



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

Gary Wescott  
President  
(715) 346-1508

September 1, 2015  
4:01 p.m.

- 1. Roll Call:** Commissioners Carlson, Moore, Ostrowski, and Wescott  
Commissioner Kirschling, excused

**Also Present:** Interim Chief Martin Skibba, Chief Bob Finn, Brandi Makuski –  
Stevens Point City Times, Lee Ann Spoon
- 2. People to be heard and announcements**

Reid Rocheleau voiced his concerns over the lack of bicycle enforcement on city streets and trucks not utilizing designated truck routes.
- 3. Appoint liaison to Police Department**

Gary Wescott will remain the liaison to the Police Department through May of 2016.
- 4. Appoint liaison to EMS Oversight Board**

Commissioner Robert Ostrowski is appointed as liaison to the EMS Oversight Board.
- 5. Continuation of strategic review of remaining work load for 2015 (Chiefs, Assistant Chiefs and Commissioners)**

There are obvious tasks that are currently being worked on, such as search and screen for police chief, finalization of department budgets and ambulance contract negotiations with Portage County.

Chief Finn reported the remaining work load at the FD includes contract negotiations with Local 484 and re-evaluating to get the ISO rating from 3 to 2.

Chief Skibba reported the remaining work load at the PD includes continuation of police department building upgrades and working with the Stevens Point Police Officers Association to be more involved with the community.
- 6. Update on Police Chief Recruitment process and review suggested time line**

To date there are 26 applications. Commissioner Kirschling, Human Resource Manager Lisa Jakusz and Lee Ann are working to find a date to review the applications for continuation in the process. The screening process will take place September/October.

## 7. Police Chief's Report

Interim Police Chief Marty Skibba reported:

### August:

- August, OWI Grant enforcement, 3 deployments (16 total deployments).
- August, Firearms training (Less lethal, live fire).
- August 1<sup>st</sup>, Violet Thompson Benefit 5K, Auxiliary providing traffic control.
- August 1<sup>st</sup>, Corn on the Curb, Contractual Officer patrol (2)
- August 8<sup>th</sup>, Boys and Girls Club Bike a thon, Auxiliary providing traffic control.
- August 10-12<sup>th</sup>, SPPD Administration attending Chiefs conference.
- August 12<sup>th</sup>, Officers Radsek and Kontos to be recognized by Noon Optimist Club for involvement with youth.
- August 19<sup>th</sup>, Law Enforcement from Wood County, Portage County, Wisconsin Rapids, Plover and Stevens Point met and discussed procedures dealing with individuals brought to the Salvation Army Hope Center.
- August 20<sup>th</sup>, SPPD Administration met with Landlord Association representatives to plan for upcoming school year. Information letters to be sent out by SPPD to city landlords.
- August 21<sup>st</sup>, Sgt. Rottier completed grant work for \$10,000.00 to address "distracted driver" enforcement.
- August 22<sup>nd</sup>, Guns & Hoses fundraiser.
- August 31<sup>st</sup>, Informational meeting with adult crossing guards. Schedules and pay increase discussed.

### September:

- September 11 – 13, Pacelli Panacea. Contractual officers on site.
- September 12<sup>th</sup>, Walk for Hope, SPPD being recognized for its mental health initiatives.
- September 14, September 18, In-Service training: NAMI, Chaplain Program, Legal update, SFST, high risk stops.
- September 19<sup>th</sup>, Harvest Fest, contractual officers on site.
- September 19<sup>th</sup>, UWSP Spud Bowl, Art in the Park and Dozynki (increased pedestrian and vehicular traffic) Auxiliary Unit to assist with Spud Run and Point Brewery Blubber run.
- September 26<sup>th</sup>, Run from the Cops fundraiser.
- September 30<sup>th</sup> – October 13<sup>th</sup>, Range, mandated qualifier.

Officers Lee and Marchel are currently in Step 4 of the Field Training program and performing satisfactorily. Solo patrol is projected for early September.

Commissioner Wescott moved, seconded by Commissioner Carlson, to accept the Police Chiefs Report.

Ayes, all; nays, none. Motion carried.

**8. Fire Chief's report**

Fire Chief Finn reported:

- Probationary Firefighter/Paramedics Parker, Fleisner and Egan have completed their initial training and now count as manpower. Firefighter/Paramedic Laack is still in his initial training period and is expected to finish this training by the end of September. All four of the probationary Firefighter/Paramedics will continue with their probationary training.
- After numerous meetings with the administrative staff and the city comptroller, the operating and capital budgets were submitted.
- We started planning with the County Emergency Management Office on the Haz-Mat training exercise that will be held on October 4, 2015 at the City Airport. The exercise is in conjunction with the Army CBRN Company and will involve multiple agencies from the city and the county. This was the first meeting. Further updates will follow.
- An Image Trend Representative came to the SPFD to give two separate four hour training sessions on the fire software programs that we purchased one and one-half years ago. The new software consists of the Fire Inspection Program, a new Scheduler Program and a new Fire Reporting Program. This training was overdue from Image Trend.

Commissioner Ostrowski moved, seconded by Commissioner Carlson, to accept the Fire Chiefs Report.

Ayes, all; nays, none. Motion carried.

**9. EMS Report**

- Riverfront Rendezvous was a success on the EMS side of the 4<sup>th</sup> of July weekend. From July 3<sup>rd</sup> to July 5<sup>th</sup> there were 48 requests for ambulance. The request distribution for the holiday weekend was as follows:

Stevens Point	30
St. Michael's Hospital	2
Town of Carson	1
Town of Dewey	1
Town of Eau Plaine	1
Town of Hull	2
Town of Plover	1
Village of Plover	7
Village of Whiting	3

- Stevens Point Fire Department hired 3 new personnel in the month of July and 1 in August.
- Dr. Vayder conducted quarterly run review for all crews.
- Heartland Hospice: (Holly Hurda) provided training on gaining a better understanding of hospice Pt's and their families and how EMS interacts with hospice and end of life situations.
- Grant without Grief was hosted by "Wisconsin office of Rural Health" at the Holiday Inn. Firefighter/Paramedic David Briggs and Assistant Chief

Gemza attended this class designed to help grant writers find and prepare grants for funding.

**Rapid Response Vehicle:**

There was a potential of 42 runs in July.

1. Cancelled En Route:	4 times
2. Lieutenant Not Available	7 times
3. Staffing Not Allowed	0 times
4. RRU Not Available	1 times
5. RRU Responded	30 times

**Simultaneous Ambulance Requests:**

Total number of Ambulance Requests in July: 383

2 Ambulances out:	88 (22.9%)
3 Ambulances out:	17 (4.4%)
4 Ambulances out:	4 (.2%)
5 Ambulances out:	0

**10. Consent Agenda**

- a. Minutes
- b. Monthly Bills

Commissioner Ostrowski moved, seconded by Commissioner Carlson, to accept the consent agenda items.

Ayes, all; nays, none. Motion carried.

**11. Adjourn into executive session (approximately 5:15 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) [considering employment, promotion, compensation, or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for corporal promotional interviews and Wis. Stats section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session] for discussion of a potential side letter with IAFF Local 484 regarding the performance evaluation process and associated forms.**

Commissioner Wescott moved, seconded by Commissioner Moore, to adjourn into executive session.

Ayes: Carlson, Moore, Ostrowski, Wescott  
Nays: None. Motion carried.

**12. Reconvene into open session for possible action.**

Commissioner Ostrowski moved, seconded by Commissioner Moore, to reconvene into open session.

Ayes: Carlson, Moore, Ostrowski, Wescott

Nays: None. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson, to approve and authorize the promotion of Robert Kussow, John Moss, Steve Spath and Joseph Johnson to the rank of Corporal effective September 7, 2015.

Ayes: Carlson, Moore, Ostrowski, Wescott

Nays: None. Motion carried.

**13. Adjournment**

The meeting adjourned at 5:35 p.m.