



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

Gary Wescott  
President  
(715) 346-1508

April 6, 2016  
4:00 p.m.

- 1. Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski, and Wescott

**Also Present:** Fire Chief Finn, Police Chief Skibba, Alderperson Patton, Michael Ostrowski, Brandi Makuski – Stevens Point City Times, Lee Ann Spoon – Records Bureau Supervisor

Hearing no objections, President Wescott rearranged the agenda.

- 2. Discussion on current and future space needs and options for city offices**

Community Development Director Michael Ostrowski addressed the commission on future space needs for city offices. He reported a space needs group consisting of city leaders and Alderpersons Phillips and Kneebone was created and are in the process of studying different options for relocating city offices.

- 3. People to be heard and announcement**

Alderperson Tony Patton was recognized for his years of dedicated service as liaison to the Police and Fire Commission.

President Wescott has extended an invitation to the City Attorney and the City's new insurance provider to attend a commission meeting in May or June to educate the commission on the statutory role of the Police and Fire Commission.

- 4. Police Chief's Report**

Chief Skibba reported:

March:

- March, Community Services position hiring process (day position).
- March, increased proactive caretaker contacts with residential gatherings.
- March, initial review of tasks and positional assignments within department.
- March 1<sup>st</sup>, Open forum discussion for 6<sup>th</sup> Avenue safety improvements.
- March 1<sup>st</sup> – March 3<sup>rd</sup>, Read Across America. Officers will be stopping in to local schools and participating in this National event.
- March 3<sup>rd</sup>, Bicycle/Pedestrian Advisory Committee workshop 5P to 7P, Community Resource Sergeant assisting.

- March 5<sup>th</sup>, Point Bock Run, Auxiliary assisting with the over 2000 participants.
- March 10<sup>th</sup>, 1417 Church Street for warming center meeting.
- March 7<sup>th</sup>, Welcoming ceremony for Women in Law Enforcement. Honor Guard and Chief.
- March 7<sup>th</sup>, Portage County Security and Facility committee meeting.
- March 14<sup>th</sup>, Guns N Hoses planning meeting.
- March 15<sup>th</sup>, Participate in Bicycle/Pedestrian Advisory Committee.
- March 17<sup>th</sup>, homicide investigation 2700 block of Fifth Avenue. As of March 31<sup>st</sup>, \$9,888.71 in overtime.
- March 22<sup>nd</sup>, posted 2015 Police Annual Report on city webpage.
- March 24<sup>th</sup>, Chiefs meeting, Plover, canceled due to weather.
- March 24<sup>th</sup>, met with Treasurer Ladick and Verizon representative to review cell/data options.
- March 28<sup>th</sup>, space analysis meeting.
- March 31<sup>st</sup>, tabletop exercise with UWSP with AC Babl participating.

April:

- April, Community Services position hiring process (night position).
- April 7 – 8, Wisconsin Executive Police Group training in Appleton.
- April 15<sup>th</sup>, trivia weekend, auxiliary assisting with parade.
- April 29<sup>th</sup>, Police Association annual fishing tournament fundraiser.

Commissioner Wescott moved, seconded by Commissioner Moore, to accept the police chief's report.

Ayes, all; nays, none. Motion carried.

## 5. **Fire Chief's report/EMS report**

Chief Finn reported:

- AC Davis and Captain Baganz attended the *ISO and You* seminar put on by ISO mitigation. Com at the Howard Fire Department to hopefully upgrade our ISO rating.
- Station cleaning: Chemical dispensers and towel dispensers installed at both stations.
- Explorer scout interviews for six new candidates went very well. We held registration night with the parents. At the Explorer Group's monthly meeting, we taught hand only CPR.
- Fire Pro was here to evaluate the malfunctioning fire alarm panel at Station 1. Tests of the system concluded the mother board was shorted out. The quote for a new panel is \$1,877.00.
- We purchased two new Stihl chainsaws for L-1 and P-2, replacing our 15 year old saws.
- Pre-fire plans continue to be drawn. 102 plans done this month with the new Fire Scene software that is integrated with our Image Trend reporting system. Total PIP's done: 510.
- Certified Fire Inspector Class for ten of our members is going well. Having all State-Certified Inspectors on the Department helps our ISO rating and makes new prevention and inspection programs better for our customers.
- We did a public service announcement at Muzzy Broadcasting (WSPT) about our free smoke detector giveaway and installations for low income individuals. The

smoke detectors were provided by American Red Cross, in partnership with WiSAFE, to reduce fire fatalities nationwide by 25% in the next several years.

- State Honor Guard and SPFD personnel coordinated efforts with the visitation, grave site honors, and final alarm for fallen retired FF/MPO Victor Schultz.
- The city safety meeting was held at the SPFD. Afterwards, the CVMIC Representative (City's new WC insurance provider) did a safety walk through at both fire stations to point out risks to employees.
- Metro fire calls: Two – both false alarms. Total fire calls: 84.
- Training: Leadership – 360 reviews of all personnel. Chainsaw training with new saws. Metro training with DNR on Wild land Firefighting. Firefighters Wastart and Howard attended a 3 day certified water and ice rescue train the trainer class with Atlas Outfitters in Pembine, WI. Total training hours: 51.45.
- Public education tours: Girl Scout tour, 10 children and 5 adults.
- Fire Inspections: 157.

**EMS Report:**

- Hands only CPR: The CPR challenge was a success. The final numbers are still coming in, but over 1,200 people in Portage County were trained in Hands Only CPR.
- Joint Training: The Rescue Task Force training took place over four days in March. Rescue Task Force is combined operations between Law Enforcement and EMS in its response to identifying, treating and removing victims during an active shooter situation. All Stevens Point Fire and Police personnel completed this training, along with the Portage County Sheriff's Department, Plover Police Department, Wisconsin State Patrol, Wisconsin DNR, and Amherst Ambulance. Trainers from each department helped with the development of the program and the actual training. SPFD would like to recognize Lieutenant Ron Heibler, Lt. Mark Schoeberle and Captain JB Moody for making this a successful training.
- New Co-Medical Directors: Dr. Sarah Brandt and Dr. Tina Daniels are now the SPFD co-medical directors. We welcome them aboard!
- Rapids Response Vehicle: There was a potential of 57 runs in March
  1. Canceled En Route: 8 times
  2. Lieutenant Not Available: 4 times
  3. Staffing Not Allowed: 0 times
  4. RRU Not Available: 0 times
  5. RRU Responded: 45 times

Simultaneous Ambulance Requests in March, 354

2 Ambulances out:	69 (19.49%)
3 Ambulances out:	12 (0.034%)
4 Ambulances out:	1 (0.003%)
5 Ambulances out:	1 (0.003%)

Commissioner Wescott moved, seconded by Commissioner Ostrowski to accept the fire chief's report.

Ayes, all; nays, none. Motion carried.

**6. Approval of Minutes**

Commissioner Moore moved, seconded by Commissioner Carlson, to approve the minutes of the March 1<sup>st</sup> meeting.

Ayes, all; nays, none. Motion carried.

**7. Confirmation of Bills**

Commissioner Carlson moved, seconded by Commissioner Ostrowski to accept the confirmation of the March bills.

Ayes, all; nays, none. Motion carried.

**8. Adjournment**

The meeting adjourned at 5:03 p.m.