

Board of Water and Sewerage Commissioners
Monday, April 13, 2015
12:00 P.M.

MINUTES

PRESENT: Eugene Tubbs, Jim Cooper, Carl Rasmussen, and Mae Nachman.

ALSO PRESENT: Joel Lemke, Mary Klesmith, Rob Molski, Chris Lefebvre, Jaime Zdroik, and Angel Gebeau-AECOM.

EXCUSED ABSENCE: Paul Adamski

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ADMINISTRATION

1. Approval of minutes of the March 9, 2015 meeting.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the minutes of the March 9, 2015 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Eugene Tubbs presented the statement of claims for the Water Utility for March. The balance as of March 1, 2015 was \$5,390,792.57; the bank deposits recorded in March 2015 were \$694,659.78. Checks issued March 2015 numbered 48889 through 48958 were in the amount of \$594,755.17. The net balance on hand March 31, 2015 was \$5,490,697.18.

WASTEWATER DEPARTMENT

Eugene Tubbs presented the statement of claims for the Sewage Treatment Utility for March. The balance as of March 1, 2015 was \$6,471,045.26; the bank deposits recorded in March 2015 were \$302,423.85. Checks issued March 2015 numbered 30921 through 30968 were in the amount of \$396,344.84. The net balance on hand March 31, 2015 was \$6,377,124.27.

STORMWATER DEPARTMENT

Eugene Tubbs also presented the statement of claims for the Stormwater Utility for March. The balance as of March 1, 2015 was \$626,070.98. The bank deposits recorded in March 2015 were \$89,807.13. Checks issued March 2015 meeting numbered 1330 through 1341 were in the amount of \$23,806.70. The net balance on hand March 31, 2015 was \$692,071.41.

AIRPORT

Eugene Tubbs also presented the statement of claims for the Airport for March. The balance as of March 1, 2015 was \$262,321.83. The bank deposits recorded in March 2015 were \$39,390.21. Checks issued in March 2015 numbered 1289 through 1296 were in the amount of \$72,999.32. The net balance on hand March 31, 2015 was \$228,712.72.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the department claims for the month of March 2015 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The water operation reports were distributed and reviewed. A total of 111 valves have been operated in 2015.

4. Report on water supply operations.

Our pumpage in March was 146,717,000 gallons, a decrease of 844,000 gallons of water from March 2014.

IV. SEWAGE TREATMENT OPERATIONS

5. Report on Collection System Maintenance.

Rob stated everything is going well.

The sewer report for the month of March was reviewed by the Commission.

6. Report on sewage treatment operations.

Chris stated the permit limits were met for the month of March. We produced 94% of our own electricity which is a lower than normal due to cold weather and mixing our sludge storage tank.

Biosolids applications should be starting next week.

The HSW project will hopefully be operational next meeting. They are tying up some loose ends with force main, fiber optic, communications etc. Joel stated the contracted portion of the project will be done.

Joel stated the Commission can take a tour of the HSW station once staff gets a good handle on the operation, sometime this summer.

B.O.D. (6 average ppm), Phosphorus (0.577 average ppm) and Suspended Solid (6.86 average ppm) limits were met for the month of March 2015.

7. Report on Clean Water Fund Program Project Priority Scores.

Joel stated there are four projects we intend to apply for Clean Water Fund loans for, Rehab West Side Lift Station; Upgrade 2 Lift Stations (Heffron & 10/51); Replace Blower; and Construct Biosolids Facility-Cogeneration/Nutrient Harvesting. The DNR reviewed the CWFPP Priority Evaluation and Ranking Form we submitted and calculated the project priority scores for each project. Rehab West Side Lift Station scored 55.296, Upgrade 2 Lift Stations scored 55.296, Replace Blower scored 79.440, and Construct Biosolids Facility-Cogeneration/Nutrient Harvesting scored 79.440.

Joel believes the projects that scored 79.440, the blower replacement and the biosolids facility cogeneration/nutrient harvesting scored high enough to probably receive funding. Scoring is based on need and several other factors, median household income, etc.

Joel should have an update for the Commission by next month's meeting.

V. STORMWATER OPERATIONS

8. Report on Stormwater operations.

Joel stated they are starting to scope out the sewer lining project approved in the Capital Improvement & Maintenance Plan.

The crew is also working on spring maintenance.

The Commission questioned who does the street sweeping in the City and why it's not under the Stormwater Department. Joel explained street sweeping does greatly benefit the Stormwater Department when done well but it should be kept under a department that is tax payer funded due to the fact the street sweepers get called out to clean up accidents that occur in the City etc. We do fund a portion of the street sweeping because the Stormwater Dept. does benefit from this and we will have a say when sweepers need replacing. Currently they use mechanical street sweepers and vacuum sweepers are more effective and can be worked into our permit to claim more removal of solids.

Joel will see if we can be involved more with decisions as to what streets are in need for sweeping.

The entire City should get swept twice a year.

VI. DIRECTOR'S REPORT

9. Verbal Report.

The City is now going through a new Mayoral transition.

10. Issuance of updated Capital Improvement lists.

Joel updated the Capital Improvement sheets for the departments, showing the GIS and sewer lining projects.

The demo is set-up again to change our sludge to 20% solid. We are looking to see how to best handle the solids before we start the project.

Joel hasn't received any feedback from the Town of Hull once we presented them with our findings.

The next Water & Sewerage Commission meeting will be on Monday, May 11, 2015 at noon.

VII. ADJOURNMENT

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:34pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY