



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

Gary Wescott  
President  
(715) 346-1508

February 4, 2016  
4:00 p.m.

- 1. Roll Call:** Commissioners Carlson, Moore, Ostrowski, and Wescott  
Commissioner Kirschling, excused  
  
**Also Present:** Fire Chief Finn, Police Chief Skibba, Alderperson Patton,  
Alderperson Morrow, Assistant Chief Gemza, Brandi Makuski –  
Stevens Point City Times, RB Supervisor Spoon

- 2. People to be heard and announcement**

None.

- 3. Report on Community CPR challenge**

In honor of American Heart Month the Stevens Point Fire Department and Wausau Fire Department have entered into a friendly challenge to improve survival from cardiac arrest in their cities. The challenge calls for training citizens in CPR, placing public access Automated External Defibrillators (AEDs) and raising funds for local foundations that support cardiac arrest survival. The Fire Departments in both cities will lead the efforts, promoting CPR classes and encouraging the purchase and placement of AEDs.

Each Fire Department will record the number of citizens trained in CPR. Anyone conducting CPR training can help their community reach their goal by notifying the Fire Department of the class and number of students. Any form of CPR class, including a class on compression only CPR, counts. Businesses are also asked to notify their local fire department of any new AEDs purchased in February and March.

Cardiac arrest survival funds have been set up by the Foundation of Saint Michael's and Saint Clare's Hospitals. Donations are encouraged and the proceeds will be used to purchase AEDs for charitable organizations in the area. Anyone interested in applying for these funds can contact the Saint Michael's Foundation or Saint Clare's Foundation.

- 4. Police Chief's Report**

Chief Skibba reported:

January:

- January – February Warming Center location discussions
- January 4<sup>th</sup> – 8<sup>th</sup>, New Chiefs training course
- January 11<sup>th</sup>, Guns N Hoses fundraising meeting

- January 13<sup>th</sup>, Chief presentation at SPPOO
- January 16<sup>th</sup> – 17<sup>th</sup>, Model Railroad show, assistance provided by Auxiliary
- January 24<sup>th</sup>, UWSP Move in day. Extra patrol provided
- January 26<sup>th</sup>, Review of Peer Court
- January 26<sup>th</sup>, Portage County Business Council Partners in Education meeting

February:

- January – February, Warming Center location discussions
- February, working with cities and villages mutual insurance company (CVMIC) on safety plans
- February 6<sup>th</sup>, Cadet Night at YMCA
- February 6<sup>th</sup>, Boys & Girls Club grand opening, Auxiliary fingerprinting youth
- February 7<sup>th</sup> – 10<sup>th</sup>, WCPA training
- February 16<sup>th</sup>, Election day, Auxiliary assisting at Jefferson School poll site

Officers Lee and Marchel continue to develop through their respective probationary periods, with an expected completion date of November 2016.

Officer Ballew is progressing through the Field Training Program, Step 1

Alex Beach, a 5<sup>th</sup> year senior at UWSP majoring in Sociology and Psychology, will be attending our internship program during this semester. Alex wants to get into law enforcement and this opportunity allows him to experience many of the things law enforcement does for the community it serves.

Commissioner Wescott moved, seconded by Commissioner Carlson, to accept the police chief's report.

Ayes, all; nays, none. Motion carried.

## 5. **Fire Chief's report/EMS report**

Chief Finn reported:

- Crew changes took effect
- Crew performance evaluations are done
- Crew meetings for 2016 and yearly expectations
- Excel fitness: 1<sup>st</sup> quarter wellness assessments started
- Pub Ed: Room organized and new education materials were restocked. Tour and talk on natural disasters and emergency preparedness for twenty Pacelli students
- Two AFG grant submissions: Fire Engine and Burn Simulator Trailer
- Sixteen mattresses were bought to replace those purchased in 1991 (32 mattresses total)
- First phase of Focus on Energy grant started with replacement of exterior lights with LED's at Station 1
- Explorer Scout Meeting: Fire Fighter survival skills (follow hose line through obstacle course in dark, confined space, entanglement prop and search & rescue)
- Assignment of new fire inspection districts and liquor licenses (crew rotation)
- Metro fire calls: 2601 Indiana Avenue; 2108 Pinewood Drive; 1800 Portage Street; 1540 Torun Road; 1717 Main Street; 2301 Main Street; 1740 Briggs Street. Total fire calls: 68

- Training: Captain Baganz reviewed the fire inspection program with all crews. Blue card command on line continued. Firefighter Survival skills on SCBA with props in basement, all crews. Fire Behavior. Supervision and Leadership on line workshops. Total training hours: 47.

**EMS Report:**

- EMS Paramedic Internship: Paramedic Internships have begun at the SPFD. The Intern Committee interviewed paramedic students from Mid State Technical College. Three students were chosen from the interview process to participate and are assigned to each of our 3 crews. When they are not in school, the interns will be participating in all activities and ambulance calls, just like our personnel. The goal is to give each student a real life practical experience of what it's like to be a fire based paramedic. A crew: Hayley Gallion; B Crew: Michael Koehler; C Crew: Kraig Arndt.
- Rescue Task Force: SPFD Rescue Task Force training team has been in the planning process with local law enforcement for our annual training and practical exercise due to take place on March 2, 3, 9 and 10. Will do some refresher training, and then move into real time practical exercises.
- Medic 1 ambulance: Medic 1 has been out of service since January 5<sup>th</sup> to have the box repainted at V & H Trucks in Marshfield. It then went to Bushman Signs to have the decals replaced. We expect it to be back in service around the 1<sup>st</sup> of February.
- CPR community challenge: The SPFD will be participating in a CPR community challenge against the Wausau Fire Department. The challenge is to see which community will be able to teach CPR to the community, along with placing public access automated external defibrillators (AEDs), and raising funds for local foundations that support cardiac arrest survival. The kick off by each city's Mayor is scheduled for February 8<sup>th</sup>. The challenge will run for the months of February and March.

Commissioner Ostrowski moved, seconded by Commissioner Wescott to accept the fire chief's report.

Ayes, all; nays, none. Motion carried.

**6. Approval of Minutes**

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to approve the minutes of the January 5<sup>th</sup> meeting.

Ayes, all; nays, none. Motion carried.

**7. Confirmation of Bills**

Commissioner Ostrowski moved, seconded by Commissioner Moore, to accept the confirmation of the January bills.

Ayes, all; nays, none. Motion carried.

**8. Adjourn into closed session (approximately 4:30 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body**

has jurisdiction or exercises responsibility], and Wisconsin State Statute Section 19.85 (1) (f) [considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations] and Wisconsin Statute 19.85 (1) (e) [deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for the following:

- a. Police Officer work related injuries.
- b. Discussion of past promotions and possible changes to the current process.
- c. Discussion on a potential MOU and/or lease related to the placement of an ambulance outside of Stevens Point in accordance with the new provisions of the EMS Contract with Portage County.
- d. Discussion on potential negotiations related to the assignment of a medical director for EMS operations.

Commissioner Ostrowski moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes: Carlson, Moore, Ostrowski, and Wescott  
Nays: None. Motion carried.

**9. Reconvene into open session for possible action**

Commissioner Ostrowski moved, seconded by Commissioner Moore, to reconvene into open session.

Ayes: Carlson, Moore, Ostrowski, and Wescott  
Nays: None. Motion carried.

No action was taken.

**10. Adjournment**

The meeting adjourned at 5:08 p.m.