

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, May 9, 2016 – 6:00 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

## AGENDA

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Director's Report and place it on file.
2. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strong's Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



## Public Works

Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

May 4, 2016

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

### 1. Engineering Division

- **Brilowski Road & E.M. Copps Intersection Design:**  
A pre-construction meeting was held on April 28<sup>th</sup> and work is tentatively planned to start on Monday, May 9<sup>th</sup>.
- **Coye Drive and Hoover Road Intersection Design:**  
MSA Professional Services is completing the historical sales data aspect involved with the real estate acquisition process. A meeting was held with the underground utility companies (Charter, AT&T, WPS and City of Stevens Point Utilities) in terms of necessary relocations before the project will begin.
- **Worth Court Extension:**  
Staff is working on the design.
- **Sixth Avenue Reconstruction:**  
The bid opening is scheduled for Monday, May 9<sup>th</sup> at 11:00 a.m. Given the number of bidders and the time anticipated to review submitted bid packages, an official recommendation to the Board of Public Works will not be completed.

Also, staff is very hesitant to deliver information the night of the meeting and expect there to be adequate time to properly discuss the item. Staff will be to discuss the bid results and an apparent low bidder at the regular scheduled Board of Public Works Committee Meeting on Monday, May 9<sup>th</sup>.

With this being said, a Special Board of Public Works Committee Meeting prior to the Common Council Meeting will be needed to approve the successful bid prior to the May 16<sup>th</sup> Common Council Meeting. The special Board of Public Works Committee Meeting should take no longer than five minutes.

- **Sanitary Sewer Lining Project:**

Every year the Stevens Point Utilities (Director Lemke) complete a sanitary sewer lining project. The bid opening for this year's sanitary sewer lining project will also be opened on May 9<sup>th</sup>. Similar to the Sixth Avenue Project, bid results will be discussed and an apparent low bidder will be indicated at the regular Board of Public Works on Monday, May 9<sup>th</sup>.

Therefore, approval of the successful bid for the sanitary sewer lining project will be included as part of the Special Board of Public Works Committee Meeting prior to the Common Council Meeting on Monday, May 16<sup>th</sup>.

- **Business 51 Project:**

Nothing to report at this time.

- **Crushing Project at the Whiting Avenue Pit:**

Nothing to report at this time.

- **Hoover Grade Separation Project:**

Nothing to report at this time.

- **St. Michael's Hospital Construction Project:**

Nothing to report at this time.

- **UWSP Science Building Project:**

Miron Construction has started the foundation phase for the new science building. If anyone has time to drive past the site, the project is very interesting.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**

- On May 4<sup>th</sup> – 6<sup>th</sup> The Engineering Department hosted the American Public Works Association *Wisconsin Chapter* 2016 Spring Conference at the Holiday Inn. The event was a great success and I want to thank Tricia for all of her work organizing the conference and I want to thank Mayor Wiza for taking time out of his schedule for opening remarks to kick off the conference on Thursday.

## 2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Building maintenance and repair.
- Snow and Ice Control operations completed.
- Patching Resumed
- Plow Damage Repairs continued.
- Snow Dump Area Cleanup continued.
- Crack Fill operations began.

- **Equipment maintenance/garage**

- There were a total of 147 repair orders completed in the month of April. When broken down by department there were;

|                   |    |
|-------------------|----|
| Engineering       | 3  |
| Police            | 9  |
| Parks             | 31 |
| Fire              | 4  |
| Streets           | 94 |
| Water/Waste water | 6  |

- **Signs, posts, barricades, and flags**

- 62 signs were replaced or added, 2 because of accidents, 47 for usual maintenance, 12 new signs were added and 1 because of vandalism.
- 18 poles were replaced or added, 3 because of accidents, 1 pole was moved and 14 new poles were added.
- Set up and take down for voting.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular and Holiday solid waste collection completed.
- Regular and Holiday recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 6 floating holidays, 1 funeral day, 29 days 7.75 hours sick and 45 days 1 hour of vacation was utilized.