



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

Gary Wescott  
President  
(715) 346-1508

March 1, 2016  
4:00 p.m.

- 1. Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski, and Wescott

**Also Present:** Fire Chief Finn, Police Chief Skibba, Alderperson Patton, Assistant Chief Gemza

- 2. People to be heard and announcement**

A pedestrian safety presentation was held at UWSP on February 19 which focused on safety issues around the campus as well as within the community.

It was announced at the meeting the city and UWSP will form a partnership to have yellow strobe flashing lights installed at Franklin Street. President Wescott thanked Chief Skibba for tracking statistical data. The cost of installation will be shared equally between the city and UWSP.

- 3. Discussion of recommendation of administrative staff on vendor selection on cell/data provider for capital purchase in FD and PD public safety mobile computers**

At the request of Comptroller/Treasurer Corey Ladick, President Wescott is postponing this agenda item as the city is in the process of obtaining bids from other cell phone providers.

- 4. Police Chief's Report**

Chief Skibba reported:

February:

- Received two resignations; one from Records Bureau and one from Community Service. Reassignment of CSO Page to Records, leaving two CSO positions to fill.
- Working with Cities and Villages Mutual Insurance Company (CVMIC) on safety plans.
- Rescue Task Force training in Portage County, Plover, Stevens Point PD and Stevens Point Fire/EMS.
- Cold weather shoot conducted at police range with Department instructors.
- Received inspection approval to move forward on Department upgrades.
- February 6<sup>th</sup>, Special Olympics polar plunge fundraiser. Officers raised over \$1,200.00.
- February 6<sup>th</sup>, Cadet Night at YMCA.

- February 6<sup>th</sup>, Boys & Girls Club Grand Opening. Auxiliary fingerprinting youth and Mc Gruff also made an appearance.
- February 7<sup>th</sup> – 10<sup>th</sup>, WPCA training.
- February 12<sup>th</sup>, warrant resulting in recovery of drugs equaling 108 g. suspected heroin, 1.72 g suspected crystal meth, 142 g suspected meth, 18.32 g suspected marijuana.
- February 16<sup>th</sup>, Election Day, Auxiliary assisting at Jefferson School poll site.
- February 19<sup>th</sup>, Safety drills at PJ Jacobs in conjunction with police K9's.
- February 19<sup>th</sup>, Pedestrian Safety presentation at UWSP.

March:

- Community Services position hiring process.
- Initial review of tasks and positional assignments within department.
- Rescue Task Force training with Portage County, Plover, Stevens Point PD and Stevens Point Fire/EMS.
- Working with city departments to develop special events policy/application process for events held in the city.
- March 1<sup>st</sup>, Open forum discussion for 6<sup>th</sup> Avenue safety improvements.
- March 1<sup>st</sup> – 3<sup>rd</sup>, Read Across America. Officers will be stopping in to local schools and participating in this National event.
- March 3<sup>rd</sup>, Bicycle/Pedestrian Advisory Committee workshop 5P-7P, Community Resource Sergeant assisting.
- March 6<sup>th</sup>, Point Bock Run, Auxiliary assisting with over 2,000 participants.

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to accept the police chief's report.

Ayes, all; nays, none. Motion carried.

## 5. **Fire Chief's report/EMS report**

Chief Finn reported:

- ISO pre-survey information request started.
- Second phase of Focus on Energy Grant completed, with the replacement of all apparatus garage interior lights with LED's.
- Duralum replaced the remaining windows and blinds at Station 1.
- Complete Control replaced the humidifier in the HVAC system and ECON Electric ran power to the unit at Station 1.
- Paul Conway was here to measure Firefighters for ten new sets of turnout gear.
- The State Patrol was here to weigh all vehicles; recommendation of EVOG trainers.
- Explorer Scout meeting – Obstacle course with smoke, wearing SCBA; and rope and knot review. Interviews for six new candidates will be Monday, February 29<sup>th</sup>.
- Biennial hearing tests completed at Ministry Medical Group.
- Fire Pro inspected and maintained fire extinguishers within all vehicles and buildings.
- Airboat out of service. Leaking gas tank replaced. Checking on engine oil leak.
- Metro fire calls: 1400 West River Drive, Stevens Point; house fire in wall. Total fire calls: 55.
- Training: EVOG training. Classroom portion: 8 hours per crew, taught by Firefighters/Paramedics Pettis and Wastart. SPPD also sent an officer over all 3 days to answer questions by our emergency responder drivers. Building Construction Training Drill; Leadership – Time Management; Ice/Water Rescue

Training; Certified Fire Inspector Class through MSTC; Ten SPFD firefighters and six from other departments; Excel Fitness – Heart Healthy Eating; Emergency Preparedness by Wisconsin Rural Water Association (Chiefs Finn, Gemza and Davis in attendance). Total training hours: 89.5.

- Public Education tours: Cub Scout Tour – 7 children and 3 adults. Girl Scout Tour – 6 children and 4 adults.
- Fire inspections: 57

**EMS Report:**

- As of February 26, 224 people have been taught “Hands Only CPR”. Many more classes are scheduled for the upcoming weeks.
- All five ambulances passed the state inspection. This inspection is done every two years to ensure that the ambulances meet road readiness qualifications and have the proper medication and equipment.
- AC Gemza and Portage County Emergency Manager Matt Dykstra spent two days with the Wheeled Coach engineer for pre-build design. We also met with the International Representative about the chassis. During these meetings, it was decided to add liquid springs to the suspension in hopes to improve the ride for the patient. The delivery of the ambulance should be in late summer.
- The Stevens Point Fire Department held an EVOC class on each of the three crews to complete our “Emergency Vehicle Driver Training.”
- A crew participated in “Read out Loud” at Jefferson Elementary school. The crew members read books to many classes.
- Rapids Response Vehicle: There was a potential of 91 runs in January
  1. Canceled En Route: 10 times
  2. Lieutenant Not Available: 5 times
  3. Staffing Not Allowed: 2 times
  4. RRU Not Available: 0 times
  5. RRU Responded: 74 times

Simultaneous Ambulance Requests:

2 Ambulances out:	77 (21.5%)
3 Ambulances out:	14 (3.9%)
4 Ambulances out:	3 (.83%)
5 Ambulances out:	1 (.27%)

Commissioner Kirschling moved, seconded by Commissioner Ostrowski to accept the fire chief's report.

Ayes, all; nays, none. Motion carried.

**6. Approval of Minutes**

Commissioner Carlson moved, seconded by Commissioner Wescott, to approve the minutes of the February 4<sup>th</sup> meeting.

Ayes, all; nays, none. Motion carried.

**7. Confirmation of Bills**

Commissioner Wescott moved, seconded by Commissioner Kirschling to accept the confirmation of the February bills.

Ayes, all; nays, none. Motion carried.

**8. Discussion on current and future space needs and options for city offices**

President Wescott asked Lee Ann to forward via email the 2008 *Portage County Justice Needs Assessment Study* and the 2013 *Needs Analysis & Space Assessment of Stevens Point City Hall*. The Commission will discuss these two documents at a future meeting.

**9. Adjournment**

The meeting adjourned at 5:05 p.m.