

**Airport Commission**  
**Monday, December 14, 2015**  
**12:00 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Mae Nachman, Carl Rasmussen and Jim Cooper.

**ALSO PRESENT:** Joel Lemke, Jason Draheim, Gary Kuplic, Mary Klesmith, Rob Molski, Chris Lefebvre, and Jaime Zdroik.

**EXCUSED ABSENCE:** Eugene Tubbs

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## I. ADMINISTRATION

### 1. Approval of minutes of the November 9, 2015 meeting.

**Motion made** by Mae Nachman, seconded by Jim Cooper to approve the minutes of the November 9, 2015 Airport Commission meeting.

*Ayes all. Nays none. Motion carried.*

### 2. Discussion and possible action on purchase agreement with Sentry Insurance for snow removal equipment.

Joel stated Sentry Insurance is willing to pay \$550,000 towards snow removal equipment specifically designed for Airport snow removal operations. The total cost of the equipment is \$620,000 so the City's portion would be \$70,000.

This item will be acted on at the City's Finance Committee tonight. The \$70,000 will either come out of the City's remaining unspent borrowing or the City's general fund.

This agreement outlines the conditions of the Airport getting the \$550,000. It states we can't sell it, it will be kept at the Airport and we'd be responsible for insuring it, etc.

The City attorney requested we leave room to allow staff and City attorney to make small language changes. Sentry wants to purchase this in 2015.

Jason stated due to the wellfield lands being on Airport property we are limited on what chemicals we can use in certain snow/ice events. This equipment uses a broom/blowers to remove snow & ice.

**Motion made** by Mae Nachman, seconded by Jim Cooper to approve the purchase agreement with Sentry Insurance for snow removal equipment.

*Ayes all. Nays none. Motion carried.*

## II. ACCOUNTING

### 3. Discussion and possible action on approval of department claims.

#### AIRPORT

Paul Adamski also presented the statement of claims for the Airport for November. The balance as of November 1, 2015 was \$170,814.45. The bank

deposits recorded in November 2015 were \$19,306.31. Checks issued in November 2015 numbered 1388 through 1410 were in the amount of \$50,786.63. The net balance on hand November 30, 2015 was \$139,334.13.

**Motion made** by Carl Rasmussen, seconded by Mae Nachman to approve the department claims for the month of November 2015 as audited and read.

*Ayes all. Nays none. Motion carried.*

### III. AIRPORT MANAGERS REPORT

#### 4. Written report provided.

The monthly report for November was reviewed by the Commission.

#### 5. Verbal report.

Jason stated a new main entry sign was installed. Electricity will be run to the sign in a week or two.

*The next Airport Commission meeting will be on Monday, January 11, 2016 immediately following the Board of Water & Sewerage Commission meeting.*

### IV. ADJOURNMENT

**Motion made** by Carl Rasmussen to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED  
12:37pm

AIRPORT COMMISSION

PAUL ADAMSKI, PRESIDENT