

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, December 8, 2014 – 6:10 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

## AGENDA

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Director's Report and place it on file.
2. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



**Public Works**  
Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650  
  
Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

December 3rd, 2014

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

## 1. Engineering Division

- **North Point Drive Pavement Marking:**

No pavement marking has taken place at this time due to weather conditions preventing painting to occur.

- **Bukolt Avenue: (Front Street – Second Street)**

The project finished prior to winter setting in. However, the contractor will be required to come back in the spring and complete minor landscaping items, which would include additional top soiling, re-seeding and general cleanup. Overall, the project went well, however, given the early winter, I have changed my opinion in terms of starting a project this size, the third week of July.

- **Shopko Parking Lot:**

The project was completed with the exception of the pavement marking and a small amount of landscaping. The weather deteriorated so quickly that the painting subcontractor was unable to get the parking stalls painted. However, the people that regularly use this parking lot have been able to park remarkably well.

- **Fall Paving Project # 14-10:**

This was yet another project that took place just before the weather changed. This project consisted of asphalt paving at Iverson Park, Mead Park, a section of the Green Circle Trail adjacent to Edgewater Manor and the trail between the Willett Ice Arena and the old Mid-State building.

- **North Reserve Street / I39 Overpass Reconstruction:**

Relocation of City water and sewer lines directly adjacent to where the new structures will be placed was completed and temporary asphalt was placed for the winter. Work will resume in mid-March depending on the weather.

- **Seawall Schedule Checklist**

| <u>AGENCY</u>   | <u>TASK</u>   | <u>APPROXIMATE DATES</u>  |
|---|---|---|
| <input checked="" type="checkbox"/> City/NewPage          | City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage.                        | Began Construction: August 5 <sup>th</sup><br>Construction Complete: October 11 <sup>th</sup> |
| <input checked="" type="checkbox"/> NewPage/<br>AECOM/EDC | Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.                             | Thursday, October 31 <sup>st</sup><br>(up to 60 days for review and approval)                 |
| <input checked="" type="checkbox"/> FERC                  | Approval of construction report and as-built drawings.  | Approval January 10 <sup>th</sup>   |
| <input checked="" type="checkbox"/> AECOM                 | Preparation and submission of LOMR.   | Submission is anticipated no later than mid-March.  |
| <input checked="" type="checkbox"/> FEMA                  | Conditionally approved LOMR   | July, 2014  |
| <input type="checkbox"/> FIRM mapping team                | Applying the changes proposed in the LOMR application to the official FEMA maps.  |   |
| <input type="checkbox"/> City of Stevens Point            | First Class II Notice along with a 90 day public comment period and public hearing.   |   |
| <input type="checkbox"/> City of Stevens Point            | Second Class II Notice regarding the City's Ordinance change/ adoption policy pertaining floodplain mapping changes.            |   |
| <input type="checkbox"/> WisDNR                           | Writes an approval letter to FEMA indicating the City has followed protocol pertaining to ordinance change and adoption policy. |   |
| <input type="checkbox"/> FEMA                             | FEMA approves the ordinance.  |   |

**Overall Seawall Update:**

Additional data has been submitted to FEMA. FEMA has sent correspondence indicating they have received the additional information and are in the process of reviewing the City's most recent submittal.

- **Hoover Road/Country Club Drive Grade Separation:**
  - WisDOT has completed their review of the Environmental Report (ER) for and submitted it to FHWA on 11/4/2014.
  - FHWA will review the ER after the Holidays.
  - We received questions on the initial RR coordination package from WisDOT's Bureau of Rails and Harbors (BRH) on 10/23/2014.
  - We provided responses to the BRH questions on 10/28/2014. There has been no correspondence with the RR since then.
  - Once we receive the approved ER from FHWA and initial feedback from the RR (hopefully in January 2015) we will be able to proceed with the design.
  - We will be scheduling Nummelin to perform soil borings in either December or January so we have the necessary information to complete the 60% design this spring.
  - Developed projected traffic volumes with input from Michael Ostrowski, for the Industrial Park Road & Hoover Road ICE.
  - Worked on Re-routing traffic based on the proposed configuration with Joerns cul-de sac'ed.
  - Worked on the crash analysis for the Industrial Park Road & Hoover Road ICE.
  - We will submit the final ICE for Industrial Park Road & Hoover Road on January 15th as it will be developed in conjunction with the Coye Drive & Hoover Road ICE.
  
- **ICE Analysis for the Coye Drive Intersection:**
  - Completed 14-hour turning movement counts on 11/6/2014.
  - Developed projected traffic volumes with input from Michael Ostrowski.
  - Worked on Re-routing traffic based on the proposed configuration with Joerns cul-de sac'ed.
  - Worked on the crash analysis.
  - We will submit the final ICE for Coye Drive & Hoover Road (including the option for extending Heffron) on January 15th.
  
- **Business 51 Project:**

Currently AECOM is working through the Section 106 process. The Section 106 process pertains to historic properties in the project area. Those properties include the 2713 locomotive park, Pine/Plover and Clark/Main historic districts. Historic properties are protected by law. This is one of the steps that will need to be completed as part of the EA/30% design. The project has slowed down significantly since the decision was made to transfer construction dollars to the Grade Separation Project. When adequate steps have been completed, discussion with the general public and the council regarding design alternative selection will begin again.
  
- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**
  - Completion of the Brilowski Road/CTH R TIA RFP.
  - Concerns have been raised regarding the drop off and pickup of children in front of the YMCA nearest to the intersection of Division Street. We have reached out to the YMCA to see if there are potential solutions that exist to address these concerns.

- Analysis of the signalized intersection at Church Street and CenterPoint Drive. This intersection was signalized when the mall was originally built and traffic from USH 10 was present.
- A meeting has been tentatively scheduled with UWSP for Monday, December 15th to discuss concerns pertaining to pedestrian safety and City Streets.

## 2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Patching continued.
- Crack Filling continued.
- Street lamp maintenance continued.
- Building maintenance and repair.
- Street Sweeping continued.
- Traffic Markings Painting discontinued.
- Completed Holiday Decorations.
- Began Snow and Ice Control Operations.

- **Equipment maintenance/garage**

- There were a total of 137 repair orders completed in the month of November. When broken down by department there were;

|                   |     |
|-------------------|-----|
| Engineering       | 0   |
| Police            | 15  |
| Parks             | 11  |
| Fire              | 4   |
| Streets           | 101 |
| Water/Waste water | 6   |

- **Signs, posts, barricades, and flags**

- 32 signs were replaced or added, 14 for usual maintenance and 18 for ordinance change.
- 9 poles were replaced or added, 6 for usual maintenance and 3 because of vandalism.
- Provided assistance for set-up and take down of voting booths.
- Put up and took down American flags for Flag Day.
- Assisted with set up and take down of barricades, ropes and barrels for the Christmas parade.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular and holiday solid waste collection completed.
- Regular and holiday recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 17 floating holidays, 1 day of funeral leave, 18 days 5.5 hours sick, 85 days 2 hours vacation and 2 days 2 hours of work comp. time were utilized.