

Board of Water and Sewage Commissioners
Monday, April 11th, 2011
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Jim Cooper, Mae Nachman, and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Eric Niffenegger, Gary Kuplic, Rob Molski, Jaime Zdroik, Pat Planton of S.E.H. and Angel Gebeau-AECOM.

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I. ADMINISTRATION

1. Approval of minutes of the March 14th, 2011 meeting.

Motion made by Eugene Tubbs, seconded by Carl Rasmussen to approve the minutes of the March 14th, 2011 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance as of March 1, 2011 was \$1,889,921.29; the bank deposits recorded in March 2011 were \$610,690.23. Checks issued since the March 14th, 2011 meeting numbered 44818 through 44871 were in the amount of \$690,120.25. Checks numbered 44872 through 44901 for \$78,553.15 were presented for action on April 11th, 2011. The net balance on hand April 11th, 2011 was \$1,594,072.08.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the Water Utility claims for the month of March 2011 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for March. The balance as of March 1st, 2011 was \$3,652,873.00; the bank deposits recorded in March 2011 were \$356,973.73. Checks issued since the March 14th, 2011 meeting numbered 28122 through 28147 were in the amount of \$166,222.67. Checks numbered 28148 through 28170 for \$27,430.30 were presented for action on April 11th, 2011. The net balance on hand April 11th, 2011 was \$3,687,922.40.

Motion made by Eugene Tubbs, seconded by Carl Rasmussen to approve the Sewage Utility claims for the month of March 2011 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

Gary stated the 24" pipe for Well 11 was installed between the well and the future water treatment building. The 520' of main that was installed last month was pressure tested and it passed. They will start digging around May 2nd along Highway 66 to install the transmission main.

Hydrant flushing will start on May 1st.

A hydrant was relocated last week and a 4" water service will be installed for the downtown square project.

The water operations report was distributed and reviewed.

A total of 42 valves have been operated in 2011.

4. Report on water supply operations.

Our pumpage in March was 152,765,000 gallons, a decrease of 2,429,000 gallons of water from March 2010.

5. Report on Well 11.

Kim explained the change order handed out regarding direct purchases. The amount of the direct purchases was over five million giving us a savings of \$287,815.79 in taxes. So therefore, the contract amount has changed.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on Collection System Maintenance.

Rob stated they are still concentrating on televising and flushing. The crew attended a one day operational training session in Wisconsin Dells for their new vachaul truck.

They found a cracked pipe on Nicolet Avenue. The pipe is about 20' deep. We will have it repaired.

7. The sewer report for the month of March was reviewed by the Commission.
Report on Bio Gas Project.

Kim stated the bid opening for this project is April 21st.

Eric stated the mixing/digester part of the project will be completed this summer but the whole project should be completed this fall.

8. **Report on sewage treatment operations.**

Eric stated the plant is running well.

B.O.D. (5.72 ppm), Phosphorus (1.148 ppm) and Suspended Solid (8.43 ppm) limits were met for the month of March 2011.

The next Water & Sewage Commission meeting will be on Monday, May 9th, 2011 at noon.

VI. **ADJOURNMENT**

Motion made by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:21pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY