

SPECIAL BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, May 16, 2011 – 6:45 p.m.
Council Chambers at County/City Building
1516 Church Street, Stevens Point

[A quorum of the City Council may attend this meeting]

1. Consideration and possible action to award the 2011 Street Sealcoating Program Project # 09-11 to Fahrner Asphalt Sealers LLC out of Plover, WI in the amount of \$190,440.00 (attachment)
2. Consideration and possible action to award the Franklin Street Reconstruction Project #02-11 (attachment)
3. Consideration and possible action on Voice “Advantage Contract” with CDW-G for telephone support (attachment)
4. Consideration and possible action to approve the three-party contract with the State of Wisconsin Department of Transportation, AECOM, and the City of Stevens Point for a feasibility study related to a grade separation at Hoover Road and the Canadian National Railroad in the amount of \$386,250.19 (attachment)
5. Consideration and possible action to approve the findings and recommendations of an Intersection Control Evaluation (ICE) at County HH and Hoover Road (attachment)
6. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

BID TAB
CITY OF STEVENS POINT
2011 STREET SEAL COATING PROJECT #09-11
SEALED BIDS OPENED 11:00 A.M., MAY 10, 2011

				Fahrner Asphalt Sealers	
ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
475.0100	100,000	S.Y.	Seal Coat	\$ 1.573	\$ 157,300.00
460.1100	50	TON	HMA Pavement E-0.3	\$ 127.00	\$ 6,350.00
611.8110	3	EACH	Adjusting Manhole Covers	\$ 650.00	\$ 1,950.00
			Total		\$ 165,600.00
			15% Contingency		\$ 24,840.00
			Total with 15% contingency		\$ 190,440.00

BID TAB
 CITY OF STEVENS POINT
 2011 FRANKLIN STREET RECONSTRUCTION PROJECT #02-11
 SEALED BIDS OPENED 11:00 A.M., MAY 10, 2011

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	A-1 Excavating Inc.		Advance Construction		McCabe Construction		Earth Inc.		Pember Companies		James Peterson Sons	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
204.0100	238	S.Y.	Removing Pavement	\$ 6.00	\$1,428.00	\$ 6.00	\$ 1,428.00	\$ 3.00	\$ 714.00	\$ 10.00	\$ 2,380.00	\$ 5.00	\$1,190.00	\$ 6.00	\$1,428.00
204.0110	34	S.Y.	Removing Asphaltic Surface	\$ 5.00	\$ 170.00	\$ 6.00	\$ 204.00	\$ 3.00	\$ 102.00	\$ 7.00	\$ 238.00	\$ 4.75	\$161.50	\$ 6.00	\$204.00
204.0155	1,906	S.Y.	Removing Concrete Sidewalk	\$ 4.00	\$ 7,624.00	\$ 6.00	\$ 11,436.00	\$ 5.00	\$ 9,530.00	\$ 5.00	\$ 9,530.00	\$ 5.15	\$9,815.90	\$ 6.00	\$11,436.00
205.0100	575	C.Y.	Excavation Common	\$ 10.00	\$ 5,750.00	\$ 20.00	\$ 11,500.00	\$ 40.00	\$ 23,000.00	\$ 11.00	\$ 6,325.00	\$ 11.00	\$6,325.00	\$ 20.00	\$11,500.00
205.0200	1,450	C.Y.	Excavation Rock	\$ 1.00	\$ 1,450.00	\$ 0.01	\$ 14.50	\$ 1.00	\$ 1,450.00	\$ 120.00	\$ 174,000.00	\$ 0.01	\$14.50	\$ 1.00	\$1,450.00
209.0100	1,700	C.Y.	Backfill Granular	\$ 9.00	\$ 15,300.00	\$ 5.65	\$ 9,605.00	\$ 8.00	\$ 13,600.00	\$ 7.00	\$ 11,900.00	\$ 10.00	\$17,000.00	\$ 8.00	\$13,600.00
213.0100	1	EACH	Finishing Roadway (Project)	\$ 500.00	\$ 500.00	\$ 8,800.00	\$ 8,800.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$3,000.00	\$ 1,000.00	\$1,000.00
305.0120	5,760	TON	Base Aggregate Dense (1-1/4-inch)	\$ 10.00	\$ 57,600.00	\$ 9.50	\$ 54,720.00	\$ 15.00	\$ 86,400.00	\$ 11.80	\$ 67,968.00	\$ 11.25	\$64,800.00	\$ 9.50	\$54,720.00
416.0160	216	S.Y.	Concrete Driveway (6-inch)	\$ 36.00	\$ 7,776.00	\$ 35.25	\$ 7,614.00	\$ 35.50	\$ 7,668.00	\$ 31.50	\$ 6,804.00	\$ 42.00	\$9,072.00	\$ 37.00	\$7,992.00
460.1101	1,830	TON	HMA Pavement Type E-1	\$ 60.00	\$ 109,800.00	\$ 59.60	\$ 109,068.00	\$ 65.00	\$ 118,950.00	\$ 60.00	\$ 109,800.00	\$ 65.00	\$118,950.00	\$ 67.40	\$123,342.00
465.0105	20	TON	Asphaltic Surface	\$ 120.00	\$ 2,400.00	\$ 115.00	\$ 2,300.00	\$ 125.00	\$ 2,500.00	\$ 120.00	\$ 2,400.00	\$ 115.00	\$2,300.00	\$ 141.75	\$2,835.00
601.0324	3,195	L.F.	Concrete Curb & Gutter (24-inch)	\$ 7.60	\$ 24,282.00	\$ 7.45	\$ 23,802.75	\$ 9.00	\$ 28,755.00	\$ 8.00	\$ 25,560.00	\$ 8.30	\$26,518.50	\$ 7.80	\$24,921.00
602.0405	12,885	S.F.	Concrete Sidewalk (4-inch)	\$ 2.80	\$ 36,078.00	\$ 2.72	\$ 35,047.20	\$ 3.00	\$ 38,655.00	\$ 2.90	\$ 37,366.50	\$ 3.40	\$43,809.00	\$ 2.90	\$37,366.50
602.0415	4,280	S.F.	Concrete Sidewalk (6-inch)	\$ 3.50	\$ 14,980.00	\$ 3.35	\$ 14,338.00	\$ 4.00	\$ 17,120.00	\$ 3.60	\$ 15,408.00	\$ 4.05	\$17,334.00	\$ 3.50	\$14,980.00
602.0515	208	S.F.	Curb Ramp Detectable Warning Field Natural Patina	\$ 33.00	\$ 6,864.00	\$ 30.00	\$ 6,240.00	\$ 40.00	\$ 8,320.00	\$ 31.50	\$ 6,552.00	\$ 28.50	\$5,928.00	\$ 31.50	\$6,552.00
608.0330	79	L.F.	Storm Sewer Pipe Reinforced Concrete Class III (30-inch)	\$ 124.00	\$ 9,796.00	\$ 134.00	\$ 10,586.00	\$ 125.00	\$ 9,875.00	\$ 78.00	\$ 6,162.00	\$ 70.00	\$5,530.00	\$ 89.50	\$7,070.50
608.0324	21	L.F.	Storm Sewer Pipe Reinforced Concrete Class III (24-inch)	\$ 108.00	\$ 2,268.00	\$ 88.10	\$ 1,850.10	\$ 120.00	\$ 2,520.00	\$ 75.00	\$ 1,575.00	\$ 58.00	\$1,218.00	\$ 78.10	\$1,640.10
608.0318	43	L.F.	Storm Sewer Pipe Reinforced Concrete Class III (18-inch)	\$ 96.00	\$ 4,128.00	\$ 61.10	\$ 2,627.30	\$ 65.00	\$ 2,795.00	\$ 57.00	\$ 2,451.00	\$ 44.00	\$1,892.00	\$ 47.75	\$2,053.25
608.0415	862	L.F.	Storm Sewer Pipe Reinforced Concrete Class IV (15-inch)	\$ 80.00	\$ 68,960.00	\$ 52.10	\$ 44,910.20	\$ 55.00	\$ 47,410.00	\$ 47.50	\$ 40,945.00	\$ 36.00	\$31,032.00	\$ 42.60	\$36,721.20
608.0412	472	L.F.	Storm Sewer Pipe Reinforced Concrete Class IV (12-inch)	\$ 76.00	\$ 35,872.00	\$ 60.10	\$ 28,367.20	\$ 50.00	\$ 23,600.00	\$ 41.00	\$ 19,352.00	\$ 34.00	\$16,048.00	\$ 64.20	\$30,302.40
611.0103	3	EACH	Catch Basin Type 2 (36-inch ID)	\$ 1,512.00	\$ 4,536.00	\$ 1,700.00	\$ 5,100.00	\$ 1,450.00	\$ 4,350.00	\$ 1,300.00	\$ 3,900.00	\$ 1,600.00	\$4,800.00	\$ 1,180.00	\$3,540.00
611.0105	26	EACH	Catch Basin Type 3 (30-inch ID)	\$ 1,405.00	\$36,530.00	\$ 1,600.00	\$ 41,600.00	\$ 1,410.00	\$ 36,660.00	\$ 1,400.00	\$ 36,400.00	\$ 1,500.00	\$39,000.00	\$ 1,160.00	\$30,160.00
611.0201	2	EACH	Manhole Type 1 (60-Inch ID)	\$ 3,249.00	\$ 6,498.00	\$ 2,860.00	\$ 5,720.00	\$ 3,200.00	\$ 6,400.00	\$ 2,950.00	\$ 5,900.00	\$ 2,600.00	\$5,200.00	\$ 3,154.00	\$6,308.00
611.0201	12	EACH	Manhole Type 1 (48-inch ID)	\$ 1,736.00	\$ 20,832.00	\$ 1,600.00	\$ 19,200.00	\$ 1,540.00	\$ 18,480.00	\$ 1,800.00	\$ 21,600.00	\$ 1,700.00	\$20,400.00	\$ 1,615.00	\$19,380.00
611.8110	14	EACH	Adjusting Manhole Covers	\$ 260.00	\$ 3,640.00	\$ 300.00	\$ 4,200.00	\$ 195.00	\$ 2,730.00	\$ 500.00	\$ 7,000.00	\$ 250.00	\$3,500.00	\$ 350.00	\$4,900.00
623.0200	5,300	S.Y.	Dust Control Surface Treatment	\$ 0.10	\$ 530.00	\$ 1.30	\$ 6,890.00	\$ 1.00	\$ 5,300.00	\$ 0.25	\$ 1,325.00	\$ 0.30	\$1,590.00	\$ 0.50	\$2,650.00
625.0100	2,200	S.Y.	Topsoil	\$ 3.00	\$ 6,600.00	\$ 4.00	\$ 8,800.00	\$ 5.00	\$ 11,000.00	\$ 2.50	\$ 5,500.00	\$ 4.50	\$9,900.00	\$ 4.00	\$8,800.00
627.0200	2,200	S.Y.	Mulching	\$ 0.30	\$ 660.00	\$ 0.35	\$ 770.00	\$ 0.75	\$ 1,650.00	\$ 0.35	\$ 770.00	\$ 0.65	\$1,430.00	\$ 0.15	\$330.00
628.7020	20	EACH	Inlet Protection Type D	\$ 90.00	\$ 1,800.00	\$ 50.00	\$ 1,000.00	\$ 75.00	\$ 1,500.00	\$ 90.00	\$ 1,800.00	\$ 100.00	\$2,000.00	\$ 150.00	\$3,000.00
629.0205	2,200	S.Y.	Fertilizer Type A	\$ 0.20	\$ 440.00	\$ 0.35	\$ 770.00	\$ 0.50	\$ 1,100.00	\$ 0.10	\$ 220.00	\$ 0.35	\$770.00	\$ 0.04	\$88.00
630.0140	2,200	S.Y.	Seed Mixture No. 40	\$ 0.50	\$ 1,100.00	\$ 0.75	\$ 1,650.00	\$ 1.00	\$ 2,200.00	\$ 0.15	\$ 330.00	\$ 0.50	\$1,100.00	\$ 0.13	\$286.00
643.0100	1	EACH	Traffic Control (Project)	\$ 44,000.00	\$ 44,000.00	\$ 30,135.00	\$ 30,135.00	\$ 5,000.00	\$ 5,000.00	\$ 21,000.00	\$ 21,000.00	\$ 20,000.00	\$20,000.00	\$19,777.00	\$19,777.00
690.0150	565	L.F.	Sawing Asphalt	\$ 2.00	\$ 1,130.00	\$ 1.25	\$ 706.25	\$ 2.00	\$ 1,130.00	\$ 2.50	\$ 1,412.50	\$ 2.25	\$1,271.25	\$ 1.25	\$706.25
690.0250	355	L.F.	Sawing Concrete	\$ 3.00	\$1,065.00	\$ 2.50	\$ 887.50	\$ 3.95	\$ 1,402.25	\$ 5.00	\$ 1,775.00	\$ 3.00	\$1,065.00	\$ 2.60	\$923.00

BID TAB
 CITY OF STEVENS POINT
 2011 FRANKLIN STREET RECONSTRUCTION PROJECT #02-11
 SEALED BIDS OPENED 11:00 A.M., MAY 10, 2011

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	A-1 Excavating Inc.		Advance Construction		McCabe Construction		Earth Inc.		Pember Companies		James Peterson Sons	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
703.0401	20	V.F.	Sanitary Sewer Manhole (48-inch Dia.)	\$ 317.00	\$ 6,340.00	\$ 315.00	\$ 6,300.00	\$ 300.00	\$ 6,000.00	\$ 295.00	\$ 5,900.00	\$ 340.00	\$ 6,800.00	\$ 280.00	\$ 5,600.00
703.0402	38	V.F.	Drop Sanitary Sewer Manhole (48-inch Dia.)	\$ 355.00	\$ 13,490.00	\$ 373.00	\$ 14,174.00	\$ 300.00	\$ 11,400.00	\$ 350.00	\$ 13,300.00	\$ 365.00	\$ 13,870.00	\$ 378.00	\$ 14,364.00
704.0404	261	L.F.	Sanitary Sewer Lateral (4-inch)	\$ 28.00	\$ 7,308.00	\$ 74.00	\$ 19,314.00	\$ 60.00	\$ 15,660.00	\$ 26.00	\$ 6,786.00	\$ 34.00	\$ 8,874.00	\$ 49.50	\$ 12,919.50
704.0406	600	L.F.	Sanitary Sewer Lateral (6-inch)	\$ 31.00	\$ 18,600.00	\$ 78.00	\$ 46,800.00	\$ 60.00	\$ 36,000.00	\$ 31.00	\$ 18,600.00	\$ 38.00	\$ 22,800.00	\$ 52.50	\$ 31,500.00
705.0408	544	L.F.	Sanitary Sewer Main (8-inch)	\$ 99.00	\$ 53,856.00	\$ 79.00	\$ 42,976.00	\$ 90.00	\$ 48,960.00	\$ 64.00	\$ 34,816.00	\$ 117.00	\$ 63,648.00	\$ 114.50	\$ 62,288.00
705.0410	2,572	L.F.	Sanitary Sewer Main (10-inch)	\$ 1.00	\$ 2,572.00	\$ 81.00	\$ 208,332.00	\$ 95.00	\$ 244,340.00	\$ 69.00	\$ 177,468.00	\$ 126.00	\$ 324,072.00	\$ 119.00	\$ 306,068.00
705.0421	57	L.F.	Sanitary Sewer Main (21-inch)	\$ 175.00	\$ 9,975.00	\$ 183.00	\$ 10,431.00	\$ 125.00	\$ 7,125.00	\$ 190.00	\$ 10,830.00	\$ 150.00	\$ 8,550.00	\$ 225.00	\$ 12,825.00
706.0401	300	L.F.	Class B Bedding	\$ 12.00	\$ 3,600.00	\$ 4.00	\$ 1,200.00	\$ 6.00	\$ 1,800.00	\$ 6.00	\$ 1,800.00	\$ 12.00	\$ 3,600.00	\$ 8.00	\$ 2,400.00
707.0601	17	EACH	Standard Water Service Manhole	\$ 739.00	\$ 12,563.00	\$ 1,050.00	\$ 17,850.00	\$ 1,000.00	\$ 17,000.00	\$ 1,000.00	\$ 17,000.00	\$ 1,800.00	\$ 30,600.00	\$ 764.00	\$ 12,988.00
708.0601	290	L.F.	Water Service (Polyethylene) (1-inch)	\$ 27.00	\$ 7,830.00	\$ 99.65	\$ 28,898.50	\$ 50.00	\$ 14,500.00	\$ 35.00	\$ 10,150.00	\$ 32.00	\$ 9,280.00	\$ 48.00	\$ 13,920.00
708.0602	300	L.F.	Water Service (Polyethylene) (2-inch)	\$ 38.00	\$ 11,400.00	\$ 103.00	\$ 30,900.00	\$ 65.00	\$ 19,500.00	\$ 38.00	\$ 11,400.00	\$ 55.00	\$ 16,500.00	\$ 58.00	\$ 17,400.00
709.0601	2	EACH	Standard Hydrant and Hydrant Manhole	\$ 4,898.00	\$ 9,796.00	\$ 5,155.00	\$ 10,310.00	\$ 5,000.00	\$ 10,000.00	\$ 4,150.00	\$ 8,300.00	\$ 6,800.00	\$ 13,600.00	\$ 5,140.00	\$ 10,280.00
709.0601	1	EACH	Salvage and Reuse Existing Hydrant & Hydrant Manhole	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00	\$ 1,940.00	\$ 1,940.00	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	\$ 1,400.00	\$ 1,400.00
710.0601	26	L.F.	Diameter Hydrant Lead (6-inch)	\$ 87.00	\$ 2,262.00	\$ 100.00	\$ 2,600.00	\$ 75.00	\$ 1,950.00	\$ 40.00	\$ 1,040.00	\$ 50.00	\$ 1,300.00	\$ 42.30	\$ 1,099.80
711.0606	12	L.F.	Diameter Water Main (6-inch)	\$ 122.00	\$ 1,464.00	\$ 108.00	\$ 1,296.00	\$ 75.00	\$ 900.00	\$ 78.00	\$ 936.00	\$ 85.00	\$ 1,020.00	\$ 87.40	\$ 1,048.80
711.0608	395	L.F.	Diameter Water Main (8-inch)	\$ 133.00	\$ 52,535.00	\$ 106.00	\$ 41,870.00	\$ 80.00	\$ 31,600.00	\$ 79.00	\$ 31,205.00	\$ 90.00	\$ 35,550.00	\$ 130.50	\$ 51,547.50
711.0612	1,030	L.F.	Diameter Water Main (12-inch)	\$ 137.00	\$ 141,110.00	\$ 98.00	\$ 100,940.00	\$ 95.00	\$ 97,850.00	\$ 88.50	\$ 91,155.00	\$ 100.00	\$ 103,000.00	\$ 119.75	\$ 123,342.50
712.0601	100	L.F.	Rigid Insulation (2-inch)	\$ 7.00	\$ 700.00	\$ 8.00	\$ 800.00	\$ 2.00	\$ 200.00	\$ 12.00	\$ 1,200.00	\$ 9.00	\$ 900.00	\$ 6.00	\$ 600.00
204.0210	6	EACH	Removing Manhole	\$ 390.00	\$ 2,340.00	\$ 400.00	\$ 2,400.00	\$ 324.00	\$ 1,944.00	\$ 2,000.00	\$ 12,000.00	\$ 225.00	\$ 1,350.00	\$ 500.00	\$ 3,000.00
204.0215	21	EACH	Removing Catch Basins	\$ 240.00	\$ 5,040.00	\$ 350.00	\$ 7,350.00	\$ 214.00	\$ 4,494.00	\$ 600.00	\$ 12,600.00	\$ 160.00	\$ 3,360.00	\$ 250.00	\$ 5,250.00
204.0245	985	L.F.	Removing Storm Sewer	\$ 13.00	\$ 12,805.00	\$ 10.00	\$ 9,850.00	\$ 13.00	\$ 12,805.00	\$ 20.00	\$ 19,700.00	\$ 11.00	\$ 10,835.00	\$ 9.00	\$ 8,865.00
			Total		\$ 919,773.00		\$1,117,678.50		\$ 1,130,334.25		\$1,147,085.00		\$1,174,973.65		\$1,190,668.30
									[1,117,768.25]						
			15% contingency		\$ 137,965.95		\$ 167,651.78		\$ 169,550.14		\$ 172,062.75		\$ 176,246.05		\$ 178,600.25
			Total with 15% contingency		\$1,057,738.95		\$1,285,330.28		\$ 1,299,884.39		\$1,319,147.75		\$1,351,219.70		\$1,369,268.55

*[amount submitted]



VoiceAdvantage[®]

Statement of Work For City of Stevens Point

Version 1.0.1

May 17, 2011



Submitted by: Tom Vaile, Sales Specialist
608.298.1152 (office)

Contributor: Jennifer Buntin, Advanced Technology Account
Executive
920.996.3141 (office)

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VoiceAdvantage Statement of Work

This Statement of Work for VoiceAdvantage® services (“Statement of Work” or “SOW”), made as of the 11th day of January, 2011 (the “SOW Effective Date”) by and between CDW-G, (“Seller”) and City of Stevens Point (“Customer”), is attached to, and made a part of, the Agreement (as defined herein). In this SOW, Seller and Customer may be referred to individually as a “Party” and collectively as the “Parties”.

VoiceAdvantage is a remote engineering support service for IP Telephony (“IPT”) and/or Unified Call Center (“UCC”) and/or MeetingPlace networks based on Cisco’s Architecture for Voice, Video, and Integrated Data (“VoiceAdvantage”). VoiceAdvantage does not include any device or server monitoring or management services.

Engineering Support and Objectives

There are two types of engineering support provided as part of VoiceAdvantage:

- Incident Resolution for diagnosing and resolving a problem with a component on the IPT, UCC, or MeetingPlace network, where the problem can be issued a severity level and has a direct impact on Customer’s business operations. Incident resolution guidelines appear in Table 1 on the following page.
- General Support Consulting, i.e. ad-hoc questions, corrective and preventative maintenance, report interpretation, training, documentation preparation, and other support activities that are provided during Normal Business Hours (meaning between 7:00 a.m. and 7:00 p.m. Central Standard Time, Monday through Friday, excluding holidays). General support guidelines appear in Table 2.

During the Service Term (as defined herein under “Logistics”), Customer may utilize any amount of the allotment of engineering support hours for which it has subscribed (“Subscription Allotment”) in any combination for incident resolution engineering and/or non-incident resolution engineering.

TABLE 1—INCIDENT RESOLUTION OBJECTIVES

FAULT LEVEL	DEFINITION	ENGINEERING SUPPORT RESPONSE	ENGINEERING SUPPORT RESOLUTION	ESCALATION RESPONSE
Severity 1	Critical. An IPT, UCC, and/or MeetingPlace component is down and will cause critical impact to business operations if service is not restored quickly.	Within one (1) business hour after Customer contacts Seller's Network Operations Center ("NOC").	Severity 1 faults are highest priority. Resolution is as soon as possible on a 24x7 basis.	If one hour of engineering support has passed without fault resolution, or if engineering support stopped before one hour has passed due to inability of existing engineer(s) to resolve the fault, then additional engineering resources are engaged. Seller will leverage the Cisco Technical Assistance Center ("Cisco TAC"), as necessary. The appropriate Customer staff must remain accessible to Seller for the duration of Severity 1 fault resolution.
Severity 2	Urgent. An IPT, UCC, and/or MeetingPlace component is degraded and potentially could impact significant aspects of business operations.	Within two (2) business hours after Customer contacts the NOC.	Resolution should occur within one (1) business day during Normal Business Hours.	If engineering support stops due to inability of existing engineer(s) to resolve the fault, then additional engineering resources are engaged. Seller will leverage the Cisco TAC as necessary. The appropriate Customer staff must remain accessible to Seller for the duration of Severity 2 fault resolution.
Severity 3	Limited Impact. Multiple IPT, UCC, and/or MeetingPlace users have minor problems or inconveniences, or a single user is affected.	Within four (4) business hours after Customer contacts the NOC.	Resolution should occur within two (2) business days during Normal Business Hours.	If engineering support stops due to inability of existing engineer(s) to resolve the fault, then additional engineering resources are engaged. Seller will leverage the Cisco TAC as necessary.

FAULT LEVEL	DEFINITION	ENGINEERING SUPPORT RESPONSE	ENGINEERING SUPPORT RESOLUTION	ESCALATION RESPONSE
Severity 4	Customer requires information or assistance on a Seller product or service offering, but no incident exists. Users can function, but want more information. An inquiry.	Within eight (8) business hours after Customer contacts the NOC.	Resolution should occur within four (4) business days during Normal Business Hours.	If engineering support stops due to inability of existing engineer(s) to resolve the fault, then additional engineering resources are engaged. Seller will leverage the Cisco TAC as necessary.

* Customer may provide information that changes the severity of a incident at any time.

TABLE 2—GENERAL SUPPORT CONSULTING

ENGINEERING LEVEL	ROLE DESCRIPTION	REMOTE ENGINEERING SUPPORT RESPONSE
Level 1	Low-level IPT, UCC, and MeetingPlace knowledge and skill. Typical activities include answering the phones, receiving emails, severity level escalation (as per pre-defined rules authorized by Customer), coordinating call hand-off to Level 2 and Level 3 engineers, and other administrative tasks.	Immediate, 24x7.
Level 2	Mid-level IPT, UCC, and MeetingPlace knowledge and skill. Formal training includes some study of IPT, UCC, and MeetingPlace.	Within 24 hours after a question is escalated from the NOC. Responds during Normal Business Hours.
Level 3	Mastery-level IPT, UCC, and MeetingPlace knowledge and skill. Formal training includes extensive study of IPT, UCC, and MeetingPlace. Background includes considerable Customer-facing implementation experience in these technologies. Skills include the ability to leverage third-party resources (such as the Cisco TAC), the Internet, newsgroups, other Seller engineers, and other resources to resolve faults and answer questions.	Within three (3) business days after a question is escalated from the NOC or from a Level 2 engineer. Responds during Normal Business Hours.

Supported Components

Seller supports Cisco software and hardware that is actively sold and has not been designated “end of life” by Cisco Systems.

Table 3 contains a list of the devices and components that are supported by VoiceAdvantage as of the SOW Effective Date and that are subject to the incident resolution engineering objectives specified in Table 1.

TABLE 3—SUPPORTED COMPONENTS

- | | |
|-------------------------------------|--|
| ▪ Cisco CallManager | ▪ IPIVR |
| ▪ Cisco CallManager Express | ▪ Cisco Phones |
| ▪ Cisco Unity | ▪ Cisco MeetingPlace |
| ▪ Cisco Unity Express | ▪ Cisco IP Communicator |
| ▪ Cisco Voice Gateways | ▪ Cisco Attendant Console |
| ▪ Cisco Emergency Response System | ▪ Cisco Personal Assistant |
| ▪ UCC Express | ▪ Any Cisco router or switch not listed that voice traffic traverses |
| ▪ Cisco Adaptive Security Appliance | ▪ All WAN and LAN links that voice traffic traverses |
| ▪ Cisco UCC Enterprise | |

Services Not Performed Through VoiceAdvantage

VoiceAdvantage is not a managed service solution. VoiceAdvantage is a Reactive Engineering Support Service, meaning that services are performed in reaction to a Customer call to the NOC. No device monitoring or other proactive incident identification activities are performed with this service. VoiceAdvantage support does not include Seller-initiated and/or -scheduled activities, such as, but not limited to, patch management (notification, analysis patching), change management, configuration management, performance management, IOS and operating system upgrades, device and server security management, engineering analysis, report interpretation, device or infrastructure health checks, or any type of ongoing and/or scheduled work.

VoiceAdvantage is designed to be delivered as a remote engineering support service. VoiceAdvantage does not include onsite engineering support, except at Seller’s sole option. Seller does not promise or guarantee that engineers will be available for onsite work, and Customer agrees that any onsite engineering is provided on an ‘as available’ basis only. No service level commitments or response guarantees are made or implied with respect to onsite engineering.

New implementation support and documentation creation are not included with VoiceAdvantage, i.e. new office implementations are neither “Incident Resolution” nor “General Support Consulting.” New sites, once fully implemented, can be supported under this SOW when they prove to be stable and full documentation has been provided.

Support for Non-Voice Components of Customer Network

At Customer's request and on an as available basis, Seller may provide engineering support for any component of Customer's IT infrastructure that is not listed in Table 3 (collectively "Non-Voice Components"). This support and consulting may include general engineering support, break/fix support, general consulting, ad-hoc question responses, knowledge transfer, corrective and preventative maintenance, training, and other activities.

Any support Seller provides around non-voice components is provided on an as available, reasonable efforts basis and is not subject to the incident resolution objectives contained in this SOW.

Support for non-voice components will not be counted against Customer's Subscription Allotment. Unless another Statement of Work or fee schedule for non-voice component support is in place between Seller and Customer, support for non-voice components will be billed at the rate of \$200 per hour for work performed by Seller during Normal Business Hours, and \$400 per hour for work performed by Seller outside of Normal Business Hours. Support for non-voice components may be delivered remotely.

Technical Requirements

Several requirements apply to the VoiceAdvantage solution, including remote connections, internal connections, and server and device information.

Seller Remote Connection to Customer Network

Customer must provide Seller with continuous access to Customer's supported network. Incident-based access, ad-hoc access, temporary access, or any other non-continuous access to Customer's network nullifies the incident resolution objectives contained in this SOW.

Seller is flexible with respect to the type of remote connection that is established to Customer's network. However, not all connections are supported. Our VoiceAdvantage Customers typically prefer to connect in one of the following four scenarios. Seller is generally compatible with the first three. The fourth is dealt with on an individual case basis. Please take a moment and read through each description below.

- 1. Cisco-based VPN Connection.** Seller connects to Customer's network through a Cisco-based VPN. This option requires a Cisco VPN device at Customer's site (i.e. concentrator, firewall, router, etc.). This device must allow a Cisco VPN Customer connection. If this option is selected, Customer is responsible for all costs to purchase, install, and maintain the Customer-side VPN device.
- 2. Microsoft Terminal Services Connection.** Seller connects to Customer's network through a Microsoft Windows Terminal Services ("Terminal Services") connection. This option requires a server or workstation with the minimum configuration and functionality defined below. If this option is selected, Customer is responsible for all costs to purchase, install, and maintain the workstation.

Microsoft Windows workstation or server should be configured as follows:

- Uses a static IP address
- Allows standard Windows utilities (netstat, tracert)
- Allows telnet
- Uses Microsoft Internet Explorer, version 6 or higher
- Uses Microsoft Terminal Services (host)
- Has PC Anywhere (for UCC environments)

Seller also recommends Customer include antivirus software on the workstation.

To enhance security, the workstation will only be open to a single IP address on port 3389 for Terminal Services. The workstation will need to be configured to allow Terminal Services with security set to 'High' so that data is encrypted.

- 3. Citrix Connection.** Seller connects to Customer's network through a Citrix connection. This option requires a Citrix environment at Customer's location and must be accessible through the public Internet. If this option is selected, Customer is responsible for all costs to purchase, install, and maintain the Citrix environment.
- 4. Other.** If none of the above connection scenarios is possible, Seller will use reasonable efforts to establish another kind of mutually acceptable remote connection. Seller cannot guarantee that another type of remote connection will be found or will be acceptable to both parties.

If Customer and Seller are unable to agree on one of the connection options, a final option is for Seller to use Cisco MeetingPlace for ad-hoc access.

In order to use Cisco MeetingPlace, Customer must be available at Customer's location to take and allow the following steps. These steps may need to be performed each and every time Customer requests support from Seller:

- a.** A Seller engineer will set up a MeetingPlace meeting and distribute the meeting ID to all parties.
- b.** Customer will use Internet Explorer and browse to <http://conference.berbee.com> and enter in the Meeting ID.
- c.** Once the proper software has been loaded (the first time usually requires restarting Internet Explorer), Customer can right click on the orange door in the lower left hand corner of Customer's task bar and select Share Desktop and Enable Collaboration.
- d.** Once Customer has enabled collaboration, the Seller engineer can take control of the desktop.
- e.** Customer also can take control of the session to show the Seller engineer exact errors.
- f.** Once the meeting is completed, Customer right clicks on the orange door in the lower left hand corner to stop sharing the desktop.
- g.** The meeting is closed by closing down the MeetingPlace browser window.

Note that if the server is restarted or the session is broken for any reason, Customer will need to be available to restart the MeetingPlace session.

Customer Internal Connections and Utilities

The device providing Seller remote access (see above) must allow access to all supported servers and devices using the following utilities:

- Windows Terminal Services to CallManager servers
- PC Anywhere to IP Contact Center Components: ICM servers, peripheral gateways, router/loggers, administrative workstations

- Telnet to routers and switches

The above utilities provide Seller with the ability to connect to all supported devices, to provide engineering support, and to perform remote tasks, such as checking event logs, running reports, and conducting specialized diagnostics. To enhance security, Seller only requires that the ports used by these utilities be open to three Class-C networks and a small number of other IP addresses.

Device and Server Information

If Seller designed and implemented Customer's IPT/UCC/MeetingPlace network infrastructure, then the Seller Implementation Team will work closely with the VoiceAdvantage Engineering Team to conduct the appropriate knowledge transfer of device and site information. Customer may be asked to provide additional technical information for site, device, server, or other network components. This information includes, but is not limited to, personnel contact information, escalation information, network diagram(s), device names, IP addresses, subnet masks, interface types, model numbers, and serial numbers.

If Seller did not conduct the IPT/UCC/MeetingPlace implementation, then a Seller review of the system will be required (see "CDW Health Assessment"), and Customer will be required to provide Seller with all of the technical information for site, device, server and other network components. Major issues recommended in the CDW Health Assessment must be resolved prior to VoiceAdvantage being implemented. Seller can assist with resolving these issues under a separate statement of work.

Seller will require user names and passwords for all supported routers, switches, and servers, and the local administrator information for the IPT/UCC/MeetingPlace Windows servers.

CDW Health Assessment

If Seller did not design and implement the systems to be supported, a CDW Health Assessment, meaning an engagement to assess the health of the voice environment, is required. Seller can help mitigate minor issues uncovered through the use of VoiceAdvantage hours, but Customer will be expected to fix or seek Seller's help to fix any major issues identified during this assessment.

Customer Responsibilities

The responsibilities described in this section are to be managed by Customer.

Initial Obligations

As discussed in “Logistics” on page 11, Seller cannot provide full VoiceAdvantage service to Customer until remote connectivity is established. Customer therefore agrees to provide the following items to Seller promptly:

- **VoiceAdvantage Device Spreadsheet.** Within two (2) weeks from the SOW Effective Date, Customer shall fully and accurately complete and return to Seller the VoiceAdvantage Device Spreadsheet, meaning a list of all devices covered by this agreement along with their IP addresses, software versions and maintenance contract information. In the event that Seller performed the implementation of Customer’s IPT/UCC/MeetingPlace network, Seller likely will have most of the information needed for the VoiceAdvantage Device Spreadsheet.
- **Network Diagram.** Within two (2) weeks from the SOW Effective Date, Customer shall provide Seller with a Network Diagram, meaning an up-to-date diagram of Customer’s IPT/UCC/MeetingPlace network, as applicable.
- **Remote Connectivity Choice.** Within two (2) weeks from the SOW Effective Date, Customer shall provide Seller with a Remote Connectivity Choice, meaning Customer’s choice of the options for remote connectivity to Customer’s network set forth in “Technical Requirements” on page 6.
- **Secure Access List.** Within two (2) weeks from the SOW Effective Date, Customer shall provide Seller with a Secure Access List, meaning an up-to-date list of individuals authorized to contact Seller for any assistance provided under this SOW.

Ongoing Obligations

Customer's ongoing obligations under this SOW include the following:

- Customer shall allow Seller continuous access on a 24x7 basis to Customer's supported network infrastructure. Access options are described in "Technical Requirements" on page 6. Incident-based access, ad-hoc access, temporary access, or other non-continuous access to Customer's network nullifies the Engineering Support Resolution guidelines of Table 1.
- Customer shall provide a single point of contact for each support request.
- Customer shall initiate all requests for engineering support by calling the NOC or emailing the NOC for low severity requests.
- Customer shall monitor and manage Customer's IPT/UCC/MeetingPlace network.
- Customer shall manage all equipment patches and related updates. The VoiceAdvantage team can provide consultation on the applicability of a patch or upgrade or related activity.
- Customer shall, upon request, promptly provide Seller with updated network diagrams, updated VoiceAdvantage Device Spreadsheets, and any other data, diagrams, and information Seller deems necessary or desirable for Seller to perform its responsibilities as stated in this SOW.
- Customer shall provide all Seller engineers with access privileges to all devices on the IPT/UCC/MeetingPlace network infrastructure.
- Customer shall allow its network to be configured according to specifications provided by Seller.
- Customer shall provide software and hardware maintenance coverage for its IPT/UCC/MeetingPlace devices. The typical maintenance vehicle is Cisco SMARTnet.
- If Customer elects to have Seller dispatch Customer's equipment maintenance or other service, Customer shall arrange with those providers via letters of agency to allow Seller to troubleshoot, diagnose, and dispatch provider's technicians on Customer's behalf, and otherwise perform all of Seller's responsibilities as stated in this SOW.

Logistics

This section covers SOW terms such as renewals and terminations, costs and payment terms, including Subscription Allotment, VoiceAdvantage initiation, and Customer contacts.

Term, Renewal, and Termination

This SOW shall be effective as of the SOW Effective Date and shall continue in full force and effect for an initial term of one (1) year from the SOW Effective Date (the “Initial Term”).

This SOW shall automatically renew for additional one (1) year terms (each a “Renewal Term”) unless either party provides the other party with a notice of termination at least thirty (30) days prior to the expiration of the Initial Term or the then-current Renewal Term (the Initial Term and each one-year Renewal Term, if any, may be referred to herein individually as a “Service Term” or collectively as the “Service Terms”). The subscription option (either CallManager Express Option, Basic Option or Premium Option as described in “Costs, Payment Terms, and Conditions”) in effect for the Service Term immediately preceding any Renewal Term will apply for that Renewal Term at Seller’s then-current rates for that subscription option. Seller may provide notice to Customer from time to time (including prior to any Removal Term) of Seller’s then-current rates for VoiceAdvantage, and the then-current rates will replace the annual subscription fee and non-subscription hourly rate, as articulated in this SOW, for subsequent Renewal Terms as instructed by Seller.

Either Party may, at its sole option, terminate this SOW either in the manner provided in the Agreement, or thirty (30) days after providing written notice to the other party.

Upon any termination of this SOW or the Agreement, Customer shall pay Seller an amount equal to (a) Customer’s outstanding balance due for support hours in excess of Customer’s Subscription Allotment, if any, in accordance with the subsection of this SOW titled “VoiceAdvantage Services in Excess of Subscription Allotment”, plus (b) any other fees or payments of any nature owed by Customer under this SOW (the amounts in (a) and (b) of this paragraph are referred to collectively as the “Outstanding Fees and Charges”).

Costs, Payment Terms, and Conditions

Customer agrees to purchase, pursuant to the terms of this SOW and the Agreement, the VoiceAdvantage Subscription Allotment identified in Table 4. Customer shall pay for the VoiceAdvantage services purchased by Customer as set forth below.

Setup Fee

Customer has selected the CallManager Express Option, Basic Option or Premium Option, as indicated on the following page. The Subscription Allotment per Service Term, the annual subscription fee, and other pricing information for each option is indicated in Table 4.

Option Selected:

- Basic Option
 Premium Option

TABLE 4—SUBSCRIPTION ALLOTMENT AND ANNUAL SUBSCRIPTION FEE

ROW	ITEM	BASIC OPTION	PREMIUM OPTION
1	Subscription Allotment Per Service Term	24	100
2	Annual Subscription Fee	\$4,000	\$15,000
3	Setup Fee ¹	\$2,000	Waived
4	Over-Subscription Hourly Rate	\$175	\$160
5	CDW Health Assessment	TBD	

The total annual cost is calculated by adding the applicable Annual Subscription Fee (Row 2) and Setup Fee (Row 3).

Remote Engineering Support. Except as otherwise provided under “VoiceAdvantage Services in Excess of Subscription Allotment” all remote engineering support shall be applied against the Subscription Allotment indicated in Row 1 of Table 4, as follows:

- **During Normal Business Hours.** If the support incident is initiated during Normal Business Hours, a minimum of one hour will be applied against the Subscription Allotment for each incident of remote engineering support. Incident support in excess of one hour will be billed in fifteen (15) minute increments.
- **After Hours.** If the support incident is initiated outside of Normal Business Hours, (a) any incident support will be applied against the Subscription Allotment at twice the actual amount of time spent, (b) a minimum of one hour will be applied against the Subscription Allotment for each incident of remote engineering support, and (c) incident support in excess of one hour will be billed in 15 minute increments.

Unused Subscription Allotment hours expire at the end of each Service Term and may not be transferred to subsequent Service Terms.

Customer may upgrade from the Basic Option to the Premium Option at any time by providing written notice to Seller. The upgrade to the Premium Option shall go into effect upon Seller’s receipt of payment in an amount equal to (a) the then-current annual fee for the Premium Option, plus (b) the Outstanding Fees and Charges (if any), less (c) a pro-rated portion of the Annual Subscription Fee paid by Customer for the Basic Option for the then-current Service Term that is allocated to the portion of then-current Service Term remaining, if any. On the effective date of the upgrade, a new twelve (12) month Service Term will commence.

¹ Setup Fee is waived for renewals.

VoiceAdvantage Services in Excess of Subscription Allotment

Customer may use any number of engineering support hours in any month. If, during any Service Term, the total number of engineering hours used exceeds the Subscription Allotment identified in Row 1 in Table 4, then additional engineering support hours—if desired by Customer—may be purchased on a time and materials basis at the over-subscription hourly rate contained in Row 4 of Table 4 and will be subject to the minimum billing increments described above.

Implementation of VoiceAdvantage Service

Implementation tasks include, but are not limited to, coordinating completion of the VoiceAdvantage Device Spreadsheet, establishing the remote connection, detailing escalation procedures, preparing the Security Access List, and any other tasks Seller deems necessary to implement the VoiceAdvantage service. Assistance in completion of these tasks will not count against Customer's Subscription Allotment identified in Row 1 of Table 4 under "Logistics". Customer has responsibilities during implementation of VoiceAdvantage, especially regarding gathering and verifying device and network information. Please see "Customer Responsibilities" for more detail.

Initiating VoiceAdvantage

Upon receipt of this signed SOW, Seller will assign a Project Manager to Customer's account. The Project Manager will receive all above-mentioned, required documentation from the Account Manager, Customer, and the Implementation Engineer, meaning the Seller engineer who installs the environment. Once all information is entered and the VPN is tested, the Project Manager will contact Customer for a welcome call and provide Customer with all necessary details of VoiceAdvantage.

Customer Operations Portal

Seller will provide Customer with a website, the Customer Operations Portal ("COP"), which will allow Customer to securely access information about the VoiceAdvantage services that Seller provides. Seller provides the COP without charge. The information Seller makes available through the COP may include, but is not limited to:

- Reporting (hours, usage, support, and incident history)
- Access to Customer's technical support information
- Customer contact information

Customer Contacts

Unless specified otherwise in writing, the primary Customer contact and other Customer contact authorized to call Seller and request gap service and, upon completion of remote connectivity, to request VoiceAdvantage service will be:

Primary Contact

Name (please print): _____

Phone: _____

Fax: _____

Email: _____

Other Authorized Contact

Name (please print): _____

Phone: _____

Fax: _____

Email: _____

Miscellaneous and Signatures

This SOW is governed by the “Terms & Conditions of Product Sales and Service Projects” (as defined on Seller’s website at <http://www.cdw.com/webcontent/inside/salesagreement.asp> or at another web address later designated by Seller), unless the parties hereto or Customer and an affiliate of Seller have executed a written agreement covering the type of services specified in this SOW (in either case, the “Agreement”). If there is a conflict between this SOW and the Agreement, then the Agreement will control, except as expressly amended in this SOW by specific reference to the Agreement. References to an “SOW” or a “Work Order” within the Agreement apply to this SOW. This SOW is Seller’s proprietary and confidential information. This document can be terminated by either Party without cause by providing to the other party the following number of days’ advanced written notice: _____; or, if left blank, fourteen (14); if “NA” is inserted, this document cannot be so terminated.

Locations Receiving the Benefit of the Services

Type of Service	Physical Address
City of Stevens Point	Street: 2442 Sims Ave. City: Stevens Point State & Zip: Stevens Point, WI 54481

In acknowledgement that the parties below have read and understood each and every provision of this document and agree to be bound hereby, each party has caused this document to be signed and delivered by its respective authorized representative.

CDW•G as used in this SoW:

CDW Government, Inc

By: _____

Name: _____

Title: _____

Date: _____

Mailing Address: 200 N. Milwaukee Avenue
Vernon Hills, IL 60061

City of Stevens Point

By: _____

Name: _____

Title: _____

Date: _____

Mailing Address: _____

Internal Use	Activity _____
--------------	----------------

Customer Billing Contact:

ATTN: _____

Address: _____

Once this Statement of Work is signed, send an announcement of the signing to vaadmin@cdw.com.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Joel C. Lemke
Director of Public Works
Phone: 715-346-1561
Fax: 715-346-1650

May 11, 2011

TO: Board of Public Works

RE: Agenda items for the Special Board of Public Works meeting on 5/16/2011.

Agenda item # 4

Public Works has received the final three party contract from AECOM for the grade separation project at Hoover Road and the CN railroad. Due to the length of the contract document, it is not attached, but is available for viewing in my office. The final contract amount agreed to between WisDOT, the City, and AECOM is \$386,250.90. These dollars will be distributed from the monies awarded by way of the House Resolution 1105 – Omnibus Appropriations Act, 2009.

The general scope of services for this project includes the investigation, evaluation, study, reconnaissance, and preliminary conceptual design and plans to determine the location and environmental impacts of the highway and railroad grade separation crossing of the Country Club Drive/Hoover Road grade crossing. An overpass and underpass alternative on an eastern relocated alignment will be considered.

Agenda item # 5

The Intersection Control Evaluation (ICE) has been done by AECOM for the intersection of CTH HH and Hoover Road. This evaluation is a tool used to determine the best means of traffic control at a given intersection. The two methods evaluated were signals and a roundabout. Due to the size of the document, it is not attached, but is available for viewing in my office. A summary of the findings of the ICE follow. We are looking to get the support of the Board to move forward with the proposed upgrading of the existing signalized intersection at CTH HH and Hoover Road.

ICE Summary: Both the traffic signal and roundabout are viable alternatives. The signalized intersection is the preferred alternative due to its ability to be coordinated with adjacent signalized intersections along CTH HH. Providing a coordinated signal system is expected to reduce stops and delay for the high

volume of through traffic on CTH HH. The positive control provided by the signal alternative will help maintain pedestrian and bicycle safety at the intersection and multi-use path crossing.

Although the roundabout is a viable alternative, we anticipate the three lane entry and right turn bypass lane will create operational and safety concerns for local drivers and cause public concern during the facilities development process. This situation is exacerbated by the fact that Portage County has no other roundabouts. Based on the Intersection Control Evaluation, we recommend upgrading the existing signalized intersection at the CTH HH & Hoover Avenue intersection.

Sincerely,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive style with a large, stylized initial "J".

Joel Lemke

Director of Public Works