

Board of Water and Sewerage Commissioners
Monday, January 12, 2015
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Carl Rasmussen, and Mae Nachman.

ALSO PRESENT: Joel Lemke, Chris LeFebvre, Gary Kuplic, Mary Klesmith, Jaime Zdroik, Angel Gebeau-AECOM, and UWSP Students -Garrett Stark, Shelby Sellers, Susie Carlson, Claire Hillmeyer, Sarah Rademacher, Alex Anderson, Ben Schuurmims, Carson Pethan, Jordan Jones, Ben Schusler.

Excused Absence: Jim Cooper

Index		Page
I.	ADMINISTRATION	
1.	Approval of minutes of the December 8, 2014 meeting.	2
II.	ACCOUNTING	
2.	Discussion and possible action on approval of department claims.	2-3
3.	Discussion and possible action on 2015 Capital Operations & Maintenance Plan.	3-4
III.	WATER OPERATIONS	
4.	Report on water distribution operations.	5
5.	Report on water supply operations.	5
IV.	SEWAGE TREATMENT OPERATIONS	
6.	Report on Collection System Maintenance.	5
7.	Report on sewage treatment operations.	5
V.	STORMWATER OPERATIONS	
8.	Report on storm water operations.	5
VI.	DIRECTOR'S REPORT	
9.	Verbal report.	6
VII.	ADJOURNMENT	6

ADMINISTRATION

1. Approval of minutes of the December 8, 2014 meeting.

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the minutes of the December 8, 2014 Water & Sewerage Commission meeting with the correction of showing Mae Nachman, seconding Carl Rasmussen's motion for Item #5 Discussion and possible action on the payment plan with Four Seasons Comm., LLC, 1430 Torun Road.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for December. The balance as of December 1, 2014 was \$5,168,947.82; the bank deposits recorded in December 2014 was \$593,507.21. Checks issued December 2014 numbered 48602 through 48729 were in the amount of \$919,225.42. The net balance on hand December 31, 2014 was \$4,843,229.61.

WASTEWATER DEPARTMENT

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for December. The balance as of December 1, 2014 was \$5,869,770.98; the bank deposits recorded in December 2014 were \$760,390.82. Checks issued December 2014 numbered 30725 through 30805 were in the amount of \$440,105.16. The net balance on hand December 31, 2014 was \$6,190,056.64.

STORMWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Stormwater Utility for December. The balance as of December 1, 2014 was \$603,584.76. The bank deposits recorded in December 2014 were \$102,188.13. Checks issued December 2014 meeting numbered 1270 through 1294 were in the amount of \$342,954.28. The net balance on hand December 31, 2014 was \$362,818.61.

AIRPORT

Paul Adamski also presented the statement of claims for the Airport for December. The balance as of December 1, 2014 was \$133,580.58. The bank deposits recorded in December 2014 were \$17,656.83. Checks issued in December 2014 numbered 1250 through 1269 were in the amount of \$31,937.45. The net balance on hand December 31, 2014 was \$119,299.96.

Motion made by Eugene Tubbs, seconded by Carl Rasmussen to approve the department claims for the month of December 2014 as audited and read.

Ayes all. Nays none. Motion carried.

3. **Discussion and possible action 2015 Capital Operations & Maintenance Plan.**

Joel explained the 2015 Capital Operations & Maintenance Plans for all three departments.

WATER: The 2015 Capital Assets & Improvements along with estimated costs are as follows: **Filter media replacement at Well #4-\$100,000.00**, the filter is used to remove iron & manganese; **Office vehicle-\$23,000**, this is the last of the blue trucks and is due for replacement; **SCADA upgrades at Well 4, WTS, & Well 11-\$60,000.00**, the SCADA system at Well 4 isn't as functional as at the other wells and since most well operations are done at Well 11 it would be more convenient to do it all there with flow integration and the same with the WTS; **Utility line locator-\$4,000.00**, device used when marking for diggers hotline; **Water Model-Engineering Project-\$30,000.00**, on the east side of town will be focused on for the City's development & because of that we need to know what the supply needs are out there, our water model for the City hasn't been done since 2000. We might need a new tower there as well and we also need to make sure that would rise & falls passively with the other 2 towers; **Design of new garage/staff facility-\$30,000.00**, the site would be north of tower and it would be to accommodate staff on the water distribution side, the storm water side and crew/service department. The building they are currently in would be used for something else; **Well rehab-\$30,000.00**, this is on here every year and we determine which well is losing production and that would be the one they would rehab; and **GIS Development-\$10,000.00**. Maintenance Item-**Well buildings maintenance-\$25,000.00**. Items carried over from 2014 are **Well 4 rehab-\$25,000.00** and **Bulk Water Fill Station-\$40,000.00**, no rush on this item, not needed right now on the east side; **Training/Education Expenses-\$25,000.00**.

SEWER: Replace fork truck with multi-use articulating unit-\$95,000.00; Upgrade Project: Cake biosolids, solar drying for class A, Second biogas generator and gas treatment-\$4,950,000.00-4.9 million won't be expended in 2015 but we will have costs associated with moving forward on this project, Clean Water Fund monies have been applied for so we might have opportunity for low interest funding or principle forgiveness; **New vac truck \$370,000.00 & purchase of current vac truck by Stormwater Dept for \$150,000.00 for total cost of \$220,000.00**-we have two vac trucks and the newest one is a Sewer one now, it would make sense to keep the new vack truck for the Sewer Department and sell the other one to the Stormwater Department because there is so much debri/sand in the storm mains that it is very hard on the equipment, so we would pay off the asset value between one enterprise to the next and buy the new one for the Sewer Department, so that would make the cost-\$220,000.00; and **GIS Development-\$10,000.00**. Items carried over from 2014: **High Strength Waste Receiving Station & brewery LS & FM-\$530,100.00; Nutrient harvesting study (Donohue)-\$7,500**. Items eligible to be paid for out of CWF Replacement Funds: **Replacement aeration blower-\$109,000**-still deciding which company to go with for sure & might hold out to see what air requirements are once the HSW project is complete; **Final clarifier 1 rehab-\$147,000.00; replace WAS pump-\$19,000.00; replace PLC's MCC areas SCC-C and SCC-D for \$200,000.00**-this is critical to get ready for the upgrade and the equipment is really aging and is hard to find parts for it; **Training & Education expenses-\$15,000.00**.

STORMWATER: Purchase of vac truck from Sewer Dept-\$150,000.00; Rehab of Michigan Ave lift station-\$110,000.00; Contracted cleaning of large diameter sewers-\$100,000.00-some of the 36" or larger pipes, they will identify which mains are priority and that will be done using the televising equipment and general observation; **GIS development-\$10,000.00; Training & Education Expenses-\$15,000.00**.

Joel said the reconstruction of streets in the City has been put on hold right now but if it looks like they will do a project Joel will bring that back to the Commission separately.

Motion made by Carl Rasmussen, seconded by Eugene Tubbs to approve the 2015 Capital Operations & Maintenance Plans for the Water Department in the amount of \$337,000.00; Sewer Department in the amount of \$6,302,600.00; and the Stormwater Department in the amount of \$385,000.00.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

Gary stated they are doing winter operations, checking for frozen hydrants and thawing frozen services. Frost is down approximately 3 feet. We do have some customers running their water to prevent our mains and their services from freezing. The servicemen are exchanging out larges meters and helping with frozen hydrants.

The water operation reports were distributed and reviewed. A total of 227 valves have been operated in 2014.

5. Report on water supply operations.

Our pumpage in December was 138,224,000 gallons, a decrease of 3,615,000 gallons of water from December 2013.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on Collection System Maintenance.

The sewer report for the month of December was reviewed by the Commission.

7. Report on sewage treatment operations.

Chris stated met all permit limits for December and all of 2014. Tomorrow is a DNR inspection. Miron Construction will be pouring roof for tank. December we were energy positive. 2014 we were 97.6% energy neutral. In 2013 we were 99% energy neutral so it dropped due to higher pounds of B.O.D. to treat so the aeration blowers were running more often and at higher rpms.

B.O.D. (5 average ppm), Phosphorus (0.563 average ppm) and Suspended Solid (7.55 average ppm) limits were met for the month of December 2014.

V. STORMWATER OPERATIONS

8. Report on Stormwater operations.

Nothing to report.

VI. DIRECTOR'S REPORT

9. **Verbal Report.**

Next month you will be seeing a proposal for evaluating another level of eligible credit in the Stormwater rates.

The next Water & Sewerage Commission meeting will be on Monday, February 9, 2015 at noon.

VII. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:41pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY