

Airport Commission
Monday, May 16, 2016
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Mae Nachman, Carl Rasmussen and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Gary Kuplic, Chris Lefebvre, Mary Klesmith, Jason Draheim, Corey Ladick, Dan La Haye from Baker Tilly and Jaime Zdroik.

EXCUSED ABSENCE: Anna Haines

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I. ADMINISTRATION

1. Approval of minutes of the May 16, 2016 meeting.

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the minutes of the May 16, 2016 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. 2015 Audit Presentation by Baker Tilly Virchow Krause.

Dan La Haye of Baker Tilly Virchow Krause presented Airports 2015 Audit.

Dan stated the Airport operated at a loss in 2015 mostly due to depreciation which is a non-cash item. Operating loss is trending upward and in the right direction.

Dan also stated the Airport should also have one quarters billings on hand, the Airport had 1.21 quarters billings on hand in 2015.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the 2015 Audit for the Airport.

Ayes all. Nays none. Motion carried.

3. Discussion and possible action on approval of department claims.

AIRPORT

Paul Adamski also presented the statement of claims for the Airport for May. The balance as of May 1, 2016 was \$255,256.61. The bank deposits recorded in May 2016 were \$33,516.51. Checks issued in May 2016 numbered 1478 through 1500 were in the amount of \$45,949.96. The net balance on hand May 31, 2016 was \$242,823.16.

Paul Adamski also presented the statement of claims for the Airport for June. The balance as of June 1, 2016 was \$249,296.30. The bank deposits recorded in June 2016 were \$16,516.86. Checks issued in June 2016 numbered 1501 through 1519 were in the amount of \$54,072.18. The net balance on hand June 30, 2016 was \$211,740.98.

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the months of May and June 2016 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

3. **Written report provided.**

The monthly reports for May and June were reviewed by the Commission.

4. **Verbal report.**

Jason stated the June Airshow was successful and safe. Now they preparing for the influx of aircraft they will receive due to the Oshkosh AirVenture in late July

Paul Adamski congratulated Jason on a successful June Airshow.

Ray Schmidt asked what kind of traffic increase do they see Oshkosh AirVenture. Average daily is 25 – 30 operations and during Oshkosh Airshow it goes up to 150 to 200 daily.

The next Airport Commission meeting will be on Monday, August 8, 2016 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:29pm

AIRPORT COMMISSION



CARL RASMUSSEN, SECRETARY