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DIRECTOR OF PUBLIC WORKS REPORT
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The following report is a highlight of current/anticipated activities in the Department of Public Works:

1. Engineering Department

- **2011 Construction projects**
  - Engineering staff has completed much of the field work needed for design on 2011 construction projects. Design, drafting, and permitting work continue for anticipated 2011 projects. Some of the projects scheduled at this time are as follows:
    - A total reconstruction project on Franklin Street between Second St and Union Street with reconstruction of the road only between Pulaski Street and Division Street.
    - *Now planned for 2012 construction* due to budget constraints is the installation of storm sewer, additional parking, and curb and gutter on Fourth Avenue between Minnesota Avenue and Michigan Avenue. Concurrent with this project two to four areas with continuous storm water issues may be bid for reconstruction.
    - Downtown square reconstruction project. The board of public works has received bids for early procurement along with the majority of the construction activities. Construction contracts are before you today. We are looking at rebidding the electrical contracts associated with the square construction as there was some concern regarding consistency and understanding of the contract. To date, the project contracts are coming in within the estimated budget. The contracts for the rebidding of the electrical work will likely be brought before the board at a special board of public works meeting prior to council on April 18th.
    - The Engineering Division is preparing bids to procure lighting for the square project to use up the rest of the dollars available through the ARRA grant that was used for the LED street light replacement project.
    - Staff of the Engineering Department has prepared and has before you the patching project bid for 2011. Work continues on our concrete street repair project (this will come before the board in April). Two other contracts that will be presented for award in the following months are the sidewalk repair contract and a surfacing contract that will consist of several smaller projects.

- **City Wide Relamping Project**

    - This project complete. All lights are installed and functional. The lights appear to be performing very well. DPW staff will bring back a report on findings after approximately a year of usage.

- **Wisconsin River Seawall Project**

    - The Department of Public Works along with Community Development has been working with AECOM, Consolidate Water and Power Company (CWPCO), and the appropriate regulatory agencies to develop a plan that would modify the "100 year flood zone" in the downtown Stevens Point area on the east side of the river. This modification would remove the need for flood insurance on a large majority of the properties located in that zone. We are currently in communication with FEMA awaiting some information that will help us proceed with design. Our goal is to have a conditional letter of map revision (CLOMR) by late summer. This letter will give us the direction that we need to proceed with the project.

- **Additional Ongoing Director \ City Engineer \ City Surveyor Projects**

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    - Right of way work permits review and approval.
    - Storm water permits review and approval.
    - The "schematic design phase" is underway for the new transit facility planned for 2012 construction in the Portage County Business Park. The facility will house administration, maintenance, storage, and training facilities for the Transit division of Public Works. The new facility is anxiously awaited following the delivery of our four new hybrid buses.
    - Engineering staff and County Planning and Zoning have been working with the business owners in the Portage County Business Park to establish a multi-use trail system. The business owners seem to be very supportive of the idea. County Planning and Zoning has been coordinating efforts among the business owners in the park. The Engineering Division of Public Works has been providing design services for the collaborative project.
    - Staff has been working to appropriately scope requested services for both traffic analysis and soil analysis with the intention of entering in to annual master service contracts for these needs.
    - Using approved and budgeted funds, the Engineering and Streets Divisions will be working together this year to develop a program and collect the inventory to meet the needs of the new retro reflectivity standards that apply to certain street signs.

- **Transportation Enhancement Program**

    - It was announced October 27, 2010 by Governor Doyle that Portage County as local sponsor received $120,000 for the update of the Portage County Bicycle and Pedestrian Plan. It was also announced that funding for the trails in the Portage County Business Park were not successful.

2. Streets

- **Street work**

  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Street lamp maintenance continued.
  - Pit operations continued.
  - Continued Snow/Ice control operations.
  - Removed most Christmas decorations.
  - Completed Christmas tree pickup.
  - Patching performed when possible.
  - Began clearing catch basins for spring melt.

- **Equipment maintenance/garage (Includes Transit)**

  - There were a total 231 repair orders generated in February. When broken down by dept. there were:

Engineering	4
Police	20
Parks	31
Fire	4
Water/ Waste water	7
Streets	97
Transit	68

  - Other activities include delivery taken of the new landscape tractor that was ordered in December. The installation of carbide cutting edges on our plow fleet is almost complete with only a few units remaining to be converted. Research has begun for the replacement of a sidewalk plow; a demonstration of a unit manufactured by MB Inc. was done during the last week of February. A demo of a large snow blower was done by Larue Inc. Final preparation of our sweepers is being done to get them ready for the upcoming sweeping season. The lead mechanic attended a three-day training seminar with Vactor Inc. in preparation for delivery of a new sewer vacuum and jetting unit to the water/waste water dept. this summer. A mechanic, service custodian and sweeper operator have been scheduled to attend sweeper and Vactor clinics with Bruce Municipal Equipment. These clinics are part of our ongoing training process.

- **Signs, posts, barricades, and flags**

  - 10 signs were replaced or added, 2 because of accidents, 3 for usual maintenance, 2 because of vandalism and 3 because of ordinance change.
  - 4 poles were replaced or added, 3 because of accidents, 1 because of ordinance change.
  - Voting equipment and signage put up and taken down.
  - Flags put up and take down for Presidents Day.
  - Repair light by Post Office.

- **Garbage/recycling/yard waste/drop-off**

  - Garbage and recycling carts repaired/replaced/distributed as needed.

- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

  - 48 days 6 hours of vacation, 14 days 6 hours sick, 1 floating holiday, 1 funeral day and 7 days 4 ¾ hrs workers compensation were utilized.