

PERSONNEL COMMITTEE MEETING
Monday, May 11, 2015 – 7:00 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairman Phillips; Alderpersons Slowinski, Mrozek, Patton

OTHERS

PRESENT: Mayor Wiza; C/T Ladick; Attorney Beveridge; Clerk Moe;
Alderson(s) Ryan, Morrow, Van Stippen, Kneebone; McComb;
Director(s) Lemke, Schatschneider, Ostrowski; Chief Finn;
Interim Chief Skibba; Carrie Freeberg; PFC President Schliehs; Barb
Jacob; Steve Louis; Neil Prendergast; Dawn Gunderson; Nate
Enwald ~ PC Gazette; MyKayla Hilgart ~The Pointer; Brandi Makuski
~ SPCT; Human Resource Manager Jakusz

Chairman Phillips called the meeting to order.

1. Request from the Police & Fire Commission to set the salary for the Interim Assistant Chief - Police Department above Step 1 of Grade

The Police & Fire Commission is requesting permission to hire the Interim Assistant Police Chief at Step three of Grade O which has an annual salary of \$77,450. Commission President Schleih appeared on behalf of this request and stated that although the Commission's action was to have the pay increase be retroactive to April 13, 2015, he understands that some issues relating to that have come to light and would not object if the Personnel Committee made the effective date 5/19/2015.

Alderman Slowinski moved to approve setting the salary for the Interim Assistant Chief at Step 3 Grade O effective 5/19/2015; Alderman Patton seconded. Ayes all, nays none. Motion carried.

2. Letter of Understanding between the City of Stevens Point and the Stevens Point Police Officers Organization relating to Interim Assistant Chief

Human Resource Manager Jakusz explained that this letter of understanding is what permits a member of the Police Officer's bargaining unit to act in the capacity of an Interim Assistant Chief. It will also afford the employee the ability to return to their former union position once the Interim assignment ends.

Alderman Patton moved to approve the Letter of Understanding for the Interim Assistant Police Chief; Alderperson Mrozek seconded. Ayes all, nays none. Motion carried.

3. Amended DOT Random Testing Policy

Human Resource Manager Jakusz stated that the current policy was twenty years old. Between the inception of the mandated testing program and now, there have been changes in Statute references and laws relating to those who carry a commercial driver's license (CDL). The City Attorney assisted in the update of the policy and has approved the final draft. Jakusz indicated that there is a typo on P. 13 in the second paragraph that will be corrected in the final draft.

Alderman Slowinski moved to approve the amended DOT Random Testing Policy with the correction as noted; Alderperson Mrozek seconded. Ayes all, nays none. Motion carried.

4. Request to fill vacancy at Transit

Per the Director's memo, an employee at Transit submitted his letter of retirement for later this month. The position is included in the 2015 budget. Motion by Alderman Patton, second by Alderman Slowinski to approve filling the vacancy. Ayes all, nays none. Motion carried.

5. Request for new part-time position at Municipal Airport

Director Lemke referenced his memo which was included in the packet. He stated that the Airport has two full time employees. Currently one employee is out on leave and it is anticipated that the other employee will be taking a leave later this year. He is requesting a part-time employee (up to .75) to allow for greater depth in the department. He envisions the employee will work more hours during peak times and fewer hours per week in the slower season.

Director Lemke stated that he is confident the budget can handle the cost of this additional position. He added that in the event there are budgetary issues, he will downsize elsewhere in the budget.

Alderman Slowinski questioned why the Director was requesting a part-time position instead of a full-time position. Director Lemke responded

that the benefits for a full-time employee have a greater cost than the pro-rated benefits for a part-time employee.

Motion by Alderman Patton, second by Alderman Slowinski to approve the addition of up to a .75 additional position at the Stevens Point Municipal Airport as presented by Director Lemke. Ayes all, nays none. Motion carried.

6. Motion by Alderman Slowinski, second by Chairman Phillips to adjourn into closed session (7:16 p.m.) pursuant to Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for:
 - A) Step 3 Grievance Hearing on Transit Grievance 2-4-15;
 - B) Update on Bargaining;
 - C) Consideration of Side Letter to resolve Transit Grievance 1-15-3.

Roll Call: Phillips, Patton, Mrozek, Slowinski

The Personnel Committee meeting was recessed at 7:29 p.m. to allow the Special Common Council Meeting to be convened. The Special Common Council meeting was called to order and recessed at 7:30 p.m. The Personnel Committee was reconvened in closed session.

7. Motion by Alderman Patton, second by Chairman Phillips to reconvene into open session (7:42 p.m.) for possible action on:
 - A) Step 3 Grievance Hearing on Transit Grievance 2-4-15;
 - C) Consideration of Side Letter to resolve Transit Grievance 1-15-3.

Roll Call: Phillips, Patton, Mrozek, Slowinski

- A) Motion by Alderman Slowinski, second by Alderperson Mrozek to deny Transit Grievance 2-4-15. Ayes all, nays none. Motion carried.
- C) Motion by Alderperson Mrozek, second by Alderman Patton to deny consideration of Side Letter to resolve Transit Grievance 1-15-3. Ayes all, nays none. Motion carried.

8. Adjournment – 7:44 p.m.