

BOARD OF PUBLIC WORKS MEETING
Monday, March 14, 2011
Lincoln Center – 1519 Water Street, Stevens Point, WI 54481

MINUTES

PRESENT: Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director Joel Lemke and Tricia Church; Alderpersons: Tom Mallison(1st), Michael O'Meara(3rd), Roger Trzebiatowski(7th), Randal Stroik(9th), and Brian Brooks(10th).

ALSO

PRESENT: **DIRECTORS:** Tom Schrader, Michael Ostrowski and Sally McGinty.
CITY STAFF MEMBERS: City Clerk John Moe, City Assessor Jim Siebers, Mayoral Assistant Kelly Pazdernik, Deputy C/T Carrie Freeberg.

ALDERPERSONS: Joanne Suomi(2nd), Mary Stroik(5th), Marge Molski(8th), Jerry Moore(11th).

OTHERS PRESENT: Matthew Brown - Gazette, Nick Paulson - Stevens Point Journal, John Kneer - Rettler Corporation, Barb Jacob - 1616 Depot Street, George Hanson - 1901 Clark Street, Mike Helmrick - 3317 Business Park Drive, Donna Bella - 2305 School Street, Jim Hamilton - 1124 Soo Marie Avenue, Hans Walther - 2424 Ellis Street, Jeff Shuler - Portage County, John Brown - 2132 McCulloch Street, Kent Gaede, 2151 Sawmill Road, Linda Kirsch, 2017 Wyatt Avenue, Pete Ananiadis - 5441 Walter Street, Bernie Coerpen - 1400 West River Drive.

Mayor Halverson called the Board of Public Works meeting to order on March 14, 2011 at 7:15 P.M. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

1. Consideration of Minutes and actions taken at the Airport Advisory Committee Meeting of March 7, 2011 (attachment)

There was no discussion, comments or questions regarding the Airport Advisory Committee Meeting of March 7, 2011.

C/T Schlice moved approval of the Minutes and actions of the Airport Advisory Committee Meeting of March 7, 2011 and place them on file; seconded by Alderperson O'Meara.

Ayes all; nays none; motion carried.

2. Consideration and possible action to approve the Preliminary Resolution to levy special assessments upon properties along Franklin Street for replacement of non-sanitary sewer laterals and/or non-standard water services (attachment)

Director Lemke explained that this is for the replacement of sewer and water laterals and services that do not meet our current standards for the 2011 Franklin Street Project.

Aldersperson Mallison clarified that the letter received by the property owners on Franklin Street stated there was an enclosed attachment. That was a misprint and that attachment will come at a later time.

Aldersperson O'Meara affirmed that this is only for the lateral that goes from the main line to the property line and the remainder of the lateral is the responsibility of the property owner. He also asked if the home owner can go through our contract for that replacement if they wish to. Director Lemke stated that we do not offer that through our contract.

Ayes all; nays none; motion carried.

3. Consideration and possible action to approve the Cost Share Agreement between Portage County and the City of Stevens Point (attachment)

Aldersperson Brooks questioned the reason for item 4 on page 3 regarding phase II/future projects. Director Lemke said that item 4 on page 3 reiterates the relationship that we have had with this project and what we have agreed to do on these projects down the road.

Aldersperson Stroik moved approval; seconded by Aldersperson Trzebiatowski to approve the Cost Share Agreement between Portage County and the City of Stevens Point.

Ayes all; nays none; motion carried.

4. Consideration and possible action for Traffic Study #03-11; to change No Parking to 15 minute Parking on the west side of Isadore Street in the 600 block to accommodate Zest Bakery and Coffee House customers (attachment)

Kent Gaede, 2151 Sawmill Road and owner of Zest Bakery and Coffee House affirmed his request but wanted to change 15 minute parking to 30 minute parking along with possible angle parking. Mayor Halverson stated in terms of angle parking, we would not want to consider along this stretch of road. We can take it into consideration for 30 minute parking.

Aldersperson Stroik asked if the reason for the 30 minute parking is because it is a bakery where you can sit down to eat and drink coffee. Kent Gaede said he was thinking more in terms of if they were to be busy and there is a line. Aldersperson Stroik stated it may not be a good idea in this area because of the dorms and students taking up spaces to meet up with friends. Kent said that with that in mind, the 15 minute parking would be sufficient.

Aldersperson Mallison moved to approval of Traffic Study 03-11 and thanked him for coming into the neighborhood and starting up a new business and also thanked Mayor Halverson for being accommodating; seconded by Aldersperson Trzebiatowski.

Ayes all; nays none; motion carried.

5. Consideration and possible action for Traffic Study #04-11; No Parking, Stopping or Standing During School Hours (8:00 a.m. to 4:00 p.m.) on the west side of St. Paul Street from the intersection of Prais Street and St. Paul to a point 670 feet north (attachment)

Aldersperson O'Meara asked how the sign would read. Director Lemke and Mayor Halverson both stated that it should read to include during school hours along with 8:00 a.m. to 4:00 p.m.

Alderson Brooks asked if the church was still allowing employees of the school to park in their parking lot. Mayor Halverson affirmed that it is still in effect.

Alderson Molski took the podium as this being in her District to state that the problem currently is in fact the employees of Washington School. They are parking all along St. Paul Street all the way to the parking lot and feels this will hopefully encourage them to use the parking lot.

Alderson Stroik made a motion to approve Traffic Study 04-11 for signs that would read No Parking, Stopping or Standing during school hours 8:00 a.m. to 4:00 p.m.; seconded by C/T Schlice.

Ayes all; nays none; motion carried.

6. Consideration and possible action to accept the Recodification of Section 9.02 for speed limits that was not correct in our City Ordinance (attachment)

There was no discussion, comments or questions regarding the Recodification of Section 9.02 for Speed Limits that were not correct in our City Ordinance.

Alderson O'Meara moved; seconded by Alderson Mallison to accept the Rrecodification of Section 9.02 for speed limits.

Ayes all; nays none; motion carried.

7. Consideration and possible action to close Wyatt Avenue on April 10, 2011 between the hours of 7:00 a.m. and 8:00 p.m. for the purpose of holding a block party within and adjacent to the road right-of-way (attachment)

Director Lemke explained that there are inflatable's they want to place in the front yard and need some of the right-of-way space to accommodate that.

Alderson Mallison questioned if we have ever done this in the past. Director Lemke stated it was a question that he asked and yes we have.

Linda Kirsch took the podium to explain that all of the neighbors on that block will be coming to the party. A lot of the neighbors have children around the same age along with friends and family. The Fire Department had concerns of getting through if needed so the inflatable's will be laid out with enough space for them. They plan to have cones and orange fencing for safety along with having plenty of adults there for supervision.

Director Lemke stated that the traffic control is something that will be covered if this is approved through the right-of-way permit for a road closure.

Mayor Halverson stated that the neighbors have been notified and there were not any concerns that come in.

Alderson O'Meara moved to approve; seconded by Alderson Mallison to close Wyatt Avenue on April 10, 2011 between the hours of 7:00 a.m. to 8:00 p.m. for the purpose of holding a party.

Ayes all; nays none; motion carried.

8. Consideration and possible action to award the 2011 Bituminous Patching Project #05-11 to American Asphalt of Wisconsin in the amount of \$69,912.00 (attachment)

Aldersperson O'Meara questioned if the base patching item includes preparation sub grade. Director Lemke stated it does.

C/T Schlice moved approval; seconded by Aldersperson O'Meara to award the 2011 Bituminous Patching Project #05-11 to American Asphalt of Wisconsin in the amount of \$69,912.00.

Ayes all; nays none; motion carried.

9. Discussion regarding the Downtown Square Site Redevelopment Project #18-11 for the construction contracts and the following actions to be taken (attachment)

Director Lemke explained that there are contracts A through F in the agenda items that follow to approve or not approve. He also mentioned that we have listed on Contract "E" to reject the bids but since that time, we have done some investigating and would like to award it to Van Ert Electric if the Board sees fit. Contract "F" did not have any bids so we will be approaching it in a different direction. Due to it being a small enough dollar amount, we can do a change order into a larger contract without going anywhere near our 15%. Contract "F" is only for services to be re-located after the aerial electric lines are buried.

10. Consideration and possible action to award the Downtown Square Site Redevelopment Project Contract "A" for Concrete Pavement and General Site Construction to Ellis Stone Construction including alternate #1, #2, and #3 for a total amount of \$563,336.53

Aldersperson O'Meara asked if we could combine and approve all the contracts to the low bidders. Mayor Halverson said we can do it anyway you would like.

Aldersperson Brooks moved to approve the bids for contracts A through E and/or items 10 through 14 as indicated; seconded by Aldersperson O'Meara.

John Kneer with Rettler Corporation asked for clarification on the approval as it being different than stated on the Agenda. Aldersperson O'Meara said we are approving contracts A through F to all the responsible low bidders.

Director Lemke stated Contract "E" will be awarded to Van Ert Electric in the amount of \$131,000.00.

Ayes all; nays none; motion carried.

11. Consideration and possible action to award the Downtown Square Site Redevelopment Project Contract "B" for Hot Mix Asphalt (HMA) to American Asphalt in the amount of \$60,245.25.

12. Consideration and possible action to award the Downtown Square Site Redevelopment Project Contract "C" for Irrigation to Revi Design in the amount of \$10,800.00.

- 13. Consideration and possible action to award the Downtown Square Site Redevelopment Project Contract "D" for Landscaping to Revi Design in the amount of \$24,900.00.**
- 14. Consideration and possible action to refuse all bids and re-bid the Downtown Square Site Redevelopment Project Contract "E" for Electrical, Site Work.**
- 15. Consideration and possible action to refuse all bids and re-bid the Downtown Square Site Redevelopment Project Contract "F" for Electrical, Private Work.**

Mayor Halverson stated that the Director indicated that he will be handling it via change order that will be below the bid threshold. Since there were no bids we will not need a motion or can motion to direct the Director to handle the contract via change order.

Aldersperson Stroik moved; seconded by Aldersperson Brooks to direct the Director to handle this contract via change order.

Ayes all; nays none; motion carried.

16. Director's Report (attachment)

There was no discussion, comments or questions regarding the Director's Report.

Aldersperson O'Meara moved to accept the report and place it on file; seconded by C/T Schlice.

Ayes all; nays none; motion carried.

17. ADJOURNMENT: Mayor Halverson adjourned the March 14, 2011 Board of Public Works Meeting at 7:39 P.M.