

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
WEDNESDAY, SEPTEMBER 2, 2015**

1. **Roll Call**
2. **Approval of the July 1, 2015 Minutes**
3. **Skateboard Park Rental Policy**
4. **Director's report**
5. **Adjournment**

1. **Roll Call**

Present: Bahling, Freckmann, Glodosky, Hall, Ald. McComb, McDonald, Ald. Oberstadt
Excused: Ald. Slowinski, Okonek, Sorenson
Also Present: Director Tom Schrader, Ald. Mary Kneebone

2. **Approval of the July 1, 2015 Minutes**

Motion by Glodosky, seconded by Hall, to approve the July 1, 2015 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. **Skateboard Park Rental Policy**

Liz McDonald was asked to review the proposed Skateboard Park Rental Policy to the Commission.

A summary of suggested policy:

- The Stevens Point Skate Park is available for rental for special public events. It is not available for private parties.
- Applicants need to complete a "Special Event Request" form available from the Parks Department. (The initial request for Special events goes before the Park Board for approval.) This application details all the needed information and requires a \$1 Million liability insurance policy.
- A fee of \$500 should be charged which would include rental of the Bukolt Lodge (no separate fee).
- If the Bukolt Lodge is rented for the day the Skate Park is requested to be rented, if the hours do not overlap as determined by staff; the Skate Park could be rented for the hours when the lodge will not be in use. In those cases, the fee would still be \$500, but none of the money would be applied to Lodge rental.
- If possible, rental fees should go into a segregated account for Skate Park maintenance

Part of the rental policy includes the following:

It is anticipated that such requests will be infrequent and the intent of this action is that it should be an infrequent occurrence. The policy will only apply to requests for exclusive use of the park, where it would be closed for use to the public. The intention is not to close it for private parties.

Motion by Glodosky, seconded by Ald. Oberstadt, to adopt the skate park rental policy as presented.

- **The Skateboard Park is available for rental for special public events. It is not available for private parties.**
- **Applicants need to complete a "Special Event Request"**
- **A fee of \$500 should be charged which would include rental of the Bukolt Lodge (no separate fee).**
- **If the Bukolt Lodge is rented for the day the Skate Park is requested to be rented, if the hours do not overlap as determined by staff; the Skate Park could be rented for the hours when the lodge will not be in use. In those cases, the fee would still be \$500, but none of the money would be applied to Lodge rental.**
- **Rental fees should go into a segregated account for Skateboard Park maintenance.**

Ayes all, Nays none; Motion carried.

4. Director's report

- Dir. Schrader handed out and went over the 2016 Capital requests as prepared by staff.
- Staff received three proposals for replacement of the playground structure in Koziczowski Park and has decided to purchase the structure from Miller & Assoc. (Burke structure).
- Community Stadium resurfacing project is complete and the stadium is already hosting football for this season.
- Mead restroom shelter about half the concrete floor has been poured, with completion this week. The SPASH students will start the construction of the shelter/restroom in about two weeks.
- Forestry department has been clearing back tree limbs and bushes in areas around the schools. Also Redeemer Lutheran Church helped spread woodchips under 3 playground sets to summer.
- We have had vandalism on playground structure in Atwell/Morton/Conifer Parks.
- We are starting to lose our seasonal staff.
- In October we may be having a joint meeting with the Plan Commission on October 5.

5. Adjournment

Motion by Hall, seconded by Ald. Oberstadt, to adjourn the meeting.

Ayes all; Nays none; Motion carried, 6:50 p.m.