

Board of Water and Sewerage Commissioners
Monday, August 8, 2016
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Mae Nachman, Carl Rasmussen, and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Chris Lefebvre, Rob Molski, Mary Klesmith, Jason Draheim and Jaime Zdroik.

EXCUSED ABSENCE: Anna Haines

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ADMINISTRATION

1. Approval of minutes of the July 11, 2016 meeting.

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the minutes of the July 11, 2016 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for July. The balance as of July 1, 2016 was \$4,531,688.95; the bank deposits recorded in July 2016 were \$1,336,554.03. Checks issued July 2016 numbered 50272 through 50359 were in the amount of \$948,661.11. The net balance on hand July 31, 2016 was \$4,919,581.87.

WASTEWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for July. The balance as of July 1, 2016 was \$6,373,429.37; the bank deposits recorded in July 2016 were \$578,405.12. Checks issued July 2016 numbered 31859 through 31910 were in the amount of \$173,038.08. The net balance on hand July 31, 2016 was \$6,778,796.41.

STORMWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Stormwater Utility for July. The balance as of July 1, 2016 was \$1,304,900.47. The bank deposits recorded in July 2016 were \$197,663.34. Checks issued July 2016 meeting numbered 1676 through 1700 were in the amount of \$60,771.99. The net balance on hand July 31, 2016 was \$1,441,791.82.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the month of July 2016 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The crew has been working on the 6th Ave construction and getting ready for the next phase of the project. Everything is going very well.

The water operation report was distributed and reviewed for the month of July. A total of 683 valves have been operated in 2016.

4. Report on water supply operations.

Our pumpage in July was 185,672,000 gallons, a decrease of 1,872,000 gallons of water from July 2015.

IV. SEWAGE TREATMENT OPERATIONS

5. Report on Collection System Maintenance.

Rob stated the crew has been working on cleaning/cutting sewers. The televising camera has been repaired. The lining project by Schmeekle will start sometime this week.

The sewer report for the month of July was reviewed by the Commission.

6. Report on sewage treatment operations.

Last month we got unexpected high loadings to the plant causing a spike. Everything is back on track.

A pilot program has been on site that has been filtering our final effluent trying to see how low we can get our phosphorus levels in preparation for the new permit levels.

A sample was sent to a company called Clarus, which uses algae to treat wastewater down to low nutrient levels.

We have also been working with Donohue on the planning stages of our potential solids project.

B.O.D. (4 average ppm), Phosphorus (.531 average ppm) and Suspended Solid (7.48 average ppm) limits were met for the month of July 2016.

V. STORMWATER OPERATIONS

7. Report on Stormwater operations.

Rob stated we have been working on reinstating ditches and fixing storm water structure.

Joel stated we had a meeting with representatives from the DNR and Brown and Caldwell, our consultant, regarding the Stormwater Master Plan. In order to finish the master plan, we have to wait for the DNR to issue the new permit limits. Once we know the new permit limits, we can then decide which best management practices to use in order for us to meet those new permit levels.

VI. DIRECTOR'S REPORT

8. Verbal Report.

The Hoover Grade Separation-Utility Relocation Project will start in September.

The asbestos has been removed from the kitchen at the Cypress Street property. The property will be torn down sometime in the next few months.

The next Water & Sewerage Commission meeting will be on Monday, September 12, 2016 at noon.

VIII. ADJOURNMENT

Motion made by Carl Rasmussen to adjourn the meeting.
Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:12 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS



CARL RASMUSSEN, SECRETARY