

CITY OF STEVENS POINT

PERSONNEL COMMITTEE AGENDA

Monday, October 10, 2016 – 6:00 p.m.

Lincoln Center – 1519 Water Street

[A quorum of the City Council may attend this meeting]

Discussion and action on:

1. 2017 Request(s) for known out of State Travel.
2. Addition of voluntary Critical Illness Insurance Benefit.
3. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594
Fax: 715-346-1530



Mike Wiza
Mayor
mwiza@stevenspoint.com
715-346-1570

October 3, 2016

MEMORANDUM

TO: Personnel Committee
RE: Mike Wiza *MW*
RE: Out of State Travel

Although the dates haven't yet been determined, I wanted to advise that a trip to our Sister City, Rostov Veliky is being planned for 2017 for their 1155th anniversary.

I am planning to travel to our Sister City and funding for my trip would come from my travel budget.

**City of Stevens Point
Department of
Public Utilities**



**Joel C Lemke
Director
Phone: 715-345-5266
jlemke@stevenspoint.com**

September 29, 2016

MEMO

RE: 2017 out of state travel

Personnel Committee:

Please consider the following request for out of state travel for Water, Wastewater, Stormwater, Transit, and Airport.

Annually, we budget for training and travel related to continuing education, software educational activities, safety related courses, and professional organization annual conferences. The American Water Works Association (AWWA) annual conference as well as the Water Environment Federation (WEF) annual conference are typically attended by utility staff.

Travel for Airport staff could be needed for courses and conferences that have not been announced yet. We are anticipating some conference attendance in areas that don't require approval, but not all conference are known in detail yet.

We respectfully request permission to allow out of state travel for purposes related to education, professional organizations, and safety that can be accommodated within Department budgets and as approved by the Director.

Thank you for your consideration,

A handwritten signature in black ink that reads "Joel Lemke".

Joel Lemke
Director



October 4, 2016

MEMORANDUM

TO: Personnel Committee Members
FROM: C/T Ladick, Human Resource Manager Jakusz
RE: Request to Implement Voluntary Critical Illness Insurance Benefit

We are looking to further enhance voluntary benefits the City offers and would like to implement a voluntary Critical Illness policy.

20+ years ago, the City had offered "cancer coverage", but that offering had gone by the wayside 18+ years ago. We have worked with our brokers to obtain proposals from a number of different companies for Critical Illness insurance. Although we haven't completed the selection process, due to timing of our open enrollment, we would ask that the Personnel Committee endorse our continued vetting of the three proposals which would allow us the ability to include this benefit in the upcoming open enrollment process for 2016.

Premiums for this benefit would be paid 100% by the employees. However, because the City is sponsoring the plan, premiums would be deducted on a pre-tax basis.

We request your support of this budget neutral benefit addition for employees who do not have bargaining rights over medical benefits.