

REPORT OF BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Tuesday, September 15, 2015 – 10:00 AM

City Conference Room – County-City Building
1515 Strongs Avenue, Stevens Point, WI 54481

PRESENT: Marlene Pohl; Trevor Roark; Tori Jennings; Jim Menzel; Liz McDonald

ALSO PRESENT: Scott Schatschneider; Neil Prendergast; Bob Fisch; Cathy Dugan

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1. Call to Order
 2. Report of the August 25, 2015 Bicycle and Pedestrian Committee meeting
 3. Question and Answer on *Roberts Rules of Order* – City Attorney Logan Beveridge
 4. Recommendations for dedicated Bicycle and Pedestrian Committee website
 5. City adoption status of the Portage County Bicycle Pedestrian Plan Urban Recommendations
 6. Northpoint Drive analysis (performed by City staff and committee members)
 7. Signage review for Ellis Street
 8. City commuter route recommendations
 9. Draft text for committee vision and mission statement
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 13. Adjourn
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1. Call to Order
2. Report of the August 25, 2015 Bicycle and Pedestrian Committee meeting
The August report was submitted and posted in advance of the September meeting. In future, minutes will be approved at the BPAC monthly meeting.
3. Question and Answer on *Roberts Rules of Order* –City Attorney Logan Beveridge
Discussion on above:
The committee reviewed and discussed the basic version of Roberts Rules of Order.

Bob Fisch said the public should have opportunity to comment at every meeting.
Cathy Dugan added that the public should have opportunity to speak on each agenda item.

4. Recommendations for dedicated Bicycle and Pedestrian Committee website
Committee agreed to use *My Sidewalk* as the platform for public input. Tori Jennings will create the website by January 2016. The BPAC web address will be available through the City website.

5. City adoption status of the Portage County Bicycle Pedestrian Plan Urban Recommendations
Discussion on above:
Trevor Roark reported that the Planning Commission adopted the Portage County Bicycle and Pedestrian Plan. The committee discussed BPAC giving a formal recommendation to approve the plan at the upcoming Common Council Meeting.
Action on above:
Motion by Trevor Roark to give formal recommendation to Common Council to adopt the Portage County Bicycle and Pedestrian Plan; seconded by Liz McDonald. Motion carries 5-0.

6. Northpoint Drive analysis (performed by City staff and committee members)
Discussion on above:
Marlene Pohl and Scott Schatschneider reported their observations of North Point Drive from Second Street to Division Street during a high traffic period. The committee discussed adding bike lanes or urban shoulders and a dedicated pedestrian crossing to improve safety during peak traffic periods. Prior to making any recommendations, Scott Schatschneider will work with the school district to collect data on pedestrian/bike/automobile traffic in order to make an informed decision about how to create a safe street for pedestrians, bicyclists, and motorists.

7. Signage review for Ellis Street
Discussion on above:
Jim Menzel suggested that Ellis Street from Church Street to Frontenac Avenue be designated a 'bikers street.' The Committee discussed the parallels between this suggestion and the technical designation of a 'bike boulevard.' In addition, the committee considered recommendations for Ellis Street included in the Portage County Bicycle and Pedestrian Plan. The item will be discussed further at the December meeting pending approval and review of the Portage County Bicycle and Pedestrian Plan.

8. City commuter route recommendations
Discussion on above:
Tori Jennings provided a summary of the August 10, 2015 bicycle ride to analyze north/south and east/west bicycle routes with Dave Meurett (WisDOT). Bicycle commuter routes that transect the city and connect to the Green Circle Trail are both possible and conform to DOT standards according to Dave Meurett (WisDOT). The committee discussed the process by which bike lane striping and infrastructure might be prioritized in future.

Neil Prendergast recommended that BPAC create a base of support for bike lanes and prioritize streets where the public will not object to bike lanes.

9. Draft text for committee vision and mission statement

Discussion on above:

The committee considered the vision and goals of BPAC. In general, BPAC aims to help the city implement an effective integrated multimodal transportation network. We believe that adding bicycle and pedestrian infrastructure will benefit our economy, the environment, and make Stevens Point a healthier and more attractive community for people to live and work in. To achieve this goal, BPAC will focus on implementing the Portage County Bicycle and Pedestrian Plan; promote transportation equity; provide safety education to cyclists and motorists; promote safe routes to schools; improve transportation accessibility; and seek funding opportunities to support these goals.

Action on above:

Motion by Marlene Pohl to clarify mission/vision statement and press release by the October 2015 meeting; seconded by Liz McDonald. Motion carries 5-0.

10. Tag and remove policy

Discussion on above:

The committee discussed the possible need for an abandoned bike ordinance, especially following the installation of new bike hitches Downtown. The committee will look at ordinances in other municipalities and submit a draft ordinance at the October 2015 meeting. Tori Jennings will contact Police Sgt. Paul Piotrowski for input and recommendations.

11. Resident recommendation on Brilowski Road North

Discussion on above:

Brian Formella will give a 10 minute presentation to the committee and public on creating bike accessibility near Brilowski Road North at the November 2015 BPAC meeting.

12. Schedule next meeting

Discussion on above:

Meetings will be scheduled for third Tuesday of each month. Next meeting will be October 20 at 10:00.

13. Adjournment