

**Minutes**  
**Transportation Commission Meeting**  
**June 16, 2016**

**Commissioners in attendance:** Chairperson Nichole Lysne, Karalyn Peterson, Tom Bertram, Elbert Rackow, Ald. Mary Kneebone, Ald. David Shorr

**Excused:** Fred Hopfensperger

**Others present:** Susan Lemke

The meeting was called to order at 5:30 p.m. by Chairperson Nichole Lysne

**1. Approval of the April 21, 2016 Transportation Commission minutes.**

*Karalyn Peterson moved to approve the minutes of the April 21, 2016 Transportation Commission meeting as presented. Ald. Mary Kneebone seconded. Ayes all; Nays none; Motion carried.*

**2. April 2016 financial report.**

*Elbert Rackow moved to approve the April 2016 financial report. Tom Bertram seconded. Ayes all; Nays none; Motion carried.*

**3. May 2016 financial report.**

*Ald. Mary Kneebone moved to approve the May 2016 financial report. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.*

**4. Paratransit Service Hours.**

This agenda item was tabled and will be addressed at a future meeting.

**5. Manager's Report:**

- **City/County Coordination Update.**
  - Attorneys are reviewing a draft agreement at this time.
- **Staff Update.**
  - A retirement resignation was received from the most recently hired Bus Operator. The position was advertised and has been filled. There are currently no staff vacancies within the Transit Division.
- **UW Persuasion class suggestions to increase UW ridership.**
  - Mary McComb, Ph.D., Lecturer/Communications with UWSP recently assigned her students with the task of presenting information on UW student ridership, with an emphasis on increasing ridership on campus. The information gathered from the students has been compiled and will be used as a guide for the Transit management team working when working with the Student Government Association on marketing public transit on campus. Manager Lemke and the Transportation Commission would like to thank Mary and her students for their hard work and dedication to this project.

*Elbert Rackow moved to approve the Manager's report and place it on file. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.*

**6. Next meeting date.**

July 14, 2016 - 5:30 p.m.

**7. Adjourn.**

The meeting was adjourned at 6:16 p.m.

