

Airport Commission
Monday, November 14, 2016
12:30 P.M.

MINUTES

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman and Anna Haines.

ALSO PRESENT: Joel Lemke, Mary Klesmith, Rob Molski, Jason Draheim, Jaime Zdroik, Angel Gebeau (AECOM), Eric Lynne and Ed Nevers of Donohue & Associates.

EXCUSED ABSENCE: Ray Schmidt

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I. ADMINISTRATION

1. Approval of minutes of the September 12, 2016 meeting.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the minutes of the September 12, 2016 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

AIRPORT

Paul Adamski also presented the statement of claims for the Airport for September. The balance as of September 1, 2016 was \$238,215.19. The bank deposits recorded in September 2016 were \$26,645.03. Checks issued in September 2016 numbered 1540 through 1561 were in the amount of \$41,745.97. The net balance on hand September 30, 2016 was \$223,114.25.

Paul Adamski also presented the statement of claims for the Airport for October. The balance as of October 1, 2016 was \$233,165.71. The bank deposits recorded in October 2016 were \$58,822.35. Checks issued in October 2016 numbered 1562 through 1579 were in the amount of \$63,451.41. The net balance on hand October 31, 2016 was \$228,536.65.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the months of September & October 2016 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

4. Written report provided.

The monthly reports for September & October were reviewed by the Commission.

5. Verbal report.

MB5 snow removal vehicle was delivered in September. Four people were trained/certified on the MB5 in October, two from the Stormwater Dept and two from Airport.

The next Airport Commission meeting will be on Monday, December 12, 2016 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Carl Ramussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:44pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read "Carl Ramussen".

CARL RASMUSSEN, SECRETARY