

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

Monday, October 12, 2015 – 6:10 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

AGENDA

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Director's Report and place it on file.
2. To accept the Isadore Street Parking Ordinance Amendments in Sections 9.06.
3. Follow up discussion regarding the SEH Parking Management Plan and future RFP regarding multi-space parking meters.
4. Discussion regarding proposed ordinance modifications to Chapter 7 Health and Sanitation, Section 7.06 Garbage Collection.
5. Presentation of the City's winter road maintenance / snow and ice policy.
6. To approve the purchase of a salter / sander insert for an existing plow truck from Truck Equipment, Inc. in the amount of \$33,363.00.
7. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strong's Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

October 6th, 2015

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **Strongs Avenue Sidewalk Closures:**
There will be two extended time periods of sidewalk closures on Strong's Avenue in the near future. The first closure will be at 1141- 57 Main Street (Habbi's). The brick façade on the Strongs Avenue side of the building needs to be repaired. As a result the sidewalk adjacent to the building will be closed. In addition, Sentry Insurance will be working on the roof of their building at 1421 Strongs Avenue. And the section of sidewalk adjacent to this building will be closed while the repairs are being done.
- **North Reserve Street / I39 Overpass Reconstruction:**
Curb and gutter has been installed and paving of North Reserve Street is scheduled for the week of October 12th. The City's street lighting contractor is scheduled for the week of October 19th. The street lighting is still on schedule to be fully functional by mid-November.
- **Clark Street Bridge Scour Project:**
At the time of writing this report work was tentatively scheduled to begin on Friday, October 9th. The contractor is planning on shutting down the outside lane of the bridge and perform the majority of the work from the deck of the structure. In speaking with the contractor the work should be completed in five working days.
- **Coye Drive Intersection improvements and second industrial park access point:**
At the time of writing this report, AECOM and staff were scheduled to meet with potentially impacted business property owners in evaluating potential second access point alternatives during the week of October 5th. Meetings are also being scheduled with home owners on the north side of Howards Avenue.

- **Brilowski Road & E.M. Copps Intersection Design:**
AECOM has started collecting field data at the intersection.
- **Business 51 Project:**
Nothing to report at this time.
- **CN Rail Crossing at CTH HH in Whiting:**
Due to the number of calls I receive regarding this rail crossing, I thought I would include it in my report. CN will repairing this crossing starting the week of October 12th. CTH HH will be closed during the repairs and Bus.51 will be used as the detour.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**
 - Staff has been busy with construction related activities such as, right of way permits, sidewalk replacement program.
 - Staff is continuing to look at areas of the City where the presence of sidewalk is inconsistent and is starting to map these areas in order to get a physical inventory of what is present.

2. Streets Division

- **Street work**
 - Continued Garbage and Recycling operations.
 - Sign work continued.
 - Patching continued.
 - Street lamp maintenance continued.
 - Building maintenance and repair.
 - Salt Spreader Frame Replacement continued.
 - Shouldering work began.
 - Street Sweeping continued.
 - Traffic Markings Painting continued.
 - Crack Filling continued.
 - Concrete Repairs continued.
- **Equipment maintenance/garage**
 - There were a total of 139 repair orders completed in the month of September. When broken down by department there were;

Inspection	1
Engineering	0
Police	13
Parks	32
Fire	10
Streets	80
Water/Waste water	3

- **Signs, posts, barricades, and flags**
 - 56 signs were replaced or added, 5 because of accidents, 21 for usual maintenance, 9 new signs were added, 6 because of vandalism and 15

because of ordinance change.

- 13 poles were replaced or added, 1 because of an accident, 3 for usual maintenance, 1 pole was moved, 4 because of vandalism and 4 because of ordinance change.
- Set out barricades, barrels and cones for events as needed.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 5 floating holidays, 13 days 4.25 hours sick, 50 days 1 hour of vacation and 8 days of workers compensation were utilized.

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October 5th, 2015

To: Board of Public Works
From: Scott Schatschneider, Director of Public Works
Re: Isadore Street: Ordinance modifications Chapter 9

Prior to UWSP building Parking Lot Y vehicles were able to park on the west side of Isadore Street between Fire Station #1 and Portage Street. However, the driveway entrance to Lot Y has chopped up the previous parking stalls and created a few odd gaps in parking spaces where vehicles are parking incorrectly.

If you have any questions, please feel free to contact me.

Thank you.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS
POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 151 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **created** to read as follows:

9.05(j) 151. On the west side of Isadore Street from Portage Street to a point 16 feet north of Portage Street.

SECTION II: That subsection 315 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.05(g) 315. On the west side of Isadore Street from a point 58.5 feet north of Portage Street to a point 111 feet north of Portage Street.

SECTION III: That subsection 316 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.05(g) 316. On the west side of Isadore Street from a point 133 feet north of Portage Street to a point 184 feet north of Portage Street.

SECTION IX: These ordinance changes shall take effect upon passage and publication:

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: October 5, 2015
Approved: October 19, 2015
Published: October 23, 2015



FRANKLIN ST

9.05(j)77 - NO PARKING HERE TO CORNER

9.05(g)29 - NO PARKING

9.05(g)28 - NO PARKING

9.05(f)6 - 15 MINUTE PARKING

9.05(g)166 - NO PARKING

9.05(j)63 - NO PARKING HERE TO CORNER

DIVISION ST

9.05(g)82 - NO PARKING

9.05(g)82 - NO PARKING

Stevens Point Fire Station No. 1

9.05(g)135 - NO PARKING
9.05(b)11 - NO PARKING 7AM TO 6PM

UWSP Parking Lot "Y"

ISADORE ST

9.05(p)(9)F - 4 HR METER ZONE

51'

52.5'

Proposing to create "NO PARKING"

Proposing to create "NO PARKING HERE TO CORNER"

9.05(g)44 - NO PARKING

9.05(k)14 - LOADING ZONE

9.05(j)77 - NO PARKING HERE TO CORNER

9.05(a)10 - NO PARKING 8AM TO 4PM EXC SSH

9.05(j)2 - NO PARKING

PORTAGE ST

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October 6th, 2015

To: Board of Public Works
From: Scott Schatschneider, Director of Public Works
Re: SEH Parking Management Plan Presentation and consideration of a future (RFPs) for multi-space parking meters.

Given the length and nature of the presentation, staff would like to revisit the presentation from the September Common Council Meeting. Staff wants to continue the discussion regarding the findings of the study and to consider the next steps in implementing recommendations from the study.

Staff would request the alderpersons bring the copy of the parking management plan with them to the meeting.

If there are any questions, please don't hesitate to contact me.

Thank you.

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October 6th, 2015

To: Board of Public Works
From: Scott Schatschneider, Director of Public Works
Re: City Ordinance Modifications Chapter 7 Health and Sanitation, Section 7.06 Collection of Garbage

Background:

In August, 2008 the City of Stevens Point transitioned to an automated refuse and recycling program.

The goal of the program is to make the collection of refuse and recycling more proactive and efficient, using innovation and technology to provide quality services to the community and controlling costs to taxpayers.

As part of the automated refuse and recycling program residents were given a 65 gallon refuse container and a 95 gallon recycling container.

Currently:

As part of the 2016 Capital Borrowing request the City is ordering 427 additional 95 gallon containers. The 95 gallon containers are the preferred container, given their size. However, staff would prefer residents would use the 65 gallon container in an attempt to reduce the amount of overall garbage each household produces.

As part of the 2016 Capital Borrowing Request, staff decided to review our current ordinances in terms of refuse and recycling. The City's ordinances pertaining to refuse and recycling have not been updated since the beginning of the automated refuse and recycling program in 2008.

Currently, the process of Refuse and Recycling is referenced in Chapter 7 Health and Sanitation, Section 7.06 Collection of Garbage and is referenced again in Chapter 21 Building and Premises Maintenance and Occupancy, Section 21.03 Responsibilities of

Owners and Occupants. I have included a copy of both sections as reference.

Staff has created a preliminary draft of a revised Section 7.06. The preliminary draft is being submitted to the Board of Public Works as a way to introduce the updates and modifications staff feels necessary. The modifications are for discussion purposes only. Staff would recommend a revised ordinance in place by late 2016 or early 2017.

If you have any questions, please feel free to contact me.

Thank you.

7.06 COLLECTION OF GARBAGE.

(1) Definitions.

(a) "Garbage" shall mean and include all kinds of organic refuse resulting from the preparation of food and all decayed or spoiled food products from any source whatever.

(b) "Rubbish" shall mean and include all inorganic refuse and matter such as tin cans, wire or metal of any kind, glass, china, crockery, paper, cloth, ashes, and similar things of that nature.

(2) Collection. How and When Made. The collection, removal and disposal of garbage and rubbish except as provided in Sec. 21.03(4)(a)(1) a thru I shall be made at least once a week and shall be conducted under the supervision, direction, and control of the superintendent of streets. All collections shall be made at street side or City maintained alleys only. Each improved and occupied residential tax parcel will be allowed a maximum of four (4) garbage carts and a maximum of four (4) recycling carts.

(3) Expense of Collection.

(a) Residential. The charge for collection by city crews is as follows:

One (1) garbage and one (1) recycling cart	No charge
One (1) extra garbage and/or recycling cart	one-time charge of \$50.00 for each cart
More than four (4) total carts	\$50.00 per cart annual fee In addition to the one-time \$50.00 per cart charge

All carts are the property of the City of Stevens Point.

(b) Commercial. Each commercial business must arrange for the collection, removal, and disposal of garbage and rubbish with a private hauler licensed to collect garbage in the City of Stevens Point.

(4) Deposit on Streets Prohibited. It shall be unlawful for any person, partnership, or corporation, or their agents or employees, to permit any garbage to be dropped, kept, dumped, throw, or deposited on or within any public conveyance, park, or other place on or within any private property or premises owned or controlled by another person, partnership, or corporation, except deposits made in receptacles offered to the public for collection purposes.

(5) Deposits in City-owned Refuse Containers. Notwithstanding any other section of the Revised Municipal Code to the contrary, the refuse receptacles located in any public park or upon any public property owned and maintained by the City of Stevens Point shall be used in the manner consistent with the labeling on such refuse container. In addition, no person shall deposit, dump, or drop in such refuse container any material, refuse, garbage or recyclable whose use was not generated on the immediate premises.

(6) Burial of Garbage Prohibited. It shall be unlawful for any person to bury garbage in the city or to leave garbage in an open place or on any lot or ground in the city for a period exceeding twenty-four (24) hours, except in a proper receptacle as provided in Section 21 of the Revised Municipal Code.

(7) Vehicle Licensing and Regulations. See Section 12.11 of the Revised Municipal Code.

7.07 LEGISLATIVE FINDINGS AND DECLARATIONS. The common council finds and determines that the smoking of tobacco, or any other weed or plant, is a positive danger to the health and material annoyance, inconvenience, discomfort and health hazard to those who are present in confined spaces. That smoking indoors and in vehicles adversely affects, among other things, health, safety, comfort, employee production, and building and vehicle maintenance expenses.

The common council further adopts the findings of the federal agencies such as the Environmental Protection Agency and the Surgeon General of the United States which indicate that smoking contributes to health problems of city employees and members of the public exposed to indoor smoke, both directly through deliberate use of smoking materials and indirectly, to nonsmokers, through involuntary inhalation of smoke in the air.

(1) Definitions. The following words and phrases, whenever used in this ordinance, shall be construed as defined in this section:

(a) "Adult Day Care Facility" means any facility as defined in section 49.45(47)(a) of the Wisconsin Statutes.

(49) Temporary Housing shall mean any tent, trailer, mobile home, or any other structure used for human shelter which is designed to be transportable and which is not attached to the ground, to another structure, or to any utility system on the same premises for more than thirty (30) consecutive days.

(50) Undefined Words. Words not specifically defined in this ordinance shall have the common definition set forth in a standard dictionary.

(51) Unit shall mean a room or group of rooms located within a building forming a single habitable or business unit or any other part of a premise controlled by an owner, occupant, or operator distinct from that part controlled by another.

(52) Yard, rear shall mean a space on the same premise as the main building between the rear lot line and a line extending the full width of the lot parallel to the rear lot line and through the nearest supporting member of the main building. For the purposes of this ordinance, lots having a street on two or more sides do not have a rear yard.

(53) Yard, side shall mean a space on the same premises as the main building and exclusive of the main building, the rear yard, and the street yard.

(54) Yard, street shall mean an open space on the same premises as the main building between the street right-of-way line and a line extending the full width or length of the lot parallel to the street right-of-way line and through the nearest supporting member of the main building.

21.03 RESPONSIBILITIES OF OWNERS AND OCCUPANTS

(1) No owner or individual shall occupy or let to another individual any premise or premise unit unless it is clean, sanitary and complies with all applicable legal requirements of the State of Wisconsin and the City of Stevens Point.

(2) Every owner of a premise or premise units shall maintain in a clean and sanitary condition the shared or public areas.

(3) Every owner or occupant of a premise or premise unit shall maintain in a clean and sanitary condition that part or those parts of the premise or premise unit that he occupies and controls.

(4) Every owner or occupant of a premise or premise unit shall store and dispose of all his rubbish in a clean, sanitary and safe manner. Recyclables and refuse shall not be visible from the street and recyclables, refuse, or their containers cannot be stored between any structure and the street, except on collection days.

(a) Recyclable Materials.

1. Definition.

a. Recyclable materials shall include all that as mandated by Portage County Solid Waste Department (PCSWD) www.co.portage.wi.us/mrfb/materialrecoveryitems.htm Transfer Facility at 600 Moore Road, Plover WI. Such recyclables may include the following: Aluminum and steel cans, glass, plastic bottles, paper, cardboard.

2. Disposal of Recyclable materials.

a. No recyclable material shall be disposed of with the regular City refuse except for those recyclables rendered useless for recycling purposes. Only recyclable materials shall only be placed in the green lid cart that is provided by the city with the lid fully closed for collection. Recyclable materials shall include all those materials as mandated by Portage County Solid Waste Department (PCSWD) www.co.portage.wi.us/mrfb/materialrecoveryitems.htm Transfer Facility at 600 Moore Road, Plover WI.

b. All recyclable materials may be commingled and placed in the green lid carts. Newspapers and magazines may be placed in brown grocery bags and then commingled with all other recyclables.

(b) Non-recyclable refuse.

1. Every owner or occupant of a premise or premise unit shall store and dispose of all garbage and any other waste and recyclable materials in a clean, sanitary and safe manner and will only be collected by the city if in storage carts provided by the city with the lid fully closed.

2. Every owner of a premise shall supply facilities with enough City carts as needed for the sanitary, safe storage and disposal of garbage and recyclable materials. Carts for refuse and recyclable materials collected by the city shall be placed at the curb and shall be readily accessible for removing and emptying the same and shall be placed no sooner than 6:00 p.m. the day before collection to midnight the day of collection. Any refuse, recyclables, or carts placed at the street/curbside beyond such times shall be subject to removal or orders to correct violation by the City or its contractor and the owner of the property shall be charged a fee for disposal pursuant to Wis. Stats. 66.062 along with a service charge as provided in this Ordinance.

3. Commencing September, 2008 all non-recyclable refuse shall be placed in the brown lid carts with lids fully closed for collection.

4. No person shall deposit or dispose of hypodermic needles, scalpels, lancets or other sharp medical waste with garbage or other refuse please call 715-346-1537 or 715-345-1573 for proper disposal procedures.

5. Disposal of Yard Waste.

a. Yard waste shall include all leaves, yard and garden debris and brush, including clean woody vegetative material no greater than 4" in diameter. This term does not include stumps, roots, shrubs with intact root balls or brush cleared from undeveloped property.

b. Yard waste shall be recycled or disposed of by residents at their own cost. The City may provide at certain locations, deposit areas for such yard waste. It shall be unlawful for any person to deposit such yard waste contrary to the regulatory signs at each site specifying methods of disposal. Any person violating the provisions of this section shall be fined.

(c) Recycling. Multiple Family and Non-Residential Facilities

1. Every owner of a multiple dwelling containing 5 or more dwelling units shall implement a recycling program which includes the following:

- a. Notify tenants, including seasonal tenants, in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter of the programs under this section.
- b. Provide for the collection of recyclable materials separated from the solid waste by the tenants and the delivery of the recyclable materials to a materials recovery facility.
- c. Notify tenants, including seasonal tenants, of reasons to reduce and recycle, which materials are collected, how to prepare recyclable materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and phone number.

2. Every owner or designated agent of non-residential facilities and properties shall implement a recycling program which includes the following:

- a. At least semi-annually, notify in writing all users, tenants and occupants of the properties of the programs under this section.
- b. Provide for the collection of recyclable materials separated from the solid waste by the users, tenants and occupants and the delivery of the recyclable materials to a recycling facility.
- c. Notify user, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare recyclable materials in order to meet the processing requirements of the responsible unit's or out of state unit's recycling program, collection methods or sites, locations and hours of operation, and a contact person or company, including name, address and phone number.

(5) and (6) Deleted 4-15-92.

(7) Every rental dwelling unit shall have screens providing ventilation and storm or thermal windows in season. Once installed, in any one season, the screens, storms, and thermal windows become the responsibility of the occupant.

(8) Every occupant of a premise containing a single unit shall be responsible for the extermination of insects, rodents and/or animal pests on the premises; and every occupant of a premise unit in a premise containing more than one (1) premise unit shall be responsible for such extermination whenever his premise unit is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a premise in a reasonably insect, rodent and/or animal pestproof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two (2) or more of the premise units in any premise, or in the shared or public parts of any premise containing two (2) or more premise units, extermination thereof shall be the responsibility of the owner.

(9) No owner or occupant of a premise or premise unit shall accumulate rubbish, boxes, lumber, scrap metal, appliance, or any other material or furniture designed for interior use on the premises which it is exposed to the weather for longer than 24 hours in such a manner that may be unsightly to, incompatible with, or repugnant to the residential or commercial neighborhood.

Chapter 7. Health and Sanitation

Section 7.06 Solid Waste Disposal, Recycling, Yard Waste and City of Stevens Point Drop-off

- Sec. 7.06 (1). Garbage/recycling disposal and City of Stevens Point drop-off operations.
- Sec. 7.06 (2). Abrogation and greater restriction.
- Sec. 7.06 (3). Interpretation.
- Sec. 7.06 (4). Definitions.
- Sec. 7.06 (5). Containers.
- Sec. 7.06 (6). Additional regulations.
- Sec. 7.06 (7). Enforcement and penalty.
- Sec. 7.06 (8). Separation of recyclable materials.
- Sec. 7.06 (9). Preparation and collection of recyclable materials.
- Sec. 7.06 (10). Management of lead acid batteries, major appliances, waste oil, yard waste, brush, demolition material, household hazardous waste, large plastic items, medical needles/syringes, wet paint, e-cycle electronics, waste tires and used automotive engine oil filters.
- Sec. 7.06 (11). Prohibitions on disposal of recyclable materials.
- Sec. 7.06 (12). Unlawful removal of recyclable materials (antiscavenging).

Chapter 7. Health and Sanitation

Solid Waste Disposal, Recycling, Yard Waste, Brush and the City of Stevens Point Drop-off

Sec. 7.06 (1). Garbage and recycling disposal and City of Stevens Point drop-off operations.

(1) *Supervision.* The curbside collection of garbage, recyclable materials, yard waste and operation of the City of Stevens Point drop-off as defined in this section shall be under the supervision of the board of public works, which shall make such regulations as are necessary regarding the time and method of collection of garbage and recyclable materials. The enforcement of health regulations relating to garbage and refuse disposal shall be designated as the responsibility of the director of public works or his designee.

(2) *Curbside collection of garbage and recyclable materials.* How and when made. The collection, removal and disposal of garbage shall be made at least once a week. The collection, removal and disposal of recyclable materials shall be made at least twice a month. All collections of garbage and recyclable materials shall be made at curb/street side or City maintained alleys only in City owned carts. Garbage and recyclable materials must be at curb/street side by 7:00 a.m. Carts shall not be out earlier than 6:00 p.m. the day before collection and must be off curb/street side by 12:00 midnight the day of collection. Each improved and occupied residential tax parcel will be allowed a maximum of four (4) garbage carts and a maximum of four (4) recycling carts. Current fees for cart collection are available on the City of Stevens Point website or by calling the Stevens Point streets department at (715) 346-1537. All carts are the property of the City of Stevens Point.

(3) *City of Stevens Point Drop-off Site.* The drop-off site is located one block north of the entrance to Bukolt Park, in front of the City Garage at 100 Sixth Ave. Hours of operation are posted at the site. Materials accepted at the drop-off are as follows: Lead acid vehicle batteries, used automotive engine oil filters, used motor oil, yard waste, brush, recyclable materials and small amounts of demolition may be brought on certain days for a fee (excluding concrete and asphalt). A City of Stevens Point employee shall oversee all drop-off operations and shall have the right to refuse any product he/she deems unacceptable. The City drop-off site shall be available for use by City of Stevens Point residents from improved and occupied residential tax parcels of single-family dwellings up to four (4) units. This drop-off site is not equipped to handle the volume generated from commercial properties and shall not accept any yard waste, brush, recyclable materials, lead acid vehicle batteries, used automotive engine oil filters, used motor oil or demolition material from owners or the designees of Multiple-family dwellings and Nonresidential facilities *and properties*. Materials shall be deposited in approved containers or designated areas throughout the drop-off for the purpose of collection and/or transportation to a processing or composting site.

Chapter 7. Health and Sanitation

Solid Waste Disposal, Recycling, Yard Waste, Brush and the City of Stevens Point Drop-off

Sec. 7.06 (2). ~~#~~*Abrogation and greater restrictions.*

(1) It is not intended by this chapter to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, codes or permits previously adopted or issued pursuant to law. However, whenever this chapter imposes greater restrictions, the provisions of this chapter shall apply.

Chapter 7. Health and Sanitation

Solid Waste Disposal, Recycling, Yard Waste, Brush and the City of Stevens Point Drop-off

Sec. 7.06 (3). Interpretations.

(1) In their interpretation and application, the provisions of this chapter shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this chapter may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this chapter is required by Wisconsin Statutes, or by a standard in chapter NR 544, Wisconsin Administrative Code, and where the chapter provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes or chapter NR 544 standards in effect on the date of the adoption of the ordinance from which this chapter derives or in effect on the date of the most recent text amendment to this chapter.

Chapter 7. Health and Sanitation

Solid Waste Disposal, Recycling, Yard Waste, Brush and the City of Stevens Point Drop-off

Sec. 7.06 (4). Definitions.

(1) For the purpose of this chapter, the following words and phrases shall have the meanings ascribed to them in this section:

(a) *Person* includes any individual, corporation, partnership, association, or local governmental unit as defined in § 66.0825(3) (f) Wis. Stats., state agency or authority or federal agency.

(b) *Residential* means City of Stevens Point residents from improved and occupied residential tax parcels of single-family dwellings up to four (4) units.

(c) *Multiple-family dwelling* means a property containing five or more residential units, including those, which are occupied seasonally.

(d) *Nonresidential facilities and properties* mean commercial, retail, industrial, institutional and governmental facilities and properties. The term "nonresidential facilities and properties" does not include multiple-family dwellings.

(e) *Garbage* means waste products not identified as recyclable under current or future Wisconsin Recycling Law or otherwise identified in this ordinance, and which are not otherwise prohibited from being disposed of in any landfill or transfer facility by this ordinance.

(f) *Post-consumer waste* means solid waste other than solid waste generated in the production of goods or hazardous waste as defined in § 291.01(7) Wis. Stats. or waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in § 289.01(17) Wis. Stats.

(g) *Solid waste* means any garbage, refuse, sludge from a waste treatment plant, water supply treatment plant or air pollution control facility and other discarded or salvageable materials, including solid, liquid, semisolid or containing gaseous materials resulting from industrial, commercial mining and agricultural operations and from community activities, but does not include solids or dissolved material in domestic sewage or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under ch. 283 Wis. Stats., or source material, as defined in § 254.31(10), Wis. Stats., special nuclear material, as defined in § 254.31(11) Wis. Stats. or byproduct materials, as defined in § 254.31(1) Wis. Stats.

(h) *Solid waste facility* means a facility for solid waste treatment, solid waste storage or solid waste disposal and includes commercial, industrial, municipal, state and federal establishments or operations such as, without limitation because of enumeration, sanitary landfills, dumps, land disposal sites, incinerators, transfer stations, storage facilities, collection and transportation services and processing treatment and recovery facilities using large machines to produce a principal product of scrap metal for sale or use for remelting purposes. The term "solid waste facility" includes the land where the facility is located. The term "solid waste facility" does not include a facility for the processing of scrap iron, steel or nonferrous metal. The term "solid waste facility" does not include a facility which uses large machines to sort, grade, compact or bale clean wastepaper fibers or plastics, not mixed with other solid waste, for sale or used for recycling purposes. The term "solid waste facility" does not include an auto junkyard or scrap salvage yard.

(i) *Recyclable materials* includes aluminum cans, container glass, corrugated cardboard, mixed papers, newspapers, #1 through #7 plastics, aerosol cans, aseptic boxes, steel cans and tin cans.

(j) *Other recyclable materials (not collected curbside)*, includes lead acid batteries, large plastic items, waste oil, E-cycle electronics, waste tires, major appliances, used engine oil filters and absorbent materials.

(k) *Aluminum cans* shall include used beverage cans only.

(l) *Bimetal container* means a container for carbonated or malt beverages that are made primarily of a combination of steel and aluminum.

(m) *Container glass* shall include container glass only. The term "container glass" does not include ceramic cups, dishes, ovenware, plate glass, safety and window glass, heat-resistant glass such as Pyrex, lead-based glass such as crystal or TV tubes.

(n) *Corrugated cardboard* shall include corrugated cardboard only and does not include waxed cardboard or chipboard such as cereal boxes, shoeboxes and similar materials.

(o) *Magazines* means magazines and other materials printed on similar paper.

(p) *Mixed papers* shall include all grades of papers including white, colored, ledger, shiny, coated, carbonless or NCR papers; envelopes including window, labeled and kraft; magazines; catalogs; phone books; computer printout paper; glued pads and tablets; file folders; keypunch cards; spiral notebooks; cereal boxes; shoe boxes; etc., and can include clips and staples, but may not include hand towels or other paper products from restrooms or soiled napkins and paper plates. The term "mixed papers" also does not include carbon paper, cellophane or any waxed paper.

(q) *Newspapers* shall include newspapers and newspaper advertisements only. The term "newspapers" does not include mixed paper as defined in this subsection.

(r) *Office paper* means high-grade printing and writing paper.

(s) *Plastic bottles* shall include only plastic bottles clearly marked with the recycling emblem, encircling the #1 (PET or PETE) or the #2 (HDPE). This does not include motor oil bottles, even if they are labeled #1 or #2.

(t) *Plastic containers or bottles* made of #3, #4, #5, #6 and mixed or other plastic resin types #7.

(u) *Tin cans* include tin-coated metal cans and steel containers.

(v) *Aseptic boxes and paper cartons* includes soup, milk, broth, orange juice, soymilk, etc.

(w) *Waste tires* means a tire that is no longer suitable for its original purpose because of wear, damage or defect. This term "Waste tires" does not include bicycle tires.

(x) *Yard waste* means leaves, grass clippings, yard and garden debris. The term "yard waste" does not include brush, including clean woody vegetative material no greater than six inches in diameter, stumps, roots or shrubs with intact root balls.

(y) *Brush* means clean woody vegetative material not greater than six inches in diameter and shrubs without root balls attached.

(z) *E-cycle Electronics* means computers, televisions, desktops printers, computer peripherals, DVD players, VCR's, digital video recorders, fax machines and telephones with video displays.

(aa) *Medical waste* means medical needles/syringes or other sharps items and old or unused pharmaceuticals.

(ab) *Demolition Material* means materials produced in the process of construction, renovation and/or demolition of structures. Demolition material typically include concrete, asphalt, wood, gypsum wallboard, paper, glass, rubble, and roofing materials.

(ac) *Major appliances* means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, oven, microwave oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove. Otherwise known as white goods.

Municipal Code

Chapter 7. Health and Sanitation

Solid Waste Disposal, Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (5). Containers.

(1) *Required.* Occupants of single-family, two- to four-unit residences and owners of multiple-family dwellings who choose City curbside collection are required to use City owned carts. Each improved and occupied residential tax parcel will be allowed a maximum of four (4) garbage carts and a maximum of four (4) recycling carts. Current fees for cart collection are available on the City of Stevens Point website or by calling the Stevens Point streets department at (715) 346-1537. All carts are the property of the City of Stevens Point.

(2) *Garbage carts,* shall be brown with a brown lid with the City of Stevens Point logo. All carts shall be owned by the city.

(3) *Recycle carts,* shall be brown with a green lid with the City of Stevens Point logo. All carts shall be owned by the city.

(4) *Storage and collection.* Garbage and recycle carts shall be set out on the scheduled collection days at an easily accessible place on the premises at ground level as directed by the board of public works. The carts shall be easily accessible during winter months. Do not place carts on snow banks. Carts must be placed with the arrow facing the street and must be placed four (4) feet away from obstacles such as parked cars, mailboxes and utility poles, including other carts. Improperly placed carts will not be collected. Do not over stuff your carts, over stuffed carts do not allow for gravity to aid in the collection process and your carts may not completely empty. Such carts for any street collection shall not be set out more than 13 hours prior to the day of collection and shall be removed no later than midnight the day after collection. Except when set out for street collection, no containers of any type shall be located at any time in any required front yards or corner side yards. No refuse carts of any type shall be located so they are visible from the front of the property, except in cases of scheduled pickup.

(5) *Contents of containers.* Covers to the carts shall be closed as to prevent contents from spilling out of cart and to prevent the admission of snow and water. Garbage carts shall not contain any of the following: *Hot cinders or ashes or any smoldering embers, major appliances, recyclable materials, e-cycle electronics, yard waste, branches, waste tires, wet paint, demolition material, medical waste, engine oil filters and absorbent materials.* Recycle carts shall not contain any of the following: *Hot cinders or ashes or any smoldering embers, major appliances, e-cycle electronics, yard waste, branches, waste tires, wet paint, demolition material, medical waste,*

engine oil filters, absorbent materials, plastic film, shrink wrap or bags, plastic straws, plates, silverware, drink pouches, styrofoam, aluminum foil, baking pans, light bulbs, mirrors, window glass, ceramics and clay pots.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (6). Additional regulations.

(1) *Demolition material.* All waste resulting from remodeling, construction or removal of a building, roadway or sidewalk shall be disposed of by the owner, builder or contractor. City of Stevens Point Residents may use the drop-off for small amounts of demolition on certain days for a fee (excluding concrete and asphalt). The City drop-off site shall be available for use by City of Stevens Point residents from improved and occupied residential tax parcels of single-family dwellings up to four (4) units.

(2) *Nonresident disposal.* No person shall bring waste for disposal into the City of Stevens Point or to its drop-off or pit unless such person is authorized to do so.

(3) *Storage of waste material.* Storage of waste material shall be in accordance with the following:

- a. *Ownership.* All combustible and noncombustible matter collected by city trucks or authorized vehicles shall be the property of the city. Transfer of ownership is completed upon disposition into the trucks by the collection personnel. Every owner, tenant or person occupying any building is responsible for the proper storage of all waste materials.
- b. *Storing of refuse.* Any accumulation of refuse, garbage or building waste on any premises in the city is a nuisance and is prohibited. The owner of the premises upon which the accumulation takes place shall be responsible for removal of the accumulation.
- c. *Dumping solid waste, recyclables, brush or yard waste.* No person shall rake, deposit, throw, place or leave any solid waste, recyclables, brush or yard waste upon any highway, street, court, lane, alley or other public way, park, vacant lot, yard, body of water or any other place except in an appropriate solid waste or recycling container required in this chapter for those purposes.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (7). Enforcement and penalty.

(1) Any authorized officer, employee or representative of the city, including the hauler, may inspect recyclable materials separated for recycling, post-consumer waste intended for disposal, collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and nonresidential facilities and properties, solid waste disposal facilities and solid waste treatment facilities, and any records relating to recycling activities, for the purpose of ascertaining compliance with the provisions of this chapter. No person may refuse access to any authorized officer, employee or authorized representative of the city or licensed hauler who requests access for purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper or interfere with such an inspection.

(2) All garbage and recyclable materials must be at curb/street side by 7:00 a.m. Carts shall not be out earlier than 6:00 p.m. the day before collection and must be off curb/street side by 12:00 midnight the day of collection. Any garbage or recyclables placed out beyond these hours is subject to removal with the costs charged to the property owner.

(3) A City of Stevens Point employee shall oversee all drop-off operations and shall have the right to refuse any product he/she deems unacceptable. The City drop-off site shall be available for use by City residents from improved and occupied residential tax parcels of single-family dwellings up to four (4) units. This drop-off site is not equipped to handle the volume generated from commercial properties and shall not accept any yard waste, brush, recyclable materials, lead acid vehicle batteries, used automotive engine oil filters, used motor oil or demolition material from owners or the designees of multiple-family dwellings and nonresidential facilities *and properties*. The drop-off attendant may request proof of city residency from any person requesting use of the drop-off.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (8). Separation of recyclable materials.

(1) *Required.* Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall separate the following materials from garbage or post-consumer waste:

- a. Aluminum containers;
- b. Corrugated paper or other container board;
- c. Glass containers;
- d. Magazines or other material printed on similar paper;
- e. Newspaper or other material printed on newsprint;
- f. Office paper;
- g. Steel containers;
- h. Waste tires, as defined in § 289.55(1)(c) Wis. Stats.;
- i. Containers of a combination of steel and aluminum;
- j. Major appliances;
- k. Waste oil, used automotive engine oil filters and absorbent materials;
- l. E-cycle electronics;
- m. Plastic containers made of PETE #1 and HDPE #2.
- n. Plastic containers or bottles made of #3, #4, #5, #6 and mixed or other plastic resin types #7.

- o. Aseptic boxes and paper cartons.
- p. Aerosol cans non-pesticide only. Nozzle must be attached to can.

(2) *Designation of recyclable materials.* The Director of Public works reserves the right to designate additional solid waste materials as recyclable, or currently collected materials as no longer recyclable in accordance with state law and to either add or delete them from any collection services provided by the city or its contractors.

(3) *Care of recyclable materials.* To the greatest extent practicable, the recyclable materials separated in accordance with this section shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other nonrecyclable materials, including but not limited to household hazardous waste, medical waste and agricultural chemical containers. Recyclable materials shall be stored in a manner, which protects them from wind, rain and other inclement weather conditions.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (9). Preparation and collection of recyclable materials.

(1) Except as otherwise directed by the director of public works, occupants of single-family, two- to four-unit residences and owners of multiple-family dwellings who choose City curbside collection shall do the following for the preparation and collection of the separated materials specified in section 7-04(1)(j) of this Code:

- a. Aluminum cans shall be empty and shall include used beverage cans only.
- b. Container glass shall be cleaned labels can remain on glass. Glass should not be broken. Glass does not include ceramic cups, dishes, ovenware, plate glass, safety and window glass, heat-resistant glass such as Pyrex, lead-based glass such as crystal or TV tubes.
- c. Corrugated cardboard, not to exceed cart dimensions, shall be clean and must be flattened.
- d. Mixed paper includes all grades of paper such as white, colored, ledger, shiny, coated, carbonless and NCR papers; envelopes including windowed, labeled and kraft; magazines; catalogs; phone books; computer printout paper; glued pads and tablets; file folders; keypunch cards; post-it notes; spiral notebook; cereal boxes; shoe boxes; etc. Mixed papers can include paper clips and staples, but may not include hand towels or other paper products from restrooms or soiled napkins and paper plates. This also does not include carbon paper, cellophane or any waxed paper.
- e. Newspaper includes newspaper and newspaper advertisements only and does not include catalogs, magazines or other paper.
- f. Plastic bottles #1 and #2 shall be clearly marked with the recycling emblem encircling the #1 (PET or PETE) or the #2 (HDPE). This does not include motor oil bottles, even if they are labeled #1 or #2. Caps must be removed; labels can remain on plastic.

- g. Plastics #3 – #7 includes bottles, jugs, food, beverage, deli, ice cream, yogurt, cottage3 cheese, bakery, medicine/pill, kitty litter containers, flower pots or trays, clear/rigid clam shell packaging, 5 gallon pails and small toys. Plastics shall be clean, caps and lids must be removed; labels can remain on plastic.
- h. Tin cans shall be clean, and labels must be removed. Tin cans with molded or round bottoms can be recycled without the molded or round bottom removed, provided the can has been rinsed and labels have been removed. This includes tin-coated metal cans and steel containers.
- i. Aseptic boxes and paper cartons includes soup, milk, broth, orange juice, soymilk, etc. Discard removable plastic caps; do not remove spouts. Empty, rinse and flatten.
- j. Aerosol cans non-pesticide only, shall be empty with the nozzle attached.

(2) All recyclable material shall be co-mingled and placed in a City of Stevens Point owned brown cart with a green lid and city logo. Recyclable materials must be at curb/street side by 7:00 a.m. Carts shall not be out earlier than 6:00 p.m. the day before collection and must be off curb/street side by 12:00 midnight the day of collection. Any garbage or recyclables placed out beyond these hours is subject to removal with the costs charged to the property owner.

(3) The hauler has the right to reject or leave at the curb any recyclable material or solid waste that is not prepared according to the specifications of subsection (1) of this section, or in the regulations provided by the contractor or the City of Stevens Point to the service recipients. Materials may also be rejected if not separated from solid waste, placed in the proper container or are not designated recyclable materials or solid waste for collection. The hauler also has the right to refuse to pick up any solid waste if it contains recyclable containers and materials. In such cases, the hauler shall notify the generator of materials in writing by means of putting a tag on it listing the reasons for rejecting the items.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (10). Management of lead acid batteries, major appliances, waste oil, yard waste, brush, demolition material, household hazardous waste, large plastic items, medical needles/syringes, wet paint, e-cycle electronics, waste tires and used automotive engine oil filters.

Occupants of single-family and two- to four-unit residences, shall manage lead acid batteries, major appliances, waste oil, yard waste, brush, demolition material, household hazardous waste, large plastic items, medical waste, wet paint, e-cycle electronics, waste tires, used automotive engine oil filters and absorbent materials as follows:

(1) Lead acid batteries shall be recycled at a retail business that sells lead acid batteries and accepts used batteries for the purpose of recycling or at a solid waste facility or may be brought to the City of Stevens Point drop-off. Any fee imposed for the recycling of used batteries shall be the responsibility of the generator.

(2) Major appliances shall be recycled at a retail business that sells appliances and accepts used appliances for the purpose of recycling, at a scrap metal dealer or at a solid waste facility that accepts appliances for the purpose of recycling. Any fee imposed for the recycling of used appliances shall be the responsibility of the generator. Freon free major appliances excluding microwaves, may be brought to the City of Stevens Point drop-off at the cities discretion. Please call (715) 346-1537 for more information.

(3) Waste oil shall be recycled at a retail business that sells oil or automotive products and accepts oil for the purpose of recycling, at an oil refinery or at a solid waste facility or may be brought to the City of Stevens Point drop-off in a clear screw cap plastic container of 2.5 gallons or less. Any fee imposed for the recycling of used oil shall be the responsibility of the generator.

(4) Yard waste either shall be home-composted using an effective back yard compost system or transported to the City of Stevens Point drop-off. No yard waste shall be disposed of as general waste.

(5) Brush six inches in diameter and under shall be transported to the City of Stevens Point drop-off. No branches shall be disposed of as general waste.

(6) Demolition material shall be transported to the City of Stevens Point drop-off for a fee. Please call (715) 346-1537 for restrictions and fees. No demolition material shall be disposed of as general waste. Any fees charged for the disposal of demolition material shall be the responsibility of the generator.

(7) Household hazardous wastes shall be transported to the Portage County Solid Waste Department Transfer Facility by appointment only. Any fees charged for the disposal of hazardous wastes shall be the responsibility of the generator

(8) Large plastic items shall be transported to the Portage County Material Recovery Facility at 600 Moore Road in Plover, Wisconsin.

(9) Medical needles/syringes or other sharps items are collected by local pharmacies. Call (715) 346-1537 for the list of participating pharmacies. No medical needles/syringes or other sharps items shall be disposed of as general waste.

(10) Wet paint must be dried out and can be added to your garbage cart.

(11) E-cycle electronics shall be transported to an e-cycle drop-off location. Call (715) 346-1537 for a current list of e-cycle components and e-cycle locations. Any fee charged for recycling electronics shall be the responsibility of the generator.

(12) Waste tires shall be recycled at a retail business that sells tires or automotive products or at a solid waste facility. Any fee charged for the recycling of used tires shall be the responsibility of the generator.

(13) Used automotive engine oil filters shall be transported to the City of Stevens Point drop-off or the Portage County Solid Waste Transfer Facility. Any fee charged for recycling oil filters shall be the responsibility of the generator.

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Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (11). Prohibitions on disposal of recyclable materials.

(1) *Generally.* No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in sections 7-09 (1) and 7-10 (1-13) which has been separated for recycling.

(2) *Unlawful burning.* It shall be unlawful for persons to burn or bury solid waste and recyclable materials on residential or nonresidential properties.

Municipal Code

Chapter 7. Health and Sanitation

Solid Waste Disposal and Recycling, Yard Waste and City of Stevens Point Drop-off

Sec. 7.06 (12). Unlawful removal of recyclable materials (antiscavenging).

It shall be unlawful for any person, unless under contract with or licensed by the City of Stevens Point, to collect or remove any recyclable material that has been deposited or placed at the curb for the purposes of collection for recycling.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Scott Schatschneider
DPW
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

October 6th, 2015

To: Board of Public Works
From: Scott Schatschneider, Director of Public Works
Re: Overview of the City of Stevens Point Snow & Ice Policy

Given the number of new members on the City of Stevens Point Common Council and the with the winter season fast approaching, staff wanted to take an opportunity to review the City's current snow and ice policy.

Given the overall length and the mapping associated with the snow and ice policy, staff thought that presenting the policy through a power point presentation would be the most efficient way of explaining the process. However, staff would like to give a brief overview of the snow and ice policy in this cover memo as background.

The current snow and ice policy as adopted by the Common Council, is the minimum standard for response and performance expectations. The City currently operates under a 2 – inch snowfall rule. What this means is that if the City receives 2 inches of snow, the entire City is plowed, again this is a minimum. City crews respond to snowfalls at the ½ inch level. At the ½ inch level, primary roads, because of the traffic, become sloppy making traveling more difficult.

City streets are broken into two categories; primary roads and secondary roads. When an entire City plowing is required, depending on the time of the snowfall, the City is typically plowed from 11:00 p.m. to 7:00 a.m. The 11 p.m. – 7:00 a.m. plowing allows the City to have more efficiency in terms of fewer parked vehicles and less traffic and more importantly, safer.

City parking lots and City sidewalks are also cleaned up as part of the City wide cleanup after a snowfall event.

An additional aspect of the City snow and ice policy is the important role residents serve. When residents abide by some very important ordinances (no parking on streets at night, not blowing or pushing snow into the street and cleaning off their sidewalk properly in a timely manner, the entire process is better.

If there are any questions regarding the snow and ice policy prior to the Board of Public Works please feel free to contact me or Dennis Laidlaw at the Streets Garage.

Thank you,

A handwritten signature in black ink that reads "Scott Schatschneider".

Scott Schatschneider, P.E.
Director of Public Works

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
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Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

October 6th, 2015

To: Board of Public Works
From: Scott Schatschneider, Director of Public Works
Re: Patrol Truck Salter / Sander Spreader Insert

Enclosed you will find a memo submitted by Street Superintendent Dennis Laidlaw regarding the purchase of a salter / sander spreader insert.

We have included a photo to help describe the piece of equipment.

As stated in Mr. Laidlaw's memo, the Street's Department currently has a patrol truck being used to half of its ability and efficiency. This additional piece of equipment will allow this truck to have an independent route or will be able to effectively support an existing route, making snow removal after a snow event more effective.

The need to have this patrol truck in the City's regular snow event fleet has always been present. However, with the addition of staff, other pieces of equipment at the airport and the sale of existing vehicles the opportunity to make this truck fully functional has finally occurred.

If there are any questions, please don't hesitate to contact me.

Thank you.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Department of Public Works

Engineering
Phone: 715-346-1561
Fax: 715-346-1650
Streets/Fleet
Phone: 715-346-1537
Fax: 715-346-1687

To The Board of Public Works,

October 5, 2015

The Streets Department has a backup Patrol truck that needs a salt/sand spreader to be fully functional. As a backup, it is only marginally useful, because another truck must repeat the travel path in order to salt or sand behind it.

We requested quotes from several vendors and received two. They are as follows:

Casper's Truck Equipment 700 Randolph Drive Appleton, WI 54913	Henderson FSH II	\$34,223.00
Truck Equipment, Inc. 7202 Zinser Street Weston, WI 54476	Swenson EVDA10-54-84S2	\$33,363.00

Both companies have provided breakdowns of their products, and either will meet our needs. The Swenson is less expensive and is sold and serviced more locally.

We therefore recommend the purchase of the Swenson Spreader from Truck Equipment, in the amount of \$33,363.00, to be funded by the used vehicle/equipment resale account.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets

