



Police and Fire Commission

City of Stevens Point
1515 Strong's Avenue
Stevens Point WI 54481

Gary Wescott
President
(715) 346-1508

January 5, 2016
4:00 p.m.

- 1. Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski, and Wescott

Also Present: Fire Chief Finn, Police Chief Skibba, Alderperson Patton, Assistant Chief Zenner, Assistant Chief Davis, Ben Uitenbroek, Bob Kussow, David Briggs, Kevin Ruder, Brandi Makuski – Stevens Point City Times, RB Supervisor Spoon

- 2. People to be heard and announcement**

Kevin Ruder briefed the commission on the 2016 Guns N Hoses fund raising event. The game is tentatively scheduled for August 27th. This is the third annual event and to date the event has raised \$72,000.00. This year the roster of players will include the Plover PD and Portage County Sheriff's Dept.

- 3. Update on FEMA grant applications**

Chief Finn reported that the Fire Department is applying for the following Assistance to Firefighters Grants (AFG): fire engine and a live-burn simulation trailer. These are two separate grants and the city's portion of the matching grant is 10% for each grant.

A current estimate for a fire engine is approximately \$600,000.00, which would make the city's matching portion \$60,000.00. A current estimate of the live-burn simulation trailer is \$375,000.00, which would make the city's matching portion \$37,500.00.

Commissioner Wescott moved, seconded by Commissioner Kirschling, to support the Fire Department applying for AFG grants for a fire engine and live-burn simulation trailer.

Ayes, all; nays, none. Motion carried.

- 4. Police Chief's Report**

Chief Skibba reported:
December:

- December promotional process for Assistant Chief, Sergeant and Corporal Positions. A special thank you to the DNR, State Patrol, Plover Police Department and Salvation Army for providing interview panel during the sergeant selection process.

- December 2nd, Police Chief Oath at Police Department at 4:00 p.m., with possible Assistant Chief Oath to follow.
- December 3rd, Guns N Hoses fundraising meeting.
- December 5th, Red Kettle Public Safety fundraising challenge. PD at Trigs.
- December 5th, YMCA Frostbite run, assisted by Auxiliary.
- December 8th, Recognition banquet.
- December 15th, WSPT's Christmas is for Children participation.
- December 15th, Presentation by Chief to Kiwanis.
- December 17th, North Central Chiefs of Police Association Meeting.
- December 19th, Shop with a Cop participation.
- December 21st – 22nd, Death investigation and body recovery from Wisconsin River. A special thank you to Dive Point Scuba for providing divers.

January:

- January – February, Warming Center location discussions and support.
- January 11th, Guns N Hoses fundraising meeting.
- January 4th – 8th, New Chiefs training course.
- January 13th, Chief presentation to SPPOO.
- January 14th, Emergency response tabletop exercise with UWSP.
- January 16th – 17th, Model Railroad show, assistance provided by Auxiliary.

Commissioner Wescott moved, seconded by Commissioner Moore, to accept the police chief's report.

Ayes, all; nays, none. Motion carried.

5. **Fire Chief's report/EMS report**

Chief Finn reported:

- Fourth Quarter Fit Assessments completed.
- Excel Fitness – Eating Healthy during the holidays.
- Pre-fire plans continue to be drawn on area businesses.
- Signed Christmas cards at Puro Clean for "Holiday for Hero's" event.
- Explorer Scout meeting. We went through medication administration with IV catheters, IM and SubQ injections and intraosseous bone infusions.
- Remodeling of old dark room for EMS report writing area. New lights, outlets, ceiling tiles, and a used door with window installed. Floor waxed, walls painted and base molding glued.
- Metro fire calls: 2701 Forest Drive, Apt 79, Plover; 1434 Post Road, Plover; 1430 Torun Road, Trailer 230, Stevens Point. Total fire runs: 28.
- Training: Quarterly Officers meeting, Blue Card Command continued for Officers and Acting Officers, James Rowan Leadership Training, Snow Plow Training, Flammable Liquids/Haz Mat, Biannual driver training. Total training hours: 129.25.

EMS Report:

- CPR and First Aid training for Portage County Sheriff Department: SPFD personnel taught CPR and Basic First Aid on 4 different days to make sure the whole Sheriff's Department received the training.
- EMS Public Activity: FF/Paramedic Ben Schultz and FF/Paramedic Trevor Howard taught Basic First Aid and Hands Only CPR to UWSP faculty and staff.
- Local Response to an emerging communicable disease: The exercise discussed emergency operations coordination, information sharing/emergency public information and warning, responder safety, and volunteer management as it

relates to containment and treatment of an emerging communicable disease threat in our community.

- Training: Dr. Vayder conducted Quarterly Run Review for all three crews.
- Rapid Response vehicle: There was a potential of 68 runs in December. The RRU had 664 requested responses in 2015

- Cancelled en route: 12 times
- Lieutenant not available: 5 times
- Staffing not allowed: 0 times
- RRU not available: 0 times
- RRU responded: 51 times

- Simultaneous ambulance requests:
Total number of ambulance requests in December: 226
 - 2 ambulances out 52 (23%)
 - 3 ambulances out 4 (1.7%)
 - 4 ambulances out 0
 - 5 ambulances out 0

4224 ambulance request in 2015 up 156 from 2014

Commissioner Ostrowski moved, seconded by Commissioner Carlson to accept the fire chief's report.

Ayes, all; nays, none. Motion carried.

6. Approval of Minutes

Commissioner Kirschling moved, seconded by Commissioner Moore, to approve the minutes of the December 1 and December 7 meetings.

Ayes, all; nays, none. Motion carried.

7. Confirmation of Bills

Commissioner Wescott moved, seconded by Commissioner Ostrowski to accept the confirmation of bills.

Ayes, all; nays, none. Motion carried.

8. Adjourn into closed session (approximately 4:30 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for probationary sergeant interview and probationary corporal interview.

Commissioner Kirschling moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes: Carlson, Kirschling, Moore, Ostrowski and Wescott
Nays, none. Motion carried.

9. Reconvene into open session for possible action

Commissioner Kirschling moved, seconded by Commissioner Moore, to reconvene into open session for possible action.

Ayes: Carlson, Kirschling, Moore, Ostrowski and Wescott
Nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson, to promote Bob Kussow to the position of probationary sergeant effective January 5, 2016, with a one year probationary period.

Ayes: Carlson, Kirschling, Moore, Ostrowski and Wescott
Nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson, to promote Ben Uitenbroek to the position of Probationary Corporal effective January 5, 2016, with a one year probationary period.

Ayes: Carlson, Kirschling, Moore, Ostrowski and Wescott
Nays, none. Motion carried.

10. Adjournment

The meeting adjourned at 4:58 p.m.