

Minutes
Transportation Commission Meeting
Conference Room- 2700 Week Street
May 21, 2015

Commissioners in attendance: Chairperson Nichole Lysne, Elbert Rackow, Karalyn Peterson, Tom Bertram, Fred Hopfensperger, Ald. Mary McComb
Others present: Susan Lemke

The meeting was called to order at 5:30 p.m. by Chairperson Nichole Lysne.

1. Welcome Ald. Mary McComb, introductions.

Ald. Mary McComb was officially welcomed to the Transportation Commission.

2. Approval of the March 26, 2015 Transportation Commission minutes.

Elbert Rackow moved to approve the minutes from the March 26, 2015 Transportation Commission meeting. Fred Hopfensperger seconded. Ayes all; Nays none; Motion carried.

3. March 2015 financial report.

Elbert Rackow moved to approve the March 2015 financial report. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

4. April 2015 financial report.

Fred Hopfensperger moved to approve the April 2015 financial report. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

5. Manager's Report

❖ 1st quarter report

- Regular category ridership was down 1.26%, Point Plus ridership was up 15.71%, University ridership was down 19.55%, Late Night Transit ridership was up 30.42%, and Transfers were up 3.83%. Revenue generated from fares was up 2.57%
- First quarter operating expenses for fixed route service= \$327,830, Point Plus operating expenses=\$30,524, Travel Training=\$14,182
Combined program costs – 20% of the annual budget has been expended, 80% of the annual budget remains.

❖ Staff Update

- There is a Bus Operator position open due to a recent retirement. Applications will be accepted until 3:00 pm on June 22, 2015.

❖ Bus Operator Trainings (May)

- Bus Operators recently concluded "Defensive Driving" and "Emergency Evacuations" courses conducted by the Rural Transportation Assistance Program (RTAP).

❖ Transit Mutual Ins. Supervisor Training (August)

- Transit Mutual Insurance will be conducting three days of "Accident Investigation" training for Supervisors August 11 – 13 for all Wisconsin Transit systems. The Training site will be in Stevens Point at the Transit facility.

❖ Facility Lawn Care

- An employee has been hired to provide lawn care service for Transit, Airport and Parks during the summer months.

❖ Youth Ride Free Program

- Advertising for the Youth Ride Free Program is underway. Radio and newspaper ads have been purchased; information is also available on the city website.

Elbert Rackow moved to approve the Manager's report and place it on file. Ald. Mary McComb seconded. Ayes all; Nays none; Motion carried.

6. Next meeting date.

The next meeting is scheduled for Thursday, June 18, 2015 at 5:30 p.m.

7. Adjournment. The meeting was adjourned at 6:50 p.m.