

Board of Water and Sewerage Commissioners
Monday, October 10, 2016
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Ray Schmidt and Anna Haines.

ALSO PRESENT: Gary Kuplic, Chris Lefebvre, Mary Klesmith, Jaime Zdroik and Eric Lynne of Donohue & Associates.

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ADMINISTRATION

1. Approval of minutes of the September 12, 2016 meeting.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the minutes of the September 12, 2016 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for September. The balance as of September 1, 2016 was \$4,989,221.21; the bank deposits recorded in September 2016 were \$712,276.94. Checks issued September 2016 numbered 50455 through 50531 were in the amount of \$562,701.97. The net balance on hand September 30, 2016 was \$5,138,796.18.

WASTEWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for September. The balance as of September 1, 2016 was \$6,819,305.64; the bank deposits recorded in September 2016 were \$266,596.32. Checks issued September 2016 numbered 31971 through 32013 were in the amount of \$141,354.95. The net balance on hand September 30, 2016 was \$6,944,547.01.

STORMWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Stormwater Utility for September. The balance as of September 1, 2016 was \$1,447,493.36. The bank deposits recorded in September 2016 were \$73,945.32. Checks issued September 2016 meeting numbered 1728 through 1750 were in the amount of \$53,708.14. The net balance on hand September 30, 2016 was \$1,467,730.54.

Motion made by Mae Nachman, seconded by Anna Haines to approve the department claims for the month of September 2016 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. **Report on water distribution operations.**

Gary stated Sixth Avenue Project is complete except for the blacktop which they are currently working on. The Hoover Road Grade Separation Project is ahead of schedule.

The water operation report was distributed and reviewed for the month of September. A total of 863 valves have been operated in 2016.

4. **Report on water supply operations.**

Our pumpage in September was 151,238,000 gallons, a decrease of 24,595,000 gallons of water from September 2015.

5. **Discussion and possible action on the Draft Groundwater Management Plan (email distribution).**

This item is postponed until the November meeting.

6. **Discussion and possible action on demolition of 1917 Cypress.**

Motion made by Ray Schmidt, seconded by Carl Rasmussen to allow management to award the demolition job of the 1917 Cypress property in an amount not to exceed \$8,000.00.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

7. **Report on Collection System Maintenance.**

The sewer report for the month of September was reviewed by the Commission.

8. **Report on sewage treatment operations.**

Chris stated all permit levels were met for September. The biosolids hauling is wrapping up for the year. Approximately, two million gallons were hauled this year. The WWTP piloted the Schwing NuReSys process for possible use in the future nutrient harvesting system. The Water/Stormwater crews repaired the West Side Lift Station and did a great job.

The WWTP was one of 59 utilities nationally recognized by the Water Environmental Federation (WEF) and the National Association of Clean Water Agency (NACWA) as a Utility of the Future Today based on energy efficiency, resource recovery and biosolids management.

Eric Lynne of Donohue & Associates provided the Commission with an update of the Biosolids Improvements Project.

Paul would like Eric to bring this back to the Commission and at that time provide the Commission with what the alternative is if this project isn't approved; what are the timeframes for the project phases and how much money would be spent during these timeframes; how much of the total project cost would we get back from the state or the federal government and how would this effect the sewer rates.

B.O.D. (4 average ppm), Phosphorus (.388 average ppm) and Suspended Solid (5 average ppm) limits were met for the month of September 2016.

V. STORMWATER OPERATIONS

9. Report on Stormwater operations.

No discussion held.

VI. DIRECTOR'S REPORT

10. Verbal Report.

No report provided.

The next Water & Sewerage Commission meeting will be on Monday, November 14, 2016 at noon.

VIII. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.
Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:39 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS



CARL RASMUSSEN, SECRETARY