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Department of Public Works
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November 3, 2010

DIRECTOR OF PUBLIC WORKS REPORT
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The following report is a highlight of current/anticipated activities in the Department of Public Works:

1. Engineering Department

- **Whitetail Subdivision Phase III**
  - The installation of sewer and water utilities is complete. The private utility construction will begin in the month of November.
- **Main Street Lighting**
  - The coordination between the installation of the fiber optic cable and the removal of the existing lights on Main Street is complete. The new lights have been installed and are being evaluated.
- **City Wide Relamping Project**
  - This project has been awarded, the lights will begin to be installed in the November – December timeframe.
- **Report on Main Street accident counts**
  - There were not accidents to report on Main Street in the section with the angled parking configuration in the month of October.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
  - Right of way permits review and approval.
  - Storm water permits review and approval.
  - City Staff has forwarded the contract with Angus Young on to the State DOT for review. WisDOT has issued their comments, and we plan on having an approved contract in hand this month.
  - Staff is working with the business owners in the Portage County Business Park to establish a trail system for those who wish to bike or walk. The business owners seem to be very supportive of the idea.

- 2010 Projects and Contracts:
    - Wall Relocation Project
    - Minnesota Avenue (ARRA)
    - Michigan Avenue Improvements
    - Asphalt Paving Contract
    - Sealcoating Contract
    - Sidewalk Repair Contract
    - Street Repair Contract
    - Water Street Sewer and Water Main Project
    - Bike Route signing project
    - Main Street lighting project
    - ARRA LED Street Lighting Project
    - Patch Street Project
    - Whitetail Phase III
    - TIF VIII Sewer Project
- Sidewalk café license review and approval.

- **Transportation Enhancement Program**

    - It was announced October 27, 2010 by Governor Doyle that Portage County as local sponsor received $120,000 for the update of the Portage County Bicycle and Pedestrian Plan. It was also announced that funding for the trails in the Portage County Business Park were not successful.

2. Streets

- **Street work**

    - Lindbergh Project shouldered/completed.
    - Main Street Lighting/Fiber Optic Project in progress.
    - Brush and yard waste pickup 75% completed.
    - Grade/Gravel as needed.
    - Shouldering continued.
    - Brushing continued.
    - Mowing completed.
    - Catch basin repairs continued.
    - Patching operations continued.
    - Continued Garbage and Recycling operations.
    - Sign work continued.
    - Street lamp maintenance continued.
    - Pit operations continued.
    - Sealcoating cleanup continued.
    - Prepared for windstorm, minimal response needed.
    - Finished Excavation for moving target site at Police Range.
    - Continued hauling in Road Material Aggregate- former supply exhausted.

- **Equipment maintenance/garage (Includes Transit)**

  - There were a total 247 repair orders generated in October. When broken down by dept. there were:

Engineering	3
Police	14
Parks	23
Fire	4
Water/ Waste water	9
Streets	114
Transit	76

  - Other activities include taking delivery of a 24" bucket for our wheeled excavator. Costs for this were split with the Water dept. A 14' snow pusher was ordered from Swiderski Implement Co. this will be mounted on our 544J front end loader and utilized in our parking lots to make up for the loss of a position that shared this responsibility. All of our sand/salt spreaders have been mounted and prepped for the upcoming snow season. The plows and wings have all been prepared for the same. A major overhaul of the twenty foot airport broom has been completed, shoring up many minor concerns with it. A review of our preventive maintenance program is ongoing. The hoist for the parks mechanic has finally been installed and is working well. Scheduling conflicts have prolonged this project for several months. A presentation was given by Jack Fieweger with Force America regarding AVL needs and the availability and compatibility of this service with our current sand/salt spreading equipment.

- **Signs, posts, barricades, and flags**

  - 41 signs were replaced or added, 5 because of an accident, 19 for usual maintenance, 1 was moved, 2 new, 2 because of vandalism and 39 because of ordinance change.
  - 28 poles were replaced or added, 4 because of accidents, 14 for usual maintenance, 1 was moved, 2 new and 7 because of ordinance change.
  - Homecoming barrels and barricades were set out and taken down.

- **Garbage/recycling/yard waste/drop-off**

  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular solid waste collection completed.
  - Regular recycling collection completed.
  - City drop-off operations were completed.

- **Leave**

  - 54 days 3 hours of vacation, 32 days 1.25 hrs sick, 10 floating holidays, 2 funeral days and 2.75 hrs workers compensation were utilized.