

## **CITY OF STEVENS POINT**

### **FINANCE COMMITTEE AGENDA**

**Monday, April 11, 2016 – 7:00 P.M.**

**(or immediately following previously scheduled meeting)**

**Lincoln Center – 1519 Water Street**

**[A quorum of the City Council may attend this meeting]**

Discussion and Possible Action on:

1. Development Agreement with Cobblestone Hotel Development LLC, to construct a hotel within Tax Incremental Financing District #6.
2. Request to fill a position early-Administrative Assistant in Community Development.
3. Request from the Department of Public Works to add a limited term employee (LTE) due to extenuating circumstances.
4. Establishment of a pilot program to promote tree planting on private property.
5. Renewal of Lease for farming city owned land at the end of E.M Copsps Drive.
6. Acceptance of a proposal for replacing city servers.
7. Hiring an intern for the Community Development Department through the Career Ready Internship Program.
8. Approval of contract for architectural services for the repairs and renovations at Edgewater Manor.
9. Approval of Payment of Claims.
10. Enter into closed session under Wisconsin Statutes 19.85(1)(g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) for discussion of resolving an encroachment upon City property within Bukolt Park.
11. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

FINANCE COMMITTEE NOTES:

1. Development Agreement with Cobblestone: Please see the attached memo regarding this development agreement.
2. Request to Fill Position Early: Please see the attached memo.
3. Request from Public Works to add a limited term employee: Please see the attached memo.
4. Pilot Program to promote tree planting: Information about the proposed program is attached. The City would pay for the cost of purchasing trees to be planted on private property on the main thoroughfares at \$100 per tree. The Forestry department does have a budget for purchasing trees, but this money is needed for planting trees on City owned property. Since the money is not available in the department budget, the only other options would be to either utilize contingency this year, or attempt to find money in the budget for next year.
5. Renewal of Lease for Farming: The city currently owns some land in East Park Commerce center at the end of E.M. Copps Drive. We are currently leasing it for agricultural purposes for \$400/year. This would be a renewal of that lease for the same terms.
6. Proposal for Replacing Servers: We received two proposals, attached, from Specialized Computer Systems (\$178,566.66) and RMM Solutions (\$190,014.06). The funding is available in the 2015 capital budget. This project was originally planned for 2015, but the implementation was delayed, so the funds were rolled over to this year.
7. Intern for Community Development: Please see the attached memo.
8. Contract for architectural services-Edgewater: Please see the attached memo.
9. Approval of Payment of Claims. Please feel free to call the Treasurer's Office (346-1573) if you have any questions on the claims and would like to discuss it before the meeting.



# Memo

**Michael Ostrowski, Director**  
Community Development Department  
City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481  
Ph: (715) 346-1567 • Fax: (715) 346-1498  
mostrowski@stevenspoint.com

## City of Stevens Point

To: Finance Committee  
From: Michael Ostrowski  
CC:  
Date: 4/3/2016  
Re: Cobblestone Hotel Development Agreement

Enclosed is the development agreement for the Cobblestone Hotel development, which is to occur at 1117 Centerpoint Drive.

The following are the main principles of the agreement:

- The Redevelopment Authority would provide Cobblestone Hotel Development, LLC with the land for \$1.00.
- Cobblestone would construct a four story 60-room (approximate) hotel with an approximate value of \$5 million. Cobblestone would guarantee a minimum tax payment of \$102,500 for a period of 11 years.
- The City would provide an upfront financial incentive of \$850,000, which would be paid to the Developer after the completion of the private improvements.

With the guaranteed tax payment, the City would recover the \$850,000, with interest over the 11 years. There will then be approximately five years left on the TID where the City would retain the entire increment, which would likely be used towards debt payments for the district.

# Cobblestone Hotel – 1117 Centerpoint Drive Development Agreement

**Between the City of Stevens Point, the Redevelopment Authority of the City of Stevens Point, and  
Cobblestone Hotel Development, LLC**

Adopted by the Common Council:  
Adopted by the Redevelopment Authority:

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# Development Agreement

THIS DEVELOPMENT AGREEMENT is made and entered into as of the \_\_\_ day of \_\_\_, 2016 by and between the City of Stevens Point, Wisconsin, a Wisconsin municipal corporation with its offices located at 1515 Strongs Avenue, Stevens Point, Wisconsin 54481 (the "City"), the Redevelopment Authority of the City of Stevens Point, Wisconsin, a body corporate and politic organized under Wisconsin Statutes (the "RA"), and Cobblestone Hotel Development, LLC, a Wisconsin limited liability company with primary offices located at 980 American Drive, Neenah, WI 54956 and/or its assigns (the "Developer").

## Recitals

**WHEREAS**, the City has, pursuant to authority granted in Wisconsin Statute Section 66.1105, created Tax Incremental District Number 6 ("hereafter referred to as "TID No. 6") for the purpose of eliminating blight within the district and promoting development consistent with the City's plans; and

**WHEREAS**, the RA currently owns the property located at Part of Tax Parcel ID 2408-32-2029-65 and Part of Tax Parcel ID 2408-32-2029-66 (Development Site); and

**WHEREAS**, the RA is willing to transfer the Development Site to Developer in order to carry out blight elimination and urban renewal projects under Section 66.1333 of Wisconsin Statutes; and

**WHEREAS**, the Developer is willing to construct a hotel on the Development Site if it obtains assistance from the City and the RA as set forth herein; and

**WHEREAS**, the City is willing to provide financial assistance as set forth herein, and has determined that this Agreement is in the public interest; and

**NOW THEREFORE**, in consideration of the promises and mutual obligations of the parties contained herein, each of them does hereby represent, covenant, and agree with the other as outlined in this Agreement.

## Purpose of Agreement

The parties hereto are entering into this Development Agreement for the preparation and construction of a hotel ("Building") within the City of Stevens Point TID No. 6. Further, the parties have reached an understanding regarding participation in the future development and intend to enter into this Development Agreement to record the understandings and undertakings of the parties and to provide a framework within which the development may proceed.

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## Part 1. Definitions

As used in this Agreement, the following terms shall have the meanings indicated:

- A. "Act" means Wisconsin Statute Section 66.1105 which provides authority to the City to create TID 6.
- B. "Agreement" means this Development Agreement by and between the City, RA, and Developer, as the same may be from time to time amended.
- C. "City" means the City of Stevens Point, Wisconsin.
- D. "Closing" means the final exchange in the transfer of the Development Site in which the deed of title is delivered to the Developer, the title is transferred, financing documents, title insurance policies are exchanged, and the agreed-on costs are paid, which shall occur no later than the earlier of (i) forty-five (45) days after Developer exercises its option to purchase the Development Site pursuant to that certain Option to Purchase by and between Developer and RA dated **April \_\_\_\_\_, 2016** ("Option"), or (ii) October 14, 2016.
- E. "Developer" means Cobblestone Hotel Development, LLC, and/or its assigns.
- F. "Developer Incentive" is the payment provided to the Developer by the City as described under Division 3.01.01 of this Agreement.
- G. "Development" means the construction of an approximate 60-room hotel.
- H. "Development Costs" means the amounts expended by Developer for construction of the Private Improvements as required under Division 3.03 of this Agreement, which is estimated to be approximately five million dollars (\$5,000,000.00).
- I. "Development Site" means Part of Tax Parcel ID 2408-32-2029-65 and Part of Tax Parcel ID 2408-32-2029-66 in the City of Stevens Point, County of Portage, generally bounded as described in Exhibit A.
- J. "Private Improvements" means each and all of the private improvements specified in the construction plans described on Exhibit B but generally described as the improvements to the Development Site located within TID No. 6.
- K. "Property" includes the Development Site and Private Improvements.
- L. "RA" means the Redevelopment Authority of the City of Stevens Point.
- M. "TID No. 6" means City of Stevens Point Tax Incremental District Number 6, and project plan created by City in accordance with Section 3.04.02.

## **Part 2. Parties Warranties and Representations**

### **Division 2.01 City Representations**

The City makes the following representations as the basis for the undertaking on its part herein contained:

- A. The City is a municipal corporation and political subdivision organized under the laws of the State of Wisconsin.
- B. The City has the authority to enter into this Agreement and carry out its obligations hereunder pursuant to the authority granted to it by the Wisconsin Constitution and State law.
- C. The City proposes to provide assistance to Developer in accordance with the provisions of this Agreement.
- D. The activities of the City are undertaken for the purpose defined in Section 66.1105 of the Wisconsin Statutes.
- E. The parties signing below on behalf of the City have been fully authorized to execute this Agreement on behalf of the City.

### **Division 2.02 RA Representations**

The RA makes the following representations as the basis for the undertaking on its part herein contained:

- A. The RA is a body corporate and politic organized under the laws of the State of Wisconsin.
- B. The RA has the authority to enter into this Agreement and carry out its obligations hereunder pursuant to the authority granted to it by the Wisconsin Constitution and State law.
- C. The RA proposes to provide assistance to Developer in accordance with the provisions of this Agreement.
- D. The activities of the RA are undertaken for the purpose defined in sections 66.1331 and 66.1333 of the Wisconsin Statutes.
- E. The parties signing below on behalf of the RA have been fully authorized to execute this Agreement on behalf of the RA.

### **Division 2.03 Developer Warranties and Representations**

The Developer makes the following warranties and representations as the basis for the undertaking on its part herein contained:

- A. Developer is a Wisconsin limited liability company, duly organized and in good standing under the laws of the State of Wisconsin, and is not in violation of any provisions of its Articles of Organization, Operating Agreement or the laws of the State of Wisconsin, has the power to perform its obligations hereunder and has duly authorized the execution, delivery and performance of this Agreement by proper company action.
- B. Developer will control the construction of the Private Improvements on the Development Site.
- C. The parties signing below for Developer warrant that they have full power and authority to execute this Agreement on behalf of Developer, and to bind Developer to the Agreement.
- D. The construction of the Private Improvements on the Development Site by Developer would not occur but for (i) the tax increment financing assistance being provided by the City hereunder, and (ii) the transfer of the Development Site to Developer from the RA for consideration of one dollar (\$1.00).
- E. Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with, or results in the breach of the terms, conditions, or provisions of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which Developer is now a party or by which is bound, or constitutes a default under any of the foregoing.

## **Part 3. Parties Undertakings**

### **Division 3.01 City Undertakings**

#### **Section 3.01.01 Provision of Developer Incentive**

To further promote the City's goals of reducing blight and its influences, and job creation, the City agrees to make a grant in the amount of eight-hundred and fifty thousand dollars (\$850,000.00) (the "Developer Incentive") to the Developer to incentivize Developer's construction of the Private Improvements.

The Common Council has determined that the Developer Incentive is necessary for the implementation of the TID No. 6's project plan in accordance with Section 66.1105(2)(f)1.i. of the Wisconsin Statutes.

The City shall provide the Developer Incentive to Developer upon the occurrence of Completion of the Private Improvements.

### **Division 3.02 RA Undertakings**

### **Section 3.02.01 Transfer of Development Site to Developer**

In order to induce Developer to undertake the Development, the RA hereby agrees to transfer the Development Site to Developer for one dollar (\$1.00) upon Closing.

## **Division 3.03 Developer Undertakings**

### **Section 3.03.01 Permits and Approvals**

Developer's obligations under Division 3.03 are contingent on obtaining permits and other governmental approvals necessary for the construction of the Private Improvements. Developer shall make all reasonable efforts to obtain such permits and approvals in a timely manner. Developer understands that this Agreement cannot obligate the City to issue any such permits or approvals.

### **Section 3.03.02 Development Timeline**

Developer agrees to complete the Private Improvements within twelve (12) months of Closing.

### **Section 3.03.03 Minimum Tax Payment**

Following completion of the Private Improvements and receipt of the Developer Incentive, Developer agrees to guarantee a minimum annual property tax payment associated with the Property of one-hundred two thousand five-hundred dollars (\$102,500.00) (the "Minimum Tax Payment") for a period of eleven (11) years (the "Minimum Payment Period"). In the event that the amount of property tax payable under Wisconsin Statutes Chs. 70 et. seq. for the Property is less than the Minimum Tax Payment for any year within the Minimum Payment Period, Developer shall pay to the City an additional amount (the "Tax Supplement Amount") such that the sum of the Tax Supplement Amount and the property tax due for that year is equal to the Minimum Tax Payment. Such Tax Supplement Amount shall be paid to the City no later than the date upon which the real estate tax payment it is associated with is due.

### **Section 3.03.04 Property Maintenance**

Following completion of the Private Improvements, Developer shall maintain the Property in a good and presentable condition and shall promptly repair any damage. Developer shall maintain adequate property insurance for such purpose.

## **Division 3.04 Conditions Precedent to Closing**

### **Section 3.04.01 Purpose**

The parties acknowledge that the Development will require substantial financial resources. While each party is willing and prepared to perform its obligations hereunder, the parties recognize that each must begin its performance under this Agreement and continue it

up to the point of Closing without absolute assurance that the others will be able to raise and commit all the funds necessary for Closing.

#### **Section 3.04.02 Pre-Closing Undertakings of the City**

Prior to closing, the City agrees that it shall:

- A. Cooperate with the RA and Developer to facilitate their performance under Division 3.02, Division 3.03, Section 3.04.03, and Section 3.04.04.
- B. Cooperate with Developer in applying for, and use its best good faith efforts in granting, any and all zoning and other permits and approvals necessary for the intended Development.
- C. The Developer acknowledges that various specific undertakings of the City described in Division 3.01 and Section 3.04.02 require approvals from City's Boards, Commissions, and/or Committees, the City's Common Council, as well as from governmental bodies external to the City, some of which approvals may require public hearings and other legal proceedings as conditions precedent thereto. The City's agreements under Division 3.01 and Section 3.04.02 are conditioned upon the obtaining of all such approvals in the manner required by law. The City cannot assure that all such approvals will be obtained; however, the City agrees to use its best good faith efforts to obtain them on a timely basis.

#### **Section 3.04.03 Pre-Closing Undertakings of the RA**

Prior to closing, the RA agrees that it shall:

- A. Cooperate with the City and Developer to facilitate their performance under Division 3.01, Division 3.03, Section 3.04.02, and Section 3.04.04.
- B. The Developer acknowledges that various specific undertakings of the RA described in Division 3.02 and Section 3.04.03 require approvals from the RA Board of Directors, as well as from governmental bodies external to the RA, some of which approvals may require public hearings and other legal proceedings as conditions precedent thereto. The RA's agreements under Division 3.02 and Section 3.04.03 are conditioned upon the obtaining of all such approvals in the manner required by law. The RA cannot assure that all such approvals will be obtained; however, they agree to use their best good faith efforts to obtain them on a timely basis.

#### **Section 3.04.04 Pre-Closing Undertakings of the Developer**

Prior to Closing, the Developer agrees that it shall:

- A. Cause to be organized one or more groups of individuals or corporate investors who collectively are committed to make the necessary equity investment in the Development.

- B. Prepare architectural drawings, plans, and specifications for the Development that are acceptable to the City and RA.
- C. Obtain all necessary permits, zoning, and other approvals for the Development.
- D. Cooperate with the City and RA so as to facilitate their performance under Division 3.01, Division 3.02, Section 3.04.02, and Division 3.03Section 3.04.03.

### **Section 3.04.05 Developer Contingencies**

In addition to the foregoing, the following shall constitute contingencies and conditions precedent to Developer's obligation to close on the transfer of the Development Site, each of which must be satisfied, or waived in writing by Developer, as set forth below:

- A. Inspection Period.
  - i. Unless as otherwise set forth in this Agreement, Developer shall have from the Effective Date of this Agreement to August 30, 2016 ("Inspection Period") to perform such due diligence as deemed necessary by Developer, including, but not limited to, (i) tests and investigations regarding the Development Site as necessary to confirm the feasibility of the Development, in Developer's sole and absolute discretion, and the environmental condition of the Development Site and the existence of any hazardous substances or materials and (ii) review of condition of title and survey to the Development Site as evidenced by the title commitment and ALTA survey performed by a Wisconsin certified surveyor. Developer agrees to hold City and RA harmless for any and all injury that may occur to Developer, its agents or employees, City's agents, employees or third parties, or any properties or interest of any of the above referenced persons, occasioned as a result of Developer's site examination and testing activities as contemplated by this Section. The hold harmless provision of this Section is intended to (i) exclude injury to persons or property directly caused by the gross negligence or intentional misconduct of City's or RA's agents or employees; and (ii) for all injury not excluded, include all costs of defense, including reasonable attorney fees. Developer agrees that all costs relating to surveys, examinations, testings, and investigations shall be at the Developer's sole cost.
  - ii. Notwithstanding anything contained in this Agreement to the contrary, if the Developer determines, that, (i) the Development Site, or any portion thereof, is not satisfactory to Developer, (ii) any of the due diligence items detailed in Section 3.04.05i, are not completed to the satisfaction of Developer, (iii) any of the Pre-Closing Undertakings as described in Section 3.04.02, Section 3.04.03, and Section 3.04.04 are not completed, or (iv) any of the contingencies set forth below or otherwise contained in this Agreement are not satisfied or waived by Developer, as determined by Developer; then Developer may terminate this Agreement upon written notice given to City and RA on or prior to the date of Closing and Developer shall have no further obligations or liabilities under this

Agreement. Developer, City, and RA hereby each waive any and all rights to challenge the enforceability of this Agreement on the basis that any of the conditions and contingencies set forth herein are illusory.

iii. Notwithstanding anything contained in the Option to the contrary, excepting only the date by which Buyer must exercise its option to purchase the Development Site as provided in line 13 of the Option and the date by which Buyer must close on the purchase of the Development Site as provided in lines 112-113 of the Option, the parties hereby agree that the timelines set forth herein for the purposes of the Inspection Period and Closing shall supersede those set forth in the Option.

B. Financing. On or prior to the date of Closing, Developer shall have obtained a loan commitment related to financing being provided for the Development from a lender and on such terms and conditions acceptable to Developer, in its sole discretion, Developer shall provide a copy of the loan commitment to City and RA prior to the transfer of the Development Site hereunder.

C. Environmental Investigations. On or prior to the expiration of the Inspection Period the Developer shall, at its own expense, obtain a current Phase I environmental audit of the Development Site. If such Phase I environmental reports indicate that a Phase II investigation is necessary to ascertain or confirm whether a hazardous material, condition, substance or recognized environmental condition exists on, in or with respect to the Development Site and/or ascertain or confirm the existence of any contamination caused by any such hazardous material, condition, substance or environmental condition, then, Developer may, at the Developer's own expense, perform such Phase II investigation as to the Development Site, and the Inspection Period shall be extended an additional sixty (60) days from the date Developer received the Phase I environmental reports. The Phase II investigation reports, and the Developer's obligations under this Agreement, shall be subject to and contingent upon Developer's review and approval of such Phase II investigation reports, in its sole discretion.

For purposes hereof, a hazardous material, condition or substance, recognized environmental condition or any other environmental condition shall include, but not be limited to, any condition, material or substance that does not comply with federal, state or local environmental laws, rules or regulations, any material or condition defined as hazardous within the meaning of such laws, rules or regulations, or any condition, material or substance defined as a recognized environmental condition as determined by the Standards of the American Society for Testing and Materials (ASTM), or the presence of underground or aboveground storage tanks, petroleum products or similar substances.

D. Soil and Topographic Conditions. On or prior to the expiration of the Inspection Period, Developer shall have obtained a geotechnical investigation and report, as well as a written confirmation, from a recognized and qualified soil and engineering firm selected by Developer, which evidences that the soil and subsoil

conditions of the Development Site are sufficient and suitable, as determined by Developer, in its sole discretion, to permit the Development, and soil borings and soil reports which verify a minimum poundage per square foot (psf) of soil bearing capacity, as determined by Developer. Any unforeseen, unusual, unknown or abnormal conditions identified by the aforementioned geotechnical and soil investigations and reports shall be removed or corrected in a manner approved by Developer and all costs related to any such removal or correction shall be the sole responsibility of the Developer. If such costs are unacceptable to the Developer, Developer may terminate this Agreement.

- E. Easements. On or prior to the date of Closing, City and RA shall grant to Developer any easements, licenses or similar rights of use, access, ingress and egress and any such other easements across any municipal owned real estate as may be reasonably necessary for the Development.
- F. REA. On or prior to the end of the Inspection Period, Developer will review the Amended and Restated Reciprocal Easements, Parking and Operating Agreement and Declaration of Restrictions (REA), which a true and accurate copy is attached as Exhibit C, and determine, in Developer's sole and absolute discretion, that no provision(s) contained within it will adversely affect Developer's ability to carry out its obligations under this Agreement.

## **Part 4. Assignment**

The rights, duties and obligations of the Developer hereunder may be assigned by Developer provided that prior to any such assignment Developer procures the written consent of the City and RA to the assignment, which consent shall not be unreasonably withheld, conditioned or delayed and which shall be deemed granted if not withheld by written notice to Developer from City and RA given on or before sixty (60) days after Developer requests in writing that City and RA consent to an assignment of this Agreement. This provision shall not apply to assignments by partners, shareholders or members of the Developer to other partners, shareholders or members of the Developer nor shall it apply to Developer's assignment to a related entity of Developer or any entity which shares common ownership with Developer, or a sale or transfer of less than a majority interest of the Developer.

## **Part 5. Default Provisions**

### **Division 5.01 Notice of Default**

In the event either party is in default hereunder (the "Defaulting Party"), the other party (the "Non-defaulting Party") shall be entitled to take any action allowed by applicable law by virtue of said default provided that the non-defaulting party first gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than thirty (30) days in which the default may be cured by the Defaulting Party.

## **Division 5.02 Remedies upon Developer's Default**

In the event Developer defaults under the terms of this Agreement and fails to cure the default after a notice within the time period provided pursuant to Division 5.01, then the City and RA without prejudice to any other rights or remedies afforded to the City and RA, by applicable law may compel conformance of this Agreement by bringing an action for a specific performance hereof.

## **Division 5.03 Remedies Upon City's or RA's Default**

In the event City or RA defaults under the terms of this Agreement and fails to cure the default after a notice within the time period provided pursuant to Division 5.01, then the Developer without prejudice to any other rights or remedies afforded to the Developer, by applicable law may compel conformance of this Agreement by bringing an action for a specific performance hereof.

## **Part 6. Notices**

All notices, demands, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand delivered or when mailed by first class mail, postage prepaid, property addressed as indicated below:

### **To the Developer:**

Cobblestone Hotel Development, LLC, and/or assigns  
Attn: Brian Wogernese  
980 American Drive  
Neenah, WI 54956

### **To the City:**

City Clerk  
City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481

### **To the RA:**

Executive Director  
Redevelopment Authority of the City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481

Any party may, by written notice to the party(s), designate a change of address for the purposes aforesaid.

## **Part 7. Nondiscrimination**

With the performance of work under this Agreement, the Developer agrees not to

discriminate against any employee or applicant for employment nor shall the development or any portion thereof be sold to, leased or used by any party in any manner to permit discrimination or restriction on the basis of race, religion, marital status, age, color, sex, sexual orientation, physical condition, disability, national origin or ancestry and that the construction and operation of the Development shall be in compliance with all effective laws, ordinances and regulations relating to discrimination on any of the foregoing grounds.

Nothing in this Part shall prohibit discrimination based on age or family status with respect to housing for older persons as permitted by applicable federal and state law.

## **Part 8. No Personal Liability**

Under no circumstances shall any alderperson, officer, official, commissioner, director, member, partner or employee of the City or RA, have any personal liability arising out of this Agreement, and no party shall seek or claim any such personal liability. The limitation on personal liability included in this Part shall extend to Developer's assignment of this Agreement to a partnership or to a limited liability company consistent with Part 4.

## **Part 9. Miscellaneous Provisions**

### **Division 9.01 Cooperation with Grants**

If necessary, Developer shall work with and cooperate with City or RA in providing data and information necessary for City or RA to comply with the provisions or requirements in connection with such State or Federal grants or other funding applicable to and benefiting the Development.

### **Division 9.02 Entire Agreement**

This document contains the entire agreement between Developer, City, and RA, and it shall inure to the benefit of and shall be binding upon the parties hereto and the respective heirs, executives, successors and assigns. This Agreement may be modified only by a written Amendment signed by the parties, which Amendment shall become effective upon the execution by both parties.

### **Division 9.03 Survival of Warranties, Representations, and Agreements**

Any warranty, representation, or agreement herein contained shall survive the Closing.

### **Division 9.04 Governing Law**

The internal laws of the state of Wisconsin shall govern this Agreement.

### **Division 9.05 Captions**

The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.

## **Division 9.06 Counterparts**

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument. Signatures of the parties transmitted by facsimile transmission or electronic pdf. format (via email) shall be deemed to be original signatures for all purposes.

## **Division 9.07 Severability**

If any provisions of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatever.

## **Division 9.08 Force Majeure**

If Developer is delayed in the performance of any of its obligations in this Agreement due to circumstances beyond the reasonable control of Developer, including, but not limited to, acts of God, acts of the public enemy, acts of adjoining property owners, fires, floods, epidemics, strikes, embargoes, unavailable materials, breach of contract by contractors or subcontractors, adverse weather conditions, legally required environmental remediation actions and other acts of force majeure, then the performance of such obligations by Developer shall be postponed by an amount of time commensurate with the period of such delay.

## **Division 9.09 City Authorization**

The execution of this Agreement by the City was authorized by the City Council on \_\_\_\_\_ day of \_\_\_\_\_ 2016.

## **Division 9.10 RA Authorization**

The execution of this Agreement by the RA was authorized by the City Council on \_\_\_\_\_ day of \_\_\_\_\_ 2016.



**THE REDEVELOPMENT AUTHORITY OF THE  
CITY OF STEVENS POINT, WISCONSIN**

BY: \_\_\_\_\_  
John J. Schlice, its Chairperson

Attest:

\_\_\_\_\_  
Michael R. Ostrowski  
By: Its Executive Director

STATE OF WISCONSIN)  
:ss  
COUNTY OF PORTAGE)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016, John J. Schlice, Chairperson, and Michael R. Ostrowski, Executive Director, of the above-named Redevelopment Authority of the City of Stevens Point, Wisconsin, to me known to be the persons who executed the foregoing instrument and to me known to be such Chairperson and Executive Director, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Redevelopment Authority of the City of Stevens Point, by its authority.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My commission expires: \_\_\_\_\_

*(Signatures Continue On Following Page)*

**COBBLESTONE HOTEL DEVELOPMENT, LLC**

A Wisconsin Limited Liability Company

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Brian Wogernese, Managing Member

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mark Pomeranke, Managing Member

STATE OF \_\_\_\_\_)

:ss

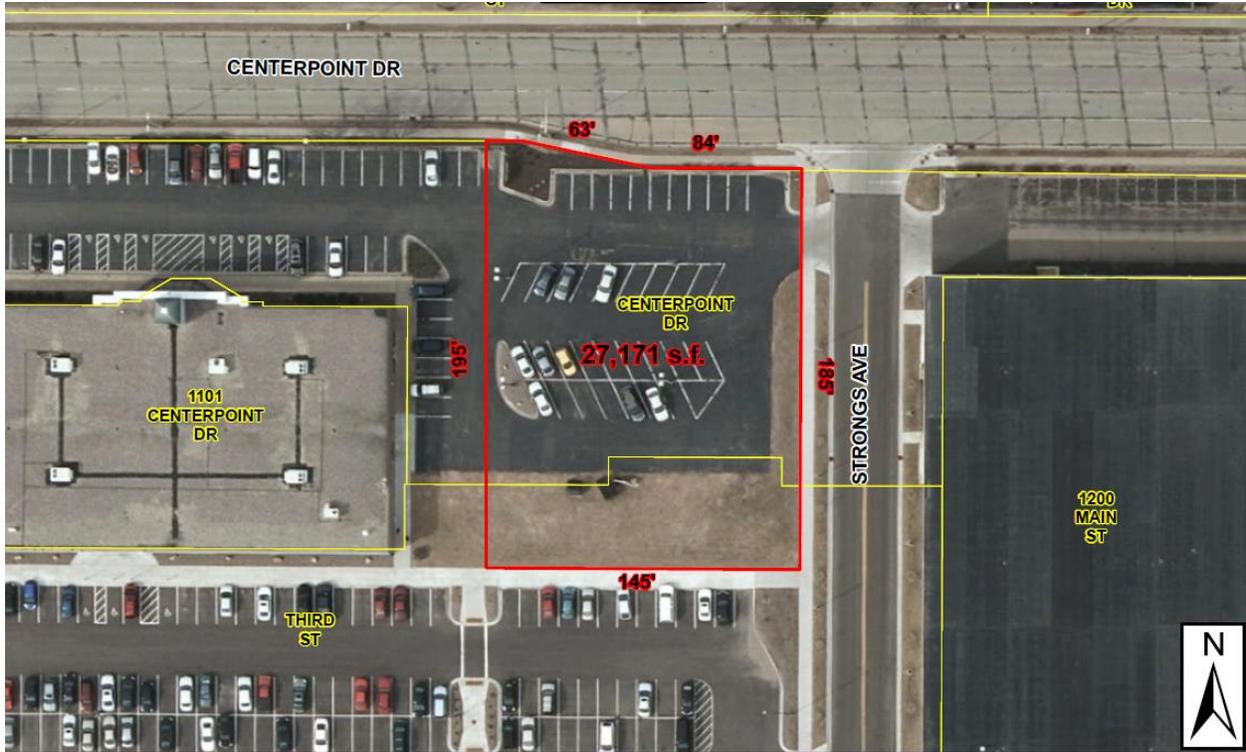
COUNTY OF \_\_\_\_\_)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016, Brian Wogernese, and Mark Pomeranke, Managing Members of the above-named Limited Liability Company, to me known to be the person who executed the foregoing instrument and to me known to be such Authorized Members of said Limited Liability Company, and acknowledged that he executed the foregoing instrument as such officers as the deed of said Limited Liability Company, by its authority.

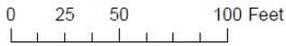
\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

# Exhibit A. Development Site



City of Stevens Point  
Community Development Department



- Approximate Option Area
- Parcel Lines

This map was compiled by the City of Stevens Point's Community Development Department for reference purposes only. The accuracy of this map is not guaranteed and the City makes no express or implied warranties of any type regarding this map. Furthermore, the City is not liable for any direct or indirect damages suffered related to the use of this map.

Date Saved: 2/12/2016  
P:\GIS\Maps\Projects\Lullabye Lot\Developable Area 20160212.mxd

To be replaced with certified survey map.

## **Exhibit B. Private Improvements**

Site plan and renderings to be inserted when completed.

**Exhibit C. Amended & Restated Reciprocal Easements,  
Parking and Operating Agreement and Declaration of  
Restrictions**

Full version of document to be inserted before execution by all parties.



# Memo

**Michael Ostrowski, Director**  
Community Development  
City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481  
Ph: (715) 346-1567 • Fax: (715) 346-1498  
mostrowski@stevenspoint.com

To: Finance Committee  
From: Michael Ostrowski  
CC:  
Date: April 1, 2016  
Subject: Request for Staff Overlap

I have received notice from Amy Hewitt, our department's administrative assistant (Secretary II position) will be resigning from her position effective the end of the day on June 2, 2016. This position is critical to the inner workings of our department, and serves as the first point of contact for the customer. Given this, I am requesting permission to have no more than a two week staff overlap with Ms. Hewitt and her replacement for training purposes. While this is not always critical for some positions, given the variety of duties this position undertakes and the number of staff persons this person interacts with, having the person currently in this position train their replacement will be greatly beneficial. Furthermore, our department will be in the midst of the busy construction season, and we are currently in the process of implementing a new software system for the department.

Thank you for your consideration of this request. If you should have any questions or concerns, please do not hesitate to contact me.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of Public Works**

Engineering  
Phone: 715-346-1561  
Fax: 715-346-1650  
Streets/Fleet  
Phone: 715-346-1537  
Fax: 715-346-1687

Corey Ladick, Treasurer  
Scott Schatschneider, Director, DPW

April 4, 2016

Due to an employee being absent for a serious medical condition, the Streets Department has been operating shorthanded for over six months. We need every position staffed in order to accomplish our plans for this upcoming maintenance season. I respectfully request approval of a Limited Term Employee position until such time as the absent employees future status is determined.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets

Dear Main Street Property Owner:

**You may be eligible for a \$100.00 credit to Jung's Garden Center.**

The City of Stevens Point is taking steps to beautify major corridors in Stevens Point which don't allow adequate space in the City right-of-way to plant trees. At this time we are concentrating on the 1500 and 1600 blocks of Main Street. Your property, listed on the Right of Entry Agreement (see attachment), appears to fit the requirements for such a planting.

Aside from beautifying Stevens Point, trees provide a myriad of benefits to property owners and the community as a whole. Well maintained trees help cool our homes, reduce storm water run-off, increase property values, and provide food and shelter for wildlife. In addition to these benefits, well landscaped office rental properties typically command higher rent. Another goal of this planting is to increase the diversity of trees in Stevens Point. Having a diversity of trees helps limit tree loss due to tree insect and/or disease outbreaks.

It is for these reasons the City of Stevens Point is offering eligible property owners a \$100.00 credit to purchase a tree(s) from Jung Garden Center. Eligible properties will be determined by the City Forester. An eligible property would allow enough room for a tree to thrive. Trees need to be planted on the street side of the property. Trees will not be allowed to be planted closer than five feet from the sidewalk, but within fifteen feet of the sidewalk, and twenty feet from any other existing tree.

**Tree planting, watering, maintenance, ownership and any potential future care and costs the tree may require, is the responsibility of the property owner.**

**If you are interested in receiving the \$100.00 credit, please sign and list your address on the bottom of this letter and return it in the self-addressed stamped envelope.** Trees will be on a first come first serve basis. When funds are used, the program is over. City Forestry staff will verify the tree(s) planting.

If you have any questions please call 715-346-1532.

Sincerely,

Todd Ernster  
City of Stevens Point City Forester  
2442 Sims Avenue  
Stevens Point WI 54481  
715-346-1532

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City Letterhead

Name

Address

Stevens Point, WI 54481

Dear Property Owner:

We would like to take this opportunity to thank you for participation in the City of Stevens Point Tree Beautification Program. Trees beautify our community and help make it a more healthy vibrant community to live, do business, and play.

As per our agreement, the City will allow you up to **\$100.00** credit to be used for the purchase of tree(s) to be purchased at **Jung Garden Center Nurseries** located at **5620 US Highway 10 East, Stevens Point, Wisconsin**. Please call (715)341-8939 to contact the nursery.

Please consider the size of the tree at maturity prior to purchasing. Make sure there is adequate space for future growth. If overhead utility lines are present, select low growing tree species. Ash (Fraxinus) trees are not eligible and we encourage purchasing a different tree species other than maple (Acer). If you have any questions, you can ask nursery personnel or you can call the Stevens Point Forestry Department at 715-346-1532. Please call **Diggers Hotline** at 1-800-242-8511 at least three days in advance of planting for assistance in locating underground lines that may be present.

**This letter must be presented to the nursery at the time of purchase.** The credit must be used towards the purchase of tree(s), and can't be redeemed for cash. Trees must be purchased and planted by November 1<sup>st</sup> 2016.

**The full amount of this voucher must be used in one visit unless otherwise arranged with the nursery.**

If you have any questions regarding this program please feel free to contact me.

Sincerely,

Todd Ernster

City of Stevens Point City Forester

715-346-1532

City of Stevens Point Tree Beautification Program

Parameters of program

## Eligible properties

For a property to be eligible it must fall within the boundary lines of that year's targeted area.

Adequate space for tree growth must be present to be eligible. Trees are expected to thrive not just survive. The City Forester will determine which properties meet the criteria. Trees can't be planted closer than five feet to a sidewalk, and not further than 15 feet from the sidewalk. Trees are to be planted on the street side of the property. Trees are not to be planted closer than 20 feet to any other existing tree.

Property owners are responsible for planting, watering, pruning, removal, and any other future maintenance or costs.

Streets targeted for this program are determined by the Mayor's office. Entry points into Stevens Point will be targeted first, followed by major thoroughfares, and lesser traveled roads.

- 1.) 1500-1600 Main Street
- 2.) Division Street moving south to north
- 3.) Water Street
- 4.) Second Street
- 5.) Michigan Avenue
- 6.) Lesser Routes

## LEASE OF LAND FOR FARMING PURPOSES

THIS AGREEMENT, hereinafter the "Agreement", made and entered into this 18th day of March, 2015, by and between City of Stevens Point, a Wisconsin municipal corporation located at 1515 Strongs Avenue, Stevens Point, Wisconsin 54481 ("City"), and Bernard Mocadlo Farms ("Mocadlo"), located at 5823 Old Highway 18, Stevens Point, Wisconsin 54482.

### WITNESSETH:

WHEREAS, Mocadlo seeks to lease certain real estate from the City for agricultural purposes;

WHEREAS, City is willing lease said land to Mocadlo for such purposes;

NOW THEREFORE, in consideration of the representations and mutual promises herein contained, City and Mocadlo agree as follows:

### SECTION I - DEFINITIONS

- A. "Leased Premises" means the approximately 4 acres containing portions of parcels 2308-01-2100-02 and 2308-01-2100-04 identified generally in the attached Exhibit A.

### SECTION II – MOCADLO’S USE OF LEASED PREMISES

- A. Mocadlo shall have the right to sow, tend, and harvest crops upon the Leased Premises during the period from June 1, 2015 until September 30, 2015.
- B. Mocadlo shall not materially alter the topography of the Leased Premises, nor install any permanent structures upon the Leased Premises.
- C. Mocadlo shall utilize United States Department of Agriculture Good Agricultural Practices in exercising its rights pursuant to this Agreement.

### SECTION III – CONSIDERATION

In consideration of the rights conveyed to Mocadlo under this Agreement, Mocadlo agrees to pay the City Four Hundred Dollars (\$400.00).

#### **SECTION IV – TERMINATION**

Mocadlo agrees and understands that its rights under this Agreement shall terminate immediately in the event the City transfers ownership of the Leased Premises to a third party.

#### **SECTION V - INDEMNIFICATION**

Mocadlo shall indemnify and hold harmless the City and its respective directors, officers, agents or employees from and against all claims, suits, actions, damages, or causes of action arising during the terms of the Agreement for any personal injury, loss of life or damage to property sustained by reason or as a result of Mocadlo's use of the Leased Premises for which the Agreement is entered into and from and against any orders, judgments, or decrees which may be entered thereto, and from and against all costs, attorney's fees, expenses, and liabilities incurred in or by reason of the defense for any such claim, suit or action and the investigation thereof (collectively, the "Liabilities"), provided, that the foregoing indemnity by Mocadlo shall not cover or be applicable to any Liabilities directly and solely caused by any act or omission by the City. User further indemnifies and holds the City harmless from and against any and all claims, losses or expenses that may arise in connection with damage to or failure of any crops grown or attempted to be grown upon the Leased Premises by Mocadlo, its agent, or its assigns. Nothing in this Agreement shall be deemed to affect the rights, privileges, and immunities of the City as are provided for by law. This provision shall survive the termination of this Agreement.

#### **SECTION VI – ENTIRE AGREEMENT**

The terms of this Agreement constitute the entire understanding between the parties hereto and no statement, condition, understanding, inducement or representation, oral or written, expressed or implied, which is not contained herein shall be binding or valid. This Agreement may only be amended or modified by mutual consent of the parties hereto in writing signed by both parties.

#### **SECTION VII - NOTICE AND COMMUNICATIONS**

All notices, requests and other communications required under this Agreement shall be in writing and shall be deemed to have been duly given upon the delivery or receipt thereof, as the case may be, if delivered personally or sent by registered mail as follows:

1. If the City, to:  
Stevens Point City Clerk  
1515 Strongs Avenue  
Stevens Point, WI 54481
  
2. If Mocadlo, to:  
  
Bernard Mocadlo  
5823 Old Highway 18  
Stevens Point, WI 54482

**Section XIII - SUCCESSORS AND ASSIGNS**

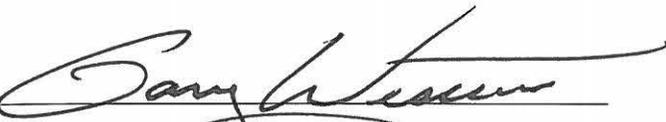
City and Mocadlo each bind themselves, their partners, successors, heirs, assigns, and legal representatives to the other party to this Agreement and to the partners, successors, heirs, assigns and legal representatives of such other party in respect to all covenants of this Agreement. Mocadlo shall not assign, sublet, lease or transfer his/her interest in this Agreement without the written consent of the City. In no event shall any contractual relationship be created between any third party and the City.

IN WITNESS WHEREOF, the parties have duly executed this Agreement, or caused it to be duly executed, as of the 18<sup>th</sup> day of March, 2015.

**FOR BERNARD MOCADLO FARMS:**

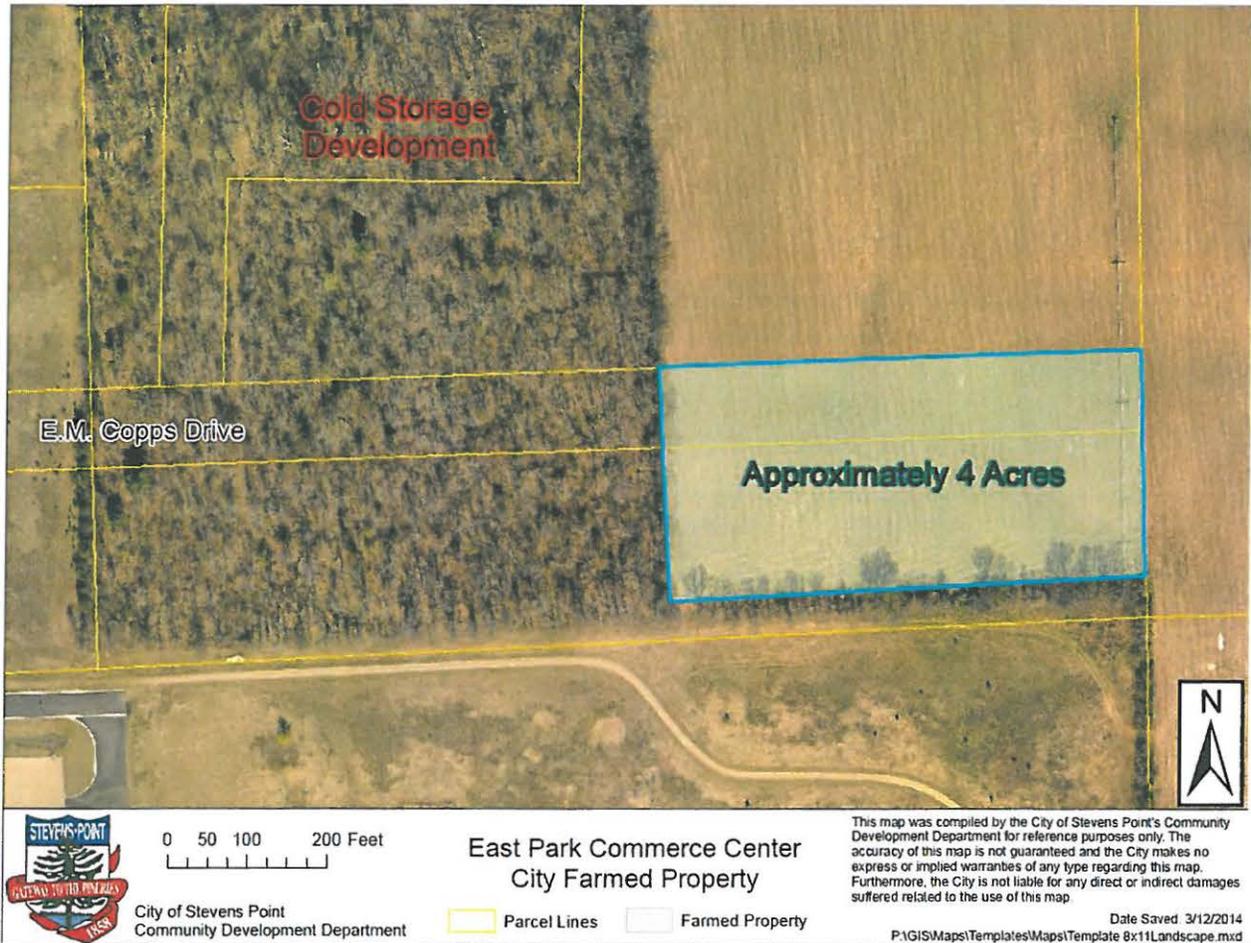
By:  Date: 3-17-15  
Bernard Mocadlo

**FOR CITY OF STEVENS POINT:**

By:  Date: 3-18-15  
Gary W. Wescott, Mayor

Attest:  Date: 3/18/15  
John V. Moe, City Clerk

**EXHIBIT A**



# SCS

# Specialized Computer Systems, Inc.

836 Main Street P.O. Box 541  
Stevens Point, WI 54481  
715/341-0060

March 21, 2016

City of Stevens Point  
1515 Strongs Ave.  
Stevens Point, WI 54481  
ATTN: Jason Stieber

**OPTION 3(SAN to SAN 3 Servers Total)**

Main Location - City Hall

2 Hewlett Packard Proliant DL-380 Servers \$14,420.00/ea. .... \$ 28,840.00  
-Two 3.2 Ghz E5-2667 V3 Processors  
-224Gb RAM  
-32Gb Flash Media Kit  
-Two 16Gb Fiber Host Bus Adaptors  
-HP Oneview Management Software  
-3 Year NBD Warranty

Hewlett Packard MSA 2040 SAN Bundle ..... \$ 27,010.00  
-21.6Tb Raw Storage  
-Dual Controller  
-Four 16Gb Fiber SPF  
-Four 2 Meter LC-LC Cables  
-3 Year 24x7 Warranty

DR Location - Transit

Hewlett Packard Proliant DL-380 Server ..... \$ 19,855.00  
-Two 3.2 Ghz E5-2667 V3 Processors  
-224Gb RAM  
-Two 16Gb Fiber Host Bus Adaptors  
-Eight 1.2Tb SAS Hard Drives  
-32Gb Flash Media Kit  
-HP Oneview Management Software  
-3 Year NBD Warranty

Hewlett Packard MSA 2040 SAN Bundle ..... \$ 27,010.00  
-21.6Tb Raw Storage  
-Dual Controller  
-Four 16Gb Fiber SPF  
-Four 2 Meter LC-LC Cables  
-3 Year 24x7 Warranty

2 Microsoft Windows Datacenter Server 2012 R2 \$4,305.00/ea ..... \$ 8,610.00  
365 Microsoft Windows Server 2012 User CALs \$29.89/ea. .... \$ 10,909.85

Microsoft Exchange Server 2016 .....	\$ 558.00
320 Microsoft Exchange 2016 User CALs \$67.10/ea. ....	\$ 21,472.00
4 VEEAM Backup & Replication Enterprise \$1,374.00/ea. ....	\$ 5,496.00
VEEAM Backup Essentials Enterprise .....	\$ 1,590.00
Estimated Labor/Setup/Configuration .....	\$ 14,250.00

**VMWARE OPTIONS**

VmWare VSphere With Operations Manager .....	\$ 15,305.10
VmWare Vsphere Essentials Plus 6 Processor Kit .....	\$ 6,920.71
	-----
	\$ 178,566.66

Jay Schrank  
Specialized Computer Systems, Inc.

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# City of Stevens Point

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Server and Storage  
Implementation – Option  
2 Dual SAN single server  
at DR site

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Jay Lodholz

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March 14, 2016

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## Contact Information

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<u>Client Name &amp; Title</u>	<u>eMail Address</u>	<u>Preferred Phone</u>
Name Jason Stieber Title IT Network Administrator	jstieber@stevenspoint.com	715-342-4124

<u>RMM Solutions Name &amp; Title</u>	<u>eMail Address</u>	<u>Preferred Phone</u>
Name Jay Lodholz Title Account Manager	jay.lodholz@rmmsolutions.com	715-848-3292

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## Executive Summary

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### Overview of Problem/Need (Problem, Size & Complexity, Future...)

City of Stevens Point has aging server and storage infrastructure. In the replacement of this aging infrastructure they would like to develop a disaster recovery strategy and consolidate existing network hardware.

### Project Goals

1. Replace aging server and storage infrastructure
2. Consolidate multiple Active Directory domains into one domain
3. Upgrade to Exchange 2013
4. Create a disaster recovery site within the existing fiber connected city sites

### Solution Overview

RMM is proposing to provide at the main data center a server virtualization infrastructure consisting of 2) HP Proliant DL380 G9 servers and 1) MSA 2040 SAN running VMware Essentials Plus. In addition at an appropriate DR site RMM will provide a replication site consisting of 1) MSA 2040 San and 1) HP Proliant DL380 G9 server with adequate local storage. RMM will implement Veeam Backup Essentials Enterprise Edition to provide replication and backup and restore capabilities. RMM will upgrade the existing Exchange environment to Exchange 2013. RMM will migrate, through a combination of virtual to virtual, physical to virtual, and upgrades to new server vms, the servers agreed upon and outlined in the attached Server Data sheet. RMM will also provide documentation and knowledge transfer for the products outlined in this SOW.

### Project Timeline (Customer Estimated Timeline)

Start Date: TBD

Completion Date: TBD

### Project Locations

Location 1 - HQ

- 1515 Strongs Avenue Stevens Point, WI 54481
- Jason Stieber 715-342-4124

**Product Ship To**

Product Group 1 – Ship to Client

---

**RMM Responsibilities & SOW**

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**Project Management**

- Setup and Conduct
  - Project Kickoff Meetings
  - Project Status Meeting
  - Project Close meeting

**SAN and Servers**

- Main Site
  - Prep, rack, and cable SAN and Servers
  - Configure RAID sets and LUNs
- DR Site (1 servers with local storage)
  - Prep, rack, and cable server
  - Configure RAID sets and LUNs

**VMware**

- Install ESXi on all servers
- Configure SAN and Networking
- Create MS Server 2012 for vCenter
- Install and configure vCenter
- Create MS Server 2012 R2 Template

**Microsoft Servers**

- Migrate servers according to attached server data sheet

**Exchange Migration**

- Install Exchange Server
- Setup Routing Connector to Existing Exchange
- Setup SMTP Firewall Rules
- Cutover & Test SMTP from Inbound/Outbound
- Migrate 20 Mailboxes & Test
- Migrate samples of other items (rooms, etc)
- Setup OWA and Test
- Setup Outlook Anywhere
- Setup Mobile Access

\_\_\_\_\_ Initials

## Backup and Disaster Recover

- Install and configure Veeam software
- Create Jobs
- Test Jobs

## Documentation & Knowledge Transfer

- Visio Update
- Knowledge transfer

## Project Deliverables

- Updated networking documentation
- Backups of new and modified configurations
- Any related training or reference materials

## Project Close

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## Client Responsibilities

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- **Access and Environment**
  - Provide immediate access to key personnel throughout the duration of the project
  - Provide facility(s) access during agreed upon timeframes
  - Provide access to required networks, systems, and applications
  - Provide remote access (VPN preferred) when required
  - **Provide business schedule listing specific times/dates when business outages cannot happen**
  - Ensure all site preparations have been made (areas are clear of obstruction and are accessible)
  - Provide specified electrical/power requirements
  - Access to software and/or hardware service contracts may be required and should be available for RMM Staff.
- **Scheduling**
  - In a timely manner, resolve problems that adversely affect the completion of this assessment
  - Notify staff/employees of RMM schedule
  - Provide/notify RMM Project Manager with a schedule of 3<sup>rd</sup> party vendors onsite and remote services that will be performed during the project duration
- **Line of Business Applications**
  - Schedule LoB application(s) resources, support, and upgrades as required
  - Validate with LoB application vendor(s) that application(s) are supported in a virtual server environment

- Coordinate LoB vendor(s) and Third party resource as required
- **Exchange**
  - Migrate remaining Exchange objects (mailboxes, rooms, etc)
- **Client Printers**
  - All Printing Devices may require Windows 64bit Compatibility and is the responsibility of the client to work with their Printer/Copier Support Vendor to confirm Windows 2012 R2 64bit Support.
- **Other**
  - Disposal/recycling of equipment
  - Disposal of all packing materials and cardboard

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## Project Assumptions & Constraints

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- Project Schedule is based upon the work being performed during RMM standard business hours, Monday-Friday, 8:00AM - 5:00PM CST
- Provide facility(s) access during agreed upon timeframes
- Changes to the work schedule, including hours other than standard business hours & customer required hours interrupting RMM services will result in a revision to both the project schedule & pricing
- All outages will be able to occur during normal business hours – After hours may incur additional fees
- No Client or site to site VPN's will be set up
- No Data Migration will happen during this project from other devices

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## Project & Billing Information

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- RMM professional services are based on client environment and scope of project
- RMM will invoice Customer the proposed project fee plus travel expenses
- Customer agrees that any/all hours which are outside the scope of this project will be billed at RMM's standard time and materials rates
- Deviations to the scope of the project will be addressed by the engineer and brought to the project management team for review and to create a change order. Additional tasks will be performed after client has agreed to and signed the change order
- Upon acceptance of this document, RMM Solutions will invoice 50% down, 40% upon delivery of hardware and 10% at the time of project completion

## RMM Project Pricing

Description	Quantity	Unit	Total
Primary Host - HP DL380 G9 servers with 256GB RAM, 2 Host Bus adaptors, 3 year next business day service, 1 Oneview management bundle.	2	\$15,448.58	\$30,897.16
MSA SAN Bundle – HP MSA 2040 SAN with 3 year 24x7 support includes 4 2 meter LC-LC cables	2	\$29,734.05	\$59,468.10
DR Host - HP DL380 G9 server with 256GB RAM, 8 – 900GB of SAS, 3 year next Business day service, 1 OneView management Bundle	1	\$18,089.02	\$18,089.02
Vsphere 6 essentials plus kit with 3 veeam essentials for vmware.	1	\$11,882.13	\$11,882.13
Microsoft Windows Server 2012 DataCenter with software assurance	2	\$4,485.35	\$8,970.70
Microsoft Windows Server 2012 user calcs	365	\$32.41	\$11,829.65
Microsoft Exchange server 2016 standard	1	\$603.30	\$603.30
Microsoft Exchange 2016 standard user calcs	320	\$74.80	<u>\$23,936.00</u>
			\$165,676.06
Professional Services			\$24,338.00
<b>Total Project Fee</b>			<b>\$190,014.06</b>



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## Project Acceptance Page

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Client's Printed Name

---

Title

---

Client's Signature

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Date

---

## Attachment A – Change Order Form

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Customer Name:	Project Name:
Date Change Requested:	Engineer:
Original Order:	Change PO (If required):

The following Scope Modification has been requested. After discussion between Client and RMM Solutions, it was agreed that the following items would be modified to the original scope of work to be performed.

### Change Order Form

This change will affect : <input type="radio"/> Project Cost <input type="radio"/> Project Time <input type="radio"/> Project Scope <div style="text-align: right;"> <input type="checkbox"/> Reduced Scope <input type="checkbox"/> Increased Scope         </div>	
<b>List of requested changes:</b>	
<b>Reason for change request:</b>	
Revised Project Completion Date:	
Revised Project Cost:	

### Acknowledgements

By signing this Engagement Agreement Modification document, both parties agree to the above direction and that this document (and all updates) shall become an attachment and Appendix of the RMM Solutions, Inc. Services Agreement between Client dated \_\_\_\_\_.

\_\_\_\_\_ Initials



Client (Authorized Representative):

\_\_\_\_\_.

RMM Solutions (Authorized Representative):

\_\_\_\_\_.



# Memo

**Michael Ostrowski, Director**

Community Development

City of Stevens Point

1515 Strongs Avenue

Stevens Point, WI 54481

Ph: (715) 346-1567 • Fax: (715) 346-1498

mostrowski@stevenspoint.com

To: Finance Committee  
From: Michael Ostrowski  
CC:  
Date: April 5, 2016  
Subject: Career Ready Internship Program

I have been made aware of an internship program through UWSP that helps place students in positions that will help further their careers. A current student has significant interest in the area of the social component of urban design, specifically relating to the Division Street corridor. Given the potential changes along the Division Street corridor, the Revisioning Point initiative, and the Comprehensive Plan update, I feel it would be beneficial to have this sort of study and review, and then the ability to utilize the recommendations on future projects and initiatives, which may go beyond just the standard physical improvements.

With this program, the City would be the host agency and be required to pay a fee of \$600. The City would then also be required to pay the student \$10 per hour for 15 weeks, or 150 hours (total of \$1,500, plus the \$600 fee). At the end of the internship, the City would then apply for reimbursement of the \$1,500, so the total cost to the City would be \$600. The funding for this internship would come out of the current department budget.

I have attached a summary of the program, along with the contract.

If you have any questions, please do not hesitate to contact me.



## CAREER READY INTERNS ARE READY TO WORK WITH YOU!

The Career Ready Internship Program connects Central Wisconsin businesses with high-quality emerging talent and qualified, low-income juniors and seniors with valuable work and networking experience in their fields. Paid internships provided by the program are intended to stimulate the local economy by preparing future leaders to enter the workforce and giving businesses the opportunity to discover diverse up-and-coming talent. Funding for these internships is provided by a Great Lakes Higher Education Guaranty Corporation grant and the University of Wisconsin-Stevens Point.

### Why Hire A Career Ready Intern?

- Our Students are Eager for Internships**  
 Of UW-Stevens Point seniors, 58 percent report having taken part in an internship. At present, we have more than 2700 pre-qualified students eager to find an internship with you!
- UW-Stevens Point Students Want Local Career Opportunities**  
 Pointers are committed to their community and have a strong interest in internships, service learning and local opportunities. Eighty-one percent of UW-Stevens Point graduates remain in the state, with 31 percent living in North Central Wisconsin. CRI interns will be eager to work for you after graduation, too!
- CRI Students Are High Achievers with Fresh Ideas**  
 Our students have strong academic backgrounds and fresh perspectives. They are successful in the classroom and are ready to put what they've learned to use. Help them gain practical experience, and they'll reward you with equally high performance.
- It's a Great Deal!**  
 For just \$600 per placement, you get 150 hours of student work, \$1,500 reimbursement for their wages, and free matchmaking through UWSP's CareerPoint system. This participation fee keeps the program running for future students.

See "How Does The Program Work" for more details.

### About Great Lakes Higher Education Guaranty Corporation

*Dedicated to making college education a reality since 1967.*

Knowing that education has the power to change lives for the better, Great Lakes Higher Education Corporation & Affiliates was established as a nonprofit group focused on a single objective: helping students nationwide prepare for and succeed in post-secondary education and student loan repayment. As a leading student loan guarantor and servicer, Great Lakes has been selected by the U.S. Department of Education to provide assistance and repayment planning to more than 8 million borrowers – as well as assistance to colleges and lenders nationwide. Its earnings support one of the largest and most respected educational philanthropy programs in the country. Since 2006, Great Lakes has committed nearly \$134 million in grant funding to promote higher education access and completion for students of color, low income students, and first-generation students. For additional information, visit [home.mygreatlakes.org](http://home.mygreatlakes.org).

### About the University of Wisconsin-Stevens Point

With our roots in the heart of the state, Wisconsin's right-sized public university launches students on meaningful life journeys through transformational learning in the arts and sciences. Our open-minded, close-knit community—both on and off campus—inspires students to experience the world unfolding in new ways.

\* If you already have an eligible student in mind, you may skip to the "Notify Us" step.

\*\* In order to qualify for reimbursement, you must employ your student intern for a minimum of 10 hours/week at a rate of \$10/hour. You may choose to offer more hours or higher pay, but we will only reimburse you for these amounts. Depending upon your distance from the UW-Stevens Point campus, students may be eligible for mileage reimbursement.

## HOW DOES THE CRI PROGRAM WORK?

Upload your position to CareerPoint, where we connect you with qualified students.\*

We pre-qualify potential interns for you. Pre-qualified students create profiles and upload their resumes to CareerPoint for you to review.

Select candidates from among CRI pre-qualified students, interview them and hire your new intern.

**Notify us.** Sign the program contract to ensure reimbursement at the end of the internship and pay the program participation fee.

Start working together!  
Employ and mentor your student intern during an

### INTERNSHIP BLOCK:

- A **Block** is 15-weeks long.
- Interns must work at least 10 hours/week.\*\*
- Pay your intern a minimum of \$10/hour.\*\*

**During this time, you will pay the student from your payroll.**

### At The End of the Internship:

- Fill out our survey within one week of the internship end date.
- Submit the student's timesheets and payroll records to us for reimbursement.

The CRI Program will reimburse you \$1500 for giving your intern a great experience.

### For More Information

Please email [CRI.Program@uwsp.edu](mailto:CRI.Program@uwsp.edu) or call 715-346-2395.



**University of Wisconsin  
Stevens Point**

**Career Ready Internship Program  
Off-Campus Internship Host/Employer Agreement**

AGREEMENT BETWEEN

THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM

ON BEHALF OF THE UNIVERSITY OF WISCONSIN – STEVENS POINT - hereinafter known as the "Institution"

AND (Organization Name) \_\_\_\_\_

(Organization Address) \_\_\_\_\_ hereinafter known as the "Employer" FOR THE CONDUCT OF FIELD EDUCATION or paid internship experience to students eligible for the Career Ready Internship Program (CRI program) funded by grant from the Great Lakes Community Investments. This agreement will be for Spring – Fall – Summer (circle one).

Student Name: .....

Start date: ..... End date: .....

Internship agreements must be signed by an authorized official on behalf of the employer. By signing this agreement, the employer agrees to:

- develop a meaningful internship for the CRI program candidate which can be for credits or non-credits
- pay \$600 Program Participation Fee (PPF)
- pay a minimum of \$10 per hour to be reimbursed by the grant at the end of the Internship Block
- pay interns from their own payroll
- provide 10 hours /week for 15 weeks for a total of 150 hours per Internship Block

Qualified students will be accessible to the employer through the online system, CareerPoint, utilized by the CRI program. The employer agrees that no student will be denied work or subjected to different treatment under this agreement on the grounds of race, color, national origin, sex or sexual orientation. It further agrees that it will comply with the provisions of the Civil Rights Act of 1964 (Pub. L. 88-352; 78 Stat. 252) and Title IX of the Education Amendments of 1972 (Pub. L. 92-318), and the regulations of the Department of Education that implement those acts.

The institution has the responsibility to determine which students meet the eligibility requirements for employment under the Federal Work-Study Program as required by the Great Lakes Grant, and to verify through timesheets (submitted with the invoice) that the students do, in fact, perform their work. The employer will review resumes, conduct interviews and hire qualified students and provide direction, supervision, details and means by which the work result is to be accomplished.

Student may be terminated from the program by the institution, the employer or at their own request. A two-week notice or a reasonable time notice in writing will be initiated by the requestor to the other parties. For example, if an employer initiates a termination, the written letter will be sent to both the student intern and the institution.

Compensation of students for work performed under this agreement, and all payments due as an employer's contribution under state or local workers' compensation laws, under federal or state Social Security laws, or under other applicable laws, will be made through the employer's payroll.

Employers will collect and be ready to share total number of hours worked by interns at the end of every Internship Block (15 weeks or 150 hours).

<b>SIGNED AND DATED BY A REPRESENTATIVE FOR THE EMPLOYER</b>		
Printed Name: _____	Signature: _____	Date: _____
<b>SIGNED AND DATED BY A REPRESENTATIVE FOR THE INSTITUTION</b>		
Printed Name: _____	Signature: _____	Date: _____

**Please return signed contract, invoice, and program participation fee to  
University of Wisconsin-Stevens Point CRI Program, 900 Reserve Street, LRC 500, Stevens Point, WI 54481**

**Career Ready Internship Program  
Off-Campus Internship Host/Employer Agreement**

**This Section is ONLY for Credit Internships:**

THE INSTITUTION AND THE EMPLOYER AGREE:

1. That the State will indemnify University employees, officers, and agents (students in training required for a credit program and/or for graduation) against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, pursuant to Sections. 895.46 (1) and 893.82 Wis. Stats.
2. That the employer will indemnify its employees, officers, and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to sec. 895.46 Wis. Stats.
3. By executing this agreement, neither the Institution nor the Employer waives any constitutional, statutory, or common law defenses, nor shall the provisions of the agreement create any rights in any third party.
4. Any risk of liability and/or workers compensation will rest with the Employer; risk cannot be transferred to the Institution.

**THE EMPLOYER AGREES:**

1. To review any Program Memorandum concerning a field placement program submitted by a school or college of the University of Wisconsin – Stevens Point. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. To satisfy the provisions contained in 45 CFR 46, existing for the protection of human subjects, to the extent that such regulations are applicable to the respective program involved. The Institution will provide a copy of such regulations upon request and will make its institutional review board available to the Employer for consultative purposes.
3. Not to accept students as participants in the program unless the student is certified as a program participant in writing by the appropriate field work coordinator or a particular University school or college.

**TERMS OF AGREEMENTS:**

1. Program Memoranda presented by the Institution and accepted by the Employer shall be for a term of no longer than an Internship Block (10/week x 15 weeks =150 hours). They may be renewed upon mutual agreement. Such Program Memoranda do not require the further approval of either party provided they contain provisions relating solely to program arrangements and conduct. This agreement can only be extended beyond the duration of the Internship Block (10/week x 15 weeks =150 hours) to accommodate the duration of the credit requirement.
2. It may be terminated solely by written notice, one year in advance, by either party to the designated agent of the other.
3. All such Program Memoranda must be approved by the respective school or college within the University. Such memoranda shall be effective for a period of an Internship Block.
4. All fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with the agreement.

<b>SIGNED AND DATED BY A REPRESENTATIVE FOR THE EMPLOYER</b>		
Printed Name: _____	Signature: _____	Date: _____
<b>SIGNED AND DATED BY A REPRESENTATIVE FOR THE INSTITUTION</b>		
Printed Name: _____	Signature: _____	Date: _____

**Please return signed contract, invoice, and program participation fee to  
University of Wisconsin-Stevens Point CRI Program, 900 Reserve Street, LRC 500, Stevens Point, WI 54481**



# INVOICE

Date: April 5, 2016

Invoice # 2001

University of Wisconsin-Stevens Point  
CRI Program  
900 Reserve Street, LRC 500  
Stevens Point, WI 54481  
(715)346-2395

TO Michael Ostrowski, CEcD, AICP  
Stevens Point City Hall  
1515 Strongs Avenue  
Stevens Point, WI 54481  
(715) 346-1568

DESCRIPTION	COST
Participation in the Career Ready Internship Program for one intern	\$600.00
<b>TOTAL</b>	<b>\$600.00</b>

Please make out a check payable to **University of Wisconsin-Stevens Point.**

Please send the check along with a copy of the invoice to:

University of Wisconsin-Stevens Point  
CRI Program Office  
900 Reserve Street, LRC 500  
Stevens Point, WI 54481



# Memo

**Michael Ostrowski, Director**

Community Development

City of Stevens Point

1515 Strongs Avenue

Stevens Point, WI 54481

Ph: (715) 346-1567 • Fax: (715) 346-1498

mostrowski@stevenspoint.com

To: Finance Committee  
From: Michael Ostrowski  
CC:  
Date: April 6, 2016  
Subject: Architectural and Project Management Contract for Edgewater Manor

Attached is the contract for architectural and project management services for Edgewater Manor. The City approved going with AGL earlier this year, and this is the physical contract that is being proposed. After review, I would recommend the following changes:

1. Cover Page – Replace Community Development Authority with the City of Stevens Point.
2. Cover Page – Air Condition Apartments shall be replaced with Installation of Heating and Cooling Units (PTAC)
3. Cover Page – Site working parking replacement shall be replaced with Site Work, Parking Lot, and Landscape Replacement
4. Section 4.1.8 Landscape design – Architect shall provide landscaping design services for the parking lot replacement.
5. Section 4.2 – Shall insert Parking lot landscaping design, per City Zoning Ordinance requirements.
6. Section 4.3.1.6 – Alternative bid projects for the windows, parking lot replacement, and PTAC units shall be part of this Project, and shall not increase the cost of this Contract.
7. Section 4.3.3.4 – Shall insert one inspection.
8. Section 4.3.4 – Will be dependent on when the project starts. It may take longer than 12 months. This shall not add additional costs to this Contract.
9. Section 8.2.4 – Check Litigation in a court of competent jurisdiction.
10. Section 11.10.2 – Shall be changed to 45 days.

I would also ask that as part of the approval, staff shall have the authority to make minor changes to the contract.

In addition, I have enclosed a copy of the December 18, 2015 proposal from AGL, which the Council has approved.

Should you have any questions, please do not hesitate to contact me.

# AIA<sup>®</sup> Document B101<sup>™</sup> - 2007

## Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the « » day of « » in the year « »  
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:  
(Name, legal status, address and other information)

«Community Development Authority »« »  
«Michael Ostrowski »  
«1515 Strongs Avenue »  
«Stevens Point, WI 54481 »

and the Architect:  
(Name, legal status, address and other information)

«Architects Group Limited »« »  
«David Johnson »  
«1825 S Webster Avenue, Suite 202 »  
«Green Bay, WI 54301 »

for the following Project:  
(Name, location and detailed description)

«Stevens Point Housing Needs Assessment»  
«Edgewater Manor»  
1450 Water Street  
Stevens Point, WI 54481»  
«For»  
•[Facade Removal and Replacement](#)  
•[Window Replacement](#)  
•[Air Conditioning Apartments](#)  
•[Site working parking replacement](#)  
•[Project Management Services](#) »

The Owner and Architect agree as follows.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

*(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)*

« »

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

« TBD »

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- .2 Substantial Completion date:

« TBD »

Formatted: Fc

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:  
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

« State Auto Insurance Company  
» \$1,000,000 each occurrence, \$2,000,000 aggregate

.2 Automobile Liability

\$1,000,000 combined single liability »

.3 Workers' Compensation

« \$100,000 each accident, \$100,000 each employee, \$500,000 policy limit »

.4 Professional Liability

« \$1,000,000 each claim, \$1,000,000 »

### ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

### § 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

### § 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

#### § 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

#### § 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

##### § 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

##### § 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

##### § 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

- .1 procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors; and
- .3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

## § 3.6 CONSTRUCTION PHASE SERVICES

### § 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

### § 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The

Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

### § 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

### § 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

**§ 3.6.5 CHANGES IN THE WORK**

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

**§ 3.6.6 PROJECT COMPLETION**

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

**ARTICLE 4 ADDITIONAL SERVICES**

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

*(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)*

Additional Services	Responsibility (Architect, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Programming (B202™-2009)		
§ 4.1.2 Multiple preliminary designs		
§ 4.1.3 Measured drawings		
§ 4.1.4 Existing facilities surveys		
§ 4.1.5 Site Evaluation and Planning (B203™-2007)		
§ 4.1.6 Building Information Modeling (E202™-2008)		
§ 4.1.7 Civil engineering		
§ 4.1.8 Landscape design		

§ 4.1.9	Architectural Interior Design (B252™-2007)		
§ 4.1.10	Value Analysis (B204™-2007)		
§ 4.1.11	Detailed cost estimating		
§ 4.1.12	On-site Project Representation (B207™-2008)		
§ 4.1.13	Conformed construction documents		
§ 4.1.14	As-Designed Record drawings		
§ 4.1.15	As-Constructed Record drawings		
§ 4.1.16	Post occupancy evaluation		
§ 4.1.17	Facility Support Services (B210™-2007)		
§ 4.1.18	Tenant-related services		
§ 4.1.19	Coordination of Owner's consultants		
§ 4.1.20	Telecommunications/data design		
§ 4.1.21	Security Evaluation and Planning (B206™-2007)		
§ 4.1.22	Commissioning (B211™-2007)		
§ 4.1.23	Extensive environmentally responsible design		
§ 4.1.24	LEED® Certification (B214™-2012)		
§ 4.1.25	Fast-track design services		
§ 4.1.26	Historic Preservation (B205™-2007)		
§ 4.1.27	Furniture, Furnishings, and Equipment Design (B253™-2007)		

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

« »

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
  - .2 Services necessitated by the Owner's request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
  - .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
  - .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
  - .5 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
  - .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
  - .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
  - .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
  - .9 Evaluation of the qualifications of bidders or persons providing proposals;
  - .10 Consultation concerning replacement of Work resulting from fire or other cause during construction;
- or

.11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 One (1) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 thirteen (13) visits to the site by the Architect over the duration of the Project during construction
- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 two (2) inspections for any portion of the Work to determine final completion

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§ 4.3.4 If the services covered by this Agreement have not been completed within twelve (12) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

## ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and

contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

## ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the

estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

#### ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

## ARTICLE 8 CLAIMS AND DISPUTES

### § 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

### § 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)*

[ « » ] Arbitration pursuant to Section 8.3 of this Agreement

[ « » ] Litigation in a court of competent jurisdiction

[ « » ] Other (Specify)

### § 8.3 ARBITRATION

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

### § 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

## ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

#### ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

**ARTICLE 11 COMPENSATION**

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation.)*

« See Attached letter dated December 18, 2015 for a breakdown of Fee »

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§ 11.2 For Additional Services designated in Section 4:1, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)*

Additional Service Compensation based upon the following hourly rates

Architect	\$100.00/hr
CADD	\$ 65.00/hr
Secretarial	\$ 45.00/hr
Engineer	\$110.00/hr

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§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation.)*

« See Paragraph 11.2 »

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§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus « » percent ( « » %), or as otherwise stated below:

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§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows: (See Attached letter dated December 18, 2015 )

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Schematic Design Phase	« »	percent (	« »	%)
Design Development Phase	« »	percent (	« »	%)
Construction Documents Phase	« »	percent (	« »	%)
Bidding or Negotiation Phase	« »	percent (	« »	%)
Construction Phase	« »	percent (	« »	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

*(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

« See Paragraph 11.2 »

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Employee or Category

Rate

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
.2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
.3 Fees paid for securing approval of authorities having jurisdiction over the Project;
.4 Printing, reproductions, plots, standard form documents;
.5 Postage, handling and delivery;
.6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
.7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
.8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
.9 All taxes levied on professional services and on reimbursable expenses;
.10 Site office expenses; and
.11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus « » percent ( « » %) of the expenses incurred. Reimbursable expense to be billed at DIRECT COST

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

« »

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of «Zero» (\$ «0») shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

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§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid «thirty» («30») days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect. (Insert rate of monthly or annual interest agreed upon.)

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«1» % «One Percent»

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§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

«N/A»

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**ARTICLE 13 SCOPE OF THE AGREEMENT**

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:

« »

- .3 Other documents:  
*(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)*

*« See Attached letter dated December 18, 2015, for description of work and fees. »*

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This Agreement entered into as of the day and year first written above.

**OWNER**

**ARCHITECT**

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Signature)*

« »« »

« »« »

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*(Printed name and title)*



1825 South Webster Avenue, Suite 202  
Green Bay, WI 54301  
Phone: 920-432-1232 Fax: 920-432-7283  
Website [www.aglgb.com](http://www.aglgb.com)  
[agl@aglgb.com](mailto:agl@aglgb.com)

December 18, 2105

Michael Ostrowski  
Director of Community Development/Community Development Authority  
Stevens Point City Hall  
1515 Strongs Avenue  
Stevens Point, WI 54481

RE: Edgewater Manor A/E Services

Michael,

This letter is in response to the RFP of November 10, 2015 for A/E and Project Management Services for Edgewater Manor.

This Letter will address the 5 points noted and will explain the tasks/services to be provided under each point.

1. A/E Design Services to prepare official Bid Documents for the replacement of the exterior façade on the entire building.
  - Prepare Building Elevation drawings to study new facades
  - Visit site to review existing conditions
  - Review Code
  - Prepare 6 wall sections for new façade
  - Prepare window details for new façade
  - Miscellaneous details for floor connection, expansion joint, soffit/wall
  - Prepare budget estimate
  - Write Specifications
  - Phone calls/e-mail to Owner
  - Set up Plans for electronic distribution for Bidding
  - Answer questions for Bidders; Prepare Addenda if needed.
  - Attend Bid Opening, Review Bids, Prepare a recommendation of award

**Fee for this phase of design work \$21,925.00**

2. A/E Design service to prepare official Bid Documents for reconstruction of parking lot, curbing, sidewalks, landscaping.
  - Site review existing conditions, take grade shots to verify drainage pattern
  - Prepare existing site plan
  - Site Plan to show new grades, new curbs and walks, asphalt replacement, landscaping
  - Curb/Sidewalk detail
  - Write Specifications
  - Prepare budget estimate

- Phone calls/e-mail to Owner
- Answer questions during Bidding and prepare Addenda if needed
- Anticipate this would be Bid at the same time as the façade replacement, Bids would be reviewed and recommendation of award be made.

**Fee for this phase of design work \$3,845.00**

3. A/E Design services to prepare official Bid Documents for the replacement of all the exterior windows in the entire building

- Site visit to review existing conditions and sizes
- Verify new window to meet code for light/ventilation and egress requirements
- Research window styles and features and present to Owner
- Prepare budget estimates
- Write Specifications
- Phone calls/e-mails
- Answer questions during Bidding and write Addenda if needed
- Anticipate this would be Bid at the same time as façade replacement with the Bids being reviewed and recommendation of award letter written

**Fee for this phase of design work \$6,320.00**

4. A/E Design Services to prepare official Bid Documents for the installation of individual unit heating and cooling units (PTAC)

Site visit to review existing conditions

- Plan preparation for existing baseboard demolition and installation of new PTAC units.
- Prepare HVAC calculations for State Plan Review and approval.
- Write Specifications
- Prepare budget estimate
- Phone calls/e-mail to Owner
- Answer questions during Bidding and write Addenda if needed
- Anticipate this would be Bid at same time as façade replacement with the Bids being reviewed and recommendation letter written.

**Fee for this phase of design work \$9,060.00**

5. Project Management Services for all four points outlined above.

Prepare Contracts

Conduct Pre-construction meeting with Contractors, Owner and Architect

- Review Shop Drawings of materials to be supplied
- Conduct Progress Meetings on site every 2 weeks with Contractors and Owner. Assume 13 meetings
- Review construction after each Progress Meeting and prepare Punch List of completed work at each site visit
- Review Pay Requests of Contractor before turning over to Owner to pay. Assume 8 Pay Requests
- Review and prepare Change Orders if required
- Phone calls and e-mails with Contractor and Owner during construction.
- Send out written reports for each Site Meeting and Progress Meeting to Contractor and Owner
- Prepare a final Punch List for the project
- Prepare As-Built plans for Owners records.

Fee for this phase of work is requested to be listed as a percentage of total project costs.

- We estimate this fee to be 1.85%

The above fee structures do not include work with any hazardous materials i.e. asbestos, lead based paint, mold.

Scope of work changes from what is listed above to be negotiated with Owner and would be billed on an hourly rate for the respective staff required to perform the scope change work.

If there are any questions or any changes to the listed services with this Proposal, please contact us to discuss and to renegotiate the respective fees.

We thank you for the opportunity to present this proposal for Edgewater Manor and look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "David Johnson". The signature is fluid and cursive, with a large initial "D" and "J".

*David Johnson*  
*Architects Group Limited*

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount	
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	100.13910	74.51	
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	CITY CLERKS OFFICE	100.51.12420.2203	70.64
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	GENERAL POLICE EXPENDITURES	100.52.20100.2203	638.75
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	GENERAL RECREATION	100.55.50490.2203	69.76
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	FIRE - STATION #1	100.52.25220.2203	414.24
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	FIRE DEPT - STATION #2	100.52.25230.2203	116.98
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	AMBULANCE	100.52.25300.2203	105.71
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	ARTS COUNCIL	202.55.00375.2203	31.22
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	MUSEUM GENERAL EXP	241.51.00750.2204	13.84
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	MISC UNCLASSIFIED GENERAL	100.51.19850.2203	595.53
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016		100.13901	127.65
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016		100.13900	95.71
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016		100.13900	148.85
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	MUNICIPAL COURT	100.51.20010.2203	31.97
03/17/2016	260	AT & T	5019	MONTHLY PHONE CHARGES	FEB 2016	CITY OWNED PROPERTY EXPENSES	100.53.30650.2203	27.68
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	GENERAL POLICE EXPENDITURES	100.52.20100.2203	547.28
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	CITY ASSESSOR'S OFFICE	100.51.16530.2203	25.69
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	FIRE DEPT - ADMINISTRATION	100.52.25210.2203	77.39
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	CITY TREASURY	100.51.14520.2203	.69
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	CITY INSPECTION DEPARTMENT	100.52.18400.2203	37.99
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	TELECOMMUNICATIONS	232.55.50600.2203	61.24
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	FIRE DEPT - STATION #2	100.52.25230.2203	2.88
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	DPW - ELIGIBLE	100.53.30397.2203	98.37
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	D.P.W. ADMIN/ENGINEERING	100.53.30100.2203	116.75
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	CITY CLERKS OFFICE	100.51.12420.2203	4.34
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	PARKS DEPARTMENT	100.55.50200.2203	69.37
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	POLICE & FIRE COMMISSION	100.51.21110.2203	26.96
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	FIRE - STATION #1	100.52.25220.2203	69.54
03/17/2016	261	US CELLULAR		MONTHLY CELL PHONE CHARGES (CELL PHONES ONLY	0124560935	AMBULANCE	100.52.25300.2203	169.95
03/18/2016	262	US CELLULAR		CELL PHONE CHARGES - ELECTION	0124316234	CITY CLERKS OFFICE	100.51.12420.2203	18.88
03/21/2016	263	UNEMPLOYMENT INSURANCE		UNEMPLOYMENT - POLICE CSO	7528225	GENERAL POLICE EXPENDITURES	100.52.20100.1960	142.07
03/21/2016	263	UNEMPLOYMENT INSURANCE		UNEMPLOYMENT - PARKS & REC	7528225	PARK/REC ADMINISTRATION	100.55.50300.1960	1,086.76
03/21/2016	263	UNEMPLOYMENT INSURANCE		UNEMPLOYMENT - DPW	7528225	D.P.W. ADMIN/ENGINEERING	100.53.30100.1960	140.58
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	DPW - INELIGIBLE	100.53.30398.2202	446.05
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	DPW - ELIGIBLE	100.53.30397.2202	36,761.02
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	DPW - ELIGIBLE	100.53.30397.2209	1,911.60
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	SWIMMING POOL EXP	100.55.50421.2200	152.70
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	GENERAL RECREATION	100.55.50490.2200	4,582.96
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	CITY ICE FACILITY	100.55.50450.2200	9,292.81
03/21/2016	264	WISCONSIN PUBLIC SERVICE		GAS & ELECTRIC	FEB 2016	FIRE - STATION #1	100.52.25220.2200	1,719.53

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/21/2016	264	WISCONSIN PUBLIC SERVICE	GAS & ELECTRIC	FEB 2016	AMBULANCE	100.52.25300.2200	1,719.52
03/21/2016	264	WISCONSIN PUBLIC SERVICE	GAS & ELECTRIC	FEB 2016	ARTS COUNCIL	202.55.00375.2200	153.26
03/21/2016	264	WISCONSIN PUBLIC SERVICE	GAS & ELECTRIC	FEB 2016	MUSEUM GENERAL EXP	241.51.00750.2204	177.43
03/21/2016	264	WISCONSIN PUBLIC SERVICE	GAS & ELECTRIC	FEB 2016	CITY OWNED PROPERTY EXPENSES	100.53.30650.2200	2,097.87
03/21/2016	264	WISCONSIN PUBLIC SERVICE	GAS & ELECTRIC	FEB 2016	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	43.72
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-WGFOA-MEMBERSHIP DUES-FREEBERG	JAN-FEB 20	CITY TREASURY	100.51.14520.3202	25.00
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-STAPLES-PENS/USB'S	JAN-FEB 20	CITY TREASURY	100.51.14520.3000	31.46
02/22/2016	265	JP MORGAN CHASE BANK	MAYOR-UNITED WAY-LUNCHEON	JAN-FEB 20	MAYORS OFFICE	100.51.10410.3450	20.00
02/22/2016	265	JP MORGAN CHASE BANK	MAYOR-UWEX-REGIST-STRATEGIES FOR EFF SUPERVI	JAN-FEB 20	MAYORS OFFICE	100.51.10410.5910	135.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-WEDA-MEMBERSHIP-KEARNS	JAN-FEB 20	CITY INSPECTION DEPARTMENT	100.52.18400.3202	215.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-DEPT OF ADMIN-CITATION BOOKS	JAN-FEB 20	CITY INSPECTION DEPARTMENT	100.52.18400.3000	8.47
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-DEPT OF ADMIN-CITATION BOOKS	JAN-FEB 20	CITY INSPECTION DEPARTMENT	100.52.18400.3000	12.43
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-PAPER TIGER-FILING INDEXING SOFTWARE	JAN-FEB 20	INFORMATION TECHNOLOGY	100.51.19870.2907	152.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-AMER PLANNING ASSOC-APA MEMBERSHIP	JAN-FEB 20	CITY INSPECTION DEPARTMENT	100.52.18400.3202	340.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM DEV-CITY OF MADISON-PARKING FEE	JAN-FEB 20	CITY INSPECTION DEPARTMENT	100.52.18400.3301	6.75
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-STAPLES-SHIPPING BOX	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3000	3.49
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-STAPLES-SHIPPING TAPE	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3000	2.99
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-AMAZON-MICROPHONES AND MIXER	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	3,003.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-FLEET FARM-TOOLS BAG/VELCRO STRAP	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3000	42.64
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-AMAZON-CREDIT	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	872.25
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-PAYPAL-BESTTECHS-REPLACEMENT LAP	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	100.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-SESAC-RADIO MUSIC LICENSING	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.5503	149.00
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-AMAZON-BLANK DVDS	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	27.95
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-B&H PHOTO/VIDEO-MICROPHONE CABLE	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	53.70
02/22/2016	265	JP MORGAN CHASE BANK	COMM MEDIA-PAYPAL-PORTALDEAL-REPLACEMENT LA	JAN-FEB 20	TELECOMMUNICATIONS	232.55.50600.3757	28.98
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-SUNNY BUNNY-EASTER EGGS	JAN-FEB 20	SPECIAL EVENTS	202.55.00380.5000	1,864.33
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-TROPICAL GARDENS-FLOWERS	JAN-FEB 20	ARTS COUNCIL	202.55.00375.5856	455.60
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-FLEET FARM-PLUMBING PARTS	JAN-FEB 20	PARKS DEPARTMENT	100.55.50200.3550	22.99
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-STAPLES-RECORD BOOKS/BINDERS	JAN-FEB 20	PARK/REC ADMINISTRATION	100.55.50300.3000	135.94
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-HAGENS-VACUUM CLEANER	JAN-FEB 20	GENERAL RECREATION	100.55.50490.3551	431.94
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-HAGENS-VACUUM REPAIR	JAN-FEB 20	GENERAL RECREATION	100.55.50490.3551	32.49
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-HANCOCK-FABRIC	JAN-FEB 20	PARK/REC ADMINISTRATION	100.55.50300.5931	36.37
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-HANCOCK-FABRIC	JAN-FEB 20	PARK/REC ADMINISTRATION	100.55.50300.5931	76.37
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-ADDITIVE/SNOW PUSHER/TAPE	JAN-FEB 20	PARKS DEPARTMENT	100.55.50200.3550	41.77
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-FLEET FARM-HEATER	JAN-FEB 20	FORESTRY DEPARTMENT	100.56.50100.3000	19.99
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-FLEET FARM-TARPS/JANITORIAL SUPPLIES	JAN-FEB 20	WILLETT ICE ARENA	249.55.50450.2702	142.29
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-FOOD SERVICE WAREHOUSE-CUPS/SPOO	JAN-FEB 20	ARENA CONCESSIONS	249.55.50451.3001	17.53
02/22/2016	265	JP MORGAN CHASE BANK	PARKS/REC-FLEET FARM-SAFE	JAN-FEB 20	PARKS DEPARTMENT	100.55.50200.3753	99.99
02/22/2016	265	JP MORGAN CHASE BANK	ASSR-PO CO GAZETTE-ANNUAL SUBSCRIPTION	JAN-FEB 20	CITY ASSESSOR'S OFFICE	100.51.16530.3200	45.00
02/22/2016	265	JP MORGAN CHASE BANK	FD-FIRE STORE-NOZZLES	JAN-FEB 20	CAPITAL - FIRE DEPT	100.57.70220.3910	381.24

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
02/22/2016	265	JP MORGAN CHASE BANK	FD-NATIONAL REGISTRY-RENEWAL-ROSELIUS	JAN-FEB 20	AMBULANCE	100.52.25300.5913	20.00
02/22/2016	265	JP MORGAN CHASE BANK	FD-NATIONAL REGISTRY-RENEWAL-ZVARA	JAN-FEB 20	AMBULANCE	100.52.25300.5913	20.00
02/22/2016	265	JP MORGAN CHASE BANK	FD-IMAGETREND-CONFERENCE	JAN-FEB 20	AMBULANCE	100.52.25300.5910	255.00
02/22/2016	265	JP MORGAN CHASE BANK	FD-NRS-H-R FILL ADAPTER-RDC INFLATABLE BOAT	JAN-FEB 20	FIRE - OPERATIONAL	100.52.25270.3001	14.95
02/22/2016	265	JP MORGAN CHASE BANK	FD-FLEET FARM-TOWELS/MOPHEADS/BROOMS/GARBA	JAN-FEB 20	FIRE - STATION #1	100.52.25220.3550	49.88
02/22/2016	265	JP MORGAN CHASE BANK	FD-FLEET FARM-TOWELS/MOPHEADS/BROOMS/GARBA	JAN-FEB 20	FIRE DEPT - STATION #2	100.52.25230.3550	29.19
02/22/2016	265	JP MORGAN CHASE BANK	FD-FLEET FARM-TOWELS/MOPHEADS/BROOMS/GARBA	JAN-FEB 20	AMBULANCE	100.52.25300.3900	42.57
02/22/2016	265	JP MORGAN CHASE BANK	FD-STAPLES-INK/LEGAL PADS	JAN-FEB 20	FIRE DEPT - ADMINISTRATION	100.52.25210.3001	137.37
02/22/2016	265	JP MORGAN CHASE BANK	FD-STAPLES-INK/LEGAL PADS	JAN-FEB 20	AMBULANCE	100.52.25300.3900	159.00
02/22/2016	265	JP MORGAN CHASE BANK	FD-TARGET-BINS/PUB ED CLOSET	JAN-FEB 20	FIRE DEPT - SAFETY/EDUC.	100.52.25240.5650	9.99
02/22/2016	265	JP MORGAN CHASE BANK	FD-TARGET-BINS/PUB ED CLOSET	JAN-FEB 20	AMBULANCE	100.52.25300.5650	9.99
02/22/2016	265	JP MORGAN CHASE BANK	FD-NAPA-SNOW SCRAPPER	JAN-FEB 20	FIRE DEPT - ADMINISTRATION	100.52.25210.3001	10.06
02/22/2016	265	JP MORGAN CHASE BANK	FD-STAPLES-LAMINATE FOR INSPECTOR CARDS	JAN-FEB 20	FIRE DEPT - ADMINISTRATION	100.52.25210.3001	10.58
02/22/2016	265	JP MORGAN CHASE BANK	FD-LOWES-PEG BOARDS/PUB ED CLOSET	JAN-FEB 20	FIRE DEPT - SAFETY/EDUC.	100.52.25240.5650	4.14
02/22/2016	265	JP MORGAN CHASE BANK	FD-LOWES-PEG BOARDS/PUB ED CLOSET	JAN-FEB 20	AMBULANCE	100.52.25300.5650	4.13
02/22/2016	265	JP MORGAN CHASE BANK	FD-FLEET FARM-STEAK KNIVES	JAN-FEB 20	FIRE - STATION #1	100.52.25220.3550	40.47
02/22/2016	265	JP MORGAN CHASE BANK	IT-AMAZON-DISPLAYPORT TO HDTV CABLE	JAN-FEB 20	INFORMATION TECHNOLOGY	100.51.19870.2800	25.99
02/22/2016	265	JP MORGAN CHASE BANK	IT-AMAZON-COOLING FAN FOR LAPTOP	JAN-FEB 20	INFORMATION TECHNOLOGY	100.51.19870.2800	17.36
02/22/2016	265	JP MORGAN CHASE BANK	DPW-WIRMC-CONFERENCE	JAN-FEB 20	RECYCLING	100.53.30633.5910	325.00
02/22/2016	265	JP MORGAN CHASE BANK	DPW-WRIGHTS CAP-PLOW CONTROLLER BATTERY FOR	JAN-FEB 20	DPW - ELIGIBLE	100.53.30397.3501	54.82
02/22/2016	265	JP MORGAN CHASE BANK	DPW-BADGER MOTORS-TRUCK DOOR MIRROR	JAN-FEB 20	FLEET MAINTENANCE	100.53.30233.3501	230.00
02/22/2016	265	JP MORGAN CHASE BANK	DPW-KALAHARI RESORT-ROOMS FOR CONFERENCE	JAN-FEB 20	D.P.W. ADMIN/ENGINEERING	100.53.30100.5910	357.00
02/22/2016	265	JP MORGAN CHASE BANK	CLERK-DIGICOPY-LAMINATING	JAN-FEB 20	CITY CLERKS OFFICE	100.51.12420.5350	16.32
02/22/2016	265	JP MORGAN CHASE BANK	PD-LA POLICE GEAR-WATER PACKS	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3801	844.87
02/22/2016	265	JP MORGAN CHASE BANK	PD-WORKBOOTS USA-SWAT BOOTS	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3801	611.84
02/22/2016	265	JP MORGAN CHASE BANK	PD-CABELAS-SWAT BOOTS	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3801	134.99
02/22/2016	265	JP MORGAN CHASE BANK	PD-STAPLES-CSO BIKE TAGS	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3001	46.49
02/22/2016	265	JP MORGAN CHASE BANK	PD-KALAHARI-LODGING FOR SKIBBA (WI LEADERSHIP C	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	158.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-PIZZA HUT-PIZZAS FOR AUXILIARY	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5706	20.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-WALMART-PLATES/CLOROX BLEACH	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3001	50.49
02/22/2016	265	JP MORGAN CHASE BANK	PD-WALMART-CLOROX WIPES	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3604	49.88
02/22/2016	265	JP MORGAN CHASE BANK	PD-KMART-PARKING METER TOOL FOR METERS	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3005	2.99
02/22/2016	265	JP MORGAN CHASE BANK	PD-BEST BUY-EPSON CAMERA/BATTERIES	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3003	574.98
02/22/2016	265	JP MORGAN CHASE BANK	PD-FRANKS-PARKING METER SUPPLIES	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.3005	9.97
02/22/2016	265	JP MORGAN CHASE BANK	PD-CVTC INFO CENTER-REGISTRATION (SPATH)	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	59.76
02/22/2016	265	JP MORGAN CHASE BANK	PD-CVTC INFO CENTER-REGISTRATION (BROOKS)	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	250.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-MAXISHARE-REGIST-TOGETHER FOR CHILD CONF-Z	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	265.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-MAXISHARE-REGIST-TOGETHER FOR CHILD CONF-	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	265.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-WPY ONLINE EVENT-REG 2016 ASP WI TACTICAL CO	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	250.00
02/22/2016	265	JP MORGAN CHASE BANK	PD-BEST WESTERN-LODGING-OPERATION RUSH-KLEIN	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	67.43

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02/22/2016	265	JP MORGAN CHASE BANK	PD-BEST WESTERN-LODGING-OPERATION RUSH-ROSE	JAN-FEB 20	GENERAL POLICE EXPENDITURES	100.52.20100.5907	67.43
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-2015 FINANCIAL STATEMENT AUDIT	JAN-FEB 20	EXTERNAL AUDITING	100.51.19960.2004	6,457.00
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-2015 FINANCIAL STATEMENT AUDIT	JAN-FEB 20	MISC UNCLASSIFIED GENERAL	208.51.00850.5000	39.00
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-FINANCIAL SOFTWARE SUPPORT 1/1-6/30	JAN-FEB 20	INFORMATION TECHNOLOGY	100.51.19870.2907	8,946.00
02/22/2016	265	JP MORGAN CHASE BANK	TREAS-LODGING FOR GFOA NATIONAL CONVENTION-L	JAN-FEB 20	CITY TREASURY	100.51.14520.5910	749.60
02/22/2016	265	JP MORGAN CHASE BANK	ATTNY-WI DEPT OF FINANCIAL INST-UCC FOR KI MOBILI	JAN-FEB 20	CITY ATTORNEY	100.51.00300.2002	10.00
03/01/2016	8922	CITY OF STEVENS POINT	RESTITUTION PYMT FROM DOMINICK AHLBORN - PD IN	AHLBORN R		100.45.20012.51	85.79
03/01/2016	8923	COOPER OIL INC	DIESEL FUEL	271955		100.16100	11,018.72
03/01/2016	8924	PORTAGE COUNTY TREASURE	JAIL SURCHARGE - MUNI COURT - FEB 2016	FEB 2016		100.24540	3,504.60
03/01/2016	8924	PORTAGE COUNTY TREASURE	DRIVER IMPROVEMENT SURCHARGE - MUNI COURT - F	FEB 2016		100.24540	2,754.56
03/01/2016	8924	PORTAGE COUNTY TREASURE	IGNITION INTERLOCK DEVICE SRCHG - MUNI COURT - F	FEB 2016		100.24540	280.45
03/01/2016	8925	STATE OF WI COURT FINES &	MUNI COURT - FEB 2016	FEB 2016		100.24530	1,768.20
03/01/2016	8925	STATE OF WI COURT FINES &	PENALTY SURCHARGE - FEB 2016	FEB 2016		100.24530	5,348.79
03/01/2016	8925	STATE OF WI COURT FINES &	DRIVER IMPROVEMENT SURCHARGE - FEB 2016	FEB 2016		100.24530	2,542.00
03/01/2016	8925	STATE OF WI COURT FINES &	CRIME LAB & DRUG ENF SURCHARGE - FEB 2016	FEB 2016		100.24530	4,573.50
03/01/2016	8925	STATE OF WI COURT FINES &	SAFE RIDE PROGRAM - FEB 2016	FEB 2016		100.24530	260.00
03/01/2016	8926	VILLAGE OF PLOVER	MUNI COURT FINES - FEB 2016	FEB 2016		100.24520	3,351.93
03/01/2016	8926	VILLAGE OF PLOVER	BLOOD DRAWS - MUNI COURT - FEB 2016	FEB 2016		100.24520	33.79
03/02/2016	8927	HURTADO, HOLLY A	MUNI COURT WITNESS FEE - CASE #15SP354	WITNESS F		100.45.20012.51	5.00
03/02/2016	8928	STEVENS POINT SEWERAGE D	BUILD AMERICA BOND INTEREST REBATE	BAB REBAT		100.24410	35,309.93
03/04/2016	8929	AMERICAN LEGION POST #6	MEMORIAL DAY SUBSIDY	2016 SUBSI	MEMORIAL DAY PROGRAM	100.55.50330.7100	100.00
03/04/2016	8930	ASSESSMENT TECHNOLOGIES	MARKET DRIVE ANNUAL LICENSE RENEWAL	6112	INFORMATION TECHNOLOGY	100.51.19870.2907	4,579.20
03/04/2016	8930	ASSESSMENT TECHNOLOGIES	MARKET DRIVE SUPPORT	6160	INFORMATION TECHNOLOGY	100.51.19870.2907	105.00
03/04/2016	8931	PORTAGE COUNTY HISTORICA	HISTORICAL SOCIETY SUBSIDY	2016 SUBSI	HISTORICAL SOCIETY PROGRAM	100.55.50371.7100	1,000.00
03/04/2016	8932	YMCA TEEN PROGRAM	PORTAGE CO TEEN PROGRAM SUBSIDY	2016 SUBSI	PORTAGE CO TEEN PROGRAM	100.55.50370.7100	1,000.00
03/07/2016	8933	CITY OF STEVENS POINT	RESTITUTION PYMT FROM BLAKE JAMES THOE - PD IN	RESTITUTIO		100.45.20012.51	1,180.43
03/08/2016	8934	PORTAGE COUNTY TREASURE	4TH QTR COURTHOUSE MAINTENANCE	2285 - 4TH Q	CITY HALL BUILDING	100.51.19600.2922	58,578.92
03/08/2016	8935	BRUCE MUNICIPAL EQUIPMEN	STREET SWEEPER	4160028	CAPITAL OUTLAY - DPW	401.57.70320.8203	189,250.00
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016		898.21904	340.25
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016		898.21531	1,341.26
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016		100.13900	366.31
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016		100.13901	280.26
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016		100.13910	5.95
03/11/2016	8936	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2016	PARK/REC ADMINISTRATION	100.55.50300.1920	.57
03/11/2016	8937	SCHRADER, LYNDA	2016 ICE SHOW DIRECTOR	2016 ICE SH	WILLETT ICE ARENA	249.55.50450.5854	750.00
03/11/2016	8938	PORTAGE COUNTY TREASURE	2015 HUMANE SOCIETY SUBSIDY	2359	ANIMAL CONTROL	100.54.40100.7110	73,217.13
03/16/2016	8939	AMERICAN INTERNATIONAL RE	ADD'L DEVELOPERS INCENTIVE FOR TRAVEL GUARD	2015 ADDL	DEVELOPER INCENTIVE PAYMENT	307.59.00800.5009	66,147.22
03/18/2016	8940	MACKER BASKETBALL INC	SPONSORSHIP FOR MACKER BASKETBALL TOURNAME	2015 TOURN	SPECIAL EVENTS	202.55.00380.5000	2,500.00
03/18/2016	8941	OLIVER, DYLAN	DOG PARK SHOVELING (12/29,1/25,2/3)	SHOVEL TH	MISC UNCLASSIFIED GENERAL	100.51.19850.5016	45.00
03/18/2016	8942	STEVENS POINT BOARD OF ED	SHARE OF MOBILE HOME TAX - FEB 2016	FEB 2016		100.24500	3,897.37

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03/18/2016	8943	US CELLULAR	COMPUTER/DATA WIRELESS SERVICE - PARKS	0125527593	PARKS DEPARTMENT	100.55.50200.2203	43.25
03/21/2016	8944	COOPER OIL INC	UNLEADED FUEL	272083		100.16100	15,011.33
03/21/2016	8944	COOPER OIL INC	DIESEL FUEL	272086		100.16100	13,690.26
03/24/2016	8945	CENTERPOINT MALL CORP	ANNUAL PAYMENT FOR 2016	LEASE PYM	TIF DIST #6 CONST ACCOUNT	416.57.70841.8700	10,000.00
03/24/2016	8946	COOPER OIL INC	CREDIT BALANCE AS OF 1-31-16	CAR WASHE	FLEET MAINTENANCE	100.53.30233.3508	106.74
03/24/2016	8946	COOPER OIL INC	CAR WASHES FOR FEBRUARY 2016	CAR WASHE	FLEET MAINTENANCE	100.53.30233.3508	117.00
03/24/2016	8946	COOPER OIL INC	KEROSENE/PREMIUM FUEL FOR FEB 2016	FEB 2016 KE	FLEET MAINTENANCE	100.53.30233.3401	194.07
03/24/2016	8947	KOHL'S	RESTITUTION PAYMENT CASE #16-PL-18 - PAID IN FULL	CASE #16-P		100.45.20012.51	54.00
03/24/2016	8948	AMERICAN FAMILY LIFE ASSU	INSURANCE PREMIUM	446184		898.21532	371.16
03/24/2016	8949	STANDARD INSURANCE COMP	INSURANCE PREMIUM	MARCH 201		898.21907	320.05
03/24/2016	8949	STANDARD INSURANCE COMP	INSURANCE PREMIUM	MARCH 201		100.13945	16.65
03/24/2016	8949	STANDARD INSURANCE COMP	INSURANCE PREMIUM	MARCH 201		100.13901	48.10
03/24/2016	8949	STANDARD INSURANCE COMP	INSURANCE PREMIUM	MARCH 201		100.13910	3.70
03/24/2016	8950	WISCONSIN PUBLIC SERVICE	CHRISTMAS LIGHTING	0401272815-	SPECIAL EVENTS	100.53.30427.2207	245.21
03/28/2016	8951	INVESTORS COMMUNITY BANK	2013B DEBT SERVICE PRINCIPAL PYMT	51730901 3/	2013 (B) NOTE	306.58.00139.6100	50,000.00
03/28/2016	8951	INVESTORS COMMUNITY BANK	2013B DEBT SERVICE INTEREST PYMT	51730901 3/	2013 (B) NOTE	306.58.00139.6200	11,550.00
03/30/2016	8952	INSULATION PLUS	CRACKFILL MATERIAL	519206	DPW - ELIGIBLE	100.53.30397.8700	2,304.00
03/30/2016	8952	INSULATION PLUS	DISCOUNT	519206	DPW - ELIGIBLE	100.53.30397.8700	23.04
03/30/2016	8952	INSULATION PLUS	CRACKFILL MATERIAL	519207	DPW - ELIGIBLE	100.53.30397.8700	6,912.00
03/30/2016	8952	INSULATION PLUS	DISCOUNT	519207	DPW - ELIGIBLE	100.53.30397.8700	69.12
03/30/2016	8953	PORTAGE CTY REGISTER OF D	RESOLUTION - 1035 MAIN STREET	815945	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/30/2016	8953	PORTAGE CTY REGISTER OF D	RESOLUTION - PFIFFNER PIONEER PARK - RESTROOM	815946	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/31/2016	8954	MID-STATE TECHNICAL COLLEGE	PERSONAL PROPERTY PAYBACKS 3/29/15-3/30/16	PP PAYBAC	UNCOLL TAXES AND PAYBACKS	100.51.19910.5019	157.64
03/31/2016	8955	PORTAGE COUNTY TREASURER	PERSONAL PROPERTY PAYBACKS 3/29/15-3/30/16 - COUNTY	PP PAYBAC	UNCOLL TAXES AND PAYBACKS	100.51.19910.5019	475.54
03/31/2016	8955	PORTAGE COUNTY TREASURER	PERSONAL PROPERTY PAYBACKS 3/29/15-3/30/16 - STATE	PP PAYBAC	UNCOLL TAXES AND PAYBACKS	100.51.19910.5019	16.20
03/31/2016	8956	STEVENS POINT BOARD OF EDUCATION	PERSONAL PROPERTY PAYBACKS 3/29/15-3/30/16	PP PAYBAC	UNCOLL TAXES AND PAYBACKS	100.51.19910.5019	905.00
03/01/2016	159108	HANSEN, BLAKE	MEAL REIMB - 3/7/16-3/9/16 (ASP SWAT CONFERENCE, MICHIGAN)	MEAL030716	GENERAL POLICE EXPENDITURES	100.52.20100.5907	68.00
03/01/2016	159109	MOSS II, JOHN	MEAL REIMB - 3/7/16-3/9/16 (ASP SWAT CONFERENCE, MICHIGAN)	MEAL030716	GENERAL POLICE EXPENDITURES	100.52.20100.5907	68.00
03/01/2016	159110	SCHULTZ, MIKE	MEAL REIMB - 3/2/16-3/4/16 WNOA 2016 WINTER CONVENTION	MEAL030316	GENERAL POLICE EXPENDITURES	100.52.20100.5907	80.00
03/08/2016	159111	BATTERIES PLUS	BATTERIES - 1.5V IND AA ALK	072-321837	GENERAL POLICE EXPENDITURES	100.52.20100.3001	57.60
03/08/2016	159111	BATTERIES PLUS	BATTERIES - 1.5 IND AAA ALK	072-321849	GENERAL POLICE EXPENDITURES	100.52.20100.3001	57.60
03/08/2016	159112	CHARTER COMMUNICATIONS -	SPECTRUM BUSINESS TV - POLICE	8245112620	GENERAL POLICE EXPENDITURES	100.52.20100.2203	39.30
03/08/2016	159113	COMPLETE OFFICE OF WORKERS INC	PACKAGING TAPE/PENS/CORRECTION	522069	GENERAL POLICE EXPENDITURES	100.52.20100.3001	113.55
03/08/2016	159114	DIVEPOINT SCUBA CENTER	SCUBA DIVING SERVICES	PCSD12221	GENERAL POLICE EXPENDITURES	100.52.20100.3001	200.00
03/08/2016	159115	JAMES, TRINA	MEAL REIMB - 3/9/16 - 3/11/16, CRITICAL INCIDENT STRATEGY	MEALS0309	GENERAL POLICE EXPENDITURES	100.52.20100.5907	105.00
03/08/2016	159116	KUSSOW, ROBERT	MEAL REIMB - 3/14/16-3/17/16 FIELD TRAINING OFFICER I	MEALS0314	GENERAL POLICE EXPENDITURES	100.52.20100.5907	140.00
03/08/2016	159117	LARK UNIFORM OUTFITTERS INC	CHIEF SHIRT BADGE	214372	GENERAL POLICE EXPENDITURES	100.52.20100.3801	98.95
03/08/2016	159117	LARK UNIFORM OUTFITTERS INC	HALO VEST (PROTECTIVE) FOR OFFICER MUELLER	214526	GENERAL POLICE EXPENDITURES	100.52.20100.3603	393.47
03/08/2016	159117	LARK UNIFORM OUTFITTERS INC	HALO VEST (PROTECTIVE) FOR OFFICER MUELLER	214526	BULLET PROOF VEST GRANT	236.52.00113.5000	393.48
03/08/2016	159117	LARK UNIFORM OUTFITTERS INC	SNAKE CHAINS (3)	214804	GENERAL POLICE EXPENDITURES	100.52.20100.3801	19.85

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03/08/2016	159118	MARCHEL, KRIS	MEAL REIMB - 2/25/16 PRISONER TRANSPORT W/PCSD,	MEAL022516	GENERAL POLICE EXPENDITURES	100.52.20100.3300	7.27
03/08/2016	159119	MINNEAPOLIS FINANCE DEPAR	ASP ANNUAL QO USER ACCESS	4004130068	GENERAL POLICE EXPENDITURES	100.52.20100.3003	204.00
03/08/2016	159120	MORPHOTRAK LLC	LIVESCAN FINGERPRINT MACHINE/PRINTER	129772	CAPITAL - POLICE DEPT	100.57.70210.8430	29,556.00
03/08/2016	159121	NORTHWAY COMMUNICATION	BENCH CK, FCC CHECK, CLEAN TUBE W/COMPRESSED	100671	GENERAL POLICE EXPENDITURES	100.52.20100.2913	22.50
03/08/2016	159122	RAASOCH, ALAN	MEAL REIMB - 3/9/16-3/11/16 CRITICAL INCIDENT STRES	MEAL030916	GENERAL POLICE EXPENDITURES	100.52.20100.5907	105.00
03/08/2016	159123	US CELLULAR	COMPUTER/DATA WIRELESS SERVICE - FIRE	0124253482	FIRE - STATION #1	100.52.25220.2203	105.60
03/08/2016	159123	US CELLULAR	COMPUTER/DATA WIRELESS SERVICE - POLICE	0124253482	GENERAL POLICE EXPENDITURES	100.52.20100.2203	281.20
03/08/2016	159124	VERIZON WIRELESS	WIRELESS SQUAD 412	9760973652	GENERAL POLICE EXPENDITURES	100.52.20100.2203	40.01
03/11/2016	159125	ADVANCED DISPOSAL	RECYCLING	M300006327	RECYCLING	100.53.30633.2917	.84
03/11/2016	159126	AECOM TECHNICAL SERVICES	PROJ#60345262-EM COPPS/CTH R IMP	37703800	GEN CONSTRUCTION CHARGES	419.57.70841.8700	10,963.65
03/11/2016	159126	AECOM TECHNICAL SERVICES	PROJ# 60442205-HVR ROAD/COYE & HEFFRON INST.	37704264	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8270	5,573.89
03/11/2016	159126	AECOM TECHNICAL SERVICES	PROJ.# 60334255-HOOVER RD. FINAL DESIGN	37708536	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8767	17,575.75
03/11/2016	159127	AFFORDABLE AUTO GLASS LL	WINDOW REPLACEMENT	9536	FLEET MAINTENANCE	100.53.30233.2912	285.00
03/11/2016	159128	ALPHA VIDEO AND AUDIO INC	SCALA SOFTWARE	DDG101203	TELECOMMUNICATIONS	232.55.50600.5710	585.00
03/11/2016	159129	AMERICAN TRAFFIC SAFETY	SIGN SUPPLIES	80022	DPW - ELIGIBLE	100.53.30397.4801	450.00
03/11/2016	159130	AMERICAN WELDING AND GAS	WELDING COAT	03853652	DPW - ELIGIBLE	100.53.30397.3008	26.21
03/11/2016	159130	AMERICAN WELDING AND GAS	TORCH GAS	03856505	DPW - ELIGIBLE	100.53.30397.3501	381.36
03/11/2016	159131	ARAMARK UNIFORM SERVICES	UNIFORMS	1787773969	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	362.96
03/11/2016	159131	ARAMARK UNIFORM SERVICES	OIL DRY	1787773969	DPW - ELIGIBLE	100.53.30397.3501	229.57
03/11/2016	159131	ARAMARK UNIFORM SERVICES	SHOP TOWELS	1787776999	WILLETT ICE ARENA	249.55.50450.3551	44.09
03/11/2016	159131	ARAMARK UNIFORM SERVICES	UNIFORMS	1787778936	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	337.00
03/11/2016	159132	BADGER MOTORS	MIRROR	73961	FLEET MAINTENANCE	100.53.30233.3501	230.00
03/11/2016	159132	BADGER MOTORS	CREDIT-DOOR MIRROR	CR73960	FLEET MAINTENANCE	100.53.30233.3501	230.00-
03/11/2016	159133	BADGER PLASTIC & SUPPLY IN	SNOW PUSHER RUBBERS	0235825		100.16100	1,150.00
03/11/2016	159134	BAUERNFEIND BUSINESS TEC	STAPLES FOR COPIER	8297	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	83.50
03/11/2016	159135	BEAVER OF WISCONSIN	HOSE COUPLERS	090343	DPW - ELIGIBLE	100.53.30397.3550	20.25
03/11/2016	159135	BEAVER OF WISCONSIN	P.W. VENT PIPES & ELBOWS	900283	DPW - ELIGIBLE	100.53.30397.3550	474.65
03/11/2016	159136	BROOKS TRACTOR INC	WINDOW LABEL	P03662	DPW - ELIGIBLE	100.53.30397.3501	44.02
03/11/2016	159136	BROOKS TRACTOR INC	BUMP STOPPERS	P03674	DPW - ELIGIBLE	100.53.30397.3501	303.28
03/11/2016	159136	BROOKS TRACTOR INC	AM/FM RADIO KIT	P03710	DPW - ELIGIBLE	100.53.30397.3501	737.99
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	CAMERAS	5160928		100.16100	546.17
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	OIL FILTER SEALS	5160948		100.16100	112.15
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	PIN & DOOR LATCHES	5160973		100.16100	537.03
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	THRUST BEARINGS	5160984		100.16100	25.43
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	PINS & WELDMENT	5160996		100.16100	142.25
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	PIVOT BLOCK	5160997		100.16100	77.98
03/11/2016	159137	BRUCE MUNICIPAL EQUIPMEN	DIRT SHOE RUNNERS & SCRAPERS	5161002		100.16100	302.21
03/11/2016	159138	BUMPER TO BUMPER AUTO PA	GREASE GUN	633-0180915	WILLETT ICE ARENA	249.55.50450.3505	22.69
03/11/2016	159138	BUMPER TO BUMPER AUTO PA	BATTERY CLEANER	633-181469	WILLETT ICE ARENA	249.55.50450.3551	15.16
03/11/2016	159138	BUMPER TO BUMPER AUTO PA	OIL FILTERS	633-181517		100.16100	22.62

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03/11/2016	159138	BUMPER TO BUMPER AUTO PA	GREASE & BATTERY CLEANER	633-181522	WILLETT ICE ARENA	249.55.50450.3551	21.25
03/11/2016	159138	BUMPER TO BUMPER AUTO PA	SPLINE BIT SOCKET SET	633-181533	DPW - ELIGIBLE	100.53.30397.3505	25.29
03/11/2016	159138	BUMPER TO BUMPER AUTO PA	OIL FILTERS	633-181559		100.16100	7.36
03/11/2016	159139	BUSHMAN ELECTRIC CRANE &	HWY 10 E KNOCKDOWN	25787	DPW - ELIGIBLE	100.53.30397.5114	1,367.95
03/11/2016	159140	BYSTROM, MARK	2016 ICE SHOW ANNOUNCER	2016 ICE SH	WILLETT ICE ARENA	249.55.50450.5854	500.00
03/11/2016	159141	CENTRAL WISCONSIN AUTO P	HYD HOSE FITTINGS	274577		100.16100	24.24
03/11/2016	159142	CHRISTIANSON, XIMENA	MEAL ALLOWANCE: INSPECTOR CODE UPDATE-X. CHRI	MEALS 02/2	CITY INSPECTION DEPARTMENT	100.52.18400.5910	51.00
03/11/2016	159143	COMPLETE OFFICE OF WI INC	NAME PLATE 5TH- DIST. ALD.	512796	COMMON COUNCIL	100.51.00100.5000	22.92
03/11/2016	159143	COMPLETE OFFICE OF WI INC	LABEL MARKER-ELECTIONS	514385	CITY CLERKS OFFICE	100.51.12420.5350	156.37
03/11/2016	159143	COMPLETE OFFICE OF WI INC	LABELS & ELECTIONS	514412	CITY CLERKS OFFICE	100.51.12420.5350	54.33
03/11/2016	159143	COMPLETE OFFICE OF WI INC	PAPER CLIP BINDERS	515647	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	16.73
03/11/2016	159143	COMPLETE OFFICE OF WI INC	8 X 11 LAMINATE POUCHES	516245	WILLETT ICE ARENA	249.55.50450.3000	75.33
03/11/2016	159143	COMPLETE OFFICE OF WI INC	FILE FOLDERS	518742	CITY TREASURY	100.51.14520.3000	12.79
03/11/2016	159143	COMPLETE OFFICE OF WI INC	POLL BOOK DIVIDERS	522154	CITY CLERKS OFFICE	100.51.12420.5350	46.92
03/11/2016	159143	COMPLETE OFFICE OF WI INC	POLL BOOK DIVIDERS	523061	CITY CLERKS OFFICE	100.51.12420.5350	46.92
03/11/2016	159143	COMPLETE OFFICE OF WI INC	SHEET PROTECTORS/LAMINATE	523989	CITY CLERKS OFFICE	100.51.12420.3001	24.57
03/11/2016	159143	COMPLETE OFFICE OF WI INC	CREDIT-POUCH, LAM, LTR SZ, PRM, 7MIL	CR516575	WILLETT ICE ARENA	249.55.50450.3000	75.33-
03/11/2016	159144	CONSTELLATION ENERGY SER	GAS CHARGE FOR GARAGE	1648668-01	DPW - ELIGIBLE	100.53.30397.2200	1,732.38
03/11/2016	159145	COOPER OIL INC	FUEL PURCHASE-ICE ANGEL	REC# 11859	FIRE - OPERATIONAL	100.52.25270.3401	36.89
03/11/2016	159146	DESIGN UNLIMITED	ARCHITECTURAL SERVICES THRU JAN. 31, 2016-PFIFFN	4848	CAPITAL OUTLAY - PARKS	401.57.70620.8661	1,997.50
03/11/2016	159147	DLT SOLUTIONS INC	AUTODESK SOFTWARE RENEWAL-ENG.	4450821A	INFORMATION TECHNOLOGY	100.51.19870.2907	5,774.06
03/11/2016	159148	FASTENAL COMPANY	STAINLESS STEEL SCREWS	WISTE19818	PARKS DEPARTMENT	100.55.50200.3550	20.08
03/11/2016	159148	FASTENAL COMPANY	BOLTS	WISTE19873	DPW - ELIGIBLE	100.53.30397.3501	7.12
03/11/2016	159148	FASTENAL COMPANY	WIRE CONNECTORS	WISTE19895	DPW - ELIGIBLE	100.53.30397.3501	203.46
03/11/2016	159148	FASTENAL COMPANY	HAND TOWELS	WISTE19895	DPW - ELIGIBLE	100.53.30397.3550	193.60
03/11/2016	159148	FASTENAL COMPANY	EQUIPMENT FOR RADIO TELEMETRY	WISTE19911	DPW - ELIGIBLE	100.53.30397.2301	34.14
03/11/2016	159148	FASTENAL COMPANY	SIGN CLAMPS	WISTE19917	DPW - ELIGIBLE	100.53.30397.4801	208.88
03/11/2016	159148	FASTENAL COMPANY	BOLTS, NUTS & WASHERS	WISTE19920	DPW - ELIGIBLE	100.53.30397.3501	11.15
03/11/2016	159148	FASTENAL COMPANY	6 VOLT BATTERIES	WISTE19921	DPW - ELIGIBLE	100.53.30397.3710	232.26
03/11/2016	159149	FASTSIGNS OF STEVENS POIN	SIGN SUPPLIES (DECALS)	629-3136	DPW - ELIGIBLE	100.53.30397.4801	810.00
03/11/2016	159149	FASTSIGNS OF STEVENS POIN	SIGN SUPPLY GRAPHICS	629-3153	DPW - ELIGIBLE	100.53.30397.4801	570.00
03/11/2016	159150	FIBERNET COMMUNICATIONS	WIRELESS INTERNET SERV-03/01/16-04/01/16	30959	INFORMATION TECHNOLOGY	100.51.19870.2206	600.00
03/11/2016	159150	FIBERNET COMMUNICATIONS	SPAM FILTERING-03/01/16-04/01/16	30960	INFORMATION TECHNOLOGY	100.51.19870.2908	266.00
03/11/2016	159151	FORWARD APPRAISAL LLC	ASSESSMENT SERVICES-02/01/16-02/29/16	0028	CITY ASSESSOR'S OFFICE	100.51.16530.2901	4,166.00
03/11/2016	159151	FORWARD APPRAISAL LLC	ASSESSMENT REVALUATUON--02/01/16-02/29/16	020	CAPITAL - REASSESSMENT	100.57.70136.2904	4,800.00
03/11/2016	159152	FRANK'S HARDWARE	PLANER	A373550	PARKS DEPARTMENT	100.55.50200.3505	572.36
03/11/2016	159152	FRANK'S HARDWARE	KEYS	A374295	DPW - ELIGIBLE	100.53.30397.3501	7.47
03/11/2016	159152	FRANK'S HARDWARE	BRANCH TRIMMERS	A374684	DPW - ELIGIBLE	100.53.30397.3505	27.54
03/11/2016	159152	FRANK'S HARDWARE	BOLTS/NUTS FOR SIGNALS	A375299	DPW - ELIGIBLE	100.53.30397.2301	8.40
03/11/2016	159152	FRANK'S HARDWARE	FILTER BAGS	B28024	DPW - ELIGIBLE	100.53.30397.3501	14.24

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03/11/2016	159152	FRANK'S HARDWARE	TUNGSTEN CARBIDE CUTTER	B281604	PARKS DEPARTMENT	100.55.50200.3505	13.21
03/11/2016	159152	FRANK'S HARDWARE	NYLON RIVOTS	B281658	PARKS DEPARTMENT	100.55.50200.3505	33.75
03/11/2016	159152	FRANK'S HARDWARE	EXT. CORDS	B282172	PARKS DEPARTMENT	100.55.50200.3550	21.98
03/11/2016	159152	FRANK'S HARDWARE	PIPE CONNECTORS	B282270	FLEET MAINTENANCE	100.53.30233.3501	8.06
03/11/2016	159152	FRANK'S HARDWARE	FUSES FOR STREET LIGHTS	B282344	DPW - INELIGIBLE	100.53.30398.2302	113.92
03/11/2016	159152	FRANK'S HARDWARE	BOLT CUTTERS	B282795	DPW - ELIGIBLE	100.53.30397.3505	67.63
03/11/2016	159153	GILLUND ENTERPRISES	LUBRICANTS	820009		100.16100	254.70
03/11/2016	159153	GILLUND ENTERPRISES	LUBRICANTS	820009	DPW - ELIGIBLE	100.53.30397.3501	41.45
03/11/2016	159153	GILLUND ENTERPRISES	GREASE	820012		100.16100	165.90
03/11/2016	159153	GILLUND ENTERPRISES	ENGINE CLEANER	820023		100.16100	389.52
03/11/2016	159154	GRAYBAR ELECTRIC COMPAN	LED DRIVERS FOR REBUILD	983518523	DPW - INELIGIBLE	100.53.30398.2302	551.61
03/11/2016	159155	JAMAR TECHNOLOGIES INC.	SOFTWARE FOR TRAFFIC COUNTER	29541	CAPITAL - DPW/ENGINEERING	100.57.70311.8010	1,005.00
03/11/2016	159156	JAY-MAR INC	HAY BALE	INV0115315	IVERSON WINTER REC EXP	100.55.50321.3755	33.96
03/11/2016	159157	JERRY'S SMALL ENGINE SUPP	STOP SWITCH	67051	FLEET MAINTENANCE	100.53.30233.3501	2.62
03/11/2016	159158	JHL DIGITAL DIRECT	POST CARD MAILING FOR DIST. #4	662865	CITY CLERKS OFFICE	100.51.12420.5350	325.26
03/11/2016	159158	JHL DIGITAL DIRECT	RE-ISSUED CK#159064 DESTROYED IN MAIL-POST CAR	662970 RE-I	CITY CLERKS OFFICE	100.51.12420.5350	329.48
03/11/2016	159159	KDA INC	INSURANCE CO. APPRAISAL REPORT-VEHICLE DAMAGE	INV DATED	LIABILITY CLAIMS	652.51.00935.5124	100.00
03/11/2016	159160	KIMBALL MIDWEST	WIRE TERMINALS	4561368	DPW - ELIGIBLE	100.53.30397.3501	137.97
03/11/2016	159160	KIMBALL MIDWEST	BUR (DRILL BIT)	4568570	DPW - ELIGIBLE	100.53.30397.3505	50.50
03/11/2016	159160	KIMBALL MIDWEST	CREDIT (PIGTAILS)	4575778	DPW - ELIGIBLE	100.53.30397.3501	496.56
03/11/2016	159160	KIMBALL MIDWEST	WIRE TERMINALS	4584636	DPW - ELIGIBLE	100.53.30397.3501	117.25
03/11/2016	159160	KIMBALL MIDWEST	GRINDING DISC	4691775	DPW - ELIGIBLE	100.53.30397.3501	10.79
03/11/2016	159160	KIMBALL MIDWEST	UNDER COAT & CLEANER	4720650		100.16100	175.02
03/11/2016	159160	KIMBALL MIDWEST	PAINT	4749193		100.16100	82.68
03/11/2016	159160	KIMBALL MIDWEST	ADHESIVE & ADAPTER	4749214	FLEET MAINTENANCE	100.53.30233.3501	23.88
03/11/2016	159160	KIMBALL MIDWEST	CLEANER & GRINDING DISCS	4750928	DPW - ELIGIBLE	100.53.30397.3501	104.40
03/11/2016	159161	KLASINSKI PLUMBING & HEATI	PLUMBING TESTING	39900	DPW - ELIGIBLE	100.53.30397.3550	376.00
03/11/2016	159162	KREBS BUSINESS MACHINES	REPLACED CASH REGISTER FOR THE WILLETT CONCE	217163	ARENA CONCESSIONS	249.55.50451.3001	2,895.00
03/11/2016	159162	KREBS BUSINESS MACHINES	REPLACED CASH REGISTER FOR THE WILLETT OFFICE	217165	ARENA CONCESSIONS	249.55.50451.3001	1,158.00
03/11/2016	159163	LABLANCS SOUTH SIDE MOTO	OIL PURCHASE	0118533	FLEET MAINTENANCE	100.53.30233.3401	89.10
03/11/2016	159163	LABLANCS SOUTH SIDE MOTO	FUEL FILTER	0118536		100.16100	4.99
03/11/2016	159163	LABLANCS SOUTH SIDE MOTO	CARB KIT	0118536	FLEET MAINTENANCE	100.53.30233.3501	13.46
03/11/2016	159163	LABLANCS SOUTH SIDE MOTO	CHAIN-SLIDE RAIL FOR A CHAINSAW	0118571	DPW - ELIGIBLE	100.53.30397.3501	21.56
03/11/2016	159164	LAKES GAS CO #16	FORKLIFT GAS	190542	FLEET MAINTENANCE	100.53.30233.3401	86.60
03/11/2016	159165	LFGEORGE INC.	CHIPPER BLADES	IC52289		100.16100	191.35
03/11/2016	159165	LFGEORGE INC.	CHIPPER BLADES	IS15443		100.16100	268.80
03/11/2016	159165	LFGEORGE INC.	CHIPPER BLADES	IS15443	FLEET MAINTENANCE	100.53.30233.3501	273.26
03/11/2016	159166	LIFEGUARD STORE, THE	LIFEGUARD SAFETY WEAR	INV388125	SWIMMING POOL EXP	100.55.50421.3008	225.80
03/11/2016	159167	LITTLE CAESARS PIZZA	CONCESSION FOOD ORDER-02/05/16-02/21/16	FEB 2016	ARENA CONCESSIONS	249.55.50451.3001	503.30
03/11/2016	159168	LONDERVILLE STEEL ENT	STEEL	425140	DPW - ELIGIBLE	100.53.30397.3501	103.21

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03/11/2016	159169	M & J MARINE INC	WHEELS	113050	FLEET MAINTENANCE	100.53.30233.3501	176.19
03/11/2016	159170	MAC TOOLS DISTRIBUTOR-KE	UTILITY CART WITH LID	030216	DPW - ELIGIBLE	100.53.30397.3505	275.00
03/11/2016	159171	MAHER WATER CORPORATION	WATER/DEPOSITS/RETURNS	153-1463 (88	DPW - ELIGIBLE	100.53.30397.5000	46.00
03/11/2016	159172	MCMaster-CARR SUPPLY CO	FITTINGS	50560595	DPW - ELIGIBLE	100.53.30397.3501	31.72
03/11/2016	159172	MCMaster-CARR SUPPLY CO	FITTINGS	50659739	FIRE - OPERATIONAL	100.52.25270.3401	38.12
03/11/2016	159173	MENARDS	WATER FILTERS	8593	PARKS DEPARTMENT	100.55.50200.3550	105.64
03/11/2016	159174	METAL CRAFTERS INC	CHIPPER BLADE SHARPENING	39958	PARKS DEPARTMENT	100.55.50200.2922	225.00
03/11/2016	159175	MID-STATE REBUILDERS & SU	REBUILT ALTERNATOR	26196		100.16100	316.50
03/11/2016	159176	MID-STATE TRUCK SERVICE IN	FUEL SLEEVES	172291P	DPW - ELIGIBLE	100.53.30397.3501	14.36
03/11/2016	159177	MMG EMPLOYER SOLUTIONS	WELLNESS PROGRAM-2016	113169	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	1,677.50
03/11/2016	159177	MMG EMPLOYER SOLUTIONS	WELLNESS PROGRAM-2016	113664	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	5,678.75
03/11/2016	159178	MYGOV	PERMIT & ORDINANCE SOFTWARE	1227	INFORMATION TECHNOLOGY	100.51.19870.2907	750.00
03/11/2016	159179	O'REILLY AUTO PARTS	FLOOR MAT & CARGO LINER	2325-275328	GENERAL POLICE EXPENDITURES	100.52.20100.3501	217.52
03/11/2016	159179	O'REILLY AUTO PARTS	OIL FILTER	2325-275699	GENERAL POLICE EXPENDITURES	100.52.20100.3501	8.23
03/11/2016	159179	O'REILLY AUTO PARTS	TRANNY & ENGINE OIL	2325-275830		100.16100	37.45
03/11/2016	159179	O'REILLY AUTO PARTS	TRANNY & ENGINE OIL	2325-275830	GENERAL POLICE EXPENDITURES	100.52.20100.3501	27.95
03/11/2016	159179	O'REILLY AUTO PARTS	BRAKE PADS & ROTORS	2325-275857	GENERAL POLICE EXPENDITURES	100.52.20100.3501	85.73
03/11/2016	159179	O'REILLY AUTO PARTS	BATTERY TERMINALS	2325-275864	DPW - ELIGIBLE	100.53.30397.3505	5.98
03/11/2016	159179	O'REILLY AUTO PARTS	BATTERY TERMINALS	2325-275871	DPW - ELIGIBLE	100.53.30397.3505	2.99
03/11/2016	159179	O'REILLY AUTO PARTS	OIL	2325-275872	GENERAL POLICE EXPENDITURES	100.52.20100.3501	27.95
03/11/2016	159179	O'REILLY AUTO PARTS	OIL PURCHASE	2325-275876	FLEET MAINTENANCE	100.53.30233.3401	27.95
03/11/2016	159179	O'REILLY AUTO PARTS	CREDIT-PURCH ON INV# 2325-275871	2325-275883	DPW - ELIGIBLE	100.53.30397.3505	2.99-
03/11/2016	159179	O'REILLY AUTO PARTS	AIR FILTERS	2325-275894		100.16100	39.97
03/11/2016	159179	O'REILLY AUTO PARTS	OIL FILTERS	2325-275950		100.16100	27.14
03/11/2016	159179	O'REILLY AUTO PARTS	FUEL FILTERS	2325-275954		100.16100	34.56
03/11/2016	159179	O'REILLY AUTO PARTS	OIL PAN GASKET	2325-276093	FIRE - OPERATIONAL	100.52.25270.3401	14.68
03/11/2016	159179	O'REILLY AUTO PARTS	MOTOR OIL	2325-276099	FIRE - OPERATIONAL	100.52.25270.3401	39.48
03/11/2016	159179	O'REILLY AUTO PARTS	PAPER GASKET MATERIAL	2325-276100	DPW - ELIGIBLE	100.53.30397.3501	10.92
03/11/2016	159179	O'REILLY AUTO PARTS	HYD FILTERS	2325-276111		100.16100	96.92
03/11/2016	159179	O'REILLY AUTO PARTS	HYD FILTER	2325-276112		100.16100	48.46
03/11/2016	159179	O'REILLY AUTO PARTS	FUEL CLEANER	2325-276216		100.16100	107.88
03/11/2016	159179	O'REILLY AUTO PARTS	AIR FILTERS	2325-276624		100.16100	49.14
03/11/2016	159179	O'REILLY AUTO PARTS	SPARK PLUGS	2325-276639		100.16100	17.43
03/11/2016	159179	O'REILLY AUTO PARTS	BRAKE PADS & ROTORS	2325-276708	FLEET MAINTENANCE	100.53.30233.3501	218.72
03/11/2016	159179	O'REILLY AUTO PARTS	FILTERS & SPARK PLUGS	2325-276826		100.16100	151.44
03/11/2016	159179	O'REILLY AUTO PARTS	CREDIT-PURCH. ON INV# 2325-276826	2325-276847	FLEET MAINTENANCE	100.53.30233.3501	15.00-
03/11/2016	159179	O'REILLY AUTO PARTS	PAPER PAINT STRAINERS	2325-276890	DPW - ELIGIBLE	100.53.30397.3501	2.40
03/11/2016	159179	O'REILLY AUTO PARTS	LIGHT SOCKET	2325-276980	DPW - ELIGIBLE	100.53.30397.3501	5.99
03/11/2016	159179	O'REILLY AUTO PARTS	AIR FILTER	2325-277020	DPW - ELIGIBLE	100.53.30397.3501	11.08
03/11/2016	159179	O'REILLY AUTO PARTS	FILTERS	2325-277099		100.16100	95.08

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03/11/2016	159179	O'REILLY AUTO PARTS	FILTERS	2325-277108		100.16100	9.96
03/11/2016	159179	O'REILLY AUTO PARTS	BELTS	2325-277135	DPW - ELIGIBLE	100.53.30397.3501	9.86
03/11/2016	159179	O'REILLY AUTO PARTS	BELTS	2325-277144	DPW - ELIGIBLE	100.53.30397.3501	17.62
03/11/2016	159179	O'REILLY AUTO PARTS	BELT	2325-277170	DPW - ELIGIBLE	100.53.30397.3550	8.76
03/11/2016	159180	PORTAGE CO BUSINESS COUN	PCBC ANNUAL DINNER	8022	MISC UNCLASSIFIED GENERAL	100.51.19850.5000	450.00
03/11/2016	159181	PORTAGE COUNTY BAR ASSO	PORTAGE COUNTY ANNUAL DUES	2016 ANNUA	CITY ATTORNEY	100.51.00300.3202	50.00
03/11/2016	159182	PORTAGE COUNTY GAZETTE	AD DISPLAY-"SCHEDULE" 02/05/16	61283	WILLETT ICE ARENA	249.55.50450.3450	24.50
03/11/2016	159182	PORTAGE COUNTY GAZETTE	DISPLAY AD-"SCHEDULE" 02/12/16	61365	WILLETT ICE ARENA	249.55.50450.3450	24.50
03/11/2016	159182	PORTAGE COUNTY GAZETTE	DISPLAY AD-"SCHEDULE" 02/19/16	61422	WILLETT ICE ARENA	249.55.50450.3450	24.50
03/11/2016	159182	PORTAGE COUNTY GAZETTE	DISPLAY AD-"SCHEDULE" 02/26/16	61472	WILLETT ICE ARENA	249.55.50450.3450	24.50
03/11/2016	159182	PORTAGE COUNTY GAZETTE	RECRUITMENT AD-PARK TECHNICIAN	61530	OTHER GENERAL GOVERNMENT	100.51.19900.5002	31.20
03/11/2016	159183	PRECISE MRM LLC	GPS TRIAL	200-1007884	DPW - ELIGIBLE	100.53.30397.3501	60.00
03/11/2016	159184	READY RENTAL CENTER	V-BELT, HANDLE & CABLE	61205-2	FLEET MAINTENANCE	100.53.30233.3501	100.73
03/11/2016	159184	READY RENTAL CENTER	WHEELS	61350-2	FLEET MAINTENANCE	100.53.30233.3501	43.40
03/11/2016	159185	RENT-A-FLASH OF WISCONSIN	SIGNS	51467	DPW - ELIGIBLE	100.53.30397.4801	390.00
03/11/2016	159185	RENT-A-FLASH OF WISCONSIN	SIGNS	51468	DPW - ELIGIBLE	100.53.30397.4801	52.55
03/11/2016	159185	RENT-A-FLASH OF WISCONSIN	SIGN SUPPLIES	51564	DPW - ELIGIBLE	100.53.30397.4801	878.50
03/11/2016	159186	RUDER WARE LLSC	CONTRACT LABOR	210464	OTHER GENERAL GOVERNMENT	100.51.19900.2903	160.12
03/11/2016	159187	SCAFFIDI MOTORS INC	REPAIR #851 GARBAGE TRUCK	158836	FLEET MAINTENANCE	100.53.30233.2912	256.12
03/11/2016	159187	SCAFFIDI MOTORS INC	TEMP SENSOR	255236	FLEET MAINTENANCE	100.53.30233.3501	9.20
03/11/2016	159187	SCAFFIDI MOTORS INC	MIRROR	28745	DPW - ELIGIBLE	100.53.30397.3501	253.38
03/11/2016	159187	SCAFFIDI MOTORS INC	FILTERS & BATTERIES	29032		100.16100	197.38
03/11/2016	159187	SCAFFIDI MOTORS INC	BATTERIES	29043	DPW - ELIGIBLE	100.53.30397.3501	140.00
03/11/2016	159187	SCAFFIDI MOTORS INC	SIGNAL LAMPS	29068		100.16100	49.59
03/11/2016	159187	SCAFFIDI MOTORS INC	HANGER CLAMPS	29074	DPW - ELIGIBLE	100.53.30397.3501	24.10
03/11/2016	159187	SCAFFIDI MOTORS INC	CREDIT-STRAP (-\$310.88) & CORE RETURN (-\$56.26)	29090	DPW - ELIGIBLE	100.53.30397.3501	367.14-
03/11/2016	159187	SCAFFIDI MOTORS INC	BATTERIES	29148		100.16100	210.00
03/11/2016	159187	SCAFFIDI MOTORS INC	CREDIT-INSULATOR	29202	DPW - ELIGIBLE	100.53.30397.3501	36.61-
03/11/2016	159187	SCAFFIDI MOTORS INC	FILTERS/AIR TANK DRAIN VALVES	29249		100.16100	134.69
03/11/2016	159187	SCAFFIDI MOTORS INC	SPRING BUMP STOP	29259	DPW - ELIGIBLE	100.53.30397.3501	71.29
03/11/2016	159187	SCAFFIDI MOTORS INC	DOOR STOP	29276	DPW - ELIGIBLE	100.53.30397.3501	42.59
03/11/2016	159187	SCAFFIDI MOTORS INC	BUMP STOP	29289		100.16100	71.29
03/11/2016	159187	SCAFFIDI MOTORS INC	WIPER BLADES	29311		100.16100	20.90
03/11/2016	159187	SCAFFIDI MOTORS INC	AIR DRYER VALVES	29383		100.16100	365.52
03/11/2016	159187	SCAFFIDI MOTORS INC	WIRE CONNECTORS	29384		100.16100	30.66
03/11/2016	159187	SCAFFIDI MOTORS INC	FILTERS	29449		100.16100	47.12
03/11/2016	159187	SCAFFIDI MOTORS INC	OIL PAN	29478	DPW - ELIGIBLE	100.53.30397.3501	1,078.60
03/11/2016	159187	SCAFFIDI MOTORS INC	BODY WORK-P.D.-\$1866.00+\$708.79(CK#3977-CITIES & VI	700434	FLEET MAINTENANCE	100.53.30233.2912	1,866.00
03/11/2016	159187	SCAFFIDI MOTORS INC	BODY WORK-P.D.	700512	FLEET MAINTENANCE	100.53.30233.2912	2,267.52
03/11/2016	159187	SCAFFIDI MOTORS INC	CREDIT-PLUG	CM28642	DPW - ELIGIBLE	100.53.30397.3501	6.56-

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03/11/2016	159188	SCHIERL TIRE & SERVICE CEN	TIRE INSTALLATION-GRADER	36-59657	FLEET MAINTENANCE	100.53.30233.3502	5,407.50
03/11/2016	159189	SCOTT'S PORTABLE TOILETS	PORT-A-POT-YULGA-01/25/16-02/22/16	8904	PARKS DEPARTMENT	100.55.50200.2922	108.00
03/11/2016	159190	SECURITY FENCE & SUPPLY C	POSTS	19846-2015-I	PARKS DEPARTMENT	100.55.50200.3550	21.48
03/11/2016	159190	SECURITY FENCE & SUPPLY C	FENCE POSTS	19939-2016-I	PARKS DEPARTMENT	100.55.50200.3550	118.44
03/11/2016	159191	SERVICE MOTOR COMPANY	FILTERS	IS77657		100.16100	35.93
03/11/2016	159192	STATE BAR OF WISCONSIN	WI GUIDE TO CITATION	5000107	CITY ATTORNEY	100.51.00300.3000	27.03
03/11/2016	159193	STEVENS POINT WATER AND	INSTALL FIBER @ OLD MIDSTATE	0001559		100.24400	290.17
03/11/2016	159193	STEVENS POINT WATER AND	GARBAGE/RECYCLING CALENDARS SENT W/WATER BIL	0001583	REFUSE/GARBAGE COLLECTIONS	100.53.30620.3200	677.20
03/11/2016	159194	THE TREE FELLA CO	TREE REMOMAL	650	FORESTRY DEPARTMENT	100.56.50100.2928	611.00
03/11/2016	159195	TRANSMOTION LLC	HYD COUPLERS	555534	DPW - ELIGIBLE	100.53.30397.3501	571.38
03/11/2016	159196	TRIG'S	RETIREMENT CAKE	00033425	FORESTRY DEPARTMENT	100.56.50100.3758	32.26
03/11/2016	159196	TRIG'S	GROCERIES FOR WINTERS GARDEN 2016 OPENING-EX	00035912	ARTS COUNCIL	202.55.00375.5856	79.55
03/11/2016	159196	TRIG'S	CAKES AND SODA FOR B-DAY	00049218	WILLETT ICE ARENA	249.55.50450.5854	25.47
03/11/2016	159196	TRIG'S	CAKES AND SODA FOR B-DAY	00055015	WILLETT ICE ARENA	249.55.50450.5854	63.67
03/11/2016	159197	TRUCK EQUIPMENT	HYD CYLINDER	670162-00		100.16100	575.44
03/11/2016	159197	TRUCK EQUIPMENT	LED WORK LAMPS	675053-00		100.16100	168.24
03/11/2016	159197	TRUCK EQUIPMENT	CREDIT-WORK LAMP	676284-00	DPW - ELIGIBLE	100.53.30397.3501	84.12-
03/11/2016	159198	UTILITY SALES & SERVICE	BUCKET TRUCKS INSPECTION	0055113-IN	FLEET MAINTENANCE	100.53.30233.2912	425.00
03/11/2016	159198	UTILITY SALES & SERVICE	BUCKET TRUCKS INSPECTION	0055114-IN	FLEET MAINTENANCE	100.53.30233.2912	425.00
03/11/2016	159198	UTILITY SALES & SERVICE	FILTERS, ORINGS & WEAR PADS	0131799-IN	DPW - ELIGIBLE	100.53.30397.3501	246.45
03/11/2016	159199	V & H INC	WHEEL PANEL	2248217RI	DPW - ELIGIBLE	100.53.30397.3501	114.23
03/11/2016	159200	WISCONSIN MEDIA	ACCT# 560310-PARK TECH AD	0009657194	OTHER GENERAL GOVERNMENT	100.51.19900.5002	141.60
03/11/2016	159201	WRIGHT, WALTER	FIX SOFTWARE	5603	PARK/REC ADMINISTRATION	100.55.50300.2911	50.00
03/11/2016	159202	WROBLEWSKI CONCRETE CO	SHOPKO SNOW REMOVAL	4808	DOWNTOWN MAINTENANCE	100.53.30635.5751	4,052.80
03/11/2016	159202	WROBLEWSKI CONCRETE CO	GREAT LAKES SNOW REMOVAL	4809	DOWNTOWN MAINTENANCE	100.53.30635.5751	900.00
03/11/2016	159202	WROBLEWSKI CONCRETE CO	STRONGS PARKING LOT-SNOW REMOVAL	4810	DOWNTOWN MAINTENANCE	100.53.30635.5751	1,400.00
03/11/2016	159203	ZARNOTH BRUSH WORKS INC	WAFER BROOM REFILL	0158583-IN		100.16100	370.60
03/14/2016	159204	A+ DOORS LLC	GREEN HINGE INSTALLATIONS	3461	FIRE - STATION #1	100.52.25220.3550	202.00
03/14/2016	159204	A+ DOORS LLC	GREEN HINGE INSTALLATIONS	3461	FIRE DEPT - STATION #2	100.52.25230.3550	115.00
03/14/2016	159204	A+ DOORS LLC	GREEN HINGE INSTALLATIONS	3461	AMBULANCE	100.52.25300.3550	163.00
03/14/2016	159205	FIRE PRO INC	CO2 DETECTOR	SD7446	FIRE - STATION #1	100.52.25220.3550	50.00
03/14/2016	159205	FIRE PRO INC	CO2 DETECTOR	SD7446	AMBULANCE	100.52.25300.3550	25.00
03/14/2016	159206	FRANK'S HARDWARE	FILTERS, NO SMOKING SIGNS & SPONGES	A373714	FIRE - STATION #1	100.52.25220.3550	33.28
03/14/2016	159206	FRANK'S HARDWARE	BALL DRIVER & HEX KEY	A373973	FIRE - OPERATIONAL	100.52.25270.3001	12.20
03/14/2016	159206	FRANK'S HARDWARE	CREDIT - PORTAGE COUNTY AND CITY PAID SAME INVO	B266814 CR	FIRE - STATION #1	100.52.25220.3550	12.30-
03/14/2016	159206	FRANK'S HARDWARE	SNOWBLOWER NUTS & BOLTS	B280144	AMBULANCE	100.52.25300.3550	3.43
03/14/2016	159207	MMG EMPLOYER SOLUTIONS	AUDIOGRAMS	113088	FIRE DEPT - ADMINISTRATION	100.52.25210.2010	126.00
03/14/2016	159207	MMG EMPLOYER SOLUTIONS	AUDIOGRAMS	113088	AMBULANCE	100.52.25300.5601	147.00
03/14/2016	159208	PAUL CONWAY SHIELDS	SCBA QUARTERLY AIR QUALITY TESTING	0380118-IN	FIRE - OPERATIONAL	100.52.25270.8500	427.16
03/14/2016	159209	STATE OF WISCONSIN - DSPS	BOILER INSPECTION & PERMIT FESS	399670	FIRE - STATION #1	100.52.25220.3550	147.00

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03/14/2016	159209	STATE OF WISCONSIN - DSPS	BOILER INSPECTION & PERMIT FESS	399670	AMBULANCE	100.52.25300.3550	73.00
03/14/2016	159210	WASTART III, TOM	UNIFORM REIMB - TROUSERS X2	UNIFORM20	AMBULANCE	100.52.25300.1670	136.02
03/28/2016	159211	A.M. LEONARD INC	RIGGING ROPE	C116021871	FORESTRY DEPARTMENT	100.56.50100.3758	128.00
03/28/2016	159212	ACCURATE SUSPENSION WAR	BRAKE PADS & ROTARS	1602828		100.16100	202.89
03/28/2016	159212	ACCURATE SUSPENSION WAR	HAND GRINDERS & DRILL BIT	1602831	DPW - ELIGIBLE	100.53.30397.3501	247.05
03/28/2016	159213	ACTUARIAL & HEALTH CARE S	PROFESSIONAL SERVICES OPEB ACTUARIAL VALUATIO	INV DATED	EXTERNAL AUDITING	100.51.19960.5000	7,600.00
03/28/2016	159214	AMERICAN WELDING AND GAS	CYLINDER TANK RENTALS	03891274	FLEET MAINTENANCE	100.53.30233.2912	230.48
03/28/2016	159214	AMERICAN WELDING AND GAS	CUT OFF WHEELS	03907502	DPW - ELIGIBLE	100.53.30397.3501	114.35
03/28/2016	159215	ARAMARK UNIFORM SERVICES	UNIFORMS	1787783816	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	303.68
03/28/2016	159215	ARAMARK UNIFORM SERVICES	SHOP TOWELS	1787786859	WILLETT ICE ARENA	249.55.50450.3551	41.29
03/28/2016	159215	ARAMARK UNIFORM SERVICES	UNIFORMS	1787788730	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	343.10
03/28/2016	159216	ARROW HOCKEY & SPORT CO	HOCKEY HELMET REPLACEMENT PARTS	0095527-IN	WILLETT ICE ARENA	249.55.50450.2702	59.19
03/28/2016	159216	ARROW HOCKEY & SPORT CO	REPLACEMENT GRINDING WHEELS	0095797-IN	WILLETT ICE ARENA	249.55.50450.2702	373.13
03/28/2016	159217	BATTERIES PLUS	RECYCLE BATTERIES & LIGHTS	072-322589	RECYCLING	100.53.30633.2917	12.75
03/28/2016	159218	BOOK LOOK	BOOKS FOR SCULPTURE PARK (PAYMT. INV# 10026757)	500251	PARK/REC ADMINISTRATION	100.55.50300.5931	39.98
03/28/2016	159218	BOOK LOOK	BOOKS FOR SCULPTURE PARK (PAYMT. INV# 10026758)	500252	PARK/REC ADMINISTRATION	100.55.50300.5931	43.18
03/28/2016	159219	BROCK WHITE COMPANY	MORTAR	12640743-00	DPW - INELIGIBLE	100.53.30398.8702	1,462.32
03/28/2016	159220	BRUCE MUNICIPAL EQUIPMEN	SOLENOID VALVE	5161154	DPW - ELIGIBLE	100.53.30397.3501	253.02
03/28/2016	159220	BRUCE MUNICIPAL EQUIPMEN	HYD DUMP CYLINDER	5161184		100.16100	1,559.16
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	ENGING BELTS	633-181670		100.16100	22.59
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	ENGING BELTS	633-181670	DPW - ELIGIBLE	100.53.30397.3501	25.19
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	WORK LIGHT	633-181672	DPW - ELIGIBLE	100.53.30397.3505	69.95
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	FILTERS	633-181726		100.16100	93.05
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	OIL FILTERS	633-181800		100.16100	3.68
03/28/2016	159221	BUMPER TO BUMPER AUTO PA	RE-SEAL CONDITION	633-181889		100.16100	23.18
03/28/2016	159222	BUSHMAN ELECTRIC CRANE &	PARK CLOSED-SIGN	25806	IVERSON WINTER REC EXP	100.55.50321.3755	72.00
03/28/2016	159223	CDW GOVERNMENT	PHONE REPLACEMENT (4) & MAINTENANCE	WA1600082	INFORMATION TECHNOLOGY	100.51.19870.2906	315.00
03/28/2016	159224	CENTER FOR LAND USE EDUC	PLAN COMMISSION WORKSHOP-WIZA	500	MAYORS OFFICE	100.51.10410.5910	15.00
03/28/2016	159224	CENTER FOR LAND USE EDUC	PLAN COMMISSION WORKSHOP-KNEEBONE & MCCOMB	500	COMMON COUNCIL	100.51.00100.5000	30.00
03/28/2016	159224	CENTER FOR LAND USE EDUC	PLAN COMMISSION WORKSHOP-BRUSH & COOPER	500	CITY INSPECTION DEPARTMENT	100.52.18400.5910	30.00
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	HYD FITTINGS	276166	DPW - ELIGIBLE	100.53.30397.3501	7.88
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	WORK LIGHT	276167	DPW - ELIGIBLE	100.53.30397.3505	39.99
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	HYD FILTER	276319		100.16100	22.00
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	FLOOR MATS	276783	DPW - ELIGIBLE	100.53.30397.3501	46.98
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	TOPPER DOOR LIFT SHOCKS	277142	FIRE - OPERATIONAL	100.52.25270.3501	51.92
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	HOSE SLEEVE	277431		100.16100	35.25
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	FLOOR MATS	277479	DPW - ELIGIBLE	100.53.30397.3501	46.98
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	FLOOR MAT	277697	DPW - ELIGIBLE	100.53.30397.3501	23.49
03/28/2016	159225	CENTRAL WISCONSIN AUTO P	FLOOR MAT	277842	DPW - ELIGIBLE	100.53.30397.3501	23.49
03/28/2016	159226	CIFSC	WILLETT CONCESSIONS LABOR-01/01/16-04/01/16	INV DATED	ARENA CONCESSIONS	100.55.50451.5970	534.00

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03/28/2016	159227	CITIES & VILLAGES MUTUAL IN	2016 PREMIUMS FOR UPDATED VEHICLE VALUES	APD-16-SPA	INSURANCE (LIAB/FLEET/UMB)	100.51.19930.5100	3,154.00
03/28/2016	159228	COCA-COLA REFRESHMENTS	CONCESSION STAND SODA ORDER	3208150907	ARENA CONCESSIONS	249.55.50451.3001	432.24
03/28/2016	159229	COMPLETE OFFICE OF WI INC	CREDIT-REF.INV# 453371, (TAB,NUMBER, 1-10,SIDE)	511735	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	2.16-
03/28/2016	159229	COMPLETE OFFICE OF WI INC	CREDIT-REF. INV# 506201 (POUCH, LAM, LTR SZ, PRM, 7	516575	WILLETT ICE ARENA	249.55.50450.3000	75.33-
03/28/2016	159229	COMPLETE OFFICE OF WI INC	INDEX BINDER DIVIDERS, MARKERS, LEGAL PADS & MO	530589	CITY INSPECTION DEPARTMENT	100.52.18400.3000	86.58
03/28/2016	159229	COMPLETE OFFICE OF WI INC	INK, MARKERS & LUBRICANT	532521	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	290.72
03/28/2016	159229	COMPLETE OFFICE OF WI INC	TAPE/TAPE DISPENSER, LABELMAKER & DISK ORGANIZ	534435	CITY CLERKS OFFICE	100.51.12420.3001	84.27
03/28/2016	159229	COMPLETE OFFICE OF WI INC	CLIPS, FOLDERS, GLUE & POST-ITS	537162	CITY ATTORNEY	100.51.00300.3000	102.60
03/28/2016	159230	CONSTRUCKS INC	TOP SOIL FOR PARKS	558	CAPITAL OUTLAY - PARKS	401.57.70620.8661	1,555.20
03/28/2016	159231	COOPER OIL INC	OIL PURCHASE	272064	FLEET MAINTENANCE	100.53.30233.3401	672.15
03/28/2016	159231	COOPER OIL INC	2 DRUM RETURNS	272064	FLEET MAINTENANCE	100.53.30233.3401	40.00-
03/28/2016	159231	COOPER OIL INC	OIL PURCHASE	300941	FLEET MAINTENANCE	100.53.30233.3401	615.65
03/28/2016	159232	CUMMINS NPOWER LLC	SERVICE GENERATOR	809-52222	FLEET MAINTENANCE	100.53.30233.2912	427.80
03/28/2016	159233	DESIGN UNLIMITED	ARCHITECTURAL SERVICES PFIFFNER RESTROOMS	4858	CAPITAL OUTLAY - PARKS	401.57.70620.8661	1,000.00
03/28/2016	159234	DIGICOPY INC	EMERGING ARTISTS 2016 POSTERS & POSTCARDS	153398	ARTS COUNCIL	202.55.00375.5856	45.74
03/28/2016	159234	DIGICOPY INC	PEEPS SUBMISSION FORMS & 2016 SCHEDULES	153399	ARTS COUNCIL	202.55.00375.5856	21.65
03/28/2016	159235	EMPLOYEE RESOURCE CENTE	FEB 2016 EAP	0216-2329	OTHER GENERAL GOVERNMENT	100.51.19900.2150	641.25
03/28/2016	159236	FASTENAL COMPANY	DOCK HARDWARE	WIST199167	PARKS DEPARTMENT	100.55.50200.3505	11.15
03/28/2016	159236	FASTENAL COMPANY	BOLTS FOR IRON GATES	WISTE19860	PARKS DEPARTMENT	100.55.50200.3550	46.01
03/28/2016	159236	FASTENAL COMPANY	DOCK HARDWARE	WISTE19911	PARKS DEPARTMENT	100.55.50200.3505	37.92
03/28/2016	159236	FASTENAL COMPANY	TAP & DIE SET	WISTE19925	DPW - ELIGIBLE	100.53.30397.3505	330.29
03/28/2016	159236	FASTENAL COMPANY	BOLT & NUTS	WISTE19938	DPW - ELIGIBLE	100.53.30397.3501	12.49
03/28/2016	159236	FASTENAL COMPANY	BALL VALVE	WISTE19938	DPW - ELIGIBLE	100.53.30397.3505	4.50
03/28/2016	159236	FASTENAL COMPANY	PRINTER INK	WISTE19939	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	73.70
03/28/2016	159236	FASTENAL COMPANY	CABLE TIES & DRILL BITS	WISTE19950	DPW - ELIGIBLE	100.53.30397.3501	34.91
03/28/2016	159236	FASTENAL COMPANY	HAND TOWELS	WISTE19951	DPW - ELIGIBLE	100.53.30397.3550	303.65
03/28/2016	159236	FASTENAL COMPANY	DAWN DISH SOAP	WISTE19951	DPW - ELIGIBLE	100.53.30397.8700	87.91
03/28/2016	159236	FASTENAL COMPANY	GLOVES & KNEE PADS	WISTE19951		100.16100	117.81
03/28/2016	159236	FASTENAL COMPANY	BANDAGES	WISTE19951	DPW - ELIGIBLE	100.53.30397.3008	8.86
03/28/2016	159236	FASTENAL COMPANY	SAFETY GLASSES	WISTE19951		100.16100	63.99
03/28/2016	159236	FASTENAL COMPANY	HOLESAW & HARBOR	WISTE19959	DPW - ELIGIBLE	100.53.30397.3505	34.16
03/28/2016	159236	FASTENAL COMPANY	BOLT & NUTS	WISTE19959	DPW - ELIGIBLE	100.53.30397.3501	14.90
03/28/2016	159236	FASTENAL COMPANY	BOLTS	WISTE19972	DPW - ELIGIBLE	100.53.30397.3501	1.47
03/28/2016	159236	FASTENAL COMPANY	WASHERS	WISTE19972	DPW - ELIGIBLE	100.53.30397.3501	3.92
03/28/2016	159236	FASTENAL COMPANY	HAND TOWELS	WISTE19975	DPW - ELIGIBLE	100.53.30397.3550	96.80
03/28/2016	159236	FASTENAL COMPANY	BANDAGES	WISTE19975	DPW - ELIGIBLE	100.53.30397.3008	11.07
03/28/2016	159237	FIRE APPARATUS & EQUIPMEN	RUBBER BUMPERS	15321	FIRE - OPERATIONAL	100.52.25270.3501	15.53
03/28/2016	159237	FIRE APPARATUS & EQUIPMEN	RUBBER BUMPERS & SWITCH	15322	FIRE - OPERATIONAL	100.52.25270.3501	19.83
03/28/2016	159238	FLEETPRIDE	O'RINGS	75408721	DPW - ELIGIBLE	100.53.30397.3501	6.45
03/28/2016	159238	FLEETPRIDE	0-RING	75412781	DPW - ELIGIBLE	100.53.30397.3501	.14

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03/28/2016	159238	FLEETPRIDE	WHEEL NUT CHECKERS	75635314		100.16100	204.00
03/28/2016	159239	FOLEY & LARDNER LLP-MILWA	PROFESSIONAL SERVICES-BOND COUNSEL-PROMISSO	38013867	MISC UNCLASSIFIED GENERAL	401.51.00850.6400	5,000.00
03/28/2016	159240	FRANK'S HARDWARE	DRILL TOOL	A374527	PARKS DEPARTMENT	100.55.50200.3505	17.57
03/28/2016	159240	FRANK'S HARDWARE	CONDUIT	A374992	PARKS DEPARTMENT	100.55.50200.5753	35.00
03/28/2016	159240	FRANK'S HARDWARE	CONDUIT	A375096	PARKS DEPARTMENT	100.55.50200.5753	12.31
03/28/2016	159240	FRANK'S HARDWARE	CONDUIT/ELECTRICAL SUPPLIES	A375143	PARKS DEPARTMENT	100.55.50200.5753	20.88
03/28/2016	159240	FRANK'S HARDWARE	SEALANT	A375200	PARKS DEPARTMENT	100.55.50200.3550	7.86
03/28/2016	159240	FRANK'S HARDWARE	GRASS SEED	A375974	DPW - ELIGIBLE	100.53.30397.8700	42.75
03/28/2016	159240	FRANK'S HARDWARE	HALOGEN LIGHT	B282238	PARKS DEPARTMENT	100.55.50200.5753	10.23
03/28/2016	159240	FRANK'S HARDWARE	ELECTRICAL HARDWARE	B283959	PARKS DEPARTMENT	100.55.50200.5753	44.37
03/28/2016	159240	FRANK'S HARDWARE	CONDUIT	B283960	PARKS DEPARTMENT	100.55.50200.5753	1.97
03/28/2016	159240	FRANK'S HARDWARE	MUD MIXER	B284277	DPW - ELIGIBLE	100.53.30397.3501	17.79
03/28/2016	159240	FRANK'S HARDWARE	INSECTICIDE	B284472	FORESTRY DEPARTMENT	100.56.50100.3758	17.99
03/28/2016	159240	FRANK'S HARDWARE	TAPE RULER & ALUM ANGLE RAFTER SQUARE	B284490	DPW - ELIGIBLE	100.53.30397.3505	33.22
03/28/2016	159240	FRANK'S HARDWARE	CABLE TIES	B284522	FORESTRY DEPARTMENT	100.56.50100.3758	26.38
03/28/2016	159241	HOLIDAY WHOLESAL	CONCESSION FOOD ORDER	7714101	ARENA CONCESSIONS	249.55.50451.3001	119.80
03/28/2016	159242	HOLTZ INDUSTRIES INC	LIFT CYLINDER	455894	DPW - ELIGIBLE	100.53.30397.3501	1,052.04
03/28/2016	159243	HUMPHREY SERVICE PARTS I	EXHAUST PARTS	2163604	FIRE - OPERATIONAL	100.52.25270.3501	85.52
03/28/2016	159244	KREBS BUSINESS MACHINES	THERMAL PAPER	302161	WILLETT ICE ARENA	249.55.50450.3000	79.95
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	AIR FILTERS	0118605		100.16100	52.65
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	RECOIL SPRING	0118610	FLEET MAINTENANCE	100.53.30233.3501	11.61
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	WEED WHIP SPOOLS	0118615		100.16100	96.12
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	SAFETY HELMET	0118617	DPW - ELIGIBLE	100.53.30397.3008	64.00
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	AIR FILTERS	0118624		100.16100	97.31
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	CHAINSAW CHAIN	0118624	FLEET MAINTENANCE	100.53.30233.3501	16.20
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	CHAINSAW PARTS	0118637	FORESTRY DEPARTMENT	100.56.50100.3758	33.70
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	PROTECTOR PLATE	0118657	DPW - ELIGIBLE	100.53.30397.3008	28.09
03/28/2016	159245	LABLANCS SOUTH SIDE MOTO	STARTER COVER & SWEAT BANDS	0118657		100.16100	98.32
03/28/2016	159246	LAKELAND OVERHEAD DOOR	REPAIR GARAGE DOORS AT GOERKE	0096527-IN	CAPITAL - GEN CITY HALL	100.57.70140.8909	4,837.00
03/28/2016	159247	LAKES GAS CO #16	PROPANE	190552	DPW - ELIGIBLE	100.53.30397.8700	340.00
03/28/2016	159248	LES' CUSTOM UPHOLSTERY	MATERIAL SNAPS	INV DATED	FLEET MAINTENANCE	100.53.30233.3501	5.00
03/28/2016	159249	LFGEORGE INC.	CHIPPER BLADES	IC52588		100.16100	200.55
03/28/2016	159250	LINCOLN CONTRACTORS SUP	CREDIT-2.3 HP POWER UNIT MOTOR, BRATOR HEAD & F	K23209	DPW - ELIGIBLE	100.53.30397.3505	575.00
03/28/2016	159250	LINCOLN CONTRACTORS SUP	OIL & SEPERATOR	K35797		100.16100	521.00
03/28/2016	159250	LINCOLN CONTRACTORS SUP	SEPARATOR	K36120		100.16100	252.00
03/28/2016	159250	LINCOLN CONTRACTORS SUP	SAW BLADES	K36288	DPW - INELIGIBLE	100.53.30398.8702	237.00
03/28/2016	159250	LINCOLN CONTRACTORS SUP	COMPRESSOR OIL	K36507		100.16100	164.00
03/28/2016	159250	LINCOLN CONTRACTORS SUP	MOUNTS	K36923	FLEET MAINTENANCE	100.53.30233.3501	52.09
03/28/2016	159251	LONDERVILLE STEEL ENT	STEEL	426492	DPW - ELIGIBLE	100.53.30397.3501	287.00
03/28/2016	159251	LONDERVILLE STEEL ENT	STEEL	427311	DPW - ELIGIBLE	100.53.30397.3501	50.00

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03/28/2016	159252	MAC TOOLS DISTRIBUTOR-KE	LIGHT & TERMINAL CLEANERS	D40404	DPW - ELIGIBLE	100.53.30397.3505	106.99
03/28/2016	159253	METAL CRAFTERS INC	BEND METAL FOR BX	40118	FLEET MAINTENANCE	100.53.30233.2912	92.40
03/28/2016	159254	MILLER & ASSOCIATES	TABLES	216679	PARKS DEPARTMENT	100.55.50200.3752	6,780.00
03/28/2016	159255	MMG EMPLOYER SOLUTIONS	EXIT AUDIOGRAM	113495	OTHER GENERAL GOVERNMENT	100.51.19900.2011	21.00
03/28/2016	159255	MMG EMPLOYER SOLUTIONS	2015 FLUE VACCINATIONS	113495	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	38.00
03/28/2016	159256	NORTHSTAR ENVIRONMENTAL	LEAD TESTING	160095	PARKS DEPARTMENT	100.55.50200.2922	30.00
03/28/2016	159257	O'REILLY AUTO PARTS	CAB AIR FILTERS	2325-277100	DPW - ELIGIBLE	100.53.30397.3501	40.18
03/28/2016	159257	O'REILLY AUTO PARTS	CREDIT-PURCH. ON INV# 2325-277135 (TRUFLEX BELT)	2325-277166	DPW - ELIGIBLE	100.53.30397.3501	9.86-
03/28/2016	159257	O'REILLY AUTO PARTS	CREDIT-PURCH ON INV# 2325-277144 (PWR RTD BELT)	2325-277510	DPW - ELIGIBLE	100.53.30397.3501	8.86-
03/28/2016	159257	O'REILLY AUTO PARTS	HEAT GUN/LIGHT	2325-277604	DPW - ELIGIBLE	100.53.30397.3505	41.98
03/28/2016	159257	O'REILLY AUTO PARTS	SPOT LIGHT	2325-277753	DPW - ELIGIBLE	100.53.30397.3505	39.99
03/28/2016	159257	O'REILLY AUTO PARTS	MARKER LIGHT	2325-277983	DPW - ELIGIBLE	100.53.30397.3501	3.11
03/28/2016	159257	O'REILLY AUTO PARTS	BATTERY CLEANER	2325-278074		100.16100	9.38
03/28/2016	159257	O'REILLY AUTO PARTS	BATTERY CLEANER	2325-278075		100.16100	28.14
03/28/2016	159257	O'REILLY AUTO PARTS	FUEL FILTER	2325-278077	DPW - ELIGIBLE	100.53.30397.3501	18.08
03/28/2016	159257	O'REILLY AUTO PARTS	HYD FILTER	2325-278106	DPW - ELIGIBLE	100.53.30397.3501	28.19
03/28/2016	159257	O'REILLY AUTO PARTS	AIR HOSE	2325-278108	DPW - ELIGIBLE	100.53.30397.3505	40.29
03/28/2016	159257	O'REILLY AUTO PARTS	SUPER GLUE	2325-278142	DPW - ELIGIBLE	100.53.30397.3501	2.99
03/28/2016	159257	O'REILLY AUTO PARTS	AIR FILTER	2325-278169	DPW - ELIGIBLE	100.53.30397.3501	16.05
03/28/2016	159257	O'REILLY AUTO PARTS	SPARK PLUGS	2325-278535	FLEET MAINTENANCE	100.53.30233.3501	24.90
03/28/2016	159257	O'REILLY AUTO PARTS	SPARK PLUGS	2325-278544		100.16100	17.52
03/28/2016	159257	O'REILLY AUTO PARTS	SPARK PLUGS	2325-278551		100.16100	31.90
03/28/2016	159257	O'REILLY AUTO PARTS	CABIN FILTER	2325-278590	DPW - ELIGIBLE	100.53.30397.3501	35.94
03/28/2016	159257	O'REILLY AUTO PARTS	SHOCKS	2325-278708	FLEET MAINTENANCE	100.53.30233.3501	91.94
03/28/2016	159257	O'REILLY AUTO PARTS	CREDIT-PURCH ON INV# 2325-278535-SPARK PULGS	2325-278717	FLEET MAINTENANCE	100.53.30233.3501	24.90-
03/28/2016	159257	O'REILLY AUTO PARTS	DUST COVER/ELECTRICAL	2325-278839	DPW - ELIGIBLE	100.53.30397.3501	2.99
03/28/2016	159257	O'REILLY AUTO PARTS	BRAKE DRUMS & SHOES	2325-278847		100.16100	126.27
03/28/2016	159257	O'REILLY AUTO PARTS	DRUM KIT	2325-278847	DPW - ELIGIBLE	100.53.30397.3501	13.64
03/28/2016	159257	O'REILLY AUTO PARTS	CREDIT-PURCH ON INV# 2325-278708 REFLEX SHOCK	2325-278885	DPW - ELIGIBLE	100.53.30397.3501	91.94-
03/28/2016	159257	O'REILLY AUTO PARTS	BATTERY	2325-278896	GENERAL POLICE EXPENDITURES	100.52.20100.3501	102.37
03/28/2016	159257	O'REILLY AUTO PARTS	WIPER BLADE	2325-278917	GENERAL POLICE EXPENDITURES	100.52.20100.3501	8.95
03/28/2016	159257	O'REILLY AUTO PARTS	CREDIT-PURCH ON INV# 2325-278896-BATTERY	2325-278993	GENERAL POLICE EXPENDITURES	100.52.20100.3501	10.00-
03/28/2016	159257	O'REILLY AUTO PARTS	BRAKE PADS	2325-278996	FIRE - OPERATIONAL	100.52.25270.3501	39.47
03/28/2016	159257	O'REILLY AUTO PARTS	LACQUER THINNER	2325-279019	DPW - ELIGIBLE	100.53.30397.3501	23.97
03/28/2016	159257	O'REILLY AUTO PARTS	WHEEL COVERS	2325-279040	FIRE - OPERATIONAL	100.52.25270.3501	43.99
03/28/2016	159258	PORTAGE COUNTY GAZETTE	ELECTION NOTICES-CITY CLERK	61353	OTHER GENERAL GOVERNMENT	100.51.19900.5151	303.80
03/28/2016	159258	PORTAGE COUNTY GAZETTE	DISPLAY AD-"BIDS-CURB, GUTTERS-ENGINEERING	61353	D.P.W. ADMIN/ENGINEERING	100.53.30100.3200	198.40
03/28/2016	159258	PORTAGE COUNTY GAZETTE	DISPLAY AD-"BIDS-CURB, GUTTERS-ENGINEERING	61455	D.P.W. ADMIN/ENGINEERING	100.53.30100.3200	198.40
03/28/2016	159258	PORTAGE COUNTY GAZETTE	DISPLAY AD-ANNEX (MAP)-COMM. DEV.	61455	OTHER GENERAL GOVERNMENT	100.51.19900.5151	176.70
03/28/2016	159258	PORTAGE COUNTY GAZETTE	PUBLIC INFO. MEETING-RECONSTRUCTION OF 6TH AVE	61492	D.P.W. ADMIN/ENGINEERING	100.53.30100.3200	43.40

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03/28/2016	159258	PORTAGE COUNTY GAZETTE	LEGAL-"TEST VOTING EQUIP", "COUNCIL MIN." & "SPECI	61529	OTHER GENERAL GOVERNMENT	100.51.19900.5151	120.96
03/28/2016	159258	PORTAGE COUNTY GAZETTE	LEGAL-"RESOLUTION NOTE SALE"-TREASURERS OFFIC	61529	OTHER GENERAL GOVERNMENT	100.51.19900.5151	11.84
03/28/2016	159258	PORTAGE COUNTY GAZETTE	LEGAL-"NOTICE OF PUBLIC HEARING"-COMM. DEVL P.	61529	OTHER GENERAL GOVERNMENT	100.51.19900.5151	49.02
03/28/2016	159259	PORTAGE COUNTY TREASURE	SOLID WASTE	030020 02/2	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	17,248.20
03/28/2016	159260	READY RENTAL CENTER	AIR FILTERS	61507-2		100.16100	34.74
03/28/2016	159260	READY RENTAL CENTER	AIR FILTERS	61529-2		100.16100	33.32
03/28/2016	159261	RMM SOLUTIONS INC	FIREWALL APPLIANCE PROFESSIONAL SERVICES	53821	CAPITAL - GEN CITY HALL	100.57.70140.8913	5,423.80
03/28/2016	159261	RMM SOLUTIONS INC	FIREWALL APPLIANCE PROFESSIONAL SERVICES	54052	CAPITAL - GEN CITY HALL	100.57.70140.8913	1,323.75
03/28/2016	159262	RUDER WARE LLSC	CONTRACT LABOR	211095	OTHER GENERAL GOVERNMENT	100.51.19900.2903	299.50
03/28/2016	159262	RUDER WARE LLSC	TRANSIT CONTRACT LABOR	211096		100.13901	2,850.00
03/28/2016	159263	SCAFFIDI MOTORS INC	WIRE CONNECTOR PLUGS	29492		100.16100	30.66
03/28/2016	159263	SCAFFIDI MOTORS INC	CREDIT-CORE RETURN	29499	DPW - ELIGIBLE	100.53.30397.3501	70.00-
03/28/2016	159263	SCAFFIDI MOTORS INC	ENGINE OIL PAN, GASKET & FLANGE	29516	DPW - ELIGIBLE	100.53.30397.3501	1,078.60
03/28/2016	159263	SCAFFIDI MOTORS INC	OIL FILTERS	29664		100.16100	47.86
03/28/2016	159263	SCAFFIDI MOTORS INC	AXLE SPACERS, WASHERS, INSULATORS & NUTS	29716	DPW - ELIGIBLE	100.53.30397.3501	1,280.42
03/28/2016	159263	SCAFFIDI MOTORS INC	OIL PAN DRAIN PLUGS	29780		100.16100	25.68
03/28/2016	159263	SCAFFIDI MOTORS INC	AXLE CAPS, NUTS & WASHERS	29804	DPW - ELIGIBLE	100.53.30397.3501	315.32
03/28/2016	159263	SCAFFIDI MOTORS INC	STEER CYLINDER	29817	DPW - ELIGIBLE	100.53.30397.3501	716.64
03/28/2016	159263	SCAFFIDI MOTORS INC	BRAKE CHAMBERS	29831		100.16100	64.68
03/28/2016	159263	SCAFFIDI MOTORS INC	REPAIR 2015 FORD EXPORER-SQUAD #405-P.D.	702065	FLEET MAINTENANCE	100.53.30233.2912	31.50
03/28/2016	159264	SCHIERL TIRE & SERVICE CEN	DISMOUNT & MOUNT TIRES ON RINGS	36-60045	FLEET MAINTENANCE	100.53.30233.2912	89.00
03/28/2016	159264	SCHIERL TIRE & SERVICE CEN	REPAIR TIRE LIGHT ISSUE-#410/P.D.	36-60159	FLEET MAINTENANCE	100.53.30233.2912	120.00
03/28/2016	159264	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE	36-60376	FLEET MAINTENANCE	100.53.30233.3502	251.38
03/28/2016	159264	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE	36-60382	FLEET MAINTENANCE	100.53.30233.3502	154.00
03/28/2016	159265	SCHWAAB INC	INK PADS FOR STAMPERS	A038457	CITY TREASURY	100.51.14520.3000	42.49
03/28/2016	159266	SNAP-ON TOOLS	MINI PICK SET	0308166916	DPW - ELIGIBLE	100.53.30397.3505	16.95
03/28/2016	159267	SPECIALIZED COMPUTER SYS	UPS BATTERY BACKUP	0029236-IN	CAPITAL - GEN CITY HALL	100.57.70140.8913	2,760.00
03/28/2016	159267	SPECIALIZED COMPUTER SYS	ANTI-VIRUS RENEWAL	0029247-IN	INFORMATION TECHNOLOGY	100.51.19870.2907	502.20
03/28/2016	159268	STEVENS POINT CHRYSLER D	LICENSE PLATE WIRING	50083741W	DPW - ELIGIBLE	100.53.30397.3501	35.00
03/28/2016	159269	STEVENS POINT TRANSPORTA	CAR WASHES-ENGINEERING	0002018	FLEET MAINTENANCE	100.53.30233.3508	4.00
03/28/2016	159269	STEVENS POINT TRANSPORTA	CAR WASHES-POLICE DEPT.	0002018	FLEET MAINTENANCE	100.53.30233.3508	8.00
03/28/2016	159270	STEVENS POINT WATER AND	DIGGERS HOTLINE	0001587	DPW - INELIGIBLE	100.53.30398.2210	39.20
03/28/2016	159271	TAPCO	SHIMS	1519689	DPW - INELIGIBLE	100.53.30398.2302	200.67
03/28/2016	159272	THE TREE FELLA CO	TREE TRIMMING	660	FORESTRY DEPARTMENT	100.56.50100.2928	1,225.00
03/28/2016	159272	THE TREE FELLA CO	TREE REMOVAL	671	FORESTRY DEPARTMENT	100.56.50100.2928	494.00
03/28/2016	159272	THE TREE FELLA CO	TREE REMOVAL	671	FORESTRY DEPARTMENT	100.56.50100.5925	679.00
03/28/2016	159273	TRUCK EQUIPMENT	BOX PROPS	678289-00	DPW - ELIGIBLE	100.53.30397.3501	157.50
03/28/2016	159273	TRUCK EQUIPMENT	ROAD WATHCH TEMP KIT	678289-00		100.16100	667.07
03/28/2016	159274	UWSP ATHLETICS	WILLETT CONCESSIONS LABOR (H) 01/01/16-04/01/16 HO	INV DATED	ARENA CONCESSIONS	100.55.50451.5970	328.50
03/28/2016	159275	V & H INC	SPRING SHACKLE-INTIAL CHECK# 159097, SENT BACK,	2243046RI R		100.16100	77.84

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03/28/2016	159275	V & H INC	BRAKE SLACK ADJUSTERS-INITIAL CHECK# 159097, SEN	2244632RI R		100.16100	102.70
03/28/2016	159275	V & H INC	CREDIT-BRAKE SLACK ADJUSTER	2245895RI	DPW - ELIGIBLE	100.53.30397.3501	148.45-
03/28/2016	159276	WAUSAU CHEMICAL CORPORA	POOL CHEMICALS (CHLORINE)	259819	SWIMMING POOL EXP	100.55.50421.3756	352.75
03/28/2016	159277	WERNER ELECTRIC SUPPLY C	MEAL SHELTER SUPPLIES (SCREWS, TAPE)	S4739318.00	PARKS DEPARTMENT	100.55.50200.3550	100.58
03/28/2016	159277	WERNER ELECTRIC SUPPLY C	CONDUIT FOR GOERKE STADIUM	S4749228.00	PARKS DEPARTMENT	100.55.50200.5753	68.92
03/28/2016	159278	WI DEPT OF TRANSPORTATIO	STATE PROJ# 1166-08-72-N. RESERVE ST. PROJECT	L42257	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8766	31,726.77
03/28/2016	159279	WIAMA	2016-17 ARENA MEMBERSHIP DUES	2016-2017 M	WILLETT ICE ARENA	249.55.50450.3202	100.00
03/28/2016	159280	WISCONSIN MUNICIPAL JUDGE	WISCONSIN MUNICIPAL JUDGES ASSOC.-2016 DUES	2016 DUES	MUNICIPAL COURT	100.51.20010.5000	100.00
03/28/2016	159281	WORZELLAS POINT SUPPLY LL	DISPENSERS FOR MEAD PARK (TOWEL ROLL & TP JUM	50315	GENERAL RECREATION	100.55.50490.3551	261.00
03/28/2016	159282	BAGANZ, JODI	MILEAGE REIMB - 3/15/16 ISO TRAINING, HOWARD, WI	MILEAGE03	FIRE DEPT - TRAINING	100.52.25250.5907	73.55
03/28/2016	159283	COOPER OIL INC	GAS FOR SNOWBLOWER - ST#2 & CHAINSAW E-2	11393	FIRE - OPERATIONAL	100.52.25270.3001	12.38
03/28/2016	159283	COOPER OIL INC	FUEL FOR B-1 PUMP	12178	FIRE - OPERATIONAL	100.52.25270.3001	2.59
03/28/2016	159283	COOPER OIL INC	FUEL FOR CHAINSAWS	12221	FIRE - OPERATIONAL	100.52.25270.3001	4.35
03/28/2016	159284	DAHMS, ARTHUR	UNIFORM REIMB - BLACK SHOES, WORKOUT SHOES &	UNIFORM20	FIRE - OPERATIONAL	100.52.25270.1670	193.06
03/28/2016	159285	DIRECTV	MONTHLY TV SERVICE, ST #1	3063606 3/1	AMBULANCE	100.52.25300.2212	114.65
03/28/2016	159285	DIRECTV	MONTHLY TV SERVICE - STATION 2	81109410 3/	FIRE - OPERATIONAL	100.52.25270.2212	90.96
03/28/2016	159286	HERB FITZGERALD CO INC	INDUSTRIAL-GRADE WASHER EXTRACTOR	0180529-IN	CAPITAL - FIRE DEPT	100.57.70220.3910	11,250.00
03/28/2016	159287	JEFFERSON FIRE & SAFETY IN	DUAL-FORCE NOZZLES WITH GRIPS	224485	CAPITAL - FIRE DEPT	100.57.70220.3910	5,404.98
03/28/2016	159288	LABLANCS SOUTH SIDE MOTO	CHAINSAWS AND SPARE CHAINS	0118597	CAPITAL - FIRE DEPT	100.57.70220.3910	2,060.82
03/28/2016	159289	WIL-KIL PEST CONTROL	PEST EXTINGUISHMENT - FIRE ST #2	2847204	FIRE DEPT - STATION #2	100.52.25230.2902	38.00
03/28/2016	159290	WSFSI - WI SOCIETY OF FIRE S	NOVAK, GLYNN (2016 MEMBERSHIP DUES)	2016-NOVAK	FIRE DEPT - ADMINISTRATION	100.52.25210.3202	20.00
03/30/2016	159291	BATTERIES PLUS	BATTERIES REBUILT FOR HANDHELD LASER UNITS/PAT	072-116839-	GENERAL POLICE EXPENDITURES	100.52.20100.3604	120.00
03/30/2016	159292	CHARTER COMMUNICATIONS -	SPECTRUM BUSINESS TV	8245112620	GENERAL POLICE EXPENDITURES	100.52.20100.3001	39.30
03/30/2016	159293	COMMON SCHOOL FUND	DRUG CASH - C13-013178/14072-0011	C13-01378		823.21100	57.60
03/30/2016	159293	COMMON SCHOOL FUND	DRUG CASH - C15-08625/151018-001 ITEM 8	C15-08625		823.21100	173.02
03/30/2016	159294	COMPLETE OFFICE OF WI INC	EXPANDABLE FILE FOLDER, BUSINESS CARD HOLDER	514352	GENERAL POLICE EXPENDITURES	100.52.20100.3001	23.53
03/30/2016	159294	COMPLETE OFFICE OF WI INC	CARD TENTS	525748	GENERAL POLICE EXPENDITURES	100.52.20100.3001	24.42
03/30/2016	159295	E.O. JOHNSON COMPANY	MAINTENANCE AGREEMENT - PAPER SHREDDER	CNIN831757	GENERAL POLICE EXPENDITURES	100.52.20100.3001	88.00
03/30/2016	159296	FIRE PRO INC	RECHARGE EXTINGUISHERS - SQUAD 4 & 10	SD7549	GENERAL POLICE EXPENDITURES	100.52.20100.3510	58.00
03/30/2016	159296	FIRE PRO INC	ANNUAL MAINTENANCE OF FIRE EXTINGUISHERS - 17	SD7649	GENERAL POLICE EXPENDITURES	100.52.20100.3510	395.85
03/30/2016	159297	FOX VALLEY TECHNICAL COLL	REGIST - SPOON, FREDRICKSON & PAGE, WI PUBLIC RE	TPB0000321	GENERAL POLICE EXPENDITURES	100.52.20100.5907	225.00
03/30/2016	159298	FRANK'S HARDWARE	DOWELS	A374299	GENERAL POLICE EXPENDITURES	100.52.20100.3510	4.82
03/30/2016	159298	FRANK'S HARDWARE	EXCHANGE DOWELS	B282008	GENERAL POLICE EXPENDITURES	100.52.20100.3510	.82-
03/30/2016	159299	GRUBER, EDWARD J.	MEAL REIMB - 3/19/16 INVESTIGATION	MEAL031916	GENERAL POLICE EXPENDITURES	100.52.20100.3300	8.12
03/30/2016	159299	GRUBER, EDWARD J.	MEAL REIMB - 3/25/15 INVESTIGATION, MCFARLAND, WI	MEAL032516	GENERAL POLICE EXPENDITURES	100.52.20100.3300	14.02
03/30/2016	159300	J.P. COOKE COMPANY	POLICE DEPT CUSTOM STAMPER	387249	GENERAL POLICE EXPENDITURES	100.52.20100.3001	52.70
03/30/2016	159301	JOHNSON TOWING	TOW VEHICLE - INVESTIGATION (C16-1842)	82215	GENERAL POLICE EXPENDITURES	100.52.20100.3504	176.00
03/30/2016	159302	LES' CUSTOM UPHOLSTERY	REPAIR SWAT VESTS - 5	022216	GENERAL POLICE EXPENDITURES	100.52.20100.3801	175.00
03/30/2016	159303	LOOMIS, OAKES A	PER COURT ORDER - RETURN \$576.50 TO OAKES A. LO	C15-08625		823.21100	576.50
03/30/2016	159304	LOW VOLTAGE SOLUTIONS LL	SERVICE WORK - SQUAD 7	584	GENERAL POLICE EXPENDITURES	100.52.20100.3510	40.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/30/2016	159305	POINT MOTEL	LODGING - ROBERT TESSON	ROOM 20 02	GENERAL POLICE EXPENDITURES	100.52.20100.5708	100.00
03/30/2016	159306	PORTAGE COUNTY TREASURE	QUARTERLY TIME SYSTEM CHARGES	2021	GENERAL POLICE EXPENDITURES	100.52.20100.2821	620.00
03/30/2016	159306	PORTAGE COUNTY TREASURE	SHOOTING RANGE ELECTRIC 12/31/15-1/31/16	2136	GENERAL POLICE EXPENDITURES	100.52.20100.2200	23.47
03/30/2016	159306	PORTAGE COUNTY TREASURE	SHOOTING RANGE ELECTRIC 1/31/16-2/29/16	2382	GENERAL POLICE EXPENDITURES	100.52.20100.2200	25.31
03/30/2016	159307	PUROCLEAN	CLEAN AND SANITIZE PATROL VEHICLE	4295	GENERAL POLICE EXPENDITURES	100.52.20100.3510	95.00
03/30/2016	159308	SOMMERFELDT, JONATHAN F	PER COURT ORDER REFUND JONATHAN F SOMMERFEL	C14-10819		823.21100	78.25
03/30/2016	159309	ST. MICHAEL'S HOSPITAL	ETOH BLOOD DRAWS (C16-1427, C16-1365, C16-1040, C1	SPPD 03/01/	GENERAL POLICE EXPENDITURES	100.52.20100.5610	634.80
03/30/2016	159310	TASER INTERNATIONAL	BATTERY PACK	SI429724	GENERAL POLICE EXPENDITURES	100.52.20100.3609	295.01
03/30/2016	159311	UNIFORM SHOPPE, THE	NAME TAG FOR OFFICER STARKE	252493	GENERAL POLICE EXPENDITURES	100.52.20100.3801	23.90
03/30/2016	159312	US CELLULAR - 809386	CELL PHONE INFO FOR INVESTIGATION	2016032300	GENERAL POLICE EXPENDITURES	100.52.20100.3003	100.00
03/30/2016	159313	WI DELLS VISITOR & CONVENT	SAFETY CADET - DELLS TRIP	052016 SFT	GENERAL POLICE EXPENDITURES	100.52.20100.3450	1,200.00
03/30/2016	159314	WI STATE LABORATORY OF HY	ETHANOL BLOOD DRAW (16FX002322)	450858-1	GENERAL POLICE EXPENDITURES	100.52.20100.5610	50.00
03/30/2016	159314	WI STATE LABORATORY OF HY	ETHANOL BLOOD DRAWS - BAIL JUMPING (16FX001280,	451292-1	GENERAL POLICE EXPENDITURES	100.52.20100.5610	200.00
03/30/2016	159315	WNOA - WI NARCOTICS OFFIC	REGIST FEE - OFFICER MICHAEL SCHULTZ (2016 WNOA	081716-0819	GENERAL POLICE EXPENDITURES	100.52.20100.5909	165.00
03/30/2016	159316	WOOD STREET RENTAL CENT	TRAILER RENTAL	61597-1	GENERAL POLICE EXPENDITURES	100.52.20100.3003	98.44
03/31/2016	159317	BAGANZ, JODI	UNIFORM REIMB - EMBROIDERY	UNIFORM20	AMBULANCE	100.52.25300.1670	28.90
03/31/2016	159318	NOVAK, GLYNN	UNIFORM REIMB - PANTS, SHOES ORTHOTIC	UNIFORM20	AMBULANCE	100.52.25300.1670	275.00

Grand Totals:

971,885.63