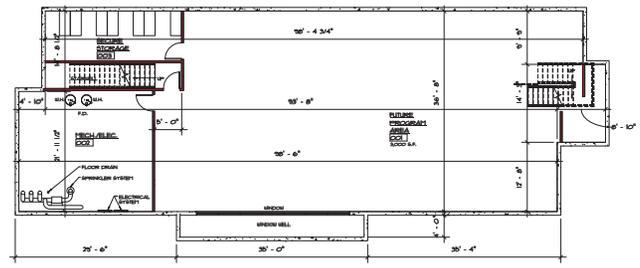
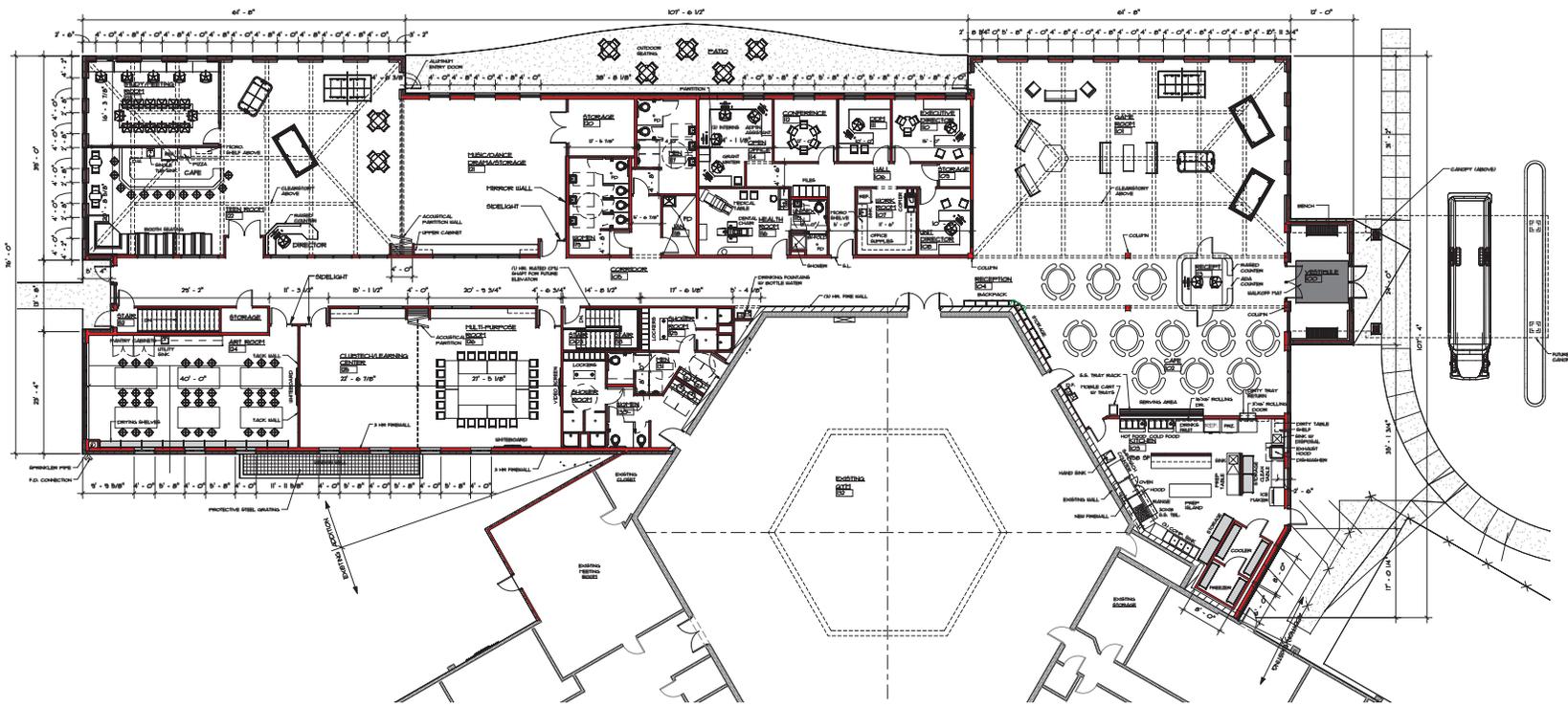
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REVISIONS
3 8/5/14 PAS
4 8/14/14 PAS
5 8/26/14 KRW
6 9/9/14 PAS
7 10/14/14 PAS

PROJECT MANAGER:	V. NYSTROM
DESIGNER:	R. LINDSTROM
DRAWN BY:	KRW
EXPEDITOR:	
SUPERVISOR:	
PRELIMINARY NO.:	P14133
CONTRACT NO.:	
DATE:	JULY 2, 2014
SHEET:	A1.0

PRELIMINARY - NOT FOR CONSTRUCTION



Minutes
Transportation Commission Meeting
Conference Room- 2700 Week Street
October 30, 2014

Commission members in attendance: Chairperson Nichole Lysne, Ald. Mary Stroik, Karalyn Peterson, Elbert Rackow

Excused: Fred Hopfensperger, Ald. Jeremy Slowinski

Others present: Transit Manager; Susan Lemke

The meeting was called to order at 5:30 p.m. by Chairperson Nichole Lysne.

1. Approval of the September 25, 2014 Transportation Commission minutes.

Elbert Rackow moved to approve the minutes of the September 25, 2014 Transportation Commission meeting. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

2. September 2014 claims/ financial report.

Karalyn Peterson moved to approve the July 2014 claims/financial report. Ald. Mary Stroik seconded. Ayes all; Nays none; Motion carried.

3. Approval of the 2015 Budget.

The Transportation Commissioners reviewed the 2015 Transit Division fixed route and paratransit operating budget totaling \$1,814,373. The City's remaining local share after revenues, subsidies and 58% combined state (85.20) and federal (5311) reimbursements are applied is \$377,726.

The Transportation Commissioners reviewed the 2015 Travel Training operating budget totaling \$81,636. This program is cost neutral to the City and does not require a local share due to the ability to in-kind the local share through the federal 5310 program grant process.

Elbert Rackow moved to approve the 2015 Transit Division budgets. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

4. Whiting Transportation Agreement.

The Village of Whiting submitted a signed transportation agreement to the City of Stevens Point, effective January 1, 2015 through December 31, 2017. The Village of Whiting will subsidize the public transit program in the amount of \$22,845 for calendar year 2015.

Elbert Rackow moved to approve the Village of Whiting transportation agreement. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

5. Next meeting date.

December 4, 2014 – 5:30 p.m.

6. Adjournment.

The meeting was adjourned at 6:30 p.m.

JOINT MUNICIPAL COURT OVERSIGHT COMMITTEE MEETING
October 28, 2014 - 4:30 P.M.

PRESENT: Mayor Andrew Halverson, Alderperson Mike Wiza, Plover Village President Dan Schlutter, Plover Village Trustee Tom Davies

ALSO PRESENT: Judge Mike McKenna, Kari Jozwiak, Corey Ladick, Dan Mahoney, Brandi Makuski, Andrew Beveridge and Becky Kalata

1. Roll Call

Quorum present.

2. Update on Municipal Court by Municipal Court Judge McKenna

Mayor Halverson stated the summary that was done is excellent and asked Judge McKenna to share his thoughts with the committee.

Judge McKenna stated they have come a long way in a short period of time and he would first like to commend the Clerk Kari Jozwiak for the tremendous job she has done for the court, City and Village. One of their goals is to maintain a more informal setting, maintain a professional atmosphere and making sure the litigants are treated justly and fairly. In some fashions be a little more formulistic than the circuit courts for example. The courts are held the first three Thursday nights of the month. The tempo of the court has been going well. One thing not in the summary is the Web Page that is linked to the Village Web Page and City Web Page which is working very well. It is very important to have that link for people to be able to pay their citations when the court is not in session or the Clerk is not available in the office. To give some background, the committee met in April, the Judge was appointed, the Clerk was hired and the first court was held on July 17, 2014 in the City Conference Room. There were some discussions at first about this location; however it seems to be working well. So it is working well. The statistics have been fairly impressive. Before this court started Judge McKenna went to visit the Municipal Court Judge in Wausau and Wisconsin Rapids and saw how their operations were run. The numbers of citations processed are on track for the City at about 5000 more or less and that is impressive when Wausau has about 6000 and Wisconsin Rapids has 3000 or 4000. The Village having fewer, but the numbers are still impressive. The support has been good. The office is a very user friendly office. He appreciates the committee's review of this report and looks forward to the future. They have established their goals. Any suggestions anyone has are always welcome.

Tom Davies asked what percentages of the tickets are paid since that is where the revenue comes from. Kari Jozwiak said around a third last time she looked. She is in the process of Tax Intercept and suspensions of licenses so that may bring the percentage up too. More stats can be kept in the future. Tax Refund Intercept Program (TRIP) intercepts tax refunds for payments. In the future it can be decided if we want to take further collection or legal actions to collect the outstanding money. A payment plan is set up for indigent people.

Mayor Halverson asked about the Justice Works Program and its link with the Municipal Court, discussion followed.

3. Discussion and possible action on the 2015 budget

Judge McKenna said he reviewed the budget with the Comptroller Treasurer and it seems to be an appropriate budget.

Motion by Alderperson Mike Wiza seconded by President Dan Schlutter to approve the 2015 budget.

Roll Call: Wiza, Davies, Schlutter, Halverson
Ayes all, nays none. Motion carried.

4. Adjournment

The meeting adjourned at 4:45p.m.

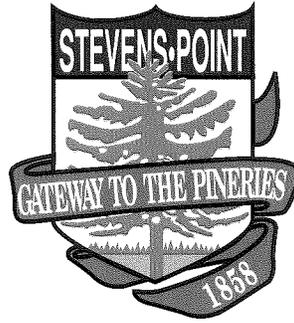
COMPTROLLER-TREASURER REPORT
for the period ending September 30, 2014

	Bal September 1, 2014	Receipts	Disbursements	Bal September 30, 2014
GENERAL OPERATING CASH	\$5,929,034.05	\$5,136,820.81	\$9,573,741.04	\$1,492,113.82
WATER & SEWER (CASH & INVEST) (includes airport, transit , stormwater)	\$12,524,332.64	\$1,093,564.40	\$1,050,867.76	\$12,567,029.28

INVESTMENTS	Bal September 1, 2014	TRANSFER IN	TRANSFER OUT	Bal September 30, 2014
GENERAL	\$18,498,956.42	\$7,000,000.00	\$4,300,000.00	\$21,198,956.42
SPECIAL REVENUE	\$576,858.23	\$0.00	\$0.00	\$576,858.23
DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL PROJECTS	\$8,857,342.91	\$0.00	\$381,620.94	\$8,475,721.97
ENTERPRISE	\$0.00	\$0.00	\$0.00	\$0.00
TRUST	\$211,751.81	<u>\$0.00</u>	<u>\$0.00</u>	\$211,751.81
TOTALS	<u>\$28,144,909.37</u>	<u>\$7,000,000.00</u>	<u>\$4,681,620.94</u>	<u>\$30,463,288.43</u>

EXPENDITURES:	BUDGET	YTD	%	REVENUES	BUDGET	YTD	%
GENERAL GOVT	\$3,297,058.00	\$2,381,294.30	72.22%	GENERAL	\$21,637,033.00	\$17,541,615.20	81.07%
POLICE	\$5,015,554.00	\$3,849,430.70	76.75%				
FIRE	\$4,741,710.00	\$3,611,657.78	76.17%				
PUBLIC WORKS	\$5,738,205.00	\$4,067,583.10	70.89%				
PARK & REC	\$1,999,709.00	\$1,553,583.74	77.69%				
CAPITAL PROJECTS	\$649,674.00	\$361,583.96	55.66%				
DEBT SERVICE	\$5,310,624.00	\$4,976,973.62	93.72%				
YTD TARGET	75.00%						

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594
FAX 715-346-1530



Andrew J. Halverson
Mayor
715-346-1570

November 12, 2014

Members of the Common Council
Stevens Point, Wisconsin

The following appointments are recommended for your consideration:

DIRECTORS FOR 2-YEAR TERMS COMMENCING JANUARY 1, 2015:

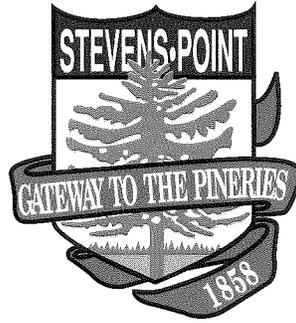
Michael Ostrowski	Director of Community Development
Tom Schrader	Director of Parks and Recreation Services
Scott Schatschneider	Director of Public Works
Joel Lemke	Director of Public Utilities and Transportation

Your confirmation of these appointments would be appreciated.

A handwritten signature in black ink, appearing to read "Andrew J. Halverson".

Andrew J. Halverson, Mayor

City of Stevens Point
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Andrew J. Halverson
Mayor
715-346-1570

November 12, 2014

Members of the Common Council
Stevens Point, Wisconsin

The following appointment is recommended for your consideration.

Police and Fire Commission – Unexpired Term of Taylor – (Expires 04-30-15)
Appoint Robert Ostrowski, 516 Michigan Avenue

Your confirmation of this appointment would be appreciated.

A handwritten signature in black ink, appearing to read "Andrew J. Halverson".

Andrew J. Halverson
Mayor
City of Stevens Point

November 11, 2014

Mayor of Stevens Point, WI
County City Building
Stevens Point, WI 54481

Attn: Mayor Andrew Halverson

Dear Mayor Halverson:

As per our recent conversation, you indicated that there would be a vacancy on the Stevens Point Police and Fire Commission. At this time I wish to inform you of my interest in applying for that position. I have had a long time interest in the welfare of my fellow citizens of our community and in the protective services that work to ensure our local populations well being. I believe my life long area residency and my personal, professional, and volunteer background would warrant my consideration for such an appointment.

The City of Stevens Point is a community that is both a good place to live and raise a family and a great area for me to be proud to call home. I would be honored to offer my interest to assist in maintaining the quality of life for the area citizens and the abilities of the protective service agencies that service this area.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert F. Ostrowski". The signature is fluid and cursive, with the first name "Robert" being the most prominent part.

Robert F. Ostrowski
516 Michigan Avenue
Stevens Point, WI 54481
715-341-2027

Personal History

Robert F. Ostrowski
516 Michigan Avenue
Stevens Point, WI 54481

- Age: 67. Born in Stevens Point, Wisconsin 6-14-1947
- Married 46 years to Margaret A. Ostrowski
- Father of 5 sons
- Grandfather of 7
- Attended local schools:
 - University of Wisconsin-Stevens Point - Graduated January 1970
Bachelor Degree in Economics
 - Pacelli High School – Graduated 1965
- Retired after over 44 years in retail sales, including 29 years in management and 11 years in personal ownership.
- Presently serve the Stevens Point community as a voting district worker for District 2, Ward 3, 4, & 5 for over 2 years.
- Member of Knights of Columbus Council 1170 in Stevens Point as a Trustee and former Grand Knight and Charity Fund Chairman.
- Life member of Optimist International thru the local Stevens Point Noon Optimist Chapter – Honor Club President 1986-1987.
- Former member Pacelli Athletic Association for over 12 years including Past President.
- Member of numerous boards and committees for St. Stanislaus Parish and School including Parish Council President, School Board President, Head of Fund Raising.
- Former Little League Coach.
- Former Boy Scout committee member for Troop 298.