

PERSONNEL COMMITTEE AGENDA
Monday, August 8, 2016 – 7:25 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center – 1519 Water Street
[A quorum of the City Council may attend this meeting]

Discussion and possible action on:

1. Request for new position to accommodate the addition of Paratransit hours starting in 2016.
2. Enter closed session (approximately p.m.) pursuant to Wisconsin State Statute 19.85(1)(c) [Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises] for:
 - a. Anniversary Date Adjustment Grievance ~ AFSCME Local 309 Transit (Grievance T01-2016)
3. Reconvene into open session (approximately 10 minutes after adjourning into closed session) for action on Anniversary Date Adjustment Grievance ~ AFSCME Local 309 Transit (Grievance T01-2016)
4. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

Stevens Point Transit
2700 Week Street
Stevens Point, WI 54482

FAX 715-345-5375



Susan Lemke
Transit Manager
715-342-4823

August 2, 2016

Mayor Wiza
Lisa Jakusz- Human Resources Manager
Personnel Committee

Regarding: Request for New Position

The Transit Division has been informed by WisDot that following a federal review of Stevens Point Transit (SPT) a determination was made that additional Point Plus coverage is necessary to be in compliance with Federal Regulation 37.131(e).

The regulation reads: "The complementary paratransit service shall be available throughout the same hours and days as the entity's fixed route service".

SPT currently provides paratransit services M-F between the hours of 5:30 a.m. and 6:00 p.m. and on Saturdays, when campus is in session, from 11:15 a.m. to 4:45 p.m. When the university routes are operating the fixed routes; Campus Connection and Campus Shopping provide service until 10:15 p.m. Therefore paratransit services need to be available until 10:15 p.m. to meet compliance with the regulation.

I am requesting permission to add a part-time position to cover the Point Plus paratransit service until 10:15 p.m. M-F when campus is in full session. The new bid position will be 22.50 hrs.

Complementary paratransit service will be provided during the late night transit hours of 10:15 p.m. thru 3:15 a.m. through a comingled service. Comingled service allows fixed route buses to deviate from the fixed route if a paratransit ride is scheduled. Due to the low demands for service during the late night hours it has been determined to be a feasible alternative.

I would like to request permission to fill this vacancy as soon as possible. There is funding available in the 2016 Transit operating budget to cover the cost.

Thank you.

Joel Lemke
Director of Public Utilities and Transportation

Enc. – Cost Breakdown

Added Point Plus Coverage
Financial Impact to 2016 Budget

Month	Days of Service
September	23 (labor day pd as UW service)
October	21
November	21
December	17 (X-Mas paid as UW service)
Total	82 days of service
# of Point Plus Hours per day	4.25
	348.5 Added Hours of Service
	\$ 21.56 Driver Wage
	\$ 7,513.66
ER WRS	6.80% \$ 510.93
FICA/Med	7.65% \$ 574.79
	\$ 8,599.38 Total budgetary impact