

**MEETING MINUTES  
BOARD OF PARK COMMISSIONERS  
WEDNESDAY, JANUARY 6, 2016**

1. **Roll Call**
2. **Approval of the December 2 , 2015 Minutes**
3. **Approval of the 2016 Tree Care Operations**
4. **Hiring firm to design Pfiffner restroom/shelter**
5. **Director's report**
6. **Adjournment**

1. **Roll Call**

Present: Freckmann, Hall, Ald. McComb, McDonald, Ald. Oberstadt, Okonek, Sorenson  
Excused: Glodosky, Ald. Slowinski,  
Also Present: Director Tom Schrader, Betty Bruski Mallek

Vice President Okonek called the meeting to order at 6:30 p.m. and expressed sympathy to the Bahling family on behalf of the Board of Park Commissioners and residents of the City of Stevens Point on the recent loss of Jeff Bahling who was President of the Board of Park Commissioners at the time of his death. It is a tremendous loss because he was such a spokesman for the parks in the City. Vice President Okonek also expressed sympathy to Commissioner Freckmann on the passing of Commissioner Freckmann's wife Sally in early December.

2. **Approval of the December 2 , 2015 Minutes**

**Motion by Hall, seconded by McDonald , to approve the December 2 , 2015 minutes and place them on file.**

**Ayes all; Nays none; Motion carried.**

3. **Approval of the 2016 Tree Care Operations**

Director Schrader reported that the Forestry Department requested quotes from four local tree care companies. Three of the companies returned quotes. The low quote was from Tree Fella Tree Service for \$27,940.00. They had the quote last year and did a fine job.

**Motion by McDonald , seconded by Sorenson to approve the 2016 Tree Care Operations from Tree Fella Tree Service in the amount of \$27,940.00 .**

**Ayes all, Nays none; Motion carried.**

4. **Hiring firm to design Pfiffner restroom/shelter**

Director Schrader stated that the Pfiffner restroom/shelter is different than the Mead restroom/shelter bid. With Mead Park's shelter/restroom it was a package deal all pre-designed, but with Pfiffner we wanted something different so RFP's were sent out to 6 vendors to submit a design for the Pfiffner restroom/shelter. Solicited 6 firms and four bids were returned. The cost of the design of the restroom/shelter ranged from \$19,300.00 to \$42,500.00. It will be a challenge to design a building that will fit into this area with the existing band shell design and other structures. We want something unique and that will complement the park. Looking at the Project Milestone Schedule for the project we can see it is a very tight schedule but we felt that in order to get the best quotes we needed to get this completed before contractors fill up their schedules. Jeff Bahling worked on the proposal and we agreed that we wanted this bathroom/shelter to tie into the playground area. The RFP of Design Unlimited was reviewed. Director Schrader reported that he spoke with another contractor from Stevens Point and was told the City would be pleased with the work of Design Unlimited.

Work will start after the 4<sup>th</sup> of July and Riverfront.

**Motion by Hall, seconded by Ald. Oberstadt to approve the hiring of Design Unlimited to design the Pfiffner restroom/shelter in the amount of \$19,300.00 .**

**Ayes all, Nays none; Motion carried.**

5. **Director's report**

- Wants to congratulate and thank the Parks staff for their efficient work in getting the winter sports area up and running in a matter of days, ice rinks open tonight
- Willett Arena will have a busy week-end with the Sentry Classic Hockey tournament on Friday and Saturday, UW plays on Thursday and again on Sunday
- Jeff Schobert is working on ice sculptures out at McGlachlin Park. He wants people to stop out and he'll show people how to do sculptures and looks forward to help.
- Mayor Wiza will have 2 more commissioners approved by the Common Council this month

**6. Adjournment**

**Motion by Ald. Oberstadt , seconded by Ald. McComb , to adjourn the meeting.**

**Ayes all; Nays none; Motion carried, 6:42 p.m.**