

Airport Commission
Monday, May 16, 2016
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Mae Nachman, Carl Rasmussen and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Jason Draheim, Rob Molski, Chris Lefebvre, Mary Klesmith, and Jaime Zdroik.

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I. ADMINISTRATION

1. Approval of minutes of the March 14, 2016 meeting.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the minutes of the March 14, 2016 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

AIRPORT

Paul Adamski also presented the statement of claims for the Airport for March. The balance as of March 1, 2016 was \$275,666.72. The bank deposits recorded in March 2016 were \$17,236.86. Checks issued in March 2016 numbered 1445 through 1465 were in the amount of \$30,262.08. The net balance on hand March 31, 2016 was \$262,641.50.

Paul Adamski also presented the statement of claims for the Airport for April. The balance as of April 1, 2016 was \$259,198.72. The bank deposits recorded in April 2016 were \$16,032.67. Checks issued in April 2016 numbered 1466 through 1477 were in the amount of \$16,506.24. The net balance on hand April 30, 2016 was \$258,725.15.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the months of March and April 2016 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

3. Written report provided.

The monthly reports for March and April were reviewed by the Commission.

4. **Verbal report.**

Jason informed the Commission of a new concern with trees encroaching on the Runway 30 approach. The FAA has helped us with the coordinates of the trees and they have been marked for removal. They are on City property so it should not be an issue to get them removed. These trees affected the night time approaches. Currently the runway is NOTAM'd for no instrument approach at night.

Fuel sales are on track in comparison to other years.

Due to the airport hangers being at full capacity, Jason and Joel have submitted a line item in the Capital Improvement budget for hanger development. Jason is currently working on getting commitment letters from local pilots and pilots that have been turned away in the past. Once we gain enough support, we will build the units. It's currently penciled in for 2017 but might not occur until 2018.

The next Airport Commission meeting will be on Monday, June 13, 2016 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:40pm

AIRPORT COMMISSION



CARL RASMUSSEN, SECRETARY