

**REGULAR MEETING
Board of Park Commissioners**

August 3, 2016
Rec Center
2442 Sims Ave.
Meeting Room
6:30 p.m.

AGENDA

Discussion and Possible action on:

1. Roll Call
2. Approval of the June 1, 2016 Minutes
3. Request to name former WI Central Limited Railroad Land along Wisconsin River (adjacent to Edgewater Manor) after Rear Admiral Albert Weston Grant. (Portage County Historical Society)
4. Request to have Event in Park after 11:00pm closing time (Point of Discovery School)
5. Update on property in Bukolt Park (no action required)
6. Director's report
7. Adjournment

***** Following the meeting we will be touring Mead Park*****

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda notes

3. We received a request form the Portage County Historical Society to name a park parcel that currently is not named along the Wisconsin River. The parcel was purchased from the Wisconsin Central Limited Railroad a number of years ago for developing the Green Circle. Since the purchase, the Commission has approved the development of the Green Circle Trail and establishing the 82nd Airborne memorial on the parcel. To date the park is without a name, and is referred to in our comprehensive park plan as the former WI Central Limited Railroad Property in the undeveloped section of the plan.

After meeting with members of the Society this particular park was chosen because of its location on the river. This park being located on the river ties very well into what Mr. Grant did most of his life that is command military fleets. Rear Admiral Grant not only commanded fleets, but was an instructor at the naval Academy, authored a book that was used at the academy and had a Fletcher class destroyer named in his honor.

As staff, I feel naming of this park after Rear Admiral Grant fits into the criteria that the Commission has established, and would recommend approval. Also that we work with the Historical Society in developing the appropriate sign/signage for the park.

4. The Point of Discovery School, a public charter middle school that is part of the Stevens Point School District, would like to host a running event on October 22nd that would utilized the trail in both Pfiffner and Bukolt parks. There are two separate runs, one starting at 9:00pm a youth run and an adult run starting at midnight. With the parks closing at 11:00 pm, they would permission from the Commission/Common Council to be in the parks after 11:00pm.

As staff, I would recommend that the organization be allowed to run through the park after 11:00pm on October 22nd.

**MEETING MINUTES
BOARD OF PARK COMMISSIONERS
TUESDAY, JUNE 1, 2016**

1. **Roll Call**
2. **Approval of the May 4, 2016 Minutes**
3. **Requiring a \$100 non-refundable deposit for Lodge Rentals of two or more days.**
4. **Update on Emerald Ash Borer (no action required)**
5. **Director's report**
6. **Adjournment**

1. **Roll Call**

Present: Freckmann, Glodosky, Hall, Kirsch, Ald. McComb, McDonald, Ald. Oberstadt, Sorenson
Excused: Okonek, Ald. Slowinski, Smith
Also Present: Director Tom Schrader, Betty Bruski Mallek,

VP Glodosky welcomed everyone to the meeting and thanked them for attending tonight.

2. **Approval of the May 4, 2016 Minutes**

Motion by Hall, seconded by Freckmann, to approve the May 4, 2016 minutes and place them on file.

Ayes all; Nays none; Motion carried.

3. **Requiring a \$100 non-refundable deposit for Lodge Rentals of two or more days.**

Director Schrader referred to the agenda notes regarding the request to charge a \$100.00 non-refundable deposit for lodge rentals 2 or more days in length. For the past several years we have been getting requests for lodge reservations amounting to 2 or more days to host a wedding only to have the renter not show up the day of the reservation. We lose money when lodges sit empty on weekends. There is too short of a time to be able to rent them to some else in the meantime. Director Schrader's recommendation would be to require a \$100.00 non-refundable deposit within 5 working days of the booking of a lodge for more than two days. If we do not receive the \$100.00 before 5 working days the rental is cancelled. If rented the \$100.00 fee will be credited towards their rental fee.

Sorenson wondered if we should take a deposit for each day.

Schrader said we could if in the future the one deposit doesn't work.

Motion by McDonald, seconded by Sorenson, to approve the proposed recommendation to charge a \$100.00 non-refundable fee for booking a lodge for 2 or more days and then to credit the fee to the charge of the rental fee. If we do not receive the \$100 before five working days the rental is cancelled.

Ayes all; Nays none; Motion carried.

4. **Emerald Ash Borer update**

Director Schrader reported that the Common Council approved spending \$21,000.00 in May for the treatment of 551 trees. The Forester is working on specs to send out quotes for the service of treating trees. The Green ribbon campaign is complete and the ribbons have been removed. The Portage County Extension Service and the Forestry department held a joint workshop last week on EAB in Bukolt Park. We now have 826 green ash street trees which brings our percentage down to 11.26% of all our trees. Forestry staff is loading the inventory of ash trees on i-pads for their use. It will be accessible to the public through the City's website.

Liz McDonald stated the green ribbon campaign was very enlightening and brought awareness to the street ash trees.

5. Director's report

Director Schrader reported

- The Copps Municipal pool opens this Saturday, June 4th
- Walk Wisconsin is this Saturday, June 4th and will celebrate the 20th anniversary of the Green Circle
- The Portage County Humane Society Walk 4 Wags is this Sunday, June 5th at Pfiffner Pioneer Park
- At Mead Parking lot—trees will be removed tomorrow, fill will be added on Friday and asphalt will be put down when American Asphalt is in town. Landscaping of the parking lot will be done this fall
- Sculpture Park re-opening on Saturday, June 11th with 5 new sculptures featured
- Egle Landscaping is doing the Shopko parking lot landscaping work
- Flowers plants have arrived and will be planted
- Riverfront Rendezvous is July 1, 2, 3, with fireworks on Sunday, July 3rd
- July 4th Parade is on Monday, July 4th at 2:00 p.m.

Director Schrader stated that most of the summer/seasonal staff has been hired and he would like to recognize and give credit to his management team and staff for their time and efforts in getting the new hires and returning seasonals on track with their duties.

6. Adjournment

Motion by Ald. Oberstadt, seconded by Hall, to adjourn the meeting.

Ayes all; Nays none; Motion carried, 6:48 p.m.

July 25, 2016
Tom Schrader
Stevens Point Parks and Recreation Department
Stevens Point

Re: Application for Public Park Naming
Portage County Historical Society

Dear Tom,

On behalf of the Portage County Historical Society, I am writing to request the naming of a piece of undeveloped parkland (parcel M, Former Wisconsin Central Limited Railroad Property, 1.0 acres) in honor of Rear Admiral Albert Weston Grant.

Grant was born in East Benton, Maine in 1856 and moved to Stevens Point shortly after his birth. He grew up in Stevens Point and left for the Naval Academy at age 17 and eventually rose from a junior officer to Rear Admiral. From 1915-1917 he commanded the submarine force of the Atlantic fleet, which he organized and developed to a new peak in efficiency. In July 1917, he took command of a battleship force of the Atlantic fleet, and in 1918-1919 he headed the U.S. fleet in the western Atlantic. He retired in 1920, after a 47-year career in the navy, at the age of 64. He died in Philadelphia in 1930.

Rear Admiral Grant is considered the "Father of the modern submarine fleet" and was a highly regarded naval commander. He served as instructor twice (1894-1897, 1900-1902) at the Naval Academy between various tours of duty and in 1907 authored a book titled "School of the Ship" which was used for many years as a standard textbook at the United States Naval Academy.

He has the very distinguished honor of having a Fletcher class destroyer named in his honor in 1942. This ship served with distinction in World War II during the Battle for Leyte Gulch.

The Portage County Historical Society is in the process of preparing an exhibit commemorating the role of Portage County in World War One, the "Great War" and Rear Admiral Grant is one of the featured individuals in the exhibit. The exhibit is scheduled to open April 6, 1917, to coincide with the 100 year anniversary of United States entry into World War One. We would like to dedicate the park land in honor

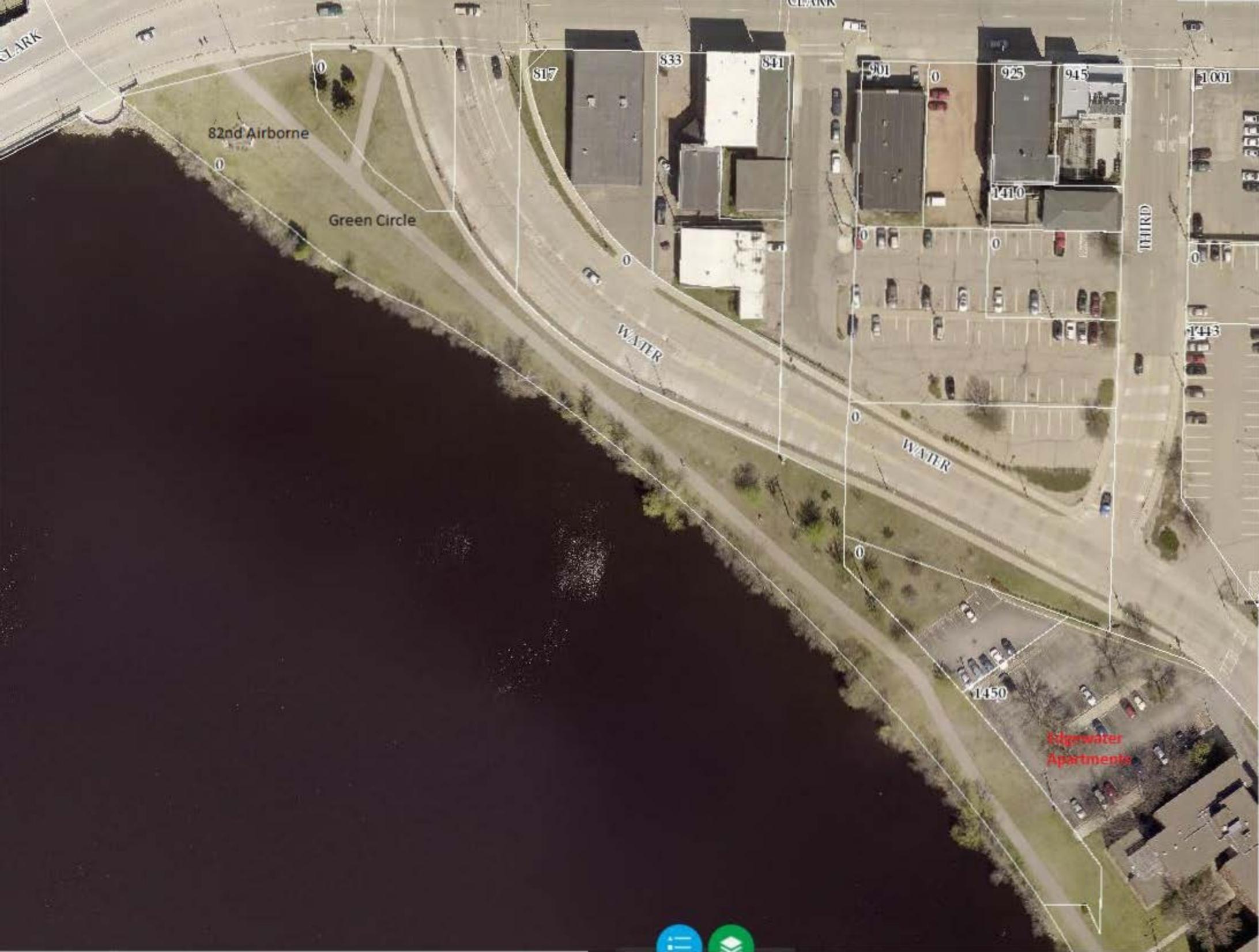
of Rear Admiral Grant at this time as a number of his family members are planning to be in Stevens Point to view the exhibit and attend the opening event scheduled at Sentry Theater.

Thank you for your consideration of naming this undeveloped parkland in honor of Rear Admiral Grant. If you have any questions or need additional information, please let us know.

Sincerely

Tim Siebert
President,
Portage County Historical Society

Sue Koehl
Portage County Historical Society member



CLARK

CLARK

82nd Airborne

Green Circle

817

833

841

901

925

945

1001

1410

1443

1450

Edgewater
Apartments

WATER

WATER

THIRD





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Point of Discovery School

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July 27, 2016

Dear Stevens Point Parks Commission,

The Governance Board of Point of Discovery School, a public charter middle school that is a part of the Stevens Point Area Public School District, is in the planning stages of a 5K fundraising run. We are writing to respectfully request permission to be placed on the agenda for the Stevens Point Parks Commission meeting for August 3rd, 2016.

Our event will occur on Saturday, October 22, 2016. We will have festivities at the school throughout the evening, and are planning two culminating events:

- A 1-mile youth run starting at 9:00 p.m. Runners will begin and end at Point of Discovery School and the entire race will take place on the Green Circle south of the school. The entire course will be illuminated by volunteers and parents.
- A 5K run starting at midnight. Runners will begin and end at Point of Discovery School. The proposed course will utilize the blacktop path in Pfiffner Park. Please see the enclosed annotated map for the complete course and notes about plans for volunteers.

Due to the starting time of midnight, we would respectfully request permission to allow runners and volunteers to be in Pfiffner Park after the park's closing hours. Our volunteer staff will do all necessary set up as well as clean up.

Thank you for your time and consideration.

Respectfully,

Dan Lathrop
Lead Teacher

Jen Zach
Governance Board President
715-252-8903

AdChoices

Map a Route

Walking

Running

Distance

Distance: 5.06

Go to Location (city, z

Go!

Kilometers

Undo Last Leg

Clear Map

Snap to Roads

Auto Center

