



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

March 1, 2011
4:33 p.m.

- 1. Roll Call:** Commissioners Bill Nuck, Mark Nook, Dave Schleihs, Gary Wescott
Commissioner Mary Taylor, excused

Also

Present: Chief Kevin Ruder, Director Sally McGinty, Assistant Chief Tracey Kujawa, Mayor Halverson, Tom Zenner, Trevor Howard, Blake Hansen, Joe Johnson, Brian – Stevens Point Journal

- 2. People to be heard and announcements**

President Schleihs thanked everyone involved in the fire chief interview process held on February 17, 2011.

- 3. Adjourn into closed session (approximately 4:35 p.m.) pursuant to Wis. Stats. Ss. 19.85 (1) (c) for the following:**

- a. Probationary Firefighter/Paramedic interview**
- b. Probationary Police Sergeant interview**
- c. Police officer applicant interviews**
- d. Update on status of fire chief selection process**

Commissioner Bill Nuck moved, seconded by Commissioner Gary Wescott, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

- 4. Reconvene into open session (approximately 6:00 p.m.) for possible action.**

Commissioner Gary Wescott moved, seconded by Commissioner Bill Nuck, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Gary Wescott moved, seconded by Commissioner Bill Nuck, to approve Firefighter/Paramedic Trevor Howard to regular status following the successful completion of his probationary period.

Ayes, all; nays, none. Motion carried.

Commissioner Gary Wescott moved, seconded by Commissioner Mark Nook, to approve Police Officer Tom Zenner to the rank of probationary police sergeant.

Ayes, all; nays, none. Motion carried.

Commissioner Gary Wescott moved, seconded by Commissioner Bill Nuck, to make a conditional offer of employment to police officer applicant Joseph Johnson.

Ayes, all; nays, none. Motion carried.

Commissioner David Schleihs moved, seconded by Commissioner Mark Nook, to make a conditional offer of employment to police officer applicant Blake Hansen.

Ayes, all; nays, none. Motion carried.

Fire Chief recruitment process summary:

- Patrick Gericke withdrew as a candidate.
- David Fleege is no longer being considered for the position.
- The commission will hold a special meeting on March 9, 2011 for preliminary interview of candidate Gary Trulson.

5. Approval of Minutes

Commissioner Gary Wescott moved, seconded by Commissioner Bill Nuck, to approve the minutes of the February 1, 2011 and February 17, 2011 meetings.

Ayes, all; nays, none. Motion carried.

6. Confirmation of Bills

Commissioner Bill Nuck moved, seconded by Commissioner Gary Wescott, to accept the confirmation of the February Police Department bills.

Ayes, all; nays, none. Motion carried.

Commissioner Bill Nuck moved, seconded by Commissioner Gary Wescott, to accept the confirmation of the January and February Fire Department bills.

Ayes, all; nays, none. Motion carried.

7. Fire Chief's Report

Chief Zinda reported (via written report):

- The promotional process for the four vacant lieutenant positions within the Fire Department will begin on March 16th. Nine applications and resumes have been received.
- Assistant Chief Kujawa will be attending the Wisconsin Certified Public Manager Program sponsored by the Wisconsin Fire Chiefs Education Association. This is a nationally accredited professional development program for public managers, administered by the University of Wisconsin-Madison.

Commissioner Gary Wescott moved, seconded by Commissioner Mark Nook, to accept the Fire Chief's report for February 2011.

Ayes, all; nays, none. Motion carried.

8. Police Chief's Report

Chief Ruder reported:

- The Department will present two police officer applicants for consideration for conditional offers of employment.
- The Department completed the final step of the promotional process for probationary sergeant on February 24, 2011. Three candidates were interviewed and Tom Zenner is the candidate that is being presented for probationary police sergeant.
- The Stevens Point Police Officers Association came to a tentative collective bargaining agreement on February 21, 2011 for the 2011/2012 time frame.
- On Thursday, February 24, 2011 the city of Stevens Point was the center of a labor rally with approximately 1,100 participants. Officers coordinated the route from the Ramada to the UWSP sundial during peak traffic hours, moving all the participants to their destination in less than 40 minutes with no incidents.

Commissioner Bill Nuck moved, seconded by Commissioner Gary Wescott, to approve the Police Chief's report for February 2011.

Ayes, all; nays, none. Motion carried.

9. EMS Report

Assistant Chief Kujawa reported:

- On February 9 the Stevens Point Fire Department officially became part of the Metro Fire District.
- A quarterly Continuous Quality Improvement meeting was held with all three crews to review all elements of progress in the quality improvement program which includes chest pain, respiratory distress and altered levels of consciousness.
- The new rapid response unit donated by Mark Toyota and Scion was placed in service with all crews having training on new features of the vehicle.
- The relocation of an ambulance to Plover is in its second month. It is dispatched out of Plover for 40 hours during the week.
- Both the didactic and skills portions of the Paramedic Refresher were in full swing during the months of January and February. All paramedics participated in skills labs which included pediatric emergencies, medical emergencies, patient assessment, pregnancy and birth and cardiac emergencies. Completion of this refresher is scheduled for Mid-March.
- Dates scheduled for ICS for EMS: March 28, Dewey Fire Department; April 4, Amherst Fire Department; May 11, Plover Fire Department; May 23, Rosholt Fire Department.

Commissioner Bill Nuck moved, seconded by Commissioner Mark Nook, to accept the EMS report for February 2011.

Ayes, all; nays, none. Motion carried.

10. Director of Emergency Management Report

Director McGinty reported:

- Two new dispatchers begin employment in March; Meredith Kreisa begins March 1, 2011 and Jodi Stoik begins March 8, 2011.
- The Director has been reviewing the Police and Fire Commission's policies and procedures as well as the City's Emergency Operations Plan.

Commissioner Gary Wescott moved, seconded by Commissioner Bill Nuck, to accept the Emergency Management Director's report.

Ayes, all; nays, none. Motion carried.

11. Adjournment

The meeting adjourned at 7:00 p.m.