

**Airport Commission**  
**Monday, March 14, 2016**  
**12:00 P.M.**

**MINUTES**

***PRESENT:*** Paul Adamski, Mae Nachman, Carl Rasmussen and Jim Cooper.

***ALSO PRESENT:*** Joel Lemke, Jason Draheim, Gary Kuplic, Rob Molski, Chris Lefebvre, Jaime Zdroik, and Jenny Schmeiser.

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## **I. ADMINISTRATION**

### **1. Approval of minutes of the February 8, 2016 meeting.**

*Motion made* by Carl Rasmussen, seconded by Mae Nachman to approve the minutes of the February 8, 2016 Airport Commission meeting.

*Ayes all. Nays none. Motion carried.*

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **AIRPORT**

Paul Adamski also presented the statement of claims for the Airport for February. The balance as of February 1, 2016 was \$276,828.96. The bank deposits recorded in February 2016 were \$12,444.06. Checks issued in February 2016 numbered 1439 through 1444 were in the amount of \$23,282.42. The net balance on hand February 29, 2016 was \$265,990.60.

*Motion made* by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the month of February 2016 as audited and read.

*Ayes all. Nays none. Motion carried.*

## **III. AIRPORT MANAGERS REPORT**

### **3. Written report provided.**

The monthly report for February 2016 was reviewed by the Commission.

### **4. Verbal report.**

Jason stated they are currently transitioning out of winter operations.

*The next Airport Commission meeting will be on Monday, April 11, 2016 immediately following the Board of Water & Sewerage Commission meeting.*

#### IV. ADJOURNMENT

*Motion made* by Mae Nachman to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED

12:26pm

AIRPORT COMMISSION

A handwritten signature in black ink, appearing to read 'Carl Rasmussen', written in a cursive style.

CARL RASMUSSEN, SECRETARY