

AGENDA
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

City Conference Room
County-City Building
1515 Strongs Avenue

June 14, 2016
10:00 AM

(A Quorum of the City Council May Attend This Meeting)

1. Call to Order.
2. Welcome Bill Fehrenbach as newly appointed member of BPAC.
3. Minutes and Actions from May 17, 2016 Bicycle and Pedestrian Advisory Meeting.
4. Persons who wish to address committee for up to three (3) minutes on a non-agenda item.*

Consideration and Possible Action on the Following:

5. Approve final version of "Please Walk Your Wheels" stencil by UWSP Art & Design student, Laura Seeger.
6. Approve location(s) of "Please Walk Your Wheels" stenciling.
7. Discuss Sidewalk Plan (walk through Portage County Countywide Bicycle & Pedestrian Plan recommendations section 8.6.1)
8. Update on Stevens Point Police Department Bicycle Tag Removal Ordinance and enforcement policy.
9. Dave Rowe subdivision plat and development project review at two unaddressed properties located at the northwest intersection of Sunset Boulevard and Green Avenue (Parcel ID's 2408-27-3004-15 and 2408-27-3004-17).
10. Update on Airport Bike Share
11. Recap and takeaways from Midwest Active Transportation Conference in LaCrosse.
12. Information about Active Communities Workshop, June 17, 2016, 9:00AM-3:00PM.
13. Bike counts update.
14. Forming "teams of two" to manage projects/tasks more effectively.
15. Schedule next meeting.
16. Adjourn.

* Persons who wish to speak on an agenda item (Public Hearing) will be limited to a five (5) minute presentation.

Any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715)346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

REPORT OF BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Tuesday, May 17, 2016 - 10:00 AM

Conference Room, County-City Building
1515 Strongs Avenue - Stevens Point WI 54481

PRESENT: Tori Jennings, Trevor Roark, Scott Cole

ABSENT: Maud Lamarche

STAFF PRESENT: Kyle Kearns

ALSO PRESENT: Bob Brush; Bob Fisch; Kyle Kearns; Mike McKeever; Michael Ostrowski; Sean Piette;
Mike Wiza

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1. Call to Order.
2. Minutes and Actions from April 19, 2016 Meeting and Special Session BFC Ride April 27, 2016.
3. Persons who wish to address committee for up to three (3) minutes on a nonagenda item.
4. Plan UWSP new and transfer student orientations held in June and August.
5. Discuss "Please Walk Your Wheels" sidewalk stencil draft by UWSP Art & Design student, Laura Seeger.
6. Discuss Stevens Point Municipal Airport bike share program.
7. Discuss Mayor Rides.
8. Status of Portage County collaboration with BPAC.
9. Discuss and plan spring Bike Count.
10. Discuss process for forwarding recommendations to Plan Commission.
11. Stevens Point biking/walking events this summer.
11. Schedule next meeting.
12. Adjourn.

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1. Call to Order.

Meeting was called to order by Tori Jennings at 10:00 AM.

2. Minutes and Actions from April 19, 2016 Meeting and Special Session BFC Ride April 27, 2016.

Motion by Trevor Roark to approve minutes; second by Scott Cole. Motion carries 3-0-0.

3. Persons who wish to address committee for up to three (3) minutes on a nonagenda item.

None.

4. Plan UWSP new and transfer student orientations held in June and August.

Tori Jennings described briefly the educational ideas to setup a tent on campus near the DUC building at UWSP in the fall to promote bicycling and licensing bicycles, print bicycle licensing brochures for student orientation bag stuffers this summer, and possibly coordinate sightseeing bicycle rides to show new

students around the City in the fall. Further, Tori asked if a liability waiver would be needed for the bicycle rides. Trevor Roark suggested contacting Risk Management at UWSP to determine this. Tori will contact Risk Management. Tori asked Kyle Kearns if BPAC could create a general banner for tabling/events. Kyle suggested this might be possible and will have to look into budgeting and what the materials and costs would look like. Kyle suggested to print on the City's plotter and laminate this print banner. Kyle and Tori agreed that the City's logo and generic BPAC text would be on the banner. Tori asked Kyle if the Stevens Point PD could have a rep staff a table at the DUC building at UWSP at times during the fall semester. Kyle said that he didn't think there would be a problem with this. Trevor will find out the deadline from UWSP Admissions to print and deliver the licensing brochures.

5. Discuss "Please Walk Your Wheels" sidewalk stencil draft by UWSP Art & Design student, Laura Seeger.

Tori Jennings presented 5 different stencils designed by Laura Seeger. Tori said the stencils would be painted over on the sidewalk downtown. Trevor Roark asked if there would be any issues with the multiple color design and the stencil relationship. Bob Fisch suggested that BPAC tread carefully in creating this restriction as there isn't a good Easterly route for bicycles in this corridor. Scott Cole said that the Green Circle Trail stencils are a 2 color design and they work well. Bob asked where these paintings would be located. Tori and Trevor mentioned that they would be located downtown near the curb cuts on the sidewalks at the intersections of Main/Strong's and Main/2nd St. at the square. Scott Cole suggested that we will need to know the technical difficulty of the stencil. Tori said that she will figure this out.

6. Discuss Mayor Rides.

Tori Jennings bumped up this agenda item since Mayor Mike Wiza and John Pawlak were currently present. Tori then introduced this item. Mayor Wiza suggested that these Mayor Rides (one or more) could be events that raise money for neighborhood projects. Community members could get together to look at needed projects for their very neighborhood and request assistance from a fund that is created from these Mayor Rides. Mayor Wiza asked John Pawlak if he and PABS (Point Area Bicycle Service) could help put these rides together. Mayor Wiza liked the idea of a City-themed ride, showcasing various highlights of Stevens Point. Mayor Wiza suggested there could be small events at stopping locations along the route. Making the rides family-oriented was also important to the Mayor. John is interested in the idea and gave some examples of various rides that he has coordinated and some that are coming up. John mentioned the Kiddical Mass Slide Ride and how a theme like this might be a good fit. Mayor Wiza included that he would prefer that no streets are closed for the ride. He also agreed with John that connecting Bukolt, Pfiffner, & KASH parks would be good. John further suggested ending at KASH park and using the pavilion for any type of closing gathering. John mentioned that liability should be a non-issue as long as the rules of the road are followed. Mayor Wiza added that doing puzzles/poker run style rides could be fun. John mentioned the main ride he organizes annually, the Bicycle Adventure Extravaganza (held Aug. 28 this year). He added that Sunday afternoons are pretty good for this type of event/ride. Mayor Wiza added that there could be a BPAC booth setup at one of the stops in route. Bob Fisch suggested an idea that he has had for a while now, which could potentially fit the Mayor Rides theme. Bob said that doing a Child Bicycle Parade might be a fun family-oriented ride that can serve this

purpose. Bob suggested routing a 1/2 mile long route from Pfiffner to Emy J's which could include a 1/2 street closure. Mayor Wiza and John agreed that currently, Aug. 14th looked best for this Mayor Ride.

7. Discuss Stevens Point Municipal Airport bike share program.

Tori Jennings introduced this project that Dave Ladick contacted her about. Tori suggested that bike share for the City of Stevens Point is a complicated project, however the airport might be a simpler project and a good 'pilot' project for future bike share programs. Mike McKeever (standing in for Ladick) is a pilot interested in spearheading this project along with other pilots through the Stevens Point Pilot's Association. Mike estimated there are about 60 pilots as part of this group. Mike said he could see 4-8 bikes being possible and that they have funds to make this project happen. Other details Mike mentioned for consideration: the project would be for summer time use only, pilots randomly fly in and sometimes bring their own fold up bikes, proximity to the Green Circle Trail is a plus, bike share bikes would be for transportation and recreation, the terminal building is locked up but there is a lock box. John Pawlak suggested that the group could work with the Stevens Point Area Visitor's Center to do checkouts with a name and a code. Tori said that there could be a sign out sheet for bikes and that she would be interested in attending the next Stevens Point Pilot's Association meeting. Bob Fisch asked BPAC on clarification on what this project was; a private organization's project or the City's project. Tori responded that it is too early to differentiate between a City or private effort. She suggested that BPAC will continue to help guide/advise the group and explore possibilities. Sean Piette mentioned the possibility of having codes instead of keys for locking up bikes. Kyle Kearns said that Jason from the airport is a good resource for figuring out logistics and Joel Lemke a good connection to figure out funding. Mike said that their group would not be seeking funding.

8. Status of Portage County collaboration with BPAC.

Trevor Roark said that due to budget cuts and turnover at the Portage County Planning & Zoning Dept., there isn't much happening with actions on the Portage County Countywide Bike/Ped Plan or bicycle counts.

9. Discuss and plan spring Bike Count.

Tori Jennings said that she received information and the volunteer signup sheet from Marlene Pohl recently. She mentioned that she would put the volunteer list together for BPAC. Kyle Kearns suggested repeating last year's protocol and to make sure volunteers are properly trained. Bob Fisch agreed with Kyle and suggested there is a formal protocol. He has a training video/file that can be borrowed or downloaded for this purpose. Bob will connect with Kyle to get him the training program. He also mentioned there was a liability waiver that volunteers sign. Bob added that Sarah Wallace (former bike/pedestrian contact at Portage County Planning & Zoning) selected only 2 count dates; spring and fall. Whereas, the standard data set has 3 count dates; spring, summer, & fall.

10. Discuss process for forwarding recommendations to Plan Commission.

Tori Jennings opened up the item by asking Kyle what the protocol is. Kyle Kearns answered by describing how recommendations are included in the Plan Commission packet and that the timeline is key. Trevor Roark noted that since BPAC's recommendation of requiring sidewalks as part of the

development plan near a Washington Elementary School neighborhood was left out of the last Plan Commission meeting agenda packet, BPAC would like to know how to guarantee these communications. Michael Ostrowski referred to the agenda item BPAC made sidewalk recommendations for and suggested that BPAC develop a fluent and contiguous sidewalk plan for the City. He said that from a development perspective, this type of plan would be fair and having this in place up front (like a zoning code) would be greatly beneficial. Trevor responded that this will be added to the next BPAC agenda. Trevor also asked Kyle how BPAC can guarantee that recommendations are passed on. He suggested that BPAC could move the meeting up a week to give more time between a BPAC meeting and a Plan Commission meeting. Kyle said BPAC could do the 2nd Tues. of each month. Bob Fisch mentioned that Waukesha rolled out specific sidewalk recommendations in their bike/pedestrian plan and received backlash for it. He suggested this is the reason why the Portage County Countywide Bicycle & Pedestrian Plan did not make specific sidewalk recommendations. Michael suggested that possibly there could be a cost split between the homeowner and the City for building sidewalks or maybe the City picks up the tab.

11. Schedule next meeting.

Trevor Roark motioned to change meeting dates to 2nd Tues. of the month. Scott Cole seconded. Motion Carries 3-0-0.

12. Adjourn.

Meeting adjourned at 11:13 AM.





Attachment – Provided at the Bicycle and Pedestrian Advisory Committee – Pertaining to Item 6 & 7

List of non-competitive Biking Walking Events/Programs:

Bike to School Day was May 4 (May 10, 2017)

The Inaugural Pedaloops event hosted by Active Portage County was May 14

Bike to Work Week & Day – May 20

Poky Pedaling Stevens Point (kickoff ride is the Shop & Donate by Bike ride May 21, benefitting Cap Services) - with 6 more rides throughout the summer

PABS rides (kickoff ride is the Bowie & Prince Tribute Party ride May 21) ¹¹ more rides will be announced

Walk WI & Kids Walk WI – June 4

Portage Co. Humane Society Walk for Wags – June 5

Annual Midwest Recumbent Rally – Aug. 5

Boys & Girls Club Bike-a-Thon – Aug. 6

Lions Centennial Ride for WI Lions Camp – Sept. 10

Walk for Hope – Sept. 10

Main Street Parks – Sept. 16

Moon Walk WI – Oct. 15

Close the Course Run/Walk @ Sentry World – Nov. 5

Mayor's rides?

SAMPLE Stencil Design

by Laura Seegar

UWSP Art & Design



